



## RFQ #06-17 PROPANE GAS SERVICES

**Return to:**

Dawson County  
Purchasing Department  
25 Justice Way, Suite 2223  
Dawsonville, GA 30534

**RFQ Closing Date:** August 2, 2017, 2:00 PM, EST  
**RFQ Issue Date:** July 21, 2017  
**Addendum Issue Date:** July 31, 2017, 2:00 PM, EST  
**By:** Melissa Hawk, Purchasing Manager

**Vendor Name:** \_\_\_\_\_  
(A copy must be attached to the Addenda Acknowledgement Form)

**The following are amendments to the Request for Quote package for #06-17 PROPANE GAS SERVICES:**

1. The original RFQ Price Proposal Form did not include a request for fixed price on propane per gallon cost. The Revised Price Proposal Form will follow the questions and answer portion of Addendum #1, this version must be submitted by the due date and time.
2. All other terms, conditions and dates remain the same as posted in the RFQ document.

**The following are questions and answers received during the approved timeframe:**

**Question:** What was the previous winning bid? Per gallon?

**Answer:** The current contracted per gallon price is \$1.399.

**Question:** How much fuel do you anticipate consuming in 12 months and what is the historical usage (last 3 years)?

**Answer:** Due to each location controlling the amount of propane gas used, it will be difficult to estimate usage over a 12-month period effective January 1, 2018 through December 31, 2018. It would be as difficult to estimate usage for the two (2) potential renewal terms.

Payments per year for propane usage are as follows:

2015 - \$13,359.80 or approximately 9549.54 gallons; 2016 - \$7,675.86 or approximately 5486.78 gallons; January 1, 2017 – April 27, 2017 - \$7,916.82 or approximately 5658.91 gallons.

**Question:** What does “switching ownership” mean exactly on the tanks? Is there existing infrastructure in place that, in the even we won the bid, would be there for service and passed along should we lose the next bid?

**Answer:** In previous years, vendors agreed to “switch ownership” between vendors as opposed to trading out the physical tanks. The County owns six (6) tanks that will need service and passed along should you lose the next bid. There are also eleven (11) tanks that are not owned by the County. If a subsequent request for quote award is given to a new contractor, they will have the option of making an arrangement with a current contractor to “switching” with them a “like” tank instead of physically switching a rented tank already in place.

**Question:** Is the Addenda Acknowledgement form to be used if I have any changes to request in the RFQ?

**Answer:** No, this form is completed in relation to any addendums that may be released by Dawson County.

**Question:** Is the second page of the illegal immigration form or the sub-contractor illegal immigration form used if there are no sub-contractors?

**Answer:** No, the second portion of the Contractor’s Illegal Immigration form and the Sub-Contractor Illegal Immigration form is to be used only if your company employees sub-contractors.

**Question:** Does the Local Small Business Form need to be completed if I do not have a main office in Dawson County.

**Answer:** No, this form is to be used when wanting to utilize the Local Preference portion of the Purchasing Policy Ordinance.

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Signature of Authorized Representative

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Date

**-Revised Vendor Price Proposal From to Follow-**



## VENDOR'S PRICE PROPOSAL FORM - REVISED

Company Name: \_\_\_\_\_

Item	Description	Qty	UOM	Per Unit / Per Month Price	Extended Cost (Qty times Per Unit/ Per Month Price)
1	Monthly Rental – 1,000 gallon tanks	5	Each	\$_____	\$_____
2	Monthly Rental – 500 gallon tanks	1	Each	\$_____	\$_____
3	Monthly Rental – 325 gallon tanks	1	Each	\$_____	\$_____
4	Monthly Rental – 120 gallon tanks	1	Each	\$_____	\$_____

**Total fixed cost per gallon for one (1) year: \$\_\_\_\_\_ . Price includes all County owned and rental tanks. Percentage increase for year two \_\_\_\_\_. Percentage increase for year three\_\_\_\_\_.**

Do you agree to switch out in ownership of tanks with the current vendor in regards to tanks not owned by the County?      Yes \_\_\_\_\_      No \_\_\_\_\_

Regular Service Schedule: \_\_\_\_\_

Costs listed above shall be all inclusive to total cost to the County. No other fees/charges may be applied to individual invoices.

Quote valid for \_\_\_\_\_ days

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Title: \_\_\_\_\_

**THIS PAGE MUST BE COMPLETED AND SUBMITTED AS A PART OF YOUR PROPOSAL**