

Request for Qualifications

City of Canton, Ohio
Purchasing Department
218 Cleveland Ave. SW, 6th floor
Canton, Ohio 44702

Construction Oversight Services:

- 39th St NW Water Main Replacement (TAG 576A)
- Cleveland Ave NW Water Main Replacement (TAG 582)

Item/Project

Water Department

Responsible Department

Thursday, September 3, 2020 at 4:00 PM local time

Proposals Due By

Proposal Submitted By:

Company Name

Street Address

City

State

Zip

Contact Person

Phone No.

Email Address

Overview

The City of Canton intends to contract with engineering firm(s) for construction oversight for the following projects:

- 39th St NW Water Main Replacement (TAG 576A)
 - Cleveland Ave NW Water Main Replacement (TAG 582)
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Please note that the above-mentioned projects will be under separate contracts. Additionally, the City may select a different firm for each contract.

Project Description

Project Name: 39th St NW Water Main Replacement (TAG 576A)

- This project is located along 39th St NW from Grunder Ave NW to Norman Ave NW
- It will involve replacement of approximately 2,300 LF of 6" waterline along with the installation of valves, hydrants, and reconnection to the existing water system.
- Construction is planned for 2021.

Project Name: Cleveland Ave NW Water Main Replacement (TAG 582)

- This project is located along Cleveland Ave NW from 30th St. to 50th St.
- It will involve replacement of existing water main and installation of approximately 10,000 LF of 6", 8", and 12" waterline along with the installation of valves, hydrants, and reconnection to the existing water system.
- Construction is planned for 2021.

Professional Services Needed

The professional services needed under this request for qualifications are construction management and inspection. This includes, but is not limited to, inspection of material, ensuring construction is according to plan, reviewing/managing project documentation, quality assurance testing, measuring/tracking quantities, preparing/reviewing pay estimates and change orders, and preparing as-built drawings.

Location – See Project Description.

Questions

Please direct all questions regarding this request for qualifications in writing by **Wednesday, August 26, 2020 at 4:00 PM** to:

Questions may be submitted via the sourcing tool or to:
Purchasing@cantonohio.gov

Statement of Qualifications

Qualifications will be ranked based on the following information:

Firm's Background (10 Points)

- Information regarding the firm's history
- Types of services offered by the firm
- Information regarding the firm's available equipment and facilities

Similar Project Experience (25 Points)

- The firm's experience with similar projects, including at least three (3) examples of completed projects of a similar nature and scope

Past Project Performance (10 Points)

- Previous work performed for the City of Canton,
- Past project performance with regard to quality of work, experience with regulatory procedures and policies
- References

Project Team (25 Points)

- Education and experience of owners and key technical personnel who will be assigned this project. Project teams shall identify the proposed project manager, individuals anticipated to perform the work, and other in-house capabilities appropriate for this kind of work. Identification of possible outside sub-consultants shall be included.
- The technical expertise of the firm's current staff
- Current projects underway and availability of staff

Submittal Presentation (5 Points)

- Overall appearance and quality of the submittal.

Deadline and Submission Procedures

The submission must not exceed 25 single-sided (8.5" x 11"), numbered pages that are double-spaced with a 12-point font, including attachments. The cover page will not count towards the total number of pages, but all others will and the submission must be in PDF format or alternate formats that are easily readable using Microsoft Word. The qualification submission must provide adequate information needed to rank the capability of a firm on each of the preceding categories. The City may short list firms based on any combination of categories noted above. The City reserves the right to require an oral technical presentation to aid in the ranking process.

Firms interested in being considered for this contract must provide a statement of qualifications by **4:00 PM on Thursday, September 3, 2020**. Statements received after this deadline will not be considered. Please submit your statement of qualifications via the City's sourcing tool, Vendor Registry. Vendor Registry is free for your use with City sourcing events (<https://www.cantonohio.gov/448/Purchasing-Procurement>).

Questions may be submitted via the sourcing tool or to: Purchasing@cantonohio.gov

Evaluation and Next Steps

Responding firms will be evaluated and ranked pursuant to Ohio Revised Code Sections 153.65-153.73 based on the above criteria. Upon the completion of this evaluation process, the City of Canton will enter into contract negotiations with the firm receiving the highest ranking. At this time the City will commence fee and contract negotiations with the selected firm most qualified to perform the services as needed. The final scope of engineering services will also be established during these negotiations.

The City of Canton reserves the right to reject any and all proposals and to accept the proposal deemed most beneficial to the City of Canton.

**By order of the Mayor
Thomas M. Bernabei**

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