

# **SPECIFICATIONS FOR MOWING AND TRIMMING AT MULTIPLE DORCHESTER COUNTY SITES NEAR SUMMERVILLE**

## **Scope of Work**

The Contractor shall furnish all labor, tools, materials, equipment, and supervision necessary for the following:

- 1) Grassed areas shall be mowed/trimmed to a height of not less than two inches above the surface of the soil.
- 2) The Contractor will mow and trim as frequently as growing conditions require to ensure grass length does not exceed six inches in height.
- 3) All debris (such as wire, bottles, rock, tin cans, sticks, paper and litter) shall be cleared from the area prior to mowing. Accumulated trash and debris will be removed and hauled away from the property.
- 4) After trimming and mowing, grass clippings and other litter or debris shall be removed from paved areas and shelter floors (excepting highway medians).
- 5) Around all trees, poles, benches, fences, etc. that grow excessive grass that cannot be cut with a mower, the area will need to be edged or grasses removed around these obstacles.
- 6) Edging: paved areas at the river access site will be edged.
- 7) Grass, brush, weeds and other vegetation growing beside walls, guy wires, poles, posts, fences, shrubs, trees, foundations, or any object within the designated areas shall be trimmed at a height consistent with the adjoining turf areas.

## **Time of Completion**

There are no restrictions as to day or time of day this work may be performed.

## **Term of Contract**

The Contractor shall commence work the week of April 1, 2017. The Contract shall remain in force for one year from date of execution, with the option to renew annually for up to four additional years. The contract can be terminated by either party with a 30-day written notice.

## **Damage of Property**

Any damage to Dorchester County property or private property as a result of the Contractor's operation shall be immediately repaired by the Contractor. Should the repair not be instituted soon enough, or satisfactorily in the opinion of Dorchester County, County reserves the right to make the necessary repairs and deduct these costs from any monies due the Contractor. The Contractor shall rent equipment as needed to cover any equipment breakdowns.

## **Bidding**

Bidder will provide a lump sum bid to perform the work at the Rosebrock Park and River Access Sites. Bidder will also provide an add-alternate lump sum bid for the Highway 165 Medians. At a minimum, Dorchester County intends to award a contract for the lowest total bid for the Rosebrock Park and River Access Sites. Should the County choose to include the Highway 165 Medians in the scope of work, the lowest total bidder for all three sites will be awarded the contract.

## **Payment**

The total lump sum fee will be split into monthly payments to Contractor. The successful bidder shall invoice Dorchester County monthly. Payment will be made within thirty (30) days from the date of invoice approval.

## **Location of Work**

There are three locations:

- 1. Rosebrock Park: 507 Beech Hill Rd., Summerville, SC 29485**
- 2. Howard Bridgman River Access at Bacons Bridge: 200 Renken Rd., Summerville, SC 29485**
- 3. Three (3) highway medians located on Hwy. 165 between Hwy 61 and Renken Rd.**

The attached maps designate in yellow the areas of the property on which work is to be performed.

## **Notification**

The contractor will also provide notification to Dorchester County of any accidents, injuries, or complaints by the public to allow the department to follow-up on these matters.

## **Business Licensing**

The contractor must possess a valid Dorchester County business license.

## **Insurance Requirements**

The contractor must meet or exceed the insurance requirements of Dorchester County (attached).

**Quotes must be received by 5:00 PM on Wednesday, March 21, 2018. They can be emailed to [edavis@dorchestercountysc.gov](mailto:edavis@dorchestercountysc.gov) or mailed to the attention of Eric Davis at 200 Johnston St., St. George, SC 29477. Please contact Eric Davis with any questions (843-412-9246).**

1. Insurance

The successful bidder shall procure, maintain, and provide proof of, insurance coverage for injuries to persons and/or property damage as may arise from or in conjunction with, the work performed on behalf of the County by the bidder, his agents, representatives, employees or subcontractors. Proof of coverage as contained herein shall be submitted fifteen (15) days prior to the commencement of work and such coverage shall be maintained by the bidder for the duration of the contract period; for occurrence policies.

a. General Liability

Coverage shall be as broad as: Comprehensive General Liability endorsed to include Broad Form, Commercial General Liability form including Products/Completed Operations.

1. Minimum Limits

General Liability:

\$1,000,000 General Aggregate Limit

\$1,000,000 Products & Completed Operations

\$1,000,000 Personal and Advertising Injury

\$1,000,000 Each Occurrence Limit

\$50,000 Fire Damage Limit

\$5,000 Medical Expense Limit

b. Automobile Liability

Coverage sufficient to cover all vehicles owned, used, or hired by the bidder, his agents, representatives, employees or subcontractors.

1. Minimum Limits

Automobile Liability:

\$1,000,000 Combined Single Limit

\$1,000,000 Each Occurrence Limit

\$5,000 Medical Expense Limit

c. Workers' Compensation

Limits as required by the Workers' Compensation Act of SC. Employers Liability, \$1,000,000.

d. Owners' & Contractors' Protective Liability

Policy will be in name of County. Minimum limits required are \$1,000,000.

e. Professional Liability

Minimum limits are \$1,000,000 per occurrence.

f. Coverage Provisions

1. All deductibles or self-insured retention shall appear on the certificate(s).

2. The County of Dorchester, its' officers/ officials, employees, agents and volunteers shall be added as "additional insured" as their interests may appear. This provision does not apply to Professional Liability or Workers' Compensation/Employers' Liability.
3. The offeror's insurance shall be primary over any applicable insurance or self-insurance maintained by the County.
4. Shall provide 30 days written notice to the County before any cancellation, suspension, or void of coverage in whole or part, where such provision is reasonable.
5. All coverage for subcontractors of the bidder shall be subject to all of the requirements stated herein.
6. All deductibles or self-insured retention shall appear on the certificate(s) and shall be subject to approval by the County. At the option of the County, either; the insurer shall reduce or eliminate such deductible or self-insured retention; or the bidder shall be required to procure a bond guaranteeing payment of losses and related claims expenses.
7. Failure to comply with any reporting provisions of the policy(s) shall not affect coverage provided the County, its officers/officials, agents, employees and volunteers.
8. The insurer shall agree to waive all rights of subrogation against the County, its' officers/officials, agents, employees or volunteers for any act, omission or condition of premises which the parties may be held liable by reason of negligence.
9. The bidder shall furnish the County certificates of insurance including endorsements affecting coverage. The certificates are to be signed by a person authorized by the insurance company(s) to bind coverage on its' behalf, if executed by a broker, notarized copy of authorization to bind, or certify coverage must be attached.
10. All insurance shall be placed with insurers maintaining an A.M. Best rating of no less than an A:VII. If A.M. Best rating is less than A:VII, approval must be received from County's Risk Manager or Procurement Director.

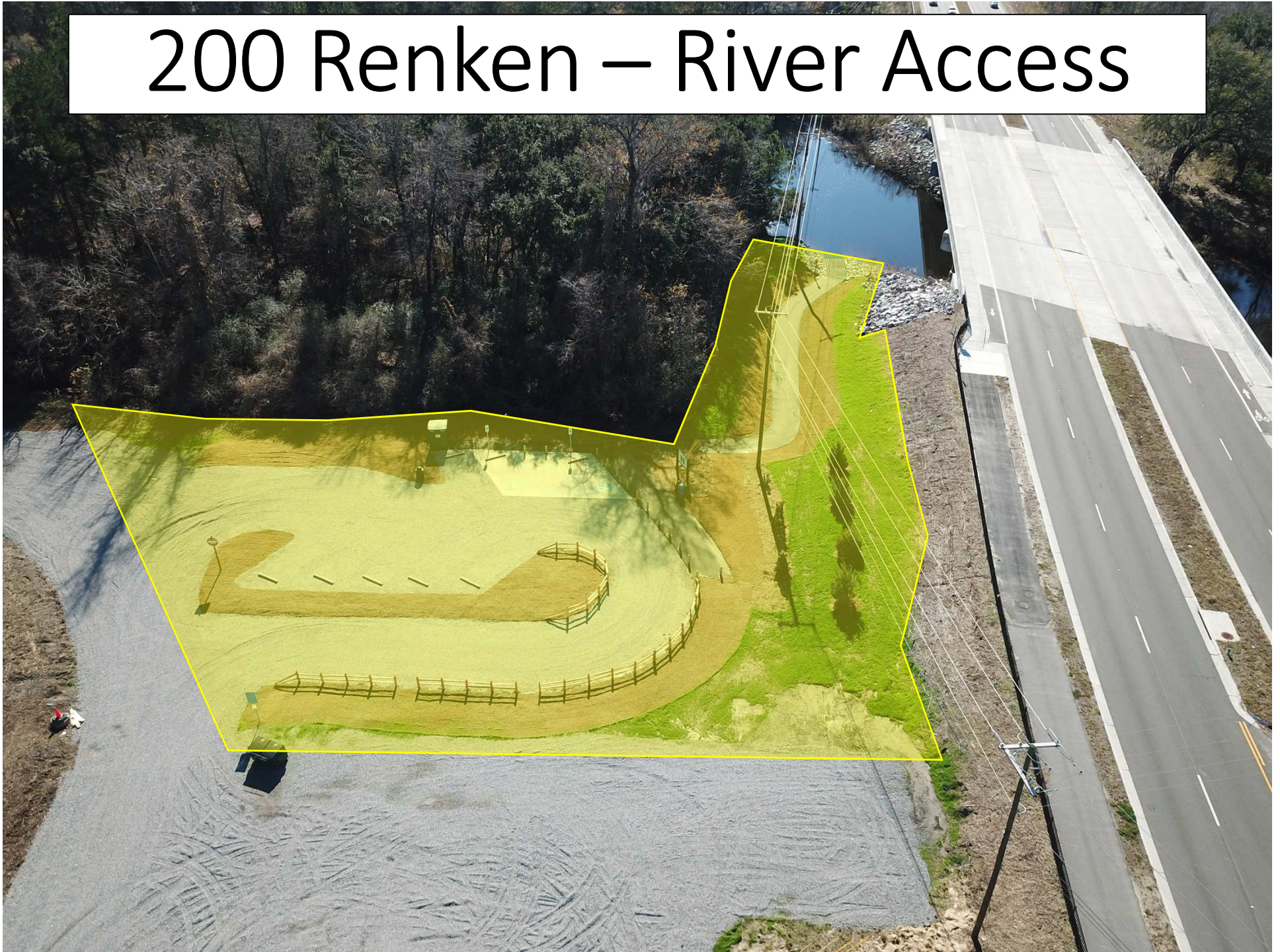
# Lawn Care Locations



# 507 Beech Hill Rd. – Rosebrock Park



# 200 Renken – River Access



# Hwy 165 Median 1 (South to North)





# Hwy 165 Median 2 – South to North



# Hwy. 165 Median 3 (South to North)

