

Request for Quote

*This is not a sealed bid. Quotes can be emailed or faxed to the Office of the Purchasing Agent.
See instructions below.*

The City of Knoxville requests your **delivered price** for the supply of transit route schedule racks to the **Knoxville Area Transit, 1135 East Magnolia Avenue, Knoxville TN 37917** per specifications below:

SPECIFICATIONS:

25-Pocket Schedule Racks

- Schedule rack to be fabricated from .060" (+/- nominal) aluminum with textured black polyurethane powder coat finish.
- Finish shall not wear, corrode, abrade, or erode while in public usage.
- Fasteners shall be tamperproof.
- Each rack must contain twenty five (25) schedule pockets, five rows of five pockets each, with each pocket capable of holding schedules that are 8.5" tall by 3.5" wide.
- Pockets to be positioned so as to allow 2.875" - 3" (+/- nominal) of visibility of transit schedules.
- Pockets should be 1.75" to 2" in depth.
- All racks must be shipped for configurable countertop, wall mounting, or free-standing (with free-standing leg kits described below) with self-leveling nylon feet (4 per rack) included.
- All racks shall have handles that are flush and do not protrude on the ends for easy transportation and placement.

Quantity: 15

Free-Standing Leg Kits

- Leg kits are to be aluminum with clear commercial grade anodized finish and installed internal lugs.
- Leg kits are to position schedule rack base at 17.625" (+/- nominal) above floor.
- Leg kits are to include all installation hardware.
- Four (4) legs per leg kit.

Quantity: 15

4-Pocket Schedule Racks

- Schedule rack to be fabricated from .060" (+/- nominal) aluminum with textured black polyurethane powder coat finish.
- Finish shall not wear, corrode, abrade, or erode while in public usage.
- Fasteners shall be tamperproof.
- Each rack must contain four (4) schedule pockets, two rows of two pockets each, with each pocket capable of holding schedules that are 8.5" tall by 3.5" wide.
- Pockets should be 1.75" to 2" in depth.
- Pockets to be positioned so as to allow 2.875" - 3" (+/- nominal) of visibility of transit schedules.
- 4-pocket schedule racks are to be configured for countertop use only.

Quantity: 60

Option for Graphic Package

(Optional pricing requested but not required for quote submission)

- Logo shall be screen printed or similar approved equal. No vinyl will be accepted.
- Size of the KAT Logo shall be proportional to the sizing of either schedule rack.
- Knoxville Area Transit's logo with "KNOXVILLE AREA TRANSIT" in dimensional font type with website and phone number shall be included (See Figure 1).

- Placing and sizing of www.katbus.com and 865.637.3000 shall be under the logo in a centered and aligned manner. Size shall be smaller than main logo to approximate depiction in Figure 2 attached.
- Logo color shall be closest approximation to Pantone Matching System color 382 understanding variance with different inks, substrates, curing time, temperature.

In order for your quote to be considered for award, your completed form must be received by the Purchasing Office via email, fax, or hard copy no later than 2:30 p.m. (Eastern Time) on Tuesday, April 3, 2018. Late submissions shall not be accepted.

MODIFICATIONS: If modifications to this document are necessary, such changes will be made in the form of an addendum, posted to the Purchasing website: www.knoxvilletn.gov/bids. It is the vendor's responsibility to review the website to ascertain whether such addenda have been posted.

INCLEMENT WEATHER: During periods of inclement weather, the Purchasing Division will enact the following procedures with regard to solicitations and weather delays:

- If City offices are closed due to inclement weather on the date that quotes are due into the Purchasing Office, all solicitations due that same day will be moved to the next operational business day.
- The City of Knoxville shall not be liable for any commercial carrier's decision regarding deliveries during inclement weather.

Prior to submitting their quote, vendors are to be registered with the Purchasing Division through the City of Knoxville's online Vendor Registration system. Instructions for registering on-line are available at www.knoxvilletn.gov/purchasing.

By submitting a quote to the City of Knoxville, the submitter warrants the following:

1. The quote is good for 60 days.
2. The Quoter is licensed to conduct business in the State of Tennessee.
3. The Quoter will use environmentally friendly products and services whenever possible.
4. The Quoter has not entered into any collusion with any person in respect to the pricing of this order or any other.
5. The Quoter represents and agrees to the termination clause, and indemnification clause attached to this document.
6. The Quoter, to the best of its knowledge and belief, does not engage in investment activities in Iran and is not on the list created pursuant to T.C.A § 12-12-106 (available at https://www.tn.gov/content/dam/tn/generalservices/documents/cpo/cpo-library/public-information-library/List_of_persons_pursuant_to_Tenn._Code_Ann._12-12-106_Iran_Divestment_Act_updated_7.7.17.pdf)
7. The Quoter shall be responsible for full compliance with all applicable federal, state, and local laws, rules and regulations.

Please complete the Quote Section below and send your written quote to either the email address or fax number shown below:

Julie Smith Maxwell
 Procurement Specialist
 City of Knoxville
 jmaxwell@knoxvilletn.gov
 FAX: (865) 215-2277

QUOTE SECTION

Having carefully examined the scope of work detailed above, and having familiarized ourselves with the specifications for the requested bus schedule racks, we hereby propose to furnish the supervision, labor, materials, equipment, delivery, and services as stated for the following sum:

25-Pocket Schedule Racks: \$ _____ x 15 = \$ _____
(Includes Shipping)

Free-Standing Leg Kits: \$ _____ x 15 = \$ _____
(Includes Shipping)

4-Pocket Schedule Racks \$ _____ x 60 = \$ _____
(Includes Shipping)

TOTAL QUOTE COST \$ _____
(Includes Shipping)

Optional Graphics Package \$ _____ x 75 = \$ _____

GUARANTEE of delivery no later than: _____

Firm Name: _____

Signature of Quoting Official: _____

Telephone: _____

email: _____

INDEMNIFICATION CLAUSE

Contractor shall defend, indemnify and hold harmless the City, its officers, employees and agents from any and all liabilities which may accrue against the City, its officers, employees and agents or any third party for any and all lawsuits, claims, demands, losses or damages alleged to have arisen from an act or omission of Contractor in performance of this Agreement or from Contractor's failure to perform this Agreement using ordinary care and skill, except where such injury, damage, or loss was caused by the sole negligence of the City, its agents or employees.

Contractor shall save, indemnify and hold the City harmless from the cost of the defense of any claim, demand, suit or cause of action made or brought against the City alleging liability referenced above, including, but not limited to, costs, fees, attorney fees, and other expenses of any kind whatsoever arising in connection with the defense of the City; and Contractor shall assume and take over the defense of the City in any such claim, demand, suit, or cause of action upon written notice and demand for same by the City. Contractor will have the right to defend the City with counsel of its choice that is satisfactory to the City, and the City will provide reasonable cooperation in the defense as Contractor may request. Contractor will not consent to the entry of any judgment or enter into any settlement with respect to an indemnified claim without the prior written consent of the City, such consent not to be unreasonably withheld or delayed. The City shall have the right to participate in the defense against the indemnified claims with counsel of its choice at its own expense.

Contractor shall save, indemnify and hold City harmless and pay judgments that shall be rendered in any such actions, suits, claims or demands against City alleging liability referenced above.

The indemnification and hold harmless provisions of this Agreement shall survive termination of the Agreement.

Figure 1 - 25 Pocket Schedule Rack in Free-Standing Configuration

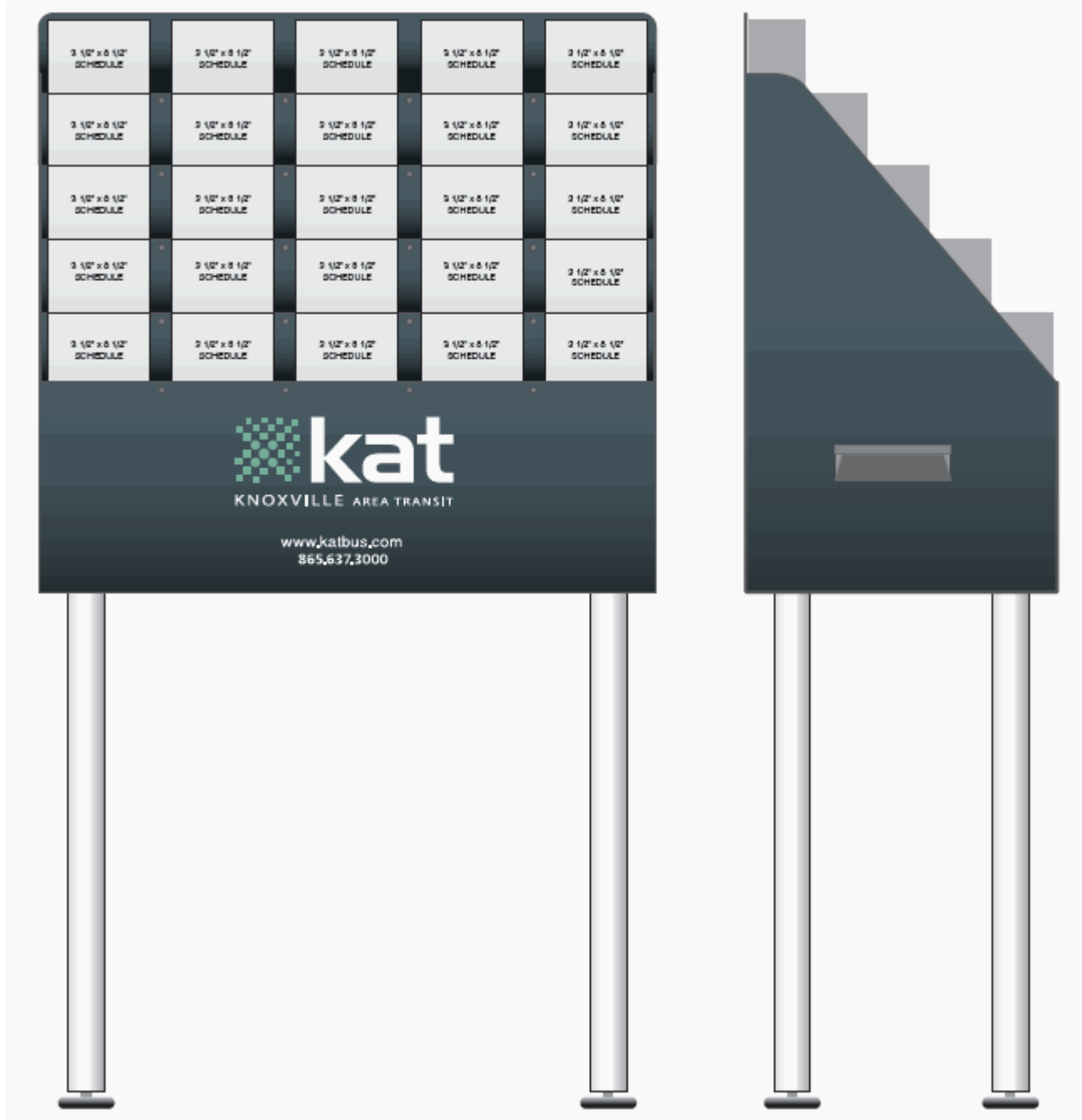


Figure 2 - 4 Pocket Schedule Countertop Rack

