



**BROWARD COUNTY HOUSING AUTHORITY
SOLICITATION NUMBER QR 17-262
QUOTATION REQUEST**

**GUTTER CLEANING SERVICES
&
INSTALLATION OF GUTTER-GUARDS
FOR**

- COLLEGE GARDENS APARTMENT
 - EVERGLADES HEIGHTS
 - MANORS AT MIDDLE RIVER

QUOTE DUE DATE: November 22, 2017, 2:00 PM, EST

Please check BCHA's web site for addenda and changes before submitting your quote.

**CONTACT: ANTHONY J. CARIVEAU, MPA, CPPO, CPPB, FCCN
PURCHASING DIRECTOR
BROWARD COUNTY HOUSING AUTHORITY
4780 NORTH STATE ROAD 7
LAUDERDALE LAKES, FL 33319
TELEPHONE: 954-739-1114, EXTENSION 1316
E-MAIL: acariveau@bchafll.org**

GUTTER CLEANING SERVICES

1. INTRODUCTION

The Broward County Housing Authority (herein after, "BCHA") is a Public Housing Agency established in June 1969 under the U.S. Housing Act of 1937 and Chapter 421 of the Florida Statutes and is an Independent Special District of the State of Florida.

The mission of Broward County Housing Authority, its affiliates and instrumentalities (hereinafter, jointly referred to as "BCHA") is to create, provide and increase high quality housing opportunities for Broward County residents through effective and responsive management and responsible stewardship of public and private funds.

The United States Department of Housing and Urban Development ("HUD"), a federal agency, partially funds and monitors operations of the BCHA. Nothing contained in this RFP or in the contract resulting from the selection process shall be construed to create any contractual relationship between the successful Proposer and HUD.

BCHA maintains a website at <http://www.bchafll.org> with information for clients, landlords, prospective business partners, and the public at large.

2. STATEMENT OF WORK

The Broward County Housing Authority (BCHA) as a Public Housing Authority existing under Florida statutes, and on behalf of related instrumentalities and single asset affiliated entities are actively soliciting quotations from qualified, licensed and insured contractors to provide **Gutter Cleaning Services** for College Gardens Apartments located at 1555 SW 12th Avenue, Pompano Bch., Fl. 33060, Everglades Heights located at 2400 NW 22nd St. Ft. Lauderdale, Fl. 33311 and Manors at Middle-River located at 1716-1416 N. Dixie Hwy, Ft. Lauderdale, Fl. 33305 in Broward County Florida, in accordance with the specifications as set forth in this quotation request.

3. CONTRACTOR RESPONSIBILITIES

Standard Service Requirements: Except as specifically excluded, contractor shall be responsible for providing all services, permits (if required), licenses, materials, labor, supplies, tools and equipment necessary to meet the service requirements contained within this solicitation.

4. LICENSING AND INSURANCE INFORMATION

- 4.1 Before a contract pursuant to this Quotation Request (QR) is executed, the apparent successful Contractor must hold all necessary, applicable professional

licenses required by the State of Florida and all regulatory agencies necessary to complete the Service. The Contractor shall obtain, at the Contractor's expense, any permits, certificates and licenses as may be required in the performance of work specified. All required licenses shall remain active and valid during the entire duration of the subsequent contract. BCHA may require any or all Contractors to submit evidence of proper licensure.

- 4.2 A copy of the contractor's business license allowing the contractor to provide such services within Broward County, Florida;
- 4.3 An original certificate evidencing the contractor's current worker's compensation carrier and coverage amount. BCHA will not accept state waiver of worker's compensation insurance liability;
- 4.4 An original certificate evidencing General Liability coverage evidencing a minimum of \$1,000,000 each occurrence, general aggregate minimum limit of \$1,000,000, together with damage to premises and fire damage of \$50,000 and medical expenses any one person of \$5,000 with a deductible of not greater than \$1,000;
- 4.5 An original certificate showing the contractor's vehicle insurance coverage in a combined single limit of \$1,000,000. For every vehicle utilized during the term of this contract, when not owned by the entity, each vehicle must have evidence of vehicle insurance coverage with limits of no less than \$50,000/\$100,000 and medical pay of \$5,000 must each be furnished with the proposer's response.
- 4.6 Contractor agrees, and hereby authorizes its insurer, to notify BCHA of any substantial change in such insurance coverage described herein. Substantial change includes, but not limited to, events such as cancellation, non-renewal, reduction in coverage, or receipt of a claim against such coverage with potential recovery in excess of twenty percent (20%) of available coverage. BCHA shall be notified at least 30 days in advance of cancellation, non-renewal or adverse change;
- 4.7 The premium cost of all insurance purchased by the Contractor for protection against risks assumed by virtue of the contract shall be borne by the Contractor and is not reimbursable by BCHA;
- 4.8 BCHA reserves the right, but not the obligation, to review and revise any insurance requirements, including limits, coverages and endorsements, based upon insurance market conditions affecting the availability and affordability of coverage. Additionally, BCHA reserves the right, but not the obligation, to review and reject any insurance policies, certificates of insurance, or insurer failing to meet the criteria stated herein;

5. Compliance with Law

While conducting business with BCHA, Proposer shall comply with all applicable Federal, State and local laws, regulations, ordinances and requirements, applicable to the work described herein including, but not limited to, those applicable laws, regulations and requirements governing equal employment opportunity strategies, subcontracting with small and minority firms, women's business enterprise, and labor surplus area firms, equal opportunity for businesses and unemployed and underemployed persons as referenced in Section 3 of The Housing and Urban Development Act of 1968, as

amended, 12 U.S.C. 1701u (“Section 3”), the Americans with Disabilities Act, Section 504 of the Rehabilitation Act of 1973, the Davis-Bacon Act, and shall provide for such compliance in the contract documents as required. It is the policy of BCHA that all proposers that conduct business with BCHA must be authorized and/or licensed to do business in Florida. Proposer is responsible for contacting their local city and county authorities and the State of Florida to ensure that Proposer has complied with all laws and is authorized and/or licensed to do business in Florida. All applicable fees associated therewith are the responsibility of Proposer.

5.1.1 Proposers are subject to Instructions to Offerors – Non-Construction, HUD Form 5369-B, at <http://www.hud.gov/offices/cpo/forms/hud5369b.pdf>.

5.1.2 Proposers are subject to General Contract Conditions – Non-Construction, HUD Form 5370-C, at <http://portal.hud.gov/hudportal/documents/huddoc?id=5370-C1.docx>.

5.1.3 Proposers are subject to 24 CFR 135, Economic Opportunities for Low- and Very Low-Income Persons commonly referred to as Section 3, at http://www.access.gpo.gov/nara/cfr/waisidx_98/24cfr135_98.html. The proposer shall be required to, as detailed therein, “to the greatest extent feasible ... provide economic opportunities to low- and very-low income persons,” meaning, if the proposer must hire anyone to help with the work, he/she must submit a work plan showing how he/she will give first preference to such jobs to Section 3 persons.

6. CONTACTS:

For technical questions regarding the commodities/services listed in this quote, contact Derick Morgan (Project Manager) at 954-739-1114 ext. 2327.

For information regarding bidding procedures, terms and conditions, contact Anthony Cariveau at 954-739-1114 ext. 1316 or by email at: acariveau@bchafl.org.

7. CONTRACT SERVICE STANDARD

All work performed pursuant to this solicitation must conform and comply with all applicable federal, state, and local laws, statutes, and regulations.

8. CONTRACT PAYMENT

8.1 Following the performance of work, the contractor will submit an invoice to Accounts Payable Department, Broward County Housing Authority, 4780 N. State Road 7, Lauderdale Lakes, Florida, 33319 or by email at payments@bchafl.org.

8.2 Contractor’s invoices shall reflect the prices established for the items on this Contract for all orders placed by BCHA even though the Contract number and/or correct prices may not be referenced on each order. Only properly submitted

invoices will be officially processed for payment. Invoices submitted without required information will be returned for entry of the missing information and will not be paid until properly completed.

8.3 All invoices must be itemized showing: Contractor's name, remit to address, purchase order number, service location, site name and prices per the contract, itemized in order to facilitate contract auditing.

8.4 Each invoice must detail the service and location at which performed, accompanied by a copy of the work order signed by the BCHA Contact Person indicating satisfactory completion of work.

8.5 BCHA will pay the properly completed and authorized invoice within thirty (30) days of receipt. BCHA will pay invoices by check.

8.6 All checks will be mailed.

9. SCOPE OF WORK

9.1 General Requirements

The Broward County Housing Authority (BCHA) is actively soliciting proposals from qualified, experienced, licensed and insured contractors to clean gutters at its following sites: College Gardens Apartment complex, 1555 SW 12th Avenue, Pompano Bch, FL 33060, Everglades Heights, 2400 NW 22nd St., Ft. Lauderdale, Fl. 33311 and Manors at Middle-River, 1716-1416 N. Dixie Hwy, Ft. Lauderdale, Fl. 33305 location in Broward County Florida. Prices quoted shall include all labor, materials, permits and any costs associated with constructing new concrete monument sign for above mentioned property. *All work shall meet the latest requirements of the South Florida Building Code and National Electric Code, as well as adhering to all state, county and municipal codes, guidelines and regulations.*

- Cleaning gutters on building 1555, 1535, 1545, 1505, 1525, 1515 and 1495 at College Gardens inclusive of gutter-guard.
- Cleaning gutters on building A, B, C, D, E and G at Everglades Heights inclusive of gutter-guard.
- Cleaning gutters on building A and B at Manors at Middle-River inclusive of gutter-guard.
- Installation of stainless steel gutter guards by Gutterglove or equal, on all existing gutters. **See attached additional specifications**
- Protect the surrounding area including sidewalks and vegetation. The contractor shall maintain a safe work area.

- Contractor will be responsible for keeping work area safe and secure from the general public.
- Contractor shall provide all warranty information upon completion of project.
- Cleaning or maintenance performed on the job site of equipment used during the completion of any job must be done in a manner as to prevent runoff, and possible contamination of soil or drainage areas, waterways and estuaries.
- Owner has the right to stop or reschedule work due to the weather.
- Contractor will be responsible for damage to utilities and manmade structures.
- Contractor shall include all required permits and follow all applicable City, County, State and Federal codes and regulations, as well as proper safety requirements.

Or Approved Equal Specifications

- a) Any and all references to brand names and numbers in this solicitation are strictly for the purpose of describing the standard of quality, performance and characteristics desired and is not intended to limit or restrict competition, unless otherwise specified.
- b) All offers on equivalent items meeting the standards of quality thereby indicated will be considered, unless otherwise specified, providing the offer clearly describes the article being offered and states how it differs from the referenced brands. Unless the contractor specifies otherwise, it shall be understood by BCHA that the contractor is offering a referenced brand item as specified in the solicitation.
- c) If items requested have quality guidelines of brand name or equal; the items offered must be equal to or better than the brands or model numbers specified as determined by BCHA.
- d) BCHA will determine whether a substitute offer is equivalent to and whether it meets the standards of quality indicated by the brand name referenced. Substantially equivalent products to those referenced may be considered for award.
- e) “Or Equal” submissions will not be rejected because of minor differences in design, construction or features that do not affect the suitability of the product for its intended use.

10 SOLICITATION BACKGROUND AND ANTICIPATED SCHEDULE

- 10.1 BCHA is seeking to obtain quotations from firms qualified to perform services as described within the Scope of Work at location listed above.

10.2 This solicitation is subject to the BCHA Procurement Policy, as revised September 26, 2017, a copy of which will be provided upon request.

11 SITE VISIT

It is highly recommended that proposers visit the project site. BCHA will not be held responsible for incorrect fee proposals due to contractor's misunderstanding of requirements, measurements, and services required. BCHA staff will only be available to show the site at the time listed below.

Should bidder not visit site, BCHA will not be held responsible for incorrect fee bids due to contractor's misunderstanding of requirements, size and services required at the site.

Location	Date & Time	Site Contact
<ul style="list-style-type: none"> • College Gardens - 1555 SW 12th Avenue, Pompano Bch., Fl. 33060 (Building 1555, 1535, 1545,1485, 1505, 1525 & 1515) 	November 15, 2017 @ 9:30 AM	Derick Morgan (Project Mgr.) Tel: 954-739-1114 ext. 2327.
<ul style="list-style-type: none"> • Everglades Heights - 2400 NW 22nd St., Ft. Lauderdale, Fl. 33311 (Building A, B, C, D, E and G) 	November 15, 2017 @ 10:30 AM	Derick Morgan (Project Mgr.) Tel: 954-739-1114 ext. 2327.
<ul style="list-style-type: none"> • Manors at Middle-River - 1716-1416 N. Dixie Hwy, Ft. Lauderdale, Fl. 33305 (Building A & B) 	November 15, 2017 @ 11:30 AM	Derick Morgan (Project Mgr.) Tel: 954-739-1114 ext. 2327.

12 BID SUBMISSION:

Bid submission should include **pages 1 through 10 and Attachments B, C & D** of this solicitation.

All required sections should be completed. **Do not submit Attachment A, All required sections should be completed. Bidder is responsible for the completeness of all forms and the submission of the required documents.** Bids may be submitted by email at Purchasing@bchaf1.org.

13 BID EVALUATION DOCUMENTATION AND MEETING:

In order to verify that the Bidder has adequately incorporated all elements of the Work and the requirements of the Contract Documents in its bid prices, the Bidder shall, upon request of the Owner, promptly make available for the Owner's review a complete itemization and breakdown of its Total Bid amount, a description of the Bidder's understanding of the Work, and a proposed schedule. Prior to award, upon request of the Owner, the Bidder and proposed subcontractors and suppliers shall attend a bid evaluation meeting with the Owner, and shall bring to the meeting any

documents requested by the Owner to assist the Owner in evaluating the bid and the Bidder's understanding of the Project. In the event the Bidder refuses to provide the requested information or attend the bid evaluation meeting, the Owner may reject the bid as non-responsive.

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14 PROPOSED FEES

All prices submitted are to be on the form below.

- A. Instructions: Please indicate the cost:
- B. Price shall include all labor, materials, equipment, permits and associated costs.
- C. Schedule of value and time schedule may be requested prior to award.

DESCRIPTION	Total Price
<ul style="list-style-type: none"> • College Gardens <ul style="list-style-type: none"> • 222 linear feet of gutters • Installation of gutter-guards <p>All labor, material, equipment, permits and associated costs as per the Scope of Work.</p>	<p>\$ _____</p> <p style="text-align: center;">Lump Sum</p> <p>\$ _____</p> <p style="text-align: center;">Lump Sum</p>
<ul style="list-style-type: none"> • Everglades Heights <ul style="list-style-type: none"> • 994 linear feet of gutters • Installation of gutter-guards <p>All labor, material, equipment, permits and associated costs as per the Scope of Work.</p>	<p>\$ _____</p> <p style="text-align: center;">Lump Sum</p> <p>\$ _____</p> <p style="text-align: center;">Lump Sum</p>
<ul style="list-style-type: none"> • Manors at Middle-River <ul style="list-style-type: none"> • 602 linear feet of gutters • Installation of gutter-guards <p>All labor, material, equipment, permits and associated costs as per the Scope of Work.</p>	<p>\$ _____</p> <p style="text-align: center;">Lump Sum</p> <p>\$ _____</p> <p style="text-align: center;">Lump Sum</p>

TOTAL \$ _____

Lump Sum

By completing and submitting this form and all other documents within this bid submission, the undersigned proposer hereby certifies and understands that:

1. he/she is verifying that all information provided herein is, to the best of his/her knowledge, true and accurate, and that if BCHA discovers that any information entered herein to be false, such shall entitle BCHA to not consider or make award of to cancel any award with the undersigned party;
2. he/she is agreeing to abide by all terms and conditions pertaining to this solicitation document as issued by BCHA including an agreement to execute a contract form; and
3. he/she has the ability to sign and bind the firm or company to the services to be performed within the fees proposed.

Signature	
Title	
Date Signed	
Printed Name	
Firm or Company	
Telephone #	

Service:

Service is desired **within 30 calendar days** after issuance of purchase order. Failure to meet this service date may be deemed as non-responsive.

Please indicate service time after issuance of purchase order: _____ calendar days.

ATTACHMENT A

General Decision Number: FL170099 10/06/2017 FL99

Superseded General Decision Number: FL20160099

State: Florida

Construction Type: Residential

County: Broward County in Florida.

RESIDENTIAL CONSTRUCTION PROJECTS (consisting of single family homes and apartments up to and including 4 stories).

Note: Under Executive Order (EO) 13658, an hourly minimum wage of \$10.20 for calendar year 2017 applies to all contracts subject to the Davis-Bacon Act for which the contract is awarded (and any solicitation was issued) on or after January 1, 2015. If this contract is covered by the EO, the contractor must pay all workers in any classification listed on this wage determination at least \$10.20 (or the applicable wage rate listed on this wage determination, if it is higher) for all hours spent performing on the contract in calendar year 2017. The EO minimum wage rate will be adjusted annually. Additional information on contractor requirements and worker protections under the EO is available at www.dol.gov/whd/govcontracts.

Modification Number	Publication Date
0	01/06/2017
1	07/14/2017
2	08/04/2017
3	09/01/2017
4	10/06/2017

ELEC0728-002 03/01/2017

	Rates	Fringes
ELECTRICIAN.....	\$ 30.50	11.43

 ENGI0487-012 07/01/2013

	Rates	Fringes
OPERATOR: Backhoe.....	\$ 28.32	8.80
OPERATOR: Crane		

All Tower Cranes (Must have 2 operators) Mobile, Rail, Climbers, Static-Mount; All Cranes with Boom Length 150 Feet & Over (With or without jib) Friction, Hydro, Electric or Otherwise; Cranes 150 Tons & Over (Must have 2 operators); Cranes with 3 Drums (When 3rd drum is rigged for work); Gantry & Overhead Cranes; Hydro

ATTACHMENT A

Cranes Over 25 Tons but not more than 50 Tons (Without Oiler/Apprentice); Hydro/Friction Cranes without Oiler/Apprentices when Approved by Union; & All Type of Flying Cranes...\$ 29.05	8.80
Cranes with Boom Length Less than 150 Feet (With or without jib); Hydro Cranes 25 Tons & Under, & Over 50 Tons (With Oiler/Apprentice).....\$ 28.32	8.80
OPERATOR: Oiler.....\$ 22.99	8.80

* IRON0272-003 10/01/2017

	Rates	Fringes
IRONWORKER, ORNAMENTAL, REINFORCING AND STRUCTURAL.....\$ 24.89		10.10

LABO1652-002 06/01/2013

	Rates	Fringes
LABORERS		
Common or General.....\$ 14.50		4.92
Plaster Tender.....\$ 15.00		4.92

PAIN0365-005 07/01/2017

	Rates	Fringes
PAINTER, Includes Brush, Roller and Spray (Excludes Drywall Finishing/Taping).....\$ 16.21		9.61

* SFFL0821-003 07/01/2017

	Rates	Fringes
SPRINKLER FITTER (Fire Sprinklers).....\$ 27.68		18.34

SHEE0032-007 12/01/2013

	Rates	Fringes
SHEET METAL WORKER, Includes HVAC Duct Installation (Excludes Metal Roof Installation).....\$ 23.50		12.18

SUFL2009-095 06/08/2009

	Rates	Fringes
BRICKLAYER.....\$ 20.00		0.00

ATTACHMENT A

CARPENTER, Includes Cabinet Installation (Excludes Drywall Hanging).....	\$ 21.17	0.86
CEMENT MASON/CONCRETE FINISHER...	\$ 16.19	0.00
DRYWALL FINISHER/TAPER.....	\$ 19.22	0.00
DRYWALL HANGER.....	\$ 15.69	0.00
FENCE ERECTOR.....	\$ 11.00	0.00
GLAZIER.....	\$ 20.00	0.00
HVAC MECHANIC (Installation of HVAC Unit Only, Excludes Installation of HVAC Pipe and Duct).....	\$ 13.75	0.00
LABORER: Mason Tender - Brick...	\$ 11.51	0.00
LABORER: Mason Tender - Cement/Concrete.....	\$ 10.46	0.00
LABORER: Pipelayer.....	\$ 11.79	0.00
LABORER: Roof Tearoff.....	\$ 9.00	0.00
LABORER: Landscape and Irrigation.....	\$ 9.15	0.00
OPERATOR: Asphalt Paver.....	\$ 11.63	0.00
OPERATOR: Backhoe Loader Combo.....	\$ 17.04	0.00
OPERATOR: Bulldozer.....	\$ 13.67	0.00
OPERATOR: Distributor.....	\$ 11.41	0.00
OPERATOR: Excavator.....	\$ 13.50	0.00
OPERATOR: Forklift.....	\$ 17.50	0.00
OPERATOR: Grader/Blade.....	\$ 15.50	0.00
OPERATOR: Loader.....	\$ 16.48	0.00
OPERATOR: Roller.....	\$ 10.62	0.00
OPERATOR: Screed.....	\$ 10.93	0.00
OPERATOR: Trackhoe.....	\$ 15.68	0.00
OPERATOR: Tractor.....	\$ 10.20	0.00
PLUMBER.....	\$ 25.00	1.17
ROOFER, Includes Built Up,		

ATTACHMENT A

Modified Bitumen, and Shake & Shingle Roofs (Excludes Metal Roofs).....	\$ 14.50	0.00
ROOFER: Metal Roof.....	\$ 16.99	0.00
TILE SETTER.....	\$ 16.65	0.00
TRUCK DRIVER, Includes Dump Truck.....	\$ 10.22	0.00
TRUCK DRIVER: Lowboy Truck.....	\$ 12.10	0.00

WELDERS - Receive rate prescribed for craft performing operation to which welding is incidental.

Note: Executive Order (EO) 13706, Establishing Paid Sick Leave for Federal Contractors applies to all contracts subject to the Davis-Bacon Act for which the contract is awarded (and any solicitation was issued) on or after January 1, 2017. If this contract is covered by the EO, the contractor must provide employees with 1 hour of paid sick leave for every 30 hours they work, up to 56 hours of paid sick leave each year. Employees must be permitted to use paid sick leave for their own illness, injury or other health-related needs, including preventive care; to assist a family member (or person who is like family to the employee) who is ill, injured, or has other health-related needs, including preventive care; or for reasons resulting from, or to assist a family member (or person who is like family to the employee) who is a victim of, domestic violence, sexual assault, or stalking. Additional information on contractor requirements and worker protections under the EO is available at www.dol.gov/whd/govcontracts.

Unlisted classifications needed for work not included within the scope of the classifications listed may be added after award only as provided in the labor standards contract clauses (29CFR 5.5 (a) (1) (ii)).

The body of each wage determination lists the classification and wage rates that have been found to be prevailing for the cited type(s) of construction in the area covered by the wage determination. The classifications are listed in alphabetical order of "identifiers" that indicate whether the particular rate is a union rate (current union negotiated rate for local), a survey rate (weighted average rate) or a union average rate (weighted union average rate).

Union Rate Identifiers

A four letter classification abbreviation identifier enclosed in dotted lines beginning with characters other than "SU" or "UAVG" denotes that the union classification and rate were

ATTACHMENT A

prevailing for that classification in the survey. Example: PLUM0198-005 07/01/2014. PLUM is an abbreviation identifier of the union which prevailed in the survey for this classification, which in this example would be Plumbers. 0198 indicates the local union number or district council number where applicable, i.e., Plumbers Local 0198. The next number, 005 in the example, is an internal number used in processing the wage determination. 07/01/2014 is the effective date of the most current negotiated rate, which in this example is July 1, 2014.

Union prevailing wage rates are updated to reflect all rate changes in the collective bargaining agreement (CBA) governing this classification and rate.

Survey Rate Identifiers

Classifications listed under the "SU" identifier indicate that no one rate prevailed for this classification in the survey and the published rate is derived by computing a weighted average rate based on all the rates reported in the survey for that classification. As this weighted average rate includes all rates reported in the survey, it may include both union and non-union rates. Example: SULA2012-007 5/13/2014. SU indicates the rates are survey rates based on a weighted average calculation of rates and are not majority rates. LA indicates the State of Louisiana. 2012 is the year of survey on which these classifications and rates are based. The next number, 007 in the example, is an internal number used in producing the wage determination. 5/13/2014 indicates the survey completion date for the classifications and rates under that identifier.

Survey wage rates are not updated and remain in effect until a new survey is conducted.

Union Average Rate Identifiers

Classification(s) listed under the UAVG identifier indicate that no single majority rate prevailed for those classifications; however, 100% of the data reported for the classifications was union data. EXAMPLE: UAVG-OH-0010 08/29/2014. UAVG indicates that the rate is a weighted union average rate. OH indicates the state. The next number, 0010 in the example, is an internal number used in producing the wage determination. 08/29/2014 indicates the survey completion date for the classifications and rates under that identifier.

A UAVG rate will be updated once a year, usually in January of each year, to reflect a weighted average of the current negotiated/CBA rate of the union locals from which the rate is based.

 WAGE DETERMINATION APPEALS PROCESS

1.) Has there been an initial decision in the matter? This can be:

ATTACHMENT A

- * an existing published wage determination
- * a survey underlying a wage determination
- * a Wage and Hour Division letter setting forth a position on a wage determination matter
- * a conformance (additional classification and rate) ruling

On survey related matters, initial contact, including requests for summaries of surveys, should be with the Wage and Hour Regional Office for the area in which the survey was conducted because those Regional Offices have responsibility for the Davis-Bacon survey program. If the response from this initial contact is not satisfactory, then the process described in 2.) and 3.) should be followed.

With regard to any other matter not yet ripe for the formal process described here, initial contact should be with the Branch of Construction Wage Determinations. Write to:

Branch of Construction Wage Determinations
Wage and Hour Division
U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, DC 20210

2.) If the answer to the question in 1.) is yes, then an interested party (those affected by the action) can request review and reconsideration from the Wage and Hour Administrator (See 29 CFR Part 1.8 and 29 CFR Part 7). Write to:

Wage and Hour Administrator
U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, DC 20210

The request should be accompanied by a full statement of the interested party's position and by any information (wage payment data, project description, area practice material, etc.) that the requestor considers relevant to the issue.

3.) If the decision of the Administrator is not favorable, an interested party may appeal directly to the Administrative Review Board (formerly the Wage Appeals Board). Write to:

Administrative Review Board
U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, DC 20210

4.) All decisions by the Administrative Review Board are final.

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END OF GENERAL DECISION

**BROWARD COUNTY HOUSING AUTHORITY
SOLICITATION NUMBER QR 17-262
GUTTER CLEANING SERVICES**

PROFILE OF FIRM FORM – ATTACHMENT B
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1. Proposer Information

Name of Firm	
Address	
City, State, Zip	
Telephone	
Fax	
E-Mail Address	
Year Established	
Year Established in Florida	
Former Names (if applicable)	
Parent Company and Date Acquired (if applicable)	

2. Complete and attach IRS Form W-9, found at <http://www.irs.gov/pub/irs-pdf/fw9.pdf> . This completed form should be submitted with the proposal, or must be submitted within three (3) working days of the BCHA’s request.

3. Debarred Statement: Has the firm or any principal(s) ever been debarred from providing any services to the federal government, any state government, or any local government agency?

Yes No

If yes, please attach a full detailed explanation, including dates, circumstances and current status.

4. Disclosure Statement: Does this firm or any principal(s) have any current, past personal or professional relationship with any Commissioner or Officer of BCHA?

Yes No

If yes, please attach a full detailed explanation, including dates, circumstances and current status.

5. Non-Collusive Affidavit: The undersigned party submitting this proposal hereby certifies that such proposal is genuine and not collusive and that said proposer entity has not colluded, conspired, connived or agreed, directly or indirectly, with any proposer or person, to put in a sham proposal or to refrain from proposing, and has not in any manner, directly or indirectly sought by agreement or collusion, or communication or conference, with any person, to fix the proposal fee of affiant or of any other proposer, to fix overhead, profit, or cost element of said proposal fee, or that of any other proposer or to secure any advantage against BCHA or any person interested in the proposed contract; and that all statements in said proposal are true.

Continue on next page.

6. Licensing and Insurance Information

Business License Jurisdiction, Number, and Expiration Date	
Worker's Comp Carrier, Policy Number, and Expiration Date	
General Liability Carrier, Policy Number, and Expiration Date	
Professional Liability Carrier, Policy Number, and Expiration Date	NOT APPLICABLE (N/A)
Vehicle Insurance Carrier, Policy Number, and Expiration Date	

7. Copies of license and insurance certificates should be submitted with the proposal, or must be submitted within three (3) working days of the BCHA's request.

8. Verification Statement: The undersigned proposer hereby states that by completing and submitting this form he/she is verifying that all information provided herein is, to the best of his/her knowledge, true and accurate, and agrees that if BCHA discovers that any information entered herein to be false, such shall entitle BCHA to not consider or make award of to cancel any award with the undersigned party.

Signature	
Title	
Date Signed	
Printed Name	
Firm or Company	

**BROWARD COUNTY HOUSING AUTHORITY
SOLICITATION NUMBER QR 17-262
GUTTER CLEANING SERVICES**

PROPOSED SERVICES – ATTACHMENT C

Instructions: Complete this form by indicating the appropriate response or by indicating “N/A” if not applicable. Attach additional sheets if necessary.

1. Describe the methodology, equipment, and supplies to be utilized to perform services as described in the Scope of Work section.

2. Describe the experience of the company and staff expected to be assigned to this contract.

ADDITIONAL SPECIFICATIONS

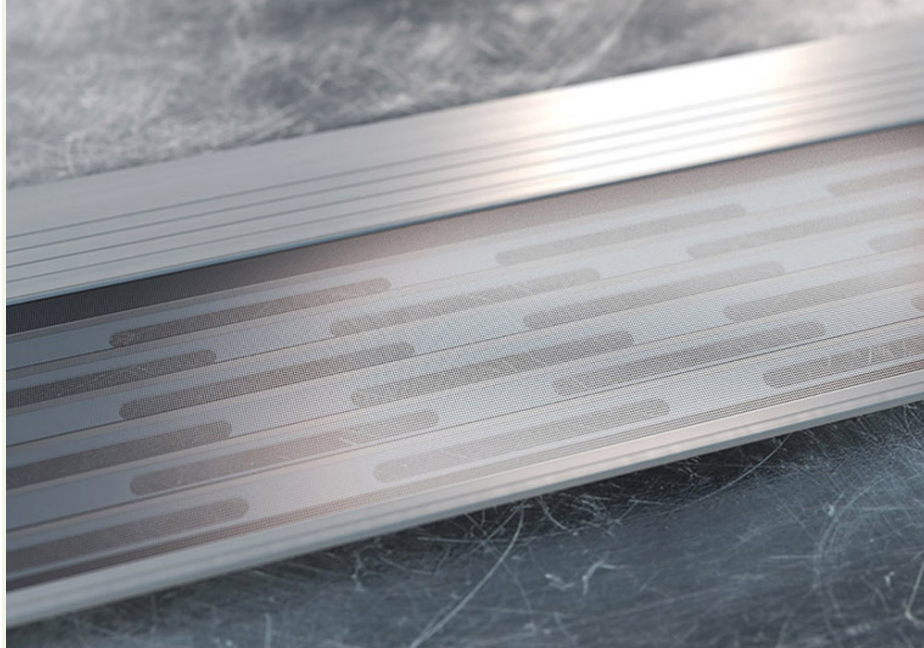
EFFECTIVE

Gutterglove Pro gutter guards keep leaves, pine needles and roof sand grit out of your gutter while providing maximum water flow through your gutter.

- You will never have to clean your gutters out again!
- The stainless steel micro-mesh keeps out mosquitos, wasps, birds, rodents and other annoying critters from getting into your gutter!
- Gutterglove Pro installs on any type of roof and gutter, guaranteed!



ADDITIONAL SPECIFICATIONS



STAINLESS STEEL

Made from surgical grade stainless steel micro-mesh.

- The fine woven stainless steel micro-mesh keeps out the smallest debris!
- Gutterglove Pro gutter guards will provide you with a valuable asset for years to come because only the highest quality materials are used.
- Gutterglove Pro incorporates the most updated technology available!
- Our micro-mesh combined with aluminum extruded sides provide the perfect amount of strength and flexibility for the ultimate gutter protection

WARRANTY

Our world class warranty provides 25 years of protection against defective parts

- We are committed to providing timely and courteous customer service so that your experience is unmatched by any other in the industry.
- Our goal is that you'll enjoy a lifetime of hi-end performance with Gutterglove Pro Gutterguard.





COLLECT RAINWATER

Gutterglove Pro Gutterguard will improve water quality by filtering out leaves, pine needles and small debris from your gutter and rainwater harvesting tanks.

- Gutterglove Pro is widely used in rainwater harvesting throughout North America as a pre-filtration system!
- With Gutterglove Pro installed, there is no need for other pre-filtration devices!
- Gutterglove Pro complies with the ANSI 63-2013 Standard for rainwater harvesting because the hole size in the stainless steel mesh is 540 microns! The Standard mandates that hole size be under 1,500 microns.
- Rainwater collection is a responsible option for water conservation.

PATENTED TECHNOLOGY

Gutterglove Pro has multiple patents both in the U.S. and Canada for it's state-of-the-art design.

- You will never have to clean your gutters out again!
- This unique patented design allows for water filtration in 100% of the holes in the stainless steel micro-mesh because there is no metal support underneath to block the holes.
- The unique design of Gutterglove Pro allows it to be installed on any gutter-to-roof scenario.

