

**SPECIFICATIONS FOR MOWING AND TRIMMING
OF MEDIANS AND RIGHT-OF-WAY ON DORCHESTER ROAD AND BACON'S
BRIDGE ROAD, SUMMERVILLE, SC
REQUEST FOR QUOTES NO. 2019-3185-4301-03**

Scope of Work

The Contractor shall furnish all labor, tools, materials, equipment, and supervision necessary for the following:

1. Grassed areas shall be mowed/trimmed to a height of not less than two inches above the surface of the soil.
2. The Contractor will mow and trim as frequently as growing conditions require to ensure grass length does not exceed six inches in height.
3. All debris (such as wire, bottles, rock, tin cans, sticks, paper and litter) shall be cleared from the area prior to mowing. Accumulated trash and debris will be removed and hauled away from the property.
4. After trimming and mowing, grass clippings and other litter or debris shall be removed.
5. Around all trees, poles, benches, fences, etc. that grow excessive grass that cannot be cut with a mower, the area will need to be edged or grasses removed around these obstacles.
6. **Bacon's Bridge Road Mowing**
 - Mow adjacent to multiuse path on east side of road from Bacon's Bridge to Sawmill Branch Bridge.
 - Mow adjacent to multiuse paths on both sides of road from Sawmill Branch Bridge to where they transition to sidewalk at Dolphin Drive. The parking area for the Sawmill Branch Trailhead (at the bridge) does not need to be mowed.
 - Mow 1 median just north of Sawmill Branch Bridge.
7. **Dorchester Road Mowing**
 - Mow adjacent to multiuse path on north side of road from in front of Money Man Pawn to where it ends at Oak Drive.
 - Mow, from east to west, medians 1, 2 and 5.
 - Include medians 3 and 4 as alternates (these will be deleted from scope of work at some point once they are planted).

Time of Completion

There are no restrictions as to day or time of day this work may be performed.

Term of Contract

The Contractor shall commence work the week of August 06, 2018. The Contract shall remain in force for one year from date of execution, with the option to renew annually for up to four additional years. The contract may be terminated by either party with a 30-day written notice.

Damage of Property

Any damage to Dorchester County property or private property as a result of the Contractor's operation shall be immediately repaired by the Contractor. Should the repair not be instituted soon enough, or satisfactorily in the opinion of Dorchester County, the County reserves the right to make the necessary repairs and deduct these costs from any monies due the Contractor. The Contractor shall rent equipment as needed to cover any equipment breakdowns.

Payment

The total lump sum fee will be split into monthly payments to Contractor. The successful offeror shall invoice Dorchester County monthly. Payment will be made within thirty (30) days from the date of invoice approval.

Location of Work

The medians are located on Dorchester Road and Bacon's Bridge Road in Summerville, SC. The attached maps designate the areas of the property on which work is to be performed.

Notification

The contractor will also provide notification to Dorchester County of any accidents, injuries, or complaints by the public to allow the department to follow-up on these matters.

Business Licensing

The contractor must possess a valid Dorchester County business license.

Insurance Requirements

The contractor must meet or exceed the insurance requirements of Dorchester County (attached).

Quotes must be received by 2:00 PM on Friday, July 27, 2018. They can be submitted online, emailed to rdantzler@dorchestercountysc.gov, or mailed to the attention of Rebecca Dantzler at 201 Johnston St., 2nd Floor, St. George, SC 29477. Please submit questions online or email rdantzler@dorchestercountysc.gov.

1. Insurance

The successful bidder shall procure, maintain, and provide proof of, insurance coverage for injuries to persons and/or property damage as may arise from or in conjunction with, the work performed on behalf of the County by the bidder, his agents, representatives, employees or subcontractors. Proof of coverage as contained herein shall be submitted fifteen (15) days prior to the commencement of work and such coverage shall be maintained by the bidder for the duration of the contract period; for occurrence policies.

a. General Liability

Coverage shall be as broad as: Comprehensive General Liability endorsed to include Broad Form, Commercial General Liability form including Products/Completed Operations.

1. Minimum Limits

General Liability:

\$1,000,000 General Aggregate Limit

\$1,000,000 Products & Completed Operations

\$1,000,000 Personal and Advertising Injury

\$1,000,000 Each Occurrence Limit

\$50,000 Fire Damage Limit

\$5,000 Medical Expense Limit b.

Automobile Liability

Coverage sufficient to cover all vehicles owned, used, or hired by the bidder, his agents, representatives, employees or subcontractors.

1. Minimum Limits

Automobile Liability:

\$1,000,000 Combined Single Limit

\$1,000,000 Each Occurrence Limit

\$5,000 Medical Expense Limit c.

Workers' Compensation

Limits as required by the Workers' Compensation Act of SC. Employers Liability, \$1,000,000.

d. Owners' & Contractors' Protective Liability

Policy will be in name of County. Minimum limits required are \$1,000,000.

e. Professional Liability

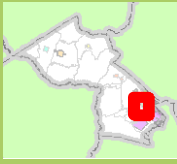
Minimum limits are \$1,000,000 per occurrence.

f. Coverage Provisions

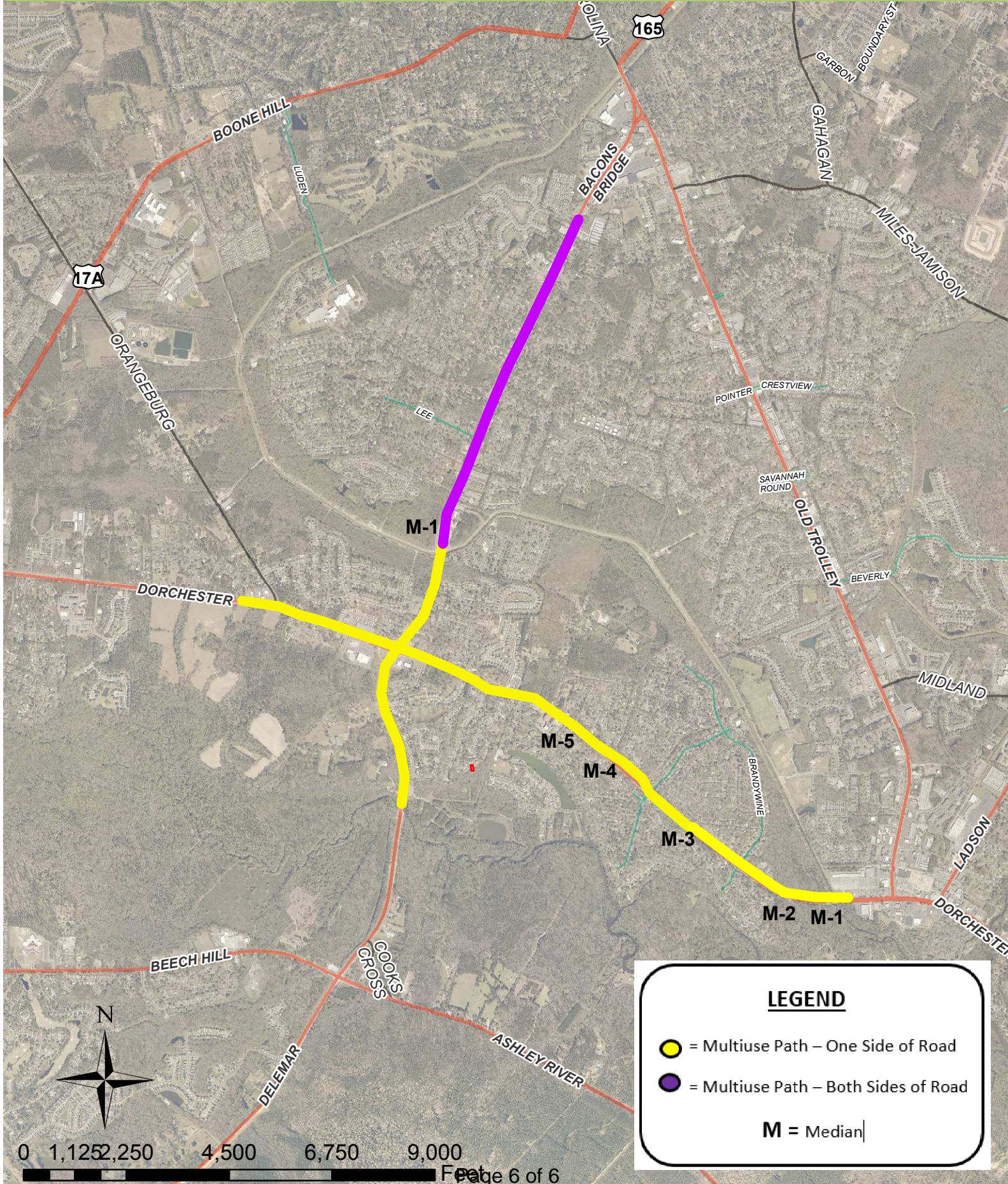
1. All deductibles or self-insured retention shall appear on the certificate(s).

2. The County of Dorchester, its' officers/ officials, employees, agents and volunteers shall be added as "additional insured" as their interests may appear. This provision does not apply to Professional Liability or Workers' Compensation/Employers' Liability.
3. The offeror's insurance shall be primary over any applicable insurance or self-insurance maintained by the County.
4. Shall provide 30 days written notice to the County before any cancellation, suspension, or void of coverage in whole or part, where such provision is reasonable.
5. All coverage for subcontractors of the bidder shall be subject to all of the requirements stated herein.
6. All deductibles or self-insured retention shall appear on the certificate(s) and shall be subject to approval by the County. At the option of the County, either; the insurer shall reduce or eliminate such deductible or self-insured retention; or the bidder shall be required to procure a bond guaranteeing payment of losses and related claims expenses.
7. Failure to comply with any reporting provisions of the policy(s) shall not affect coverage provided the County, its officers/officials, agents, employees and volunteers.
8. The insurer shall agree to waive all rights of subrogation against the County, its' officers/officials, agents, employees or volunteers for any act, omission or condition of premises which the parties may be held liable by reason of negligence.
9. The bidder shall furnish the County certificates of insurance including endorsements affecting coverage. The certificates are to be signed by a person authorized by the insurance company(s) to bind coverage on its' behalf, if executed by a broker, notarized copy of authorization to bind, or certify coverage must be attached.
10. All insurance shall be placed with insurers maintaining an A.M. Best rating of no less than an A:VII. If A.M. Best rating is less than A:VII, approval must be received from County's Risk Manager or Procurement Director.



EXHIBIT A
SITE MAP



DC ROW Mowing



LEGEND

-  = Multiuse Path – One Side of Road
-  = Multiuse Path – Both Sides of Road

M = Median