

## Request for Quote

*This is not a sealed bid. Quotes can be emailed or faxed to the Office of the Purchasing Division.  
See instructions below.*

The City of Knoxville requests your delivered price for one (1) NEW HP Design Jet T2530, 36 Inch, PostScript Multi-function Printer, Model Number: L2Y26A#b1K, configured as described on attached quote sheet, complete with HP three (3) year Next Business day Onsite HW Support w/Defective Media Retention Part # U8PN1E.

Price is to include

- (1) New HP DesignJet T2530 multi-function printer configured as specified;
- HP three (3) year Next Business day, Onsite HW support w/Defective Media Retention #U8PN1E as specified;
- shipping and inside delivery – FOB Destination, to Room 479, of the City/County Building, 400 Main Street, Knoxville, Tennessee;
- set-up of the plotter;
- testing of the equipment; and
- removal of debris from site by vendor. The City will connect plotter to the network.

### **OPTION 1: TRADE-IN / MANUFACTURER REBATES**

In exchange for a reduction in price, the City, in the form of an option, is offering to trade-in its existing printer.

This printer is a **Model HP4520PS**, (#113950) and is being offered in "as is" condition, with no warranty expressed or implied.

Manufacturer rebates, if any, will also be considered.

Sale of the used equipment, or acceptance of a manufacturer's rebate terms, is subject to approval of the Assistant Purchasing Agent.

Serial number of this equipment will be provided upon award.

### **SHIP TO:**

City of Knoxville, Info Systems  
C/O Eng. Tech Services,  
Room 479, 4<sup>th</sup> Floor  
400 Main Street  
Knoxville, Tennessee 37902.

### **DELIVERY INSTRUCTIONS:**

Delivery must be coordinated through the Department of Information Systems, and will be as per their instructions. When available for delivery, please phone Jeff Bogden at (865) 215-4247 or (865) 215-2524.

**NOTE:** Due to height restrictions in the dock area, delivery should be by town truck. An elevator is available for use.

**MODIFICATIONS:** If modifications to this document are necessary, such changes will be made in the form of an addendum, posted to the Purchasing website: [www.knoxvilletn.gov/bids](http://www.knoxvilletn.gov/bids). It is the vendor's responsibility to review the website to ascertain whether such addenda have been posted.

**INCLEMENT WEATHER:** During periods of inclement weather, the Purchasing Division will enact the following procedures with regard to solicitations and weather delays:

- If City offices are closed due to inclement weather on the date that quotes are due into the Purchasing Office, all solicitations due that same day will be moved to the next operational business day.
- The City of Knoxville shall not be liable for any commercial carrier's decision regarding deliveries during inclement weather.

**In order for your quote to be considered for award, your completed form must be received by the Purchasing Office via email, fax, or hard copy no later than 2:30 p.m. (Eastern Time) on Thursday, February 14, 2019. Late submissions shall not be accepted.**

Prior to submitting their quote, vendors are to be registered with the Purchasing Division through the City of Knoxville's online Vendor Registration system. Instructions for registering on-line are available at [www.knoxvilletn.gov/purchasing](http://www.knoxvilletn.gov/purchasing).

By submitting a quote to the City of Knoxville, the submitter warrants the following:

1. The quote is good for 60 days.
2. The Quoter is licensed to conduct business in the City or County where it is headquartered.
3. The Quoter will use environmentally friendly products and services whenever possible.
4. The Quoter has not entered into any collusion with any person in respect to the pricing of this order or any other.
5. The Quoter represents and agrees to the termination clause, and indemnification clause attached to this document.  
The Quoter, to the best of its knowledge and belief, does not engage in investment activities in Iran and is not on the list created pursuant to T.C.A § 12-12-106 (available at [https://www.tn.gov/content/dam/tn/generalservices/documents/cpo/cpo-library/public-information-library/List\\_of\\_persons\\_pursuant\\_to\\_Tenn.\\_Code\\_Ann.\\_12-12-106\\_Iran\\_Divestment\\_Act\\_updated\\_7.7.17.pdf](https://www.tn.gov/content/dam/tn/generalservices/documents/cpo/cpo-library/public-information-library/List_of_persons_pursuant_to_Tenn._Code_Ann._12-12-106_Iran_Divestment_Act_updated_7.7.17.pdf))
6. The Quoter shall be responsible for full compliance with all applicable federal, state, and local laws, rules and regulations.

Please complete the attached quote sheet and send your written quote to either the fax number or email address shown below:

Linda Blackburn  
Senior Buyer  
City of Knoxville  
[lblackburn@knoxvilletn.gov](mailto:lblackburn@knoxvilletn.gov)  
FAX: (865) 215-2277

### **INDEMNIFICATION CLAUSE**

Contractor shall defend, indemnify and hold harmless the City, its officers, employees and agents from any and all liabilities which may accrue against the City, its officers, employees and agents or any third party for any and all lawsuits, claims, demands, losses or damages alleged to have arisen from an act or omission of Contractor in performance of this Agreement or from Contractor's failure to perform this Agreement using ordinary care and skill, except where such injury, damage, or loss was caused by the sole negligence of the City, its agents or employees.

Contractor shall save, indemnify and hold the City harmless from the cost of the defense of any claim, demand, suit or cause of action made or brought against the City alleging liability referenced above, including, but not limited to, costs, fees, attorney fees, and other expenses of any kind whatsoever arising in connection with the defense of the City; and Contractor shall assume and take over the defense of the City in any such claim, demand, suit, or cause of action upon written notice and demand for same by the City. Contractor will have the right to defend the City with counsel of its choice that is satisfactory to the City, and the City will provide reasonable cooperation in the defense as Contractor may request. Contractor will not consent to the entry of any judgment or enter into any settlement with respect to an indemnified claim without the prior written consent of the City, such consent not to be unreasonably withheld or delayed. The City shall have the right to participate in the defense against the indemnified claims with counsel of its choice at its own expense.

Contractor shall save, indemnify and hold City harmless and pay judgments that shall be rendered in any such actions, suits, claims or demands against City alleging liability referenced above.

The indemnification and hold harmless provisions of this Agreement shall survive termination of the Agreement.



**CITY OF KNOXVILLE**  
 OFFICE OF THE PURCHASING AGENT  
 P.O. BOX 1631  
 400 MAIN ST., ROOM 667  
 KNOXVILLE, TN 37901

**QUOTATION SHEET**  
  
**THIS IS NOT AN ORDER**

DATE: 02/07/2019 PAGE 1 Of 2

DOCUMENT NUMBER: 576672

READ ALL INSTRUCTIONS AND CONDITIONS ON ATTACHED PAGES BEFORE QUOTING. QUOTE ON THIS FORM ONLY.  
 QUOTE PRICE ON ITEMS LISTED OR EQUAL.

**\*\*ALL PRICES TO INCLUDE TRANSPORTATION CHARGES & NET TERMS UNLESS STATED OTHERWISE \*\***

Merchandise to be delivered to : See delivery instructions

QUOTE will be received at: Office of the Purchasing Agent, Room 667, 400 Main St., Knoxville, TN 37902,  
 until 02/14/2019 02:30:00 PM

**DesignJet T2530 Printer**

**Special Instructions:**

See attached copy of Request for Quote for additional information.

No.	Quantity	Description	Brand	Unit	Unit Price	Total	Applicable Discount
1	1 Each	HP DesignJet T2530 36-in PostScript Multifunction Printer - L2Y26A#B1K. (RFS-28460) (cont.)					
2	1 Each	Product Description: In the box: - HP Designjet T2530 MFP; printhead; introductory ink cartridges; stacking tray; printer stand and media bin; spindles; quick reference guide; setup poster; startup software; power cord (cont.)					
3	1 Each	Energy Star® Compliant-Yes Cable included?-No, please purchase USB cable separately (On accessories below. Not available for Public Sector orders) Model size-36 inches Print Speed-120 D prints per hour (General, US D Plain Paper) (cont.)					
4	1 Each	Print quality - Up to 2400 x 1200 optimized dpi with HP Premium Instant Dry Photo Gloss media with Original HP inks Line accuracy - plus/minus 0.1 percent Scan resolution - Up to 600 dpi Media sizes - 8.3 x 11 to 36 x 48 in (cont.)					
5	1 Each	Media handling - Input: 2 automatic front-loading roll feeds; smart roll switching; sheet feed; Output: integrated output stacking tray; media bin; automatic cutter; Scanner: straight-through scan paper path for sheet and cardboard original					

**IMPORTANT - State Merchandise**

Delivery Date Here: \_\_\_\_\_

Buyer Name: Blackburn, Linda  
 Phone: 865-215-2074  
 Fax: (865) 215-2277  
 Email: lblackburn@knoxvilletn.gov

\_\_\_\_\_  
 (Company Name)  
 \_\_\_\_\_  
 (Authorized Signature)  
 \_\_\_\_\_  
 (Print Signed Name)  
 \_\_\_\_\_  
 (Phone Number)  
 \_\_\_\_\_  
 (Email Address)



**CITY OF KNOXVILLE**  
 OFFICE OF THE PURCHASING AGENT  
 P.O. BOX 1631  
 400 MAIN ST., ROOM 667  
 KNOXVILLE, TN 37901

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QUOTE will be received at: Office of the Purchasing Agent, Room 667, 400 Main St., Knoxville, TN 37902,  
 until 02/14/2019 02:30:00 PM

**DesignJet T2530 Printer**

No.	Quantity	Description	Brand	Unit	Unit Price	Total	Applicable Discount
6	1 Each	(cont.) Print languages, std.-Adobe PostScript 3, Adobe PDF 1.7 Extension Level 3, HP-GL/2, HP-RTL, TIFF, JPEG, CALS G4, HP PCL 3 GUI, URJ Memory (std/max)-128 GB (file processing)/128 GB (file processing)					
7	1 Each	(cont.) Connectivity standard - Gigabit Ethernet (1000Base-T) Network-ready - Yes standard Warranty - One-year limited hardware warranty					
8	1 Each	HP 3 year Next Business Day Onsite HW Support w/Defective Media Retention for DesignJet T2530. Part #: U8PN1E					
		TOTAL					
		----- OPTION 1 - Trade in of one (1) Model HP4520PS used printer, in "as is" condition.					
		A. Trade In Offer \$ _____					
		B. Manufacturer's Rebate Offer \$ _____					
		with trade-in of the existing printer.					
		Additional Information:					

**IMPORTANT - State Merchandise**

Delivery Date Here: \_\_\_\_\_

Buyer Name: Blackburn, Linda  
 Phone: 865-215-2074  
 Fax: (865) 215-2277  
 Email: lblackburn@knoxville.gov

\_\_\_\_\_  
(Company Name)

\_\_\_\_\_  
(Authorized Signature)

\_\_\_\_\_  
(Print Signed Name)

\_\_\_\_\_  
(Phone Number)

\_\_\_\_\_  
(Email Address)