### **KIPP Delta Public Schools Requests For Proposals**

**Project:** KIPP Delta Public Schools (KDPS) is soliciting requests for proposals (RFP) for support of the continued implementation of high-quality literacy practices and training of district and school leaders in instructional practices aligned to the science of reading. Proposals must be submitted by 5:00 PM on May 28, 2020. Bids must be submitted electronically.

Release Date: May 7, 2020

Bid/Proposals Due Date: May 25, 2020

#### **Contact Persons:**

(1) AMY CHARPENTIER

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PHONE: 870-714-0042

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(2) RAVEN ADAMS

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(3) FRANCINE SWICKHEIMER

EMAIL: LOIS.SWICKHEIMER@KIPPDELTA.ORG

PHONE: 870-714-9519

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(4) CARISSA HOLSTED

EMAIL: CARISSA.HOLSTED@KIPPDELTA.ORG

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## Table of Contents

Section 1 – Project Overview and Submission Instructions	3
Section 2 – Overview of KIPP Delta & Key Program Information	5
Section 3 – Proposal Requirements	5
Section 4 - Scope of Work	6
Section 6 – Conditions of Solicitation	
Section 7 – Bidding Protest Procedures	9
Section 8 – Proposal Transmittal Form	11
Section 9 – Vendor Profile	12
Section 10 – Assurances and Disclosures	13
Section 11 – Certifications	16
Section 12 - Bid Sheet	19
Appendix – KIPP Delta Vision of Exellent Literacy Instruction	20

#### Overview:

KIPP Delta Public Schools (KDPS) is soliciting requests for proposals (RFP) from education organizations with expertise in helping school districts implement and execute new curriculum, including strategic planning for increasing high yield literacy practices, continued classroom implementation of Core Knowledge Language Arts curriculum, leader training in strong literacy practices across all content areas, as well as ongoing leader coaching for improved literacy practices. The support would be provided across two communities – Helena, Arkansas and Blytheville, Arkansas.

We have set an audacious goal of having all of our students reading on grade-level by 2025. To reach this goal, we have implemented Core Knowledge Language Arts curriculum at our elementary schools and HillRAP for our special education students with reading disabilities and students showing signs of dyslexia. Additionally, our K-6 teachers and leaders have completed Voyager Sopris' LETRS in 2019-2020. We have also drafted a vision for literacy excellence (see appendix) at KIPP Delta Public Schools. We are seeking support to plan for the rollout and implementation of this vision through our district and school instructional leaders. We will also need support to implement an equally high quality secondary-level literacy curriculum.

#### **Submission Instructions:**

#### Interested bidders should read this package thoroughly and provide:

- completed proposal;
- signed copies of sections 8 through 12; and
- copy of w-9.

Solicitation response must be received by no later than 5:00 PM, May 28, 2020. Bids must be submitted electronically to the following employees:

- 1. Amy Charpentier, <u>AMY.CHARPENTIER@KIPPDELTA.ORG</u>
- 2. Raven Adams, RAVEN.ADAMS@KIPPDELTA.ORG
- 3. Francine Swickheimer, LOIS.SWICKHEIMER@KIPPDELTA.ORG
- 4. Sara Guilliam, SARA.GUILLIAM@KIPPDELTA.ORG
- 5. Carissa Holsted, CARISSA.HOLSTED@KIPPDELTA.ORG

Paper responses may only be submitted in addition to duplicate electronic responses. The paper responses should be mailed to the attention of: AMY CHARPENTIER at 514 MISSOURI, HELENA, ARKANSAS and KIPP DELTA FINANCE DEPARTMENT at PO BOX 743, Helena, AR 72342

#### Reservations and Proprietary Information

Bids/proposals do not commit KIPP Delta to pay any cost incurred in the preparation thereof. Further, KIPP Delta reserves the right to accept or reject any or all bids/proposals or any part of a bid/proposal. All bid/proposal information, applications, briefs, sales brochures, etc., will become the property of KIPP Delta when submitted in response to this IFP. All bid/proposal documents submitted by the bidder shall be available for inspection after the bid/proposal opening, at the appropriate time. *Bidder should carefully mark each page that is considered proprietary so that it can clearly be identified as such.* 

### Clarifications

Any interpretation or correction of the bid/proposal documents/specifications will be made only by addendum and will be e-mailed or delivered to each prospective bidder of record. KIPP Delta will not be responsible for any oral explanations, assumptions, or interpretations of a bid/proposal at any point. All questions concerning a bid/proposal must be emailed to Valerie James, <a href="Valerie.James@KIPPDELTA.ORG">Valerie.James@KIPPDELTA.ORG</a>. All bids and proposals shall be for public opening. Bids and proposals shall not be subject to public review until after the evaluation has been completed.

Founded in 2002, KDPS aspires to lead high performing college preparatory schools in the Arkansas Delta where students discover and pursue their passions. We provide a rigorous and aligned Pre-K-12 program built upon college-ready academic standards, effective instructional practices, and meaningful curricula and assessments. As a growing network of free, open-enrollment, public charter schools, KIPP Delta serves over 1,200 students across five schools in Helena-West Helena and Blytheville, Arkansas. Rooted in an assets-based approach to teaching, leading, and coaching, KDPS is poised to transform lives and uplift the communities it is serving. KIPP Delta has four core values: Humility, High Expectations, Beyond Z, and Care and Love. Our work is rooted in these values.

For more information about the organization please visit www.KIPPDelta.org.

## Section 3 – Proposal Requirements

#### **Firm Information**

Provide agency's or individual's name, address, website, and telephone number. Include name, title, and e-mail address of the individual who will serve as agency's primary contact. **Include a brief description** and history of your firm.

#### **Services Approach**

Please explain your approach, style, and process.

# Provide biographies and resumes of key staff and three references from other school districts you have provided similar services to in the past

- Please include resumes for all key staff.
- Please describe the staff's experience with high yield literacy practices aligned to the science of reading, including familiarity with Core Knowledge Language Arts, strategic planning to move literacy results over multiple years, leader coaching of literacy instruction across all content areas, and leader coaching for improved literacy practices.
- Please provide a list of three references of individuals who can provide references to the quality
  of the organization's work in regard to the ability to build relationships with stakeholders; the
  quality of the support provided, including coaching and professional development; as well as
  student outcomes in the targeted content area.

## **Work Samples**

- Please provide a sample of a strategic plan you have completed for another organization to roll out a district academic vision, as well as one session plan for a professional development session focused on literacy that has been delivered to school or district leaders.
- Given the draft vision for literacy excellence, determine which areas you will prioritize year 1 of this work and provide rationale for that work.

#### **Service Timeline and Capacity**

 Proposals should include the information on proposed service timelines for tasks described in the scope of work section. Timelines should be in alignment with our school year and implementation timeline.  Please describe your ability to coach across our two school sites in Blytheville, Arkansas and Helena, Arkansas, including total days in-person versus days providing virtual support.

#### Cost

- Proposals must include all costs, including all expenses such as travel, lodging, meals, etc.
- Pricing quote must remain valid through the end of the 2020-21 school year.

#### **Section 4 - Scope of Work**

The provider will perform in-person and virtual support throughout the duration of services provided.

The services shall include but not be limited to the following:

- Strategic plan to include a scope and sequence of professional development for leaders and teachers throughout the year; a staff, family, and student communication plan; progress monitoring; and evaluation timeline
- Training for school leaders, assistant principals, and instructional facilitators
- Training for teacher leaders
- Ongoing professional development during the 2020-21 school year for leaders and teachers including, but
  not limited to, embedding literacy instruction across all content areas, maintaining the rigor of lessons to
  support strong student growth, and practicing delivery of lesson components.
- Ongoing coaching of leaders to coach teachers, coaching CKLA or secondary literacy professional learning communities or emerging literacy leaders to lead CKLA or secondary literacy professional learning communities, in support of strong student reading growth
- Data analysis of students results along with building a leader and teacher reflex for data-driven instruction

In an ideal situation, leader training would happen in July 2021. Our staff professional development for the 2020-21 school year begins July 13, 2020. Training must be able to be held between July 13 and July 31.

Section 5 - Evaluation Criteria and Timeline

#### **Timeline**

RFP Issuance or Release Date: May 7, 2020

• Final Day to Submit Questions: May 28, 2020

Bids/Proposals Due: May 28,2020,5PM.

• Award Announced: June 4, 2020

Protest Period: June 11, 2020

#### **Evaluation Criteria**

No proposals will be accepted from organizations without proof that evaluators have cleared employability/background checks. Total cost of scope and quality of materials will be considered during review and award of the contract. Proposals submitted to KIPP Delta Public Schools will be reviewed by the Chief Academic Officer, Director of Finance, Literacy Director, Academic Specialist, and Interim Executive Director. Proposals will be evaluated on the criteria identified below.

Factors	Description	Maximum Points
Price	Price of services (price of services should not exceed \$250,000)	20
Completeness	Quality and completeness of the submitted proposal	10
Competence	Experience of staff assigned to the project and quality of references to meet the demands of the proposal, including familiarity with the work of KIPP Delta Public Schools	20
Work Quality	Quality of work as demonstrated in the sample evaluation reports, as well as alignment to the science of reading of as described by the Arkansas Department of Education	30
Timeline	Ability to begin work beginning on July 6, 2020	20
		100

### **Response to Solicitation**

Upon acceptance of all bids/proposals, KDPS will review, score, and select a vendor. KDPS will respond to all vendors in writing with a decision after all proposals are reviewed and scored.

KDPS reserves the right, in its sole discretion:

- 1. to amend the solicitation;
- 2. to extend the deadline for submitting proposals;
- 3. to decide whether a proposal does or does not substantially comply with the requirements of this RFP;
- 4. to waive any minor irregularity, informality, or nonconformance with this solicitation; and
- 5. to obtain or provide references to other public agencies, upon request, regarding the bidders contract performance; and
- 6. Any time prior to the contract execution (including after announcement of the apparent awardee) to reject any proposal that fails to substantially comply with all prescribed solicitation requirements and procedures.

The release of this solicitation does not constitute an acceptance of any offer, nor does such release in any way obligate KDPS to execute a contract with any other party. The bidder shall assure compliance with the following conditions of solicitation:

- 1. Any proposal submitted in response to the solicitation shall be in writing.
- 2. KDPS will not be liable for any costs associated with the preparation of proposals.
- 3. KDPS reserves the right to accept any proposal as submitted without substantive negotiation of offered terms, services, or prices. Therefore, all applicants are advised to propose their most favorable terms initially. Discussions may be conducted with applicants who submit proposals determined to be reasonably susceptible of being selected for the bid for the purpose of clarification to assure full understanding of and responsiveness to solicitation requirements, but proposals may be accepted without such discussions.
- 4. Applicants may designate those portions of the proposal which contain trade secrets or other proprietary data.
- 5. KDPS reserves the right to cancel this solicitation in writing when it is determined to be in the best interest of KDPS.
- 6. Any proposal or modification of a proposal received after the due date and time is considered late and will not be considered for acceptance unless the receipt is delayed by the action or inaction KDPS personnel directly or is in response to a negotiation of the bid.
- 7. The applicant represents that it has not violated, is not violating, and promises that it will not violate the prohibition against gratuities set forth by the Arkansas Department of Finance and Administration Rules and Regulations.
- 8. The applicant shall perform all services as an independent contractor and shall at no time act as an agent or employee of KDPS. No act performed or representation made, whether oral or written, by the applicant to third parties shall be binding to KDPS.

- 9. The selected bidder "Vendor" agrees to defend, indemnify and hold KIPP Delta, Inc. harmless from any liability or claim for damage because of bodily injury, death, property damage, sickness, disease or loss and expense arising from the Vendor's arising out of or related to the performance of the construction Contract. Each Contractor is acting in the capacity of an independent Vendor with respect to KDPS. The Vendor further agrees to protect, defend and indemnify KDPS from any claims by laborers, subcontractors or material men for unpaid work or labor performed or materials supplied in connection with the Contract.
- 10. The selected vendor must protect all property of KDPS (i.e. floors, furniture, grass, land, etc.) from injury or other damage. Any damage so caused must be repaired by vendor at his/her own expense. At the completion of work, the vendor must remove from the premises all surplus materials and all debris created. The premises must be left in a broom clean and finished condition acceptable to KDPS.

#### **Confidentiality Information:**

Bidders are advised that materials contained in proposals are subject to the Arkansas Freedom of Information Act and may be viewed and copied by any member of the public, including news agencies and competitors. Bidders claiming a statutory exception to the Arkansas Freedom of Information Act must place all confidential documents in a sealed envelope(s) clearly marked "Confidential" and must indicate on the outside of their proposal package that confidential materials are included. If the State does not agree that the information designated is confidential under one of the disclosure exceptions to the Arkansas Freedom of Information Act, it may either reject the proposal or discuss its interpretation of the allowable exceptions with the respondent(s). If agreement can be reached, the proposal will be considered. If agreement cannot be reached, the State will remove the proposal from consideration for award and return the proposal to the respondent(s). The State will not determine prices to be confidential information.

### **Section 7 – Bidding Protest Procedures**

Any actual or prospective bidder, offeror, or contractor who is aggrieved in connection with the solicitation or award of a contract by KDPS may protest to the Executive Director in accordance with procedures established by the Board of Directors.

KIPP Delta's protest procedures are as follows:

- (1) The Executive Director has authority from the Board of Directors to settle and resolve a protest of an aggrieved person concerning the solicitation or award of a contract;
- (2) Any person aggrieved by KIPP Delta's solicitation or award of a contract shall submit such a protest in writing within seven (7) calendar days after the aggrieved person knows or should have known of the facts given rise to the protest;
- (3) The Executive Director shall give written notice to all persons involved and give those persons an opportunity to respond to the protest issues in writing;

- (4) The Executive Director shall issue a written decision to all interested parties concerning the protest. The decision must state the reasons for the action taken;
- (5) The Executive Director shall promptly notify, in writing, the aggrieved party and any other affected party of the impact of the protest on continuing with the solicitation or award of the KIPP Delta contract pending the resolution of the protest;
- (6) The Executive Director's written decision shall address the award of costs with regard to successful protests; and
- (7) A decision on a protest under these procedures shall be final and conclusive.

Company name:

# KIPP Delta Public Schools Project: Support to Implement Core Knowledge Language Arts

Company address:	
Primary contact:	
Email address:	
Phone number:	
By my signature below, I hereby represent that I am (a provisions of the attached Bid/Proposal; (b) qualified to state of Arkansas; (c) that entry into and performance prohibited by any loan, security, financing, contractual notwithstanding any other provision of this agreement proceedings or prospective legal proceedings, either vointeet its ability to perform its obligations under this agreement and the security of the specified forth in the solicitation. Furthermore, the undersign with the Conditions of Solicitation, Scope of Work, and andersigned is fully aware of the evaluation criteria to	o do business and is in good standing in the under this agreement is not restricted or , or other agreement of any kind, and (d) that to the contrary, that there are no existing legal pluntary or otherwise, which may adversely greement.  If if if deservices in accordance with the provisions ned fully understands and assures compliance I Standard Contract Terms and Conditions. The
Printed Name and Title	
Signature	 Date

Proposal Due Date: 5:00 PM, May 25, 2020 Central Daylight Time Hard copies of bid must be provided in-person or through the mail.

Submit bids electronically.

EMAIL: <u>Amy.Charpentier@KIPPDELTA.ORG</u>, <u>Raven.Adams@KIPPDELTA.ORG</u>,

Lois.Swickheimer@KIPPDELTA.ORG, Carissa.Holsted@KIPPDELTA.ORG, Sara.Guilliam@KIPPDELTA.ORG

PHONE: 870-714-0042

MAIL: 514 Missouri Street / Helena, AR. 72342

## **Section 9 – Vendor Profile**

Legal Business Name or Entity:	
Doing Business as:	
Nature of Business:	
Number of years in operation:	
Veteran owned business? Yes/No	
Small-business? Yes/No	
Woman-owned business? Yes/No	
Minority-owned business? Yes/No	
Printed Name and Title	
Signature	Date

The winning bidder will also be required to complete forms associated with the Governor's Executive Order 98-04 before the award of a contract. Information on Governor's Executive Order 98-04 can be found on the following web site:

http://www.dfa.arkansas.gov/offices/accounting/internalaudit/Pages/ExecutiveOrder98-04.aspx

Failure to make any disclosures required by Governor's Executive Order 98-04, or any violation of any rule, regulation, or policy adopted pursuant to that order, shall be a material breach of the terms of this grant. Any applicant who fails to make the required disclosure or who violates any rule, regulation, or policy shall be subject to all legal sanctions available to the ADE.

l,	hereby state:
1.	I am the duly authorized agent of, the Bidder/Vendor submitting the competitive bid which is attached to this statement, for the purpose of certifying the facts pertaining to the existence of collusion among and between Proposers and Region officials, as well as facts pertaining to the giving or offering of things of value to Region personnel in return for special consideration in the awarding of any contract pursuant to the bid to which this statement is attached.

- 2. I am fully aware of the facts and circumstances surrounding the making of the bid to which this statement is attached and have been personally and directly involved in the proceedings leading to the submission of the bid.
- 3. I understand that per Section 6.19.2 and Ark. Code Ann 6-23-503(b)2(2), that: "No indebtedness of any kind incurred or created by the open-enrollment public charter school shall constitute an indebtedness of the state of Arkansas or its political subdivisions, and no indebtedness of the open-enrollment public charter school shall involve or be secured by the faith, credit, or taxing power of the state of Arkansas or its political subdivisions."
- 4. Neither the Bidder nor anyone subject to the Bidder's direction or control has been a party:
  - a. To any collusion among Proposers in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding;
  - b. To any collusion with any Region official or employee as to quantity, quality or price in the prospective contract, or as to any other terms of the prospective contract; or
  - c. In any discussions between Proposers and any Region official concerning exchange of money or other thing of value for special consideration in the awarding of a contract.
- 5. I hereby guarantee that the specifications outlined in the bid shall be followed as specified and that deviations from the specifications shall occur only as part of a formal change process approved by the Board of Directors of the Region.

### Certification and Violations Disclosure -

1. Is the company or any employees who will be working on this contract presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from submitting bids

	or proposals by any federal, state or local entity, department or agency? YesNo
2.	Has the company in the last five years ever been found in violation of the Equal Opportunity Clause? YesNo
3.	Has the company or any of its employees within a five-year period preceding the date of this certification been convicted of fraud or any other criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) contract, embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property? YesNo
4.	Is the company or any of its employees presently indicted for or otherwise criminally charged with commission of any of the offenses enumerated in item 2 of this disclosure? YesNo
5.	Has the company or any of its employees, within a five-year period preceding the date of this certification had a judgment entered against contractor or its principals arising out of the performance of a public or private contract? YesNo
6.	Does the company or any of its employees have pending in any state or federal court any litigation in which there is a claim against contractor or any of its principals arising out of the performance of a public or private contract? YesNo
7.	Has the company or any of its employees within a five-year period preceding the date of this certification had one or more public contracts (federal, state, or local) terminated for any reason related to contract performance? YesNo
(If t	the answer is yes to any of the above questions, provide details in a separate attachment to this m.)
	flict of Interest Disclosure:  Does any school board member or employee of the Region have a financial interest in your business or hold a position as officer, director, trustee, partner, or other top level management? YesNo
2.	Does any school board member or employee of the Region have a family relationship with anyone employed by your business?YesNo
(If th forn	ne answer is yes to either of the above questions, provide details in a separate attachment to this n.)
3.	Did you or your company assist the Region or any agent of the Region with the development of the bid specifications?YesNo
If ye	a. Were you or your company compensated?YesNo

b.	Is your company's name or identity included anywhere within the specifications?
	YesNo
c.	Were you offered any preferential treatment in the bid evaluation process?
	YesNo

## **Suspension and Debarment Certification**

UNITED STATES DEPARTMENT OF AGRICULTURE (USDA)
Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion
Lower-Tier Transaction

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, Title 7 CFR Part 3017, §3017.510, Participants responsibilities. The regulations were published as Part IV of the January 30, 1989, *Federal Register* (pages 4722-4733). Copies of the regulations may be obtained by contacting the USDA agency with which this transaction originated.

### (Before completing certification, read instructions on next page.)

- 1. The prospective lower-tier participant certifies, by submission of this bid, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.
- 2. Where the prospective lower-tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this bid.

Vendor Name	
Name(s) and Titles of Authorized Representative(s)	
Signatures	 Date

#### INSTRUCTIONS FOR SUSPENSION DEBARMENT CERTIFICATION

- 1. By signing and submitting this form, the prospective lower-tier participant is providing the certification set out on the previous page in accordance with these instructions.
- 2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower-tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
- 3. The prospective lower-tier participant shall provide immediate written notice to the person to whom this bid is submitted if at any time the prospective lower-tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
- 4. The terms covered transaction, debarred, suspended, ineligible, lower-tier covered transaction, participant, person, primary covered transaction, principal, proposal, and voluntarily excluded, as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this bid is submitted for assistance in obtaining a copy of those regulations.
- 5. The prospective lower-tier participant agrees by submitting this form that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower-tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
- 6. The prospective lower-tier participant further agrees by submitting this form that he or she will include this clause titled *Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion Lower-Tier Covered Transactions,* without modification, in all lower-tier covered transactions and in all solicitations for lower-tier covered transactions.
- 7. A participant in a covered transaction may rely on a certification of a prospective participant in a lower-tier covered transaction that is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principles. Each participant may, but is not required to, check the Non-procurement List.
- 8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant are not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
- 9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower-tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

#### **Lobbying Certification**

Submission of this certification is a prerequisite for making or entering into this transaction and is imposed by Section 1352, Title 31, U.S. Code. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The undersigned certifies, to the best of his or her knowledge and belief, that:

- No federal appropriated funds have been paid or will be paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a member of U.S. Congress, an officer or employee of U.S. Congress, or an employee of a member of U.S. Congress in connection with awarding of a federal contract, the making of a federal grant, the making of a federal loan, the entering into a cooperative agreement, and the extension, continuation, renewal, amendment, or modification of a federal contract, grant, loan, or cooperative agreement.
- 2. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence and officer or employee of any agency, a member of U.S. Congress, an officer or employee of the undersigned shall complete and submit Standard Form LLL, *Disclosure Form to Report Lobbying*, in accordance with its instructions.
- 3. The undersigned shall require that the language of this certification be included in the award documents for all covered sub awards exceeding \$100,000 in federal funds at all appropriate tiers and that all sub recipients shall certify and disclose accordingly.

Name(s) and Titles of Authorized Representative(s)	
Signatures	Date

## Section 12 – Bid Sheet

This document contains a bid Knowledge Language Arts.	solicitation for s	support in implemer	ntation of Core
Project(s)		Bid Price	
Implementation Support for	Core		
Knowledge Language Art	S		
Bids must remain valid for thirt second decimal place and mu expenses may be charged to t taxes will be applied to the w	ust not be round (IPP Delta above	ed. No additional the fixed price co	fees, costs or st. Applicable
By submission of this bid, the receives an award under this accordance with all applicable accordance to the terms and	solicitation, the e program laws	bidder shall opera and regulations ar	te in
The bidder shall not plead m estimate of quantities, or of pertaining to the solicitation.  Signature of Vendor Represen	the character, lo	•	
	ACCEPTANCE	OF PROPOSAL	
KIPP Delta is accepting the follo		OF PROPOSAL	
KIPP Delta is accepting the follo			Title
	wing bid price:	Representative	Title Title

### **Appendix – KIPP Delta Vision of Exellent Literacy Instruction**

In our literacy classrooms, we strive to build readers, writers, and communicators prepared to meet the demands of college and career and to engage as productive citizens of the world. As a district we believe that all students should be reading worthwhile complex texts, ground their daily writing and discussion in evidence and should be doing the work of all lessons.

# To support students building their reading foundational skills, in our classrooms all students:

- Learn to decode, encode, and write through a systematic, structure program that best fits their needs
- Participate in daily systematic phonics instruction (K-2), with daily practice in decodable continuous text
- Build automaticity with tricky words (sight words), grade appropriate spelling patterns
- Master all the foundational skills, by the end of 2<sup>nd</sup> grade
- Efficiently and accurately form letters (print and cursive)
- Build prosody, accuracy and speed across grade level bands

#### We will build systems to:

- Know with reliability and accuracy where students are with foundational skills
- Support students who are late arrivals or behind with intervention

# To support students building of knowledge, in all our classrooms all students:

- Build neural pathways with the knowledge the acquire
- Connect existing knowledge to new knowledge daily
- Students can compete with their higher-income peers through connected knowledge
- Learn in classrooms that reflect the knowledge that has been taught throughout the year and the unit for students to refer back to over the course of the year and throughout the unit.
- Build vocabulary in context and with topic sets and are celebrated when acquiring new vocabulary
- Held accountable to build knowledge over time

# To increase students reading of complex texts, in all our classrooms all students:

- Read complex and grade-appropriate texts every day in all classrooms (early elementary through read alouds)
- Read grade level text with meaning and purpose
- Tackle complex, tasks that require reading, writing, speaking, listening, and language skills, independently and with peers
- Respond to questions and prompts that are text-dependent worth answering and lead students in the direction of deep and complete understanding of all they read
- Read a variety of genres (ie. nonfiction, fiction, primary sources)
- Read a high volume of texts, at least 100 minutes/day

#### To build strong independent writers, in all our classrooms all students:

- Are taught through a systematic approach, beginning in Kindergarten
- Write cross-content and receive feedback daily, citing evidence from a text, with requirement to revise/rewrite and get to a final published draft multiple times per year
- Use academic register in responding and writing
- Are provided feedback with grade-appropriate high-quality rubric Use common annotation systems across the district
- Are writing multi-page products by middle school, across multiple genres
- Use exemplars, both teacher created and published texts
- Form grammatically correct sentences with correct punctuation
- \_

In order to provide classrooms where this is possible, we believe in developing our staff with the professional learning necessary to support all students in reaching this vision.

## To support all students learning, at KIPP Delta we:

- Share student and teacher exemplars within classrooms and common spaces
- Celebrate culture of excellence, not mediocrity
- Provide feedback from school leaders to teachers and students at the point of error
- Support teachers with professional development for deep content learning and systematic writing approaches
- Create classrooms where students own most/all heavy lifting and students feel safe to take risks/make mistakes
- Create a joyous struggle to increase student engagement
- Inspire students and teachers to become independent learners who seeks to build their own knowledge and satisfy their own curiosity