



**BROWARD COUNTY HOUSING AUTHORITY
SOLICITATION NUMBER QR 20-291
QUOTATION REQUEST**

**RESURFACING OF THE ASPHALT DRIVEWAY, ROADWAY, PARKING
SPACES AND RE-STRIPING SERVICES
FOR VILLAS OF POMPANO**

QUOTE DATE OF ISSUE: August 10, 2020

QUOTE DUE DATE: August 28, 2020 at 2:00 PM, EST

Please check BCHA's web site for addenda and changes before submitting your quote.

**CONTACT: TEISHA PALMER
BROWARD COUNTY HOUSING AUTHORITY
4780 NORTH STATE ROAD 7
LAUDERDALE LAKES, FL 33319
TELEPHONE: 954-739-1114, EXTENSION 1366
E-MAIL: tpalmer@bchaf1.org**

RESURFACING OF THE ASPHALT DRIVEWAY, ROADWAY, PARKING SPACES AND RE-STRIPING SERVICES

1. INTRODUCTION

The Broward County Housing Authority (herein after, "BCHA") is a Public Housing Agency established in June 1969 under the U.S. Housing Act of 1937 and Chapter 421 of the Florida Statutes and is an Independent Special District of the State of Florida.

The mission of Broward County Housing Authority, its affiliates and instrumentalities (hereinafter, jointly referred to as "BCHA") is to create, provide and increase high quality housing opportunities for Broward County residents through effective and responsive management and responsible stewardship of public and private funds.

The United States Department of Housing and Urban Development ("HUD"), a federal agency, partially funds and monitors operations of the BCHA. Nothing contained in this Quotation Request (QR) or in the contract resulting from the selection process shall be construed to create any contractual relationship between the successful Proposer and HUD.

BCHA maintains a website at <http://www.bchafll.org> with information for clients, landlords, prospective business partners, and the public at large.

2. STATEMENT OF WORK

The Broward County Housing Authority (BCHA) as a Public Housing Authority existing under Florida statutes, and on behalf of related instrumentalities and single asset affiliated entities are actively soliciting quotations from qualified, licensed and insured contractors to provide **Resurfacing of the Asphalt Driveway, Roadway, Parking spaces and Re-Striping Services** for Villas of Pompano located at 113 & 117 SE 11th Avenue, Pompano Beach FL 33060 in Broward County Florida, in accordance with the specifications as set forth in this QR.

3. CONTRACTOR RESPONSIBILITIES

Standard Service Requirements: Except as specifically excluded, contractor shall be responsible for providing all services, permits (if required), licenses, materials, labor, supplies, tools and equipment necessary to meet the service requirements contained within this solicitation. The awarded contractor shall be familiar with all laws and regulations that may in any way affect the work. The cost/fees for permits must be included in the contractor's price and paid for by the contractor.

3.1.1 The Contractor shall be responsible for obtaining any permits required.

3.1.2 The cost/fees for permits must be included in the contractor's price and paid for by the contractor.

- 3.1.3 Contractor will be held responsible for (but not limited to) damage to sprinkler/irrigation systems, sidewalks, power lines, parked cars, buildings, etc.
- 3.1.4 The Contractor must cordon off work area as needed for safe operation of equipment
- 3.1.5 Contractor may not leave any holes or trenches uncovered after work hours.
- 3.1.6 Contractor may not use tenants' water or electricity from the site; the contractor must contact the property manager for site water and electricity usage.
- 3.1.7 Contractor will report any ensuing damage to property directly to the Property Manager or Contact Person.
- 3.1.8 Contractor will remove any and all construction debris from BCHA sites daily. BCHA dumpsters and trash receptacles **MUST NOT** be used for this purpose.
- 3.1.9 Contractor must provide competent supervision.
- 3.1.10 Contractor must provide qualified and experienced staff to perform all work.
- 3.1.11 Contractor will perform work between the hours of 8:30AM to 5:00PM, Monday through Friday.
- 3.1.12 Contractor must furnish all tools and materials and will operate, maintain, and repair all equipment necessary to perform work required within this solicitation.
- 3.1.13 Contractor **MUST NOT** store equipment or materials at any BCHA site without permission.
- 3.1.14 Contractor will provide a work order for each location on a per service basis and have it signed by a BCHA authorized person indicating completion and satisfaction of work performed. A copy of the work order is to be left on site and a copy is to be submitted with invoices.
- 3.1.15 At least one employee of the Contractor, assigned to any BCHA site must be able to fluently speak, read and communicate in the English language or the Contractor must provide a translator for communication at the Contractor's expense.
- 3.1.16 Contractor will perform tasks specified within Scope of Work at the property locations stated in this QR.
- 3.2 **Personnel:** All employees of the contractor shall be considered to be, at all times the sole employees of the Contractor, under his sole direction and not an employee or agent of BCHA. BCHA may require the contractor to remove an employee if it deems the employee to be careless, incompetent, insubordinate or otherwise objectionable and whose continued employment on BCHA property is not in the best interest of BCHA.
- 3.4 **Employee Identification:** Contractor's personnel must be appropriately attired, courteous and conduct themselves in a professional manner consistent with Uniform Physical Condition Standard (UPCS) requirements. While working on BCHA property, all contractors' inspectors shall wear clearly displayed photo identification badges at shirt pocket height showing they are employees of the contractor. The badges shall be provided by the contractor at the contractor's expense.
- 3.5 Contractor shall be responsible for informing their personnel that under no circumstances are they permitted to accept food or drink from any tenant.
- 3.6 Smoking is **NOT** permitted in any BCHA residential unit or facility.

- 3.7 Contractor's employees must call Property Manager to check in and provide them with the following information: Company name, building name and nature of work to be performed.
- 3.8 **HUD General Conditions:** Bidders are subject to General Conditions for Construction Contracts, HUD Form 5370-EZ, at <https://www.hud.gov/sites/dfiles/OCHCO/documents/5370-EZ.pdf>
- 3.9 Contractor shall submit permit application within **7 days** of the issuance of the purchase order.
- 3.10 Contractor shall fully complete the work within **45 days** from the issuance of the permit. No grace period for the completion of the work shall be granted unless previously established and written authorization is granted by the project manager.
- 3.11 In the event that the contractor fails to complete the work within the timeframe set forth, and in compliance with the specifications and requirements contained within this solicitation, BCHA reserves the right to pursue alternate remedies which may include the termination of the contract for default.

4. LICENSING AND INSURANCE INFORMATION

- 4.1 Before a contract pursuant to this Quotation Request (QR) is executed, the apparent successful Contractor must hold all necessary, applicable professional licenses required by the State of Florida and all regulatory agencies necessary to complete the Service. The Contractor shall obtain, at the Contractor's expense, any permits, certificates and licenses as may be required in the performance of work specified. All required licenses shall remain active and valid during the entire duration of the subsequent contract. BCHA may require any or all Contractors to submit evidence of proper licensure.
- 4.2 A copy of the contractor's business license allowing the contractor to provide such services within Broward County, Florida;
- 4.3 An original certificate evidencing the contractor's current worker's compensation carrier and coverage amount. BCHA will not accept state waiver of worker's compensation insurance liability;
- 4.4 An original certificate evidencing Commercial General Liability coverage evidencing a minimum of \$1,000,000 each occurrence, general aggregate minimum limit of \$1,000,000, together with damage to premises and fire damage of \$50,000 and medical expenses any one person of \$5,000 with a deductible of not greater than \$1,000;
- 4.5 An original certificate showing the contractor's Automobile vehicle insurance coverage in a combined single limit of \$1,000,000. For every vehicle utilized during the term of this contract, when not owned by the entity, each vehicle must have evidence of vehicle insurance coverage with limits of no less than \$50,000/\$100,000 and medical pay of \$5,000 must each be furnished with the proposer's response.
- 4.6 Contractor agrees, and hereby authorizes its insurer, to notify BCHA of any substantial change in such insurance coverage described herein. Substantial change includes, but not limited to, events such as cancellation, non-renewal, reduction in coverage, or receipt of a claim against such coverage with potential recovery in

- excess of twenty percent (20%) of available coverage. BCHA shall be notified at least 30 days in advance of cancellation, non-renewal or adverse change;
- 4.7 The premium cost of all insurance purchased by the Contractor for protection against risks assumed by virtue of the contract shall be borne by the Contractor and is not reimbursable by BCHA;
- 4.8 BCHA reserves the right, but not the obligation, to review and revise any insurance requirements, including limits, coverages and endorsements, based upon insurance market conditions affecting the availability and affordability of coverage. Additionally, BCHA reserves the right, but not the obligation, to review and reject any insurance policies, certificates of insurance, or insurer failing to meet the criteria stated herein;

5. COMPLIANCE WITH LAW

While conducting business with BCHA, Proposer shall comply with all applicable Federal, State and local laws, regulations, ordinances and requirements, applicable to the work described herein including, but not limited to, those applicable laws, regulations and requirements governing equal employment opportunity strategies, subcontracting with small and minority firms, women's business enterprise, and labor surplus area firms, equal opportunity for businesses and unemployed and underemployed persons as referenced in Section 3 of The Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u ("Section 3"), the Americans with Disabilities Act, Section 504 of the Rehabilitation Act of 1973, the Davis-Bacon Act, and shall provide for such compliance in the contract documents as required. It is the policy of BCHA that all proposers that conduct business with BCHA must be authorized and/or licensed to do business in Florida. Proposer is responsible for contacting their local city and county authorities and the State of Florida to ensure that Proposer has complied with all laws and is authorized and/or licensed to do business in Florida. All applicable fees associated therewith are the responsibility of Proposer.

5.1.1 Proposers are subject to Instructions to Offerors – Non-Construction, HUD Form 5369-B, at <https://www.hud.gov/sites/documents/5369-B.PDF>

5.1.2 Proposers are subject to General Contract Conditions – Non-Construction, HUD Form 5370-C, at https://www.hud.gov/sites/documents/DOC_12588.PDF

5.1.3 Proposers are subject to 24 CFR 135, Economic Opportunities for Low- and Very Low-Income Persons commonly referred to as Section 3, at https://www.hud.gov/sites/documents/DOC_12047.PDF The proposer shall be required to, as detailed therein, "to the greatest extent feasible ... provide economic opportunities to low- and very-low income persons," meaning, if the proposer must hire anyone to help with the work, he/she must submit a work

plan showing how he/she will give first preference to such jobs to Section 3 persons.

5.1.4 Bidders are subject to HUD Form 52158, *Maintenance Wage Rate Determination for Routine Maintenance*, General Decision Number: FL MWRD 2019-10-FL010A, included as an attachment to this solicitation document, for work classifications of as appropriate to the work being performed. Bidder acknowledges that he/she will not pay his/her employees at rates less than detailed on the applicable Wage Rate Determination (Davis-Bacon). The contractor will be required to submit certified payrolls; the contractor must make its payroll records available to BCHA or HUD on request, and failure on the part of the contractor to comply with this requirement will be the sole responsibility of the contractor, including any ensuing penalties, court costs, or wages due its employees. **See Attachment G** for the Wage Rate Determination currently in effect. Future Wage Rate Determinations will apply and will be provided to the contractor as available

5.1.5 Bidders are subjected to Sections 287.133 and 287.135, Florida Statutes, which prohibit BCHA from contracting or renewing an agreement for goods and services with any persons convicted of a public entity crime and with companies who fail to certify that they are not on the Scrutinized Companies that Boycott Israel or that are engaged in a boycott of Israel (“the Israel List”), the Scrutinized Companies with Activities in Sudan List, or Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List (collectively known as the “Scrutinized Companies”) in any amount. **See Attachments D & E** that must be completed, signed and returned with the vendor’s bid.

6. CONTACTS

For information regarding bidding procedures, terms and conditions, technical questions regarding the commodities/services listed in this quote contact Teisha Palmer at tpalmer@bchafl.org. Questions may also be posted on Vendor Registry. Such contact is to be for clarification purposes only. Changes if any, to the technical specification or quote procedures will only be transmitted by written addendum acknowledge by Vendor. **The deadline to submit questions is 8/19/2020 at 2:00 p.m.**

7. CONTRACT SERVICE STANDARD

All work performed pursuant to this solicitation must conform and comply with all applicable federal, state, and local laws, statutes, and regulations.

8. CONTRACT PAYMENT

- 8.1 Following the performance of work, the contractor will submit an invoice to Accounts Payable Department, Broward County Housing Authority, 4780 N. State Road 7, Lauderdale Lakes, Florida, 33319 or by email at payments@bchafll.org.
- 8.2 Contractor's invoices shall reflect the prices established for the items on this Contract for all orders placed by BCHA even though the Contract number and/or correct prices may not be referenced on each order. Only properly submitted invoices will be officially processed for payment. Invoices submitted without required information will be returned for entry of the missing information and will not be paid until properly completed.
- 8.3 All invoices must be itemized showing contractor's name, remit to address, purchase order number, service location, site name and prices per the contract, itemized in order to facilitate contract auditing.
- 8.4 Each invoice must detail the service and location at which performed, accompanied by a copy of the work order signed by the BCHA Contact Person indicating satisfactory completion of work.
- 8.5 BCHA will pay the properly completed and authorized invoice within thirty (30) days of receipt. BCHA will pay invoices by check or ACH transfer.
- 8.6 All checks will be mailed.

9. SCOPE OF WORK

9.1 General Requirements

The Broward County Housing Authority (BCHA) is actively soliciting proposals from qualified, experienced, licensed and insured contractors to provide **Resurfacing of the Asphalt Driveway, Roadway, Parking Spaces and Re-Striping Services** for Villas of Pompano services at its sites at 113 & 117 SE 11th Avenue, Pompano Beach FL 33060 locations in Broward County Florida. Prices quoted shall include all labor, materials, permits and any costs associated with repairing the parking lots for above mentioned property. *All work shall meet the latest requirements of the South Florida Building Code, as well as adhering to all state, county and municipal codes, guidelines and regulations.*

Sealcoating Area - Approx. 4,000 Square Feet

The following is a summary of the Scope of Work and does not contain every nuance of the job for Resurfacing of the Asphalt Driveway, Roadway, Parking Spaces and Re-Striping of Villas of Pompano. The Contractor will be required to perform all work and furnish all labor, equipment, materials and permits, including, but not limited to, the following:

- Remove all concrete wheel stops and store to reinstall after the driveway is resurfaced.
- Remove the existing asphalt surfaces from the existing driveway and parking spaces.
Surface area is approximately 4,000 square feet.
- Saw-cut, with a straight even line, all asphalt removed along the existing asphalt roadway and repair if damaged.
- All repairs to existing pavement shall receive saw-cut edges prior to relaying asphalt.
- Limerock base shall be prepared, compacted and graded and shall be in accordance with section 200 of the standard specifications.
- All limerock shall be compacted to 98% per AASHTO T-180.
- All limerock shall be primed. The prime and tack coats shall be in accordance with section 300 of the standard specifications.
- Provide relaying of the asphalt pavement to the existing driveway and parking areas with a minimum of 1" of hot asphalt Type S-III to match existing. It is the contractor's responsibility to accurately measure the property.
- Reinstall all concrete bumper stops to their original spaces.
- Paint all car stops to match existing color and include all existing numbers and letters.
- Restriping with DOT traffic paint all lines (must be 4' wide machine spray painted) and configurations of all areas that are sealcoated, back to the exact way as before.
- DOT traffic paint must be approved by BCHA before applying.
- Protect the surrounding area including sidewalks and vegetation. The contractor shall maintain a safe work area.
- Contractor will be responsible for removal and disposal of all construction debris daily.
- Contractor will be responsible for the safety of the public and vehicles while working.
- Contractor will be responsible for keeping work area safe and secure from the general public.
- Contractor shall provide all warranty information upon completion of project.
- Cleaning or maintenance performed on the job site of equipment used during the completion of any job must be done in a manner as to prevent runoff, and possible contamination of soil or drainage areas, waterways and estuaries.
- Owner has the right to stop or reschedule work due to the weather.

- Contractor will be responsible for visiting site to determine preparation, materials, labor, and equipment required for completing quotation document.
- Contractor will be responsible for damage to utilities and manmade structures.
- Contractor shall include all required permits and follow all applicable City, County, State and Federal codes and regulations, as well as proper safety requirements.
- Vendor must provide all drawings and specifications to Building Department for permitting. Cost to be included in quotation offered.

Or Approved Equal Specifications

- a) Any and all references to brand names and numbers in this solicitation are strictly for the purpose of describing the standard of quality, performance and characteristics desired and is not intended to limit or restrict competition, unless otherwise specified.
- b) All offers on equivalent items meeting the standards of quality thereby indicated will be considered, unless otherwise specified, providing the offer clearly describes the article being offered and states how it differs from the referenced brands. Unless the contractor specifies otherwise, it shall be understood by BCHA that the contractor is offering a referenced brand item as specified in the solicitation.
- c) If items requested have quality guidelines of brand name or equal; the items offered must be equal to or better than the brands or model numbers specified as determined by BCHA.
- d) BCHA will determine whether a substitute offer is equivalent to and whether it meets the standards of quality indicated by the brand name referenced. Substantially equivalent products to those referenced may be considered for award.
- e) “Or Equal” submissions will not be rejected because of minor differences in design, construction or features that do not affect the suitability of the product for its intended use.

10 SOLICITATION BACKGROUND AND ANTICIPATED SCHEDULE

- 10.1 BCHA is seeking to obtain quotations from firms qualified to perform services as described within the Scope of Work at location stated above.
- 10.2 This solicitation is subject to the BCHA Procurement Policy, as revised April 21, 2020, and available on BCHA’s website link at <https://bchafl.org/wp-content/uploads/2018/08/BCHA-Procurement-Policy-2020-04-21-1.pdf>. A copy of BCHA’s Procurement Policy will also be provided upon request.

Every effort will be made to maintain this schedule. However, all dates are subject to change if it is deemed to be in the best interest of BCHA.

Anticipated Solicitation Schedule Event	Date (and Time)
QR Published to BCHA Website/ Vendor Registry & DemandStar	August 10, 2020
Site Visits	August 13, 2020 10:30 AM. EST
Deadline for Receipt of Questions via E-Mail	August 19, 2020, 2:00 PM EST
Date of Addendum for Response to Questions	August 21, 2020
Deadline for Bid Submissions	August 28, 2020, 2:00 P.M. EST

11 SITE VISIT

It is highly recommended that proposers visit the project site. BCHA will not be held responsible for incorrect fee proposals due to contractor's misunderstanding of requirements, measurements, and services required. BCHA staff will only be available to show the site at the date and time stated below. The wearing of mask and social distancing should be observed while at the site visit.

Should bidder not visit site, BCHA will not be held responsible for incorrect fee bids due to contractor's misunderstanding of requirements, size and services required at the site.

Location	Date & Time	Site Contact
<ul style="list-style-type: none"> Villas of Pompano 113 & 117 SE 11th Avenue, Pompano Beach FL 33060 	August 13, 2020 @ 10:30 A.M.	Bill Sipala (Construction Manager.) Tel: 954-739-1114 ext. 1310.

12 BID SUBMISSION:

Bid submission should include **pages 1 through 13 and Attachments A, B, C, D and E** of this solicitation. **Do not submit Attachments F, G, H and I.** All required sections should be completed. Bidder is responsible for the completeness of all forms and the submission of the required documents.

Bids may be submitted electronically through Vendor Registry at www.vendorregistry.com. See Attachment H regarding instructions on electronic bid submission, or bids may be mailed to Broward County Housing Authority at 4780 N. State Road 7 Lauderdale Lakes FL 33319.

For electronic bid submission, contractor **must** first be a registered vendor with BCHA by visiting the BCHA website at www.bchafl.org, or by selecting the link below directly: <https://vrapp.vendorregistry.com/Bids/View/BidsList?buyerId=fa7c46a4-0264-4ed8-a964-aa745868d2ca>. See Attachment I for instruction on how to register as a vendor.

13 BID EVALUATION DOCUMENTATION AND MEETING:

In order to verify that the bidder has adequately incorporated all elements of the work and the requirements of the contract documents in its bid prices, the bidder shall, upon request of the owner, promptly make available for the owner's review a complete itemization and breakdown of its total bid amount, a description of the bidder's understanding of the work, and a proposed schedule. Prior to award, upon request of the owner, the bidder and proposed subcontractors and suppliers shall attend a bid evaluation meeting with the owner, and shall bring to the meeting any documents requested by the owner to assist the owner in evaluating the bid and the bidder's understanding of the project. In the event the bidder refuses to provide the requested information or attend the bid evaluation meeting, the owner may reject the bid as non-responsive.

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14 PROPOSED FEES

All prices submitted are to be on the form below.

- A. Instructions: Please indicate the cost.
- B. Price shall include all labor, materials, equipment, permits and associated costs.
- C. Schedule of value and time schedule may be requested prior to award.

DESCRIPTION	Total Price
<ul style="list-style-type: none"> • Villas of Pompano: Resurfacing of the Asphalt Driveway, Roadway, Parking Spaces & Re-Striping Services <p>All labor, material, equipment, permits and associated costs as per the Scope of Work.</p>	<p>\$ _____</p> <p>Lump Sum</p>

Optional Items

DESCRIPTION	Total Price
<ul style="list-style-type: none"> • Provide price for additional Concrete Bumper Stops to match existing: 	<p>\$ _____/EACH</p>

By completing and submitting this form and all other documents within this bid submission, the undersigned proposer hereby certifies and understands that:

1. He/she is verifying that all information provided herein is, to the best of his/her knowledge, true and accurate, and that if BCHA discovers that any information entered herein to be false, such shall entitle BCHA to not consider or make award of to cancel any award with the undersigned party.
2. He/she is agreeing to abide by all terms and conditions pertaining to this solicitation document as issued by BCHA including an agreement to execute a contract form.

3. He/she has the ability to sign and bind the firm or company to the services to be performed within the fees proposed.

Signature	
Title	
Date Signed	
Printed Name	
Firm or Company	
Telephone #	

Service:

Service is required within the time framed specified in Section 3.9 and 3.10 above. Failure of the Contractor to meet any of the time frames identified may be deemed as non-responsive.

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REQUEST FOR QUOTATION
RESURFACING OF THE ASPHALT DRIVEWAY, ROADWAY, PARKING SPACES AND RE-STRIPING SERVICES
FOR VILLAS OF POMPANO**

PROFILE OF FIRM FORM – ATTACHMENT A
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1. Proposer Information

Name of Firm	
Address	
City, State, Zip	
Telephone	
Fax	
E-Mail Address	
Year Established	
Year Established in Florida	
Former Names (if applicable)	
Parent Company and Date Acquired (if applicable)	

2. Complete and attach IRS Form W-9, found at <http://www.irs.gov/pub/irs-pdf/fw9.pdf> . This completed form should be submitted with the proposal, or must be submitted within three (3) working days of the BCHA's request.

3. Debarred Statement: Has the firm or any principal(s) ever been debarred from providing any services to the federal government, any state government, or any local government agency?
 Yes No
 If yes, please attach a full detailed explanation, including dates, circumstances and current status.

4. Disclosure Statement: Does this firm or any principal(s) have any current, past personal or professional relationship with any Commissioner or Officer of BCHA?
 Yes No
 If yes, please attach a full detailed explanation, including dates, circumstances and current status.

5. This business is owned and operated by persons at least 51% of the following ethnic background:
 Asian/Pacific / Black /Hasidic Jew /Hispanic /Native Americans /White

6. This business qualifies as: Section 3 / Small Business / Woman Owned

7. Non-Collusive Affidavit: The undersigned party submitting this proposal hereby certifies that such proposal is genuine and not collusive and that said proposer entity has not colluded, conspired, connived or agreed, directly or indirectly, with any proposer or person, to put in a sham proposal or to refrain from proposing, and has not in any manner, directly or indirectly sought by agreement or collusion, or communication or conference, with any person, to fix the proposal fee of affiant or of any other proposer, to fix overhead, profit, or cost element of said proposal

fee, or that of any other proposer or to secure any advantage against BCHA or any person interested in the proposed contract; and that all statements in said proposal are true.

8. Licensing and Insurance Information

Business License Jurisdiction, Number, and Expiration Date	
Worker's Comp Carrier, Policy Number, and Expiration Date	
General Liability Carrier, Policy Number, and Expiration Date	
Professional Liability Carrier, Policy Number, and Expiration Date	NOT APPLICABLE (N/A)
Vehicle Insurance Carrier, Policy Number, and Expiration Date	

9. Copies of license and insurance certificates should be submitted with the proposal, or must be submitted within three (3) working days of the BCHA's request.

10. Verification Statement: The undersigned proposer hereby states that by completing and submitting this form he/she is verifying that all information provided herein is, to the best of his/her knowledge, true and accurate, and agrees that if BCHA discovers that any information entered herein to be false, such shall entitle BCHA to not consider or make award of to cancel any award with the undersigned party.

Signature	
Title	
Date Signed	
Printed Name	
Firm or Company	

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PROPOSED SERVICES – ATTACHMENT B

Instructions: Complete this form by indicating the appropriate response or by indicating “N/A” if not applicable. Attach additional sheets if necessary.

1. Describe the methodology, equipment, and supplies to be utilized to perform services as described in the Scope of Work section.

2. Describe the experience of the company and staff expected to be assigned to this contract.



SWORN STATEMENT UNDER SECTION 287.133 (3) (A), FLORIDA STATUTES ON PUBLIC ENTITY CRIMES

(To be signed in the presence of notary public or other officer authorized to administer oaths.)

Before me, the undersigned authority, personally appeared _____ who, being by me first duly sworn, made the following statement:

1. The business address of (name of Offeror or business) is.
2. My relationship to _____ (name of Offeror or business) is _____ (Relationship such as sole proprietor, partner, president, vice president).
3. I understand that a public entity crime as defined in Section 287.133 of the Florida Statutes includes a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity in Florida or with an agency political subdivision of any state or with the United States, including, but not limited to, any proposal or contract for goods or services to be provided to any public entity or such an agency or political subdivision and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy or material misrepresentation.
4. I understand that “convicted” or “conviction” is defined by the Florida Statutes to mean a finding of guilt or conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of jury verdict, non-jury trial, or entry of a plea of guilt or no contest.
5. I understand that “affiliate” is defined by the Florida Statutes to mean (1) a predecessor or successor of a person or a corporation convicted of a public entity crime or (2) an entity under the control of any natural person who is active in management of the entity and who has been convicted of a public entity crime, or (3) those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate, or (4) a person or corporation who knowingly entered into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months.

ATTACHMENT D

6. Neither the Offeror or contractor, nor any officer, director, executive, partner, shareholder, employee, member or agent who is active in the management of the Offeror or contractor, nor any affiliate of the Offeror or contractor has been convicted of a public entity crime subsequent to July 1, 1989. (Draw a line through paragraph 6 if paragraph 7 below applies.)

7. There has been a conviction of a public entity crime by the Offeror or contractor, or an officer, director, executive, partner, shareholder, employee, member or agent of the Offeror or contractor who is active in the management of the Offeror or contractor or an affiliate of the Offeror or contractor. A determination has been made pursuant to Section 287.133 (3) by order of the Division of Administrative Hearings that it is not in the public interest for the name of the convicted person or affiliate to appear on the convicted vendor list. The name of the convicted or affiliate is _____ a copy of the order of the Division of Administrative Hearings is attached to this statement. (Draw a line through paragraph 7 if paragraph 6 above applies.)

(Signature)

(Print name)

State of Florida

County of _____

The foregoing instrument was acknowledged before me this ____ day of _____,

20_____, by _____ who is personally known to me or who

has produced _____ as identification and who did take an oath.

WITNESS my hand
and official seal.

NOTARY PUBLIC, STATE OF FLORIDA

NOTARY PUBLIC

SEAL OF OFFICE:

(Name of Notary Public: Print,
Stamp, or Type as Commissioned)



**CERTIFICATION PURSUANT TO FLORIDA
STATUTE § 287.135**

I, _____, on behalf of _____,
Print Name and Title Company Name

certify that _____ does not:
Company Name

1. Participate in a boycott of Israel; and
2. Is not on the Scrutinized Companies that Boycott Israel List; and
3. Is not on the Scrutinized Companies with Activities in Sudan List; and
4. Is not on the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List; and
5. Has not engaged in business operations in Syria.

Submitting a false certification shall be deemed a material breach of contract. The BCHA shall provide notice, in writing, to the Contractor of the BCHA's determination concerning the false certification. The Contractor shall have ninety (90) days following receipt of the notice to respond in writing and demonstrate that the determination of false certification was made in error. If the Contractor does not demonstrate that the BCHA's determination of false certification was made in error then the BCHA shall have the right to terminate the contract and seek civil remedies pursuant to Florida Statute § 287.135.

Section 287.135, Florida Statutes, prohibits the BCHA from:

- 1) Contracting with companies for goods or services in any amount if at the time of bidding on, submitting a proposal for, or entering into or renewing a contract if the

ATTACHMENT E

company is on the Scrutinized Companies that Boycott Israel List, created pursuant to Section 215.4725, F.S. or is engaged in a boycott of Israel; and

2) Contracting with companies, for goods or services over \$1,000,000.00 that are on either the Scrutinized Companies with activities in the Iran Petroleum Energy Sector List, created pursuant to s. 215.473, or are engaged in business operations in Syria.

As the person authorized to sign on behalf of the Contractor, I hereby certify that the company identified above in the section entitled "Contractor Name" does not participate in any boycott of Israel, is not listed on the Scrutinized Companies that Boycott Israel List, is not listed on either the Scrutinized Companies with activities in the Iran Petroleum Energy Sector List, and is not engaged in business operations in Syria. I understand that pursuant to section 287.135, Florida Statutes, the submission of a false certification may subject the company to civil penalties, attorney's fees, and/or costs. I further understand that any contract with the BCHA for goods or services may be terminated at the option of the BCHA if the company is found to have submitted a false certification or has been placed on the Scrutinized Companies with Activities in Sudan list or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List.

COMPANY NAME

SIGNATURE

PRINT NAME

TITLE

Must be executed and returned with attached proposal to be considered.

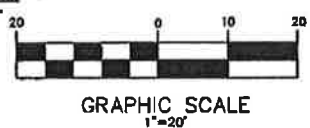
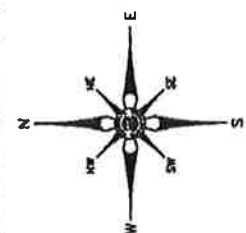
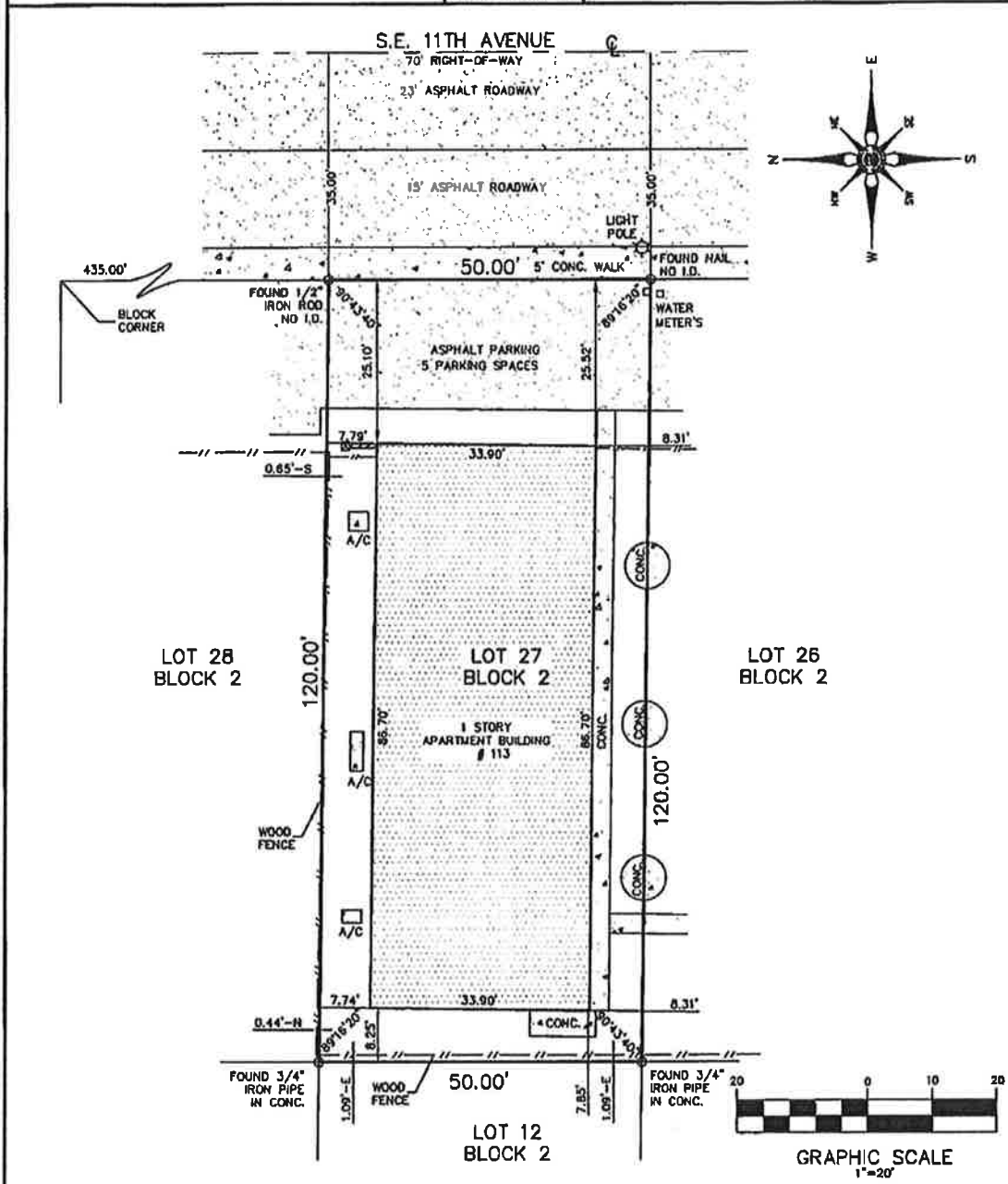
1150 E. ATLANTIC BLVD.
POMPANO BEACH
FLORIDA 33060

ACCURATE LAND SURVEYORS, INC.

L.B. #3635

TEL. (954) 782-1441
FAX. (954) 782-1442

SHEET 2 OF 2



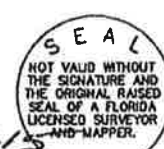
This survey was made for mortgage and title purposes only and is not valid for design or construction purposes.

NOTES:

1. UNLESS OTHERWISE NOTED FIELD MEASUREMENTS ARE IN AGREEMENT WITH RECORD MEASUREMENTS.
2. BEARINGS SHOWN HEREON ARE BASED ON A BEARING OF N/A
3. THE LANDS SHOWN HEREON WERE NOT ABSTRACTED FOR OWNERSHIP, RIGHTS-OF-WAY, EASEMENTS, OR OTHER MATTERS OF RECORDS BY ACCURATE LAND SURVEYORS, INC.
4. OWNERSHIP OF FENCES AND WALLS IF ANY NOT DETERMINED.
5. THIS DRAWING IS THE PROPERTY OF ACCURATE LAND SURVEYORS, INC. AND SHALL NOT BE USED OR REPRODUCED IN WHOLE OR IN PART WITHOUT WRITTEN AUTHORIZATION.
6. THIS SURVEY CONSISTS OF A MAP AND TEXT REPORT. ONE IS NOT VALID WITHOUT THE OTHER.
7. THIS SURVEY IS MADE FOR THE EXCLUSIVE USE OF THE CERTIFIED HEREON, TO BE VALID ONE YEAR FROM THE DATE OF SURVEY AS SHOWN.
8. THIS SURVEY WAS MADE FOR MORTGAGE AND TITLE PURPOSES ONLY AND SHOULD NOT BE USED FOR DESIGN OR CONSTRUCTION PURPOSES.

CERTIFICATION:

THIS IS TO CERTIFY THAT I HAVE RECENTLY SURVEYED THE PROPERTY DESCRIBED IN THE FOREGOING TITLE CAPTION AND HAVE SET OR FOUND MONUMENTS AS INDICATED ON THIS SKETCH AND THAT SAID ABOVE GROUND SURVEY AND SKETCH ARE ACCURATE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF. I FURTHER CERTIFY THAT THIS SURVEY MEETS MINIMUM TECHNICAL STANDARDS UNDER RULE 5J-17 ADOPTED BY THE FLORIDA BOARD OF LAND SURVEYORS, JANUARY 11TH, 2010.



Robert L. Thompson 6-1-15
ROBERT L. THOMPSON (PRESIDENT)
PROFESSIONAL SURVEYOR AND MAPPER No. 3569 - STATE OF FLORIDA

REVISIONS	DATE	BY	SCALE 1" = 20'	SKETCH NUMBER SU-93-1393B
UPDATE SURVEY SU-15-1839B	05-28-15	AL/RLT		
UPDATE SURVEY SU-13-3198	10-09-13	AL/CCC		
DATE OF SURVEY 05-19-93	DRAWN BY SP	CHECKED BY B	FIELD BOOK 185-76	

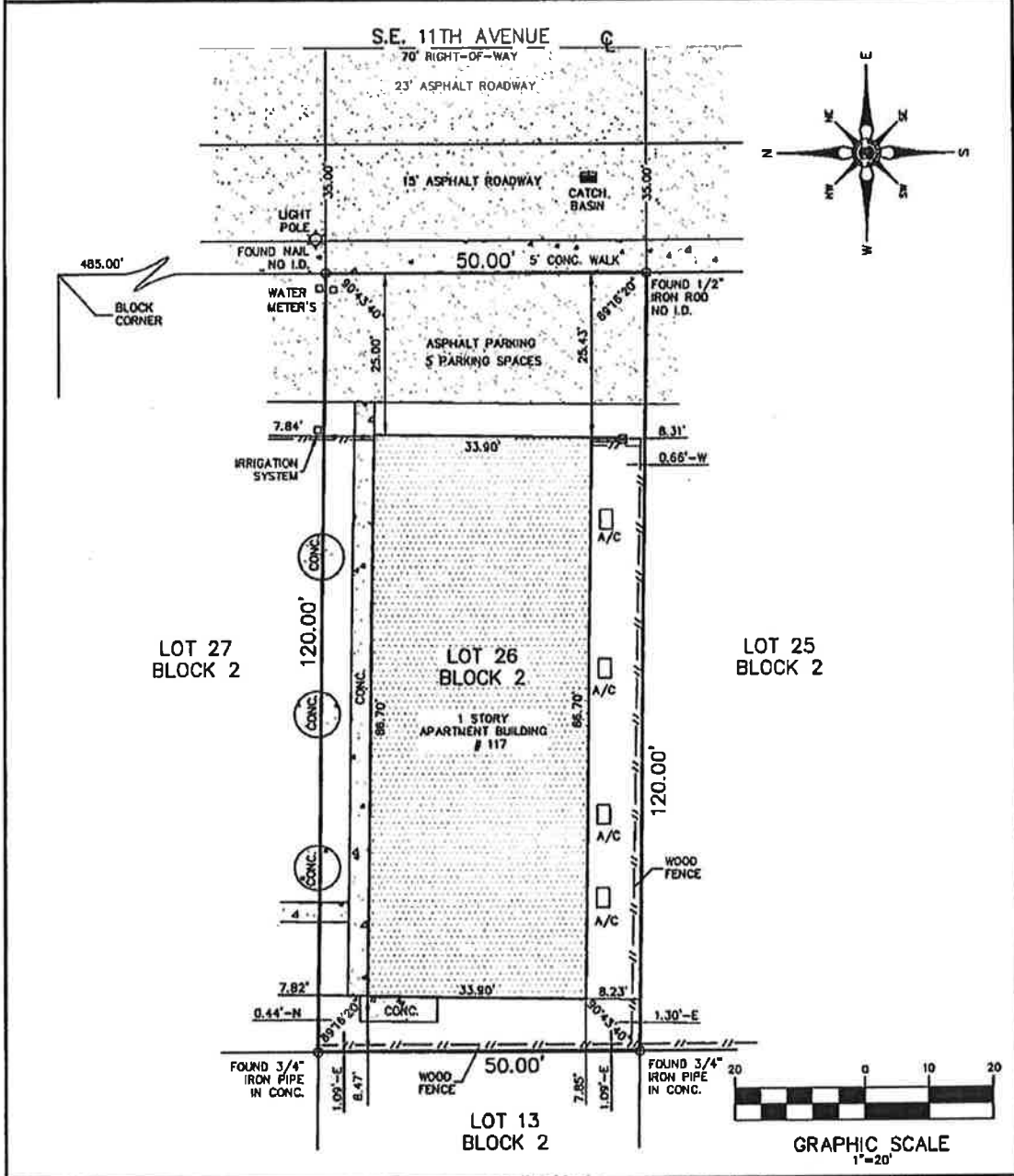
1150 E. ATLANTIC BLVD.
POMPANO BEACH
FLORIDA 33060

ACCURATE LAND SURVEYORS, INC.

L.B. #3635

SHEET 2 OF 2

TEL. (954) 782-1441
FAX. (954) 782-1442



This survey was made for mortgage and title purposes only and is not valid for design or construction purposes.

- NOTES:**
1. UNLESS OTHERWISE NOTED FIELD MEASUREMENTS ARE IN AGREEMENT WITH RECORD MEASUREMENTS.
 2. BEARINGS SHOWN HEREON ARE BASED ON A BEARING OF N/A
 3. THE LANDS SHOWN HEREON WERE NOT ABSTRACTED FOR OWNERSHIP, RIGHTS-OF-WAY, EASEMENTS, OR OTHER MATTERS OF RECORDS BY ACCURATE LAND SURVEYORS, INC.
 4. OWNERSHIP OF FENCES AND WALLS IF ANY NOT DETERMINED.
 5. THIS DRAWING IS THE PROPERTY OF ACCURATE LAND SURVEYORS, INC. AND SHALL NOT BE USED OR REPRODUCED IN WHOLE OR IN PART WITHOUT WRITTEN AUTHORIZATION.
 6. THIS SURVEY CONSISTS OF A MAP AND TEXT REPORT. ONE IS NOT VALID WITHOUT THE OTHER.
 7. THIS SURVEY IS MADE FOR THE EXCLUSIVE USE OF THE CERTIFIED HEREON, TO BE VALID ONE YEAR FROM THE DATE OF SURVEY AS SHOWN.
 8. THIS SURVEY WAS MADE FOR MORTGAGE AND TITLE PURPOSES ONLY AND SHOULD NOT BE USED FOR DESIGN OR CONSTRUCTION PURPOSES.

CERTIFICATION:

THIS IS TO CERTIFY THAT I HAVE RECENTLY SURVEYED THE PROPERTY DESCRIBED IN THE FOREGOING TITLE CAPTION AND HAVE SET OR FOUND MONUMENTS AS INDICATED ON THIS SKETCH AND THAT SAID ABOVE GROUND SURVEY AND SKETCH ARE ACCURATE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF. I FURTHER CERTIFY THAT THIS SURVEY MEETS MINIMUM TECHNICAL STANDARDS UNDER RULE 5J-17 ADOPTED BY THE FLORIDA BOARD OF LAND SURVEYORS, JANUARY 11TH, 2010.



Robert L. Thompson 6-4-15
ROBERT L. THOMPSON (PRESIDENT)
 PROFESSIONAL SURVEYOR AND MAPPER No. 3869 - STATE OF FLORIDA

REVISIONS	DATE	BY
UPDATE SURVEY SU-15-1839A	05-28-15	AL/RLT
UPDATE SURVEY SU-13-3197	10-09-13	AL/CCC
DATE OF SURVEY 05-18-93	DRAWN BY SP	CHECKED BY B
		FIELD BOOK 185-76

SCALE 1" = 20' SKETCH NUMBER SU-93-1393A

ATTACHMENT G

Maintenance Wage Rate Determination	U.S. Department of Housing and Urban Development Office of Labor Relations	HUD FORM 52158 (04/2005)
Agency Name: BROWARD COUNTY HOUSING AUTHORITY	LR 2000 Agency ID No: FL010A	Wage Decision Type: <input checked="" type="checkbox"/> Routine Maintenance <input type="checkbox"/> Nonroutine Maintenance
	Effective Date: 10/01/2019	Expiration Date: 09/30/2021
<p>The following wage rate determination is made pursuant to Section 12(a) of the U.S. Housing Act of 1937, as amended, (public housing agencies), or pursuant to Section 104(b) of the Native American Housing Assistance and Self-determination Act of 1996, as amended, (Indian housing agencies). The agency and its contractors may pay to maintenance laborers and mechanics no less than the wage rate(s) indicated for the type of work they actually perform.</p> <p>Steven A. Bales <i>/s/ Steven A. Bales</i> <u>Labor Relations Specialist</u> HUD Labor Relations (Name, Title, Signature)</p> <p align="right">08/01/2019 Date</p>		
WORK CLASSIFICATION(S)	HOURLY WAGE RATES	
	BASIC WAGE	FRINGE BENEFIT(S) (if any)
Maintenance Repair Person	\$14.81	
Maintenance Assistant	\$13.28	
Janitor	\$9.37	
Grounds Worker – unskilled	\$8.56	
TRADES FOR MAINTENANCE CONTRACTS		
Elevator Installer/Repairer	\$41.95	
Electrician	\$19.24	
Grounds Worker – Unskilled	\$8.68	
HVAC Mechanic	\$17.83	
Landscaper/Groundskeeper	\$10.95	
Painter	\$14.57	
Plumber	\$18.76	
Tree Trimmer/Pruner	\$10.95	
		<input type="checkbox"/> The agency employee benefit program has been determined by HUD to be acceptable for meeting the prevailing fringe benefit requirements. <small>(HUD Labor Relations: If applicable, check box and initial below.)</small> _____ LR Staff Initial
		FOR HUD USE ONLY LR2000: Log in: Log out:

ATTACHMENT H

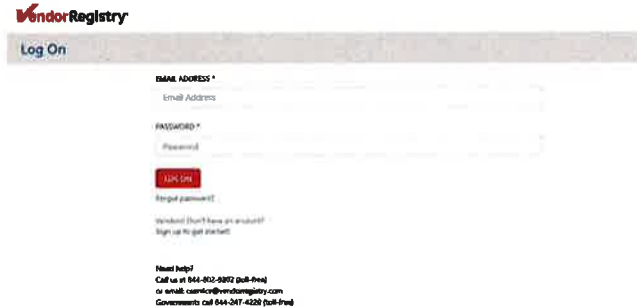
How to Upload your Bid Electronically



Vendor Registry, Inc.

123 Center Park Dr
Knoxville, Tennessee 37922

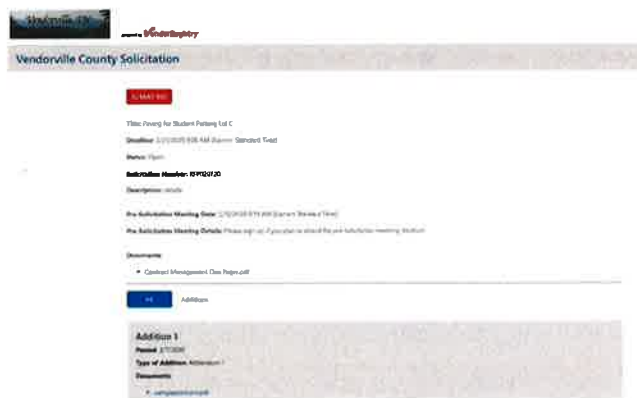
1. [Log in](#) to your Vendor Registry Profile



2. In your Bid Center, find the Registered Buyers filter, click the box next to 'Yes' and click the red 'Submit Search' button. In the table of bids listed, find the solicitation in which you would like to submit and click the Bid or Quote wording in the Type column (this will upload a new tab for the solicitation).



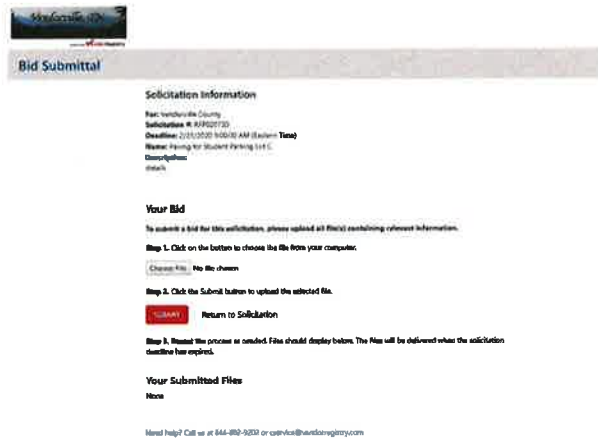
3. Click on the red "Submit Bid" button at the top.



4. If the government requests that the submittal be gated, you will be prompted to log in again. Click the red 'Continue' button.



5. To upload your bid submittal documents, click on the red 'Choose File' button and select the document(s) that you would like to upload for the submittal



6. Once you have selected a file, you will see the file name on Step 1. Click the red 'Submit' button. To upload more than 1 file, select the 'Choose File' button again and select another file to upload, then click the red 'Submit' button. Repeat this process until all desired documents are listed under 'Your Submitted Files'.

Your Bid

To submit a bid for this solicitation, please upload all file(s) containing relevant information.

Step 1. Click on the button to choose the file from your computer.

Choose File Testing Document.docx

Step 2. Click the Submit button to upload the selected file.

SUBMIT Return to Solicitation

Step 3. Repeat the process as needed. Files should display below. The files will be delivered when the solicitation deadline has expired.

Your Submitted Files

None

7. You can "Download" or "Withdraw" your submitted documents under 'Your Submitted Files'
- Please note, if you withdraw documents, the requesting government agency cannot view those files
8. Once you have finished submitting your bid or quote, you can exit out of the tab and return to your "Bid Center"
9. Check the email address associated with your Vendor Registry account for an email confirmation of your bid or quote submittal



VendorRegistry

Hi there,

Thank you for using Vendor Registry to submit your bid response with Vendor Registry, Inc.

Your bid will be processed for the Vendor Registry, Inc. has been received.

The deadline for the solicitation is 10/15/2020 4:30 AM (Mountain Standard Time).

You can make changes to your response for deadline time. We recommend having your final response at least 2 hours ahead of time. If you would like to change your response, please [click here](#).

If you wish to file to see your account please log in [click here](#).

If you have any questions regarding this email, please contact us anytime.

Vendor Registry
800.8.802.9202 (Toll Free)
2424 Parkville Road, Knoxville, TN 37922
www.vendorregistry.com
Copyright © 2020 Vendor Registry, All rights reserved.

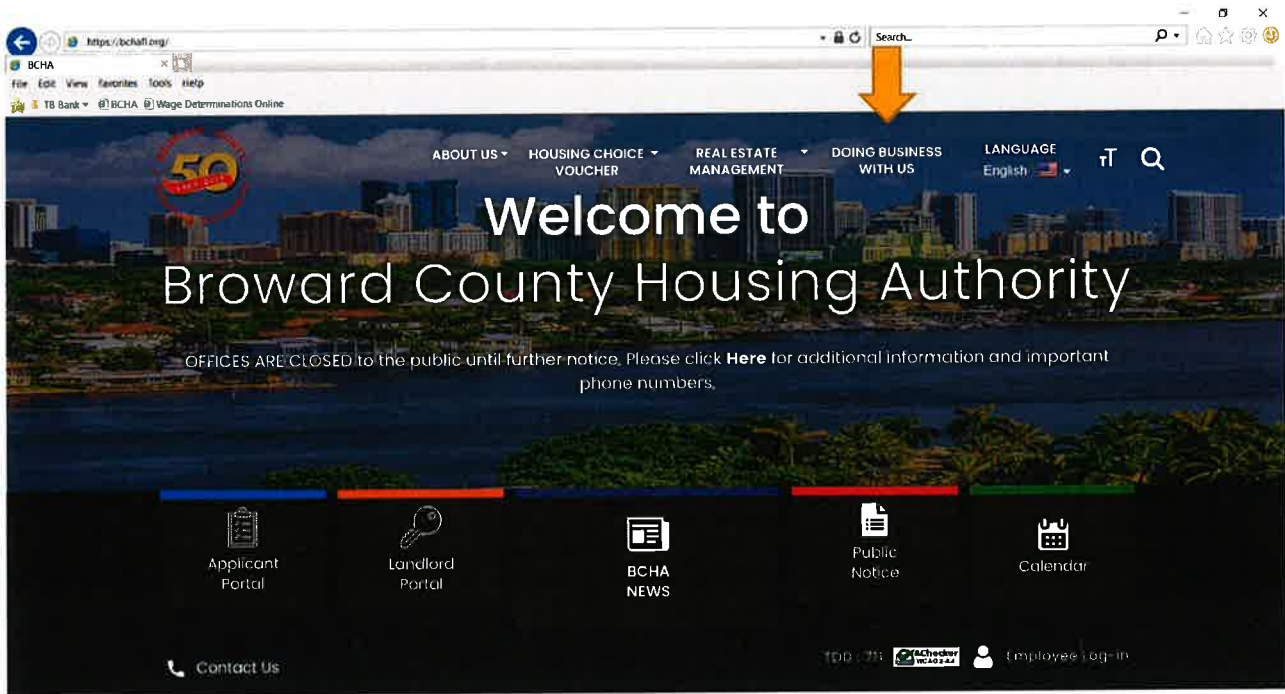
If you have any questions, please do not hesitate to reach out to our Support Team by email at cservice@vendorregistry.com or toll-free at (844)802-9202. We are happy to help.

ATTACHMENT I

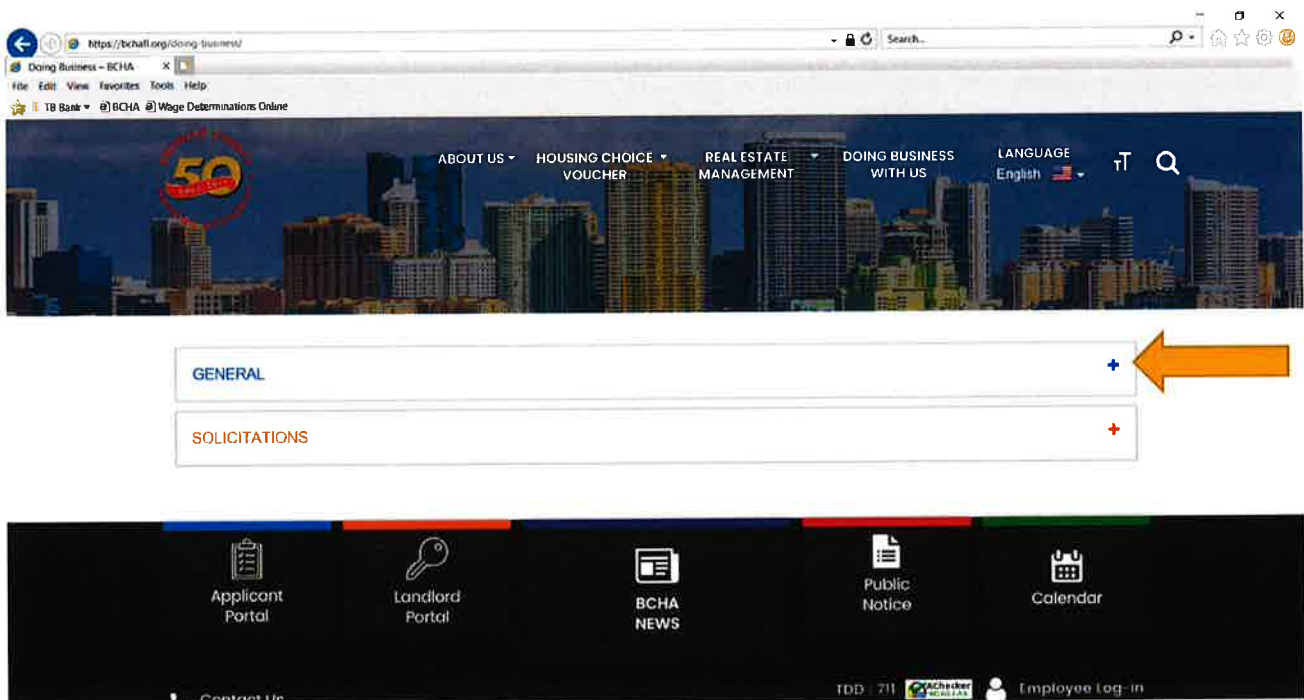
HOW TO BE A REGISTERED VENDOR WITH BCHA

1. Visit BCHA website at www.bchaf1.org

2. Select “DOING BUSINESS WITH US”



3. Select “General”



6. Complete Vendor Registration Information and submit.

The screenshot shows a web browser window with the URL <https://v1.app.vendorregistry.com/As/index/registrer/index/broward-county-housing-authority-fl/vendor-registration>. The browser's address bar shows the URL, and the page title is "Registration". The browser's menu bar includes "File", "Edit", "View", "Favorites", "Tools", and "Help". The browser's toolbar includes "TB Bank", "BCHA", and "Wage Determinations Online".

The page features the Broward County Housing Authority logo, which includes a red house icon and the text "BROWARD county - housing authority" and "Vendor Registry". Below the logo is a grey header with the word "Registration" in white.

The main content area has a heading "Welcome to the Broward County Housing Authority Vendor Registration System" and a sub-heading "Broward County Housing Authority is pleased to offer a free, online vendor registration system, powered by Vendor Registry." Below this is a note: "Begin your registration by entering the information below and clicking *Get Started *".

On the right side, there is a box with the text: "Already have a Vendor Registry Profile? Log in to complete your registration with Broward County Housing Authority."

The registration form contains the following fields:

- TITLE: A dropdown menu with the option "-Select-".
- FIRST NAME *: A text input field with the placeholder "First Name".
- LAST NAME *: A text input field with the placeholder "Last Name".
- COMPANY NAME *: A text input field with the placeholder "Company Name".