



St. Johns River Water Management District

Ann B. Shortelle, Ph.D., Executive Director

4049 Reid Street • P.O. Box 1429 • Palatka, FL 32178-1429 • (386) 329-4500
On the Internet at floridaswater.com.

WRITTEN QUOTATION REQUEST

Date: July 9, 2020
To: Potential Respondents
From: Debi Edwards, Procurement Specialist
Fax #: 386-329-4546 Voice #: 386-329-4866 Email: dkedwards@sjrwmd.com
Subject: 35871 QUOTE REQUEST PURCHASE AND DELIVERY LIMEROCK/COQUINA

The St. Johns River Water Management District is requesting quotations for the above-referenced items. Please review the attached Statement of Work (Exhibit 1) for further details. The attached Quote Cost Schedule (Exhibit 2) must be used to provide your quote which may be e-mailed (in PDF form) or faxed to my attention by **5:00 p.m. Thursday July 16, 2020.**

Award of this quote shall be based on the lowest total cost and meets all requirements of this quote request. The District anticipates issuing a Purchase Order for these services. Refer to (Exhibit 3) to review the District's standard Purchase Order terms and conditions.

Thank you.

Exhibit 1 – Statement of Work/Map
Exhibit 2 – Cost Schedule
Exhibit 3 – Purchase Order Terms and Conditions

NOTE: Please check the box provided if you are unable to provide a quotation for this service at this time and return this page by fax (386-329-4546) to my attention or scan/e-mail it to dkedwards@sjrwmd.com.

I am unable to provide a quotation at this time for the following reason(s):

Respondent's Signature

Respondent's Company Name

**EXHIBIT 1 - STATEMENT OF WORK
Limerock or Coquina Purchase/Delivery**

I. INTRODUCTION BACKGROUND

The Land Management group routinely requests that the Bureau of Operations and Maintenance assist in enhancing public/district access on District properties that are used for recreational activities, maintenance and repairs or infrastructure improvements. One such project is improvements to roadways within the Lochloosa Wildlife Conservation Area. Upon completion of the project, the roadways should be more sustainable and require less long-term maintenance.

II. OBJECTIVE

The objective of this work is for vendors to supply limerock or coquina to the District. The District anticipates purchasing 4,000 tons of limerock or coquina to refurbish the travel surfaces.

III. SCOPE OF WORK

Contractor shall supply and deliver limerock or coquina (trucking included) and issue certified weight tickets at the time of delivery. The material should generally meet the requirements of the Florida Department of Transportation Standard Specifications for Road and Bridge Construction 2020 Edition (FDOT Specifications) Section 204 – Graded Aggregate Base (limerock) or Section 285 - Optional Base Course (shell or shell rock) but does not need to be FDOT certified. However, the moisture content and the gradation schedule shall be met as defined below (limerock) or generally meet the requirements of Section 911 – Base and Stabilized Base Materials of the FDOT Specifications. The District reserves the right to inspect the material to ensure the quantity and quality meets the District’s minimum requirements prior to award.

IV. TASK IDENTIFICATION

Contractor Responsibilities

- Provide limerock or coquina per the above minimum requirements.
- The material shall not exceed 15% moisture content at the time of shipment loading. Loads exceeding 15% moisture content shall not be accepted.
- Material shall meet the following general distribution guidelines for gradations:

SIEVE SIZE	GRADATION PERCENT PASSING
3 ½ inch	100
1 ½ inch	95-100
¾ inch	65-90
3/8 inch	40-85
No. 4	25-65
No. 10	20-50
No. 50	5-30
No. 200	0-10

- Provide trucking to site indicated on attached map.
- Provide certified scale (weight) ticket to District representative at time of delivery to verify shipment weight and quantity.

District Responsibilities

- Maintain access roadway to onsite stockpile site
- Maintain stockpile at delivery site
- Collect weight tickets upon delivery

V. TIME FRAMES AND DELIVERABLES

All material is expected to be delivered by August 31, 2020. Certified (weight) scale tickets shall be provided to District's representative with each truck. The contract/work order is expected to expire September 30, 2020.

VI. BUDGET/COST SCHEDULE

The total of this contract shall not exceed \$52,000.

PAYMENT OF INVOICES

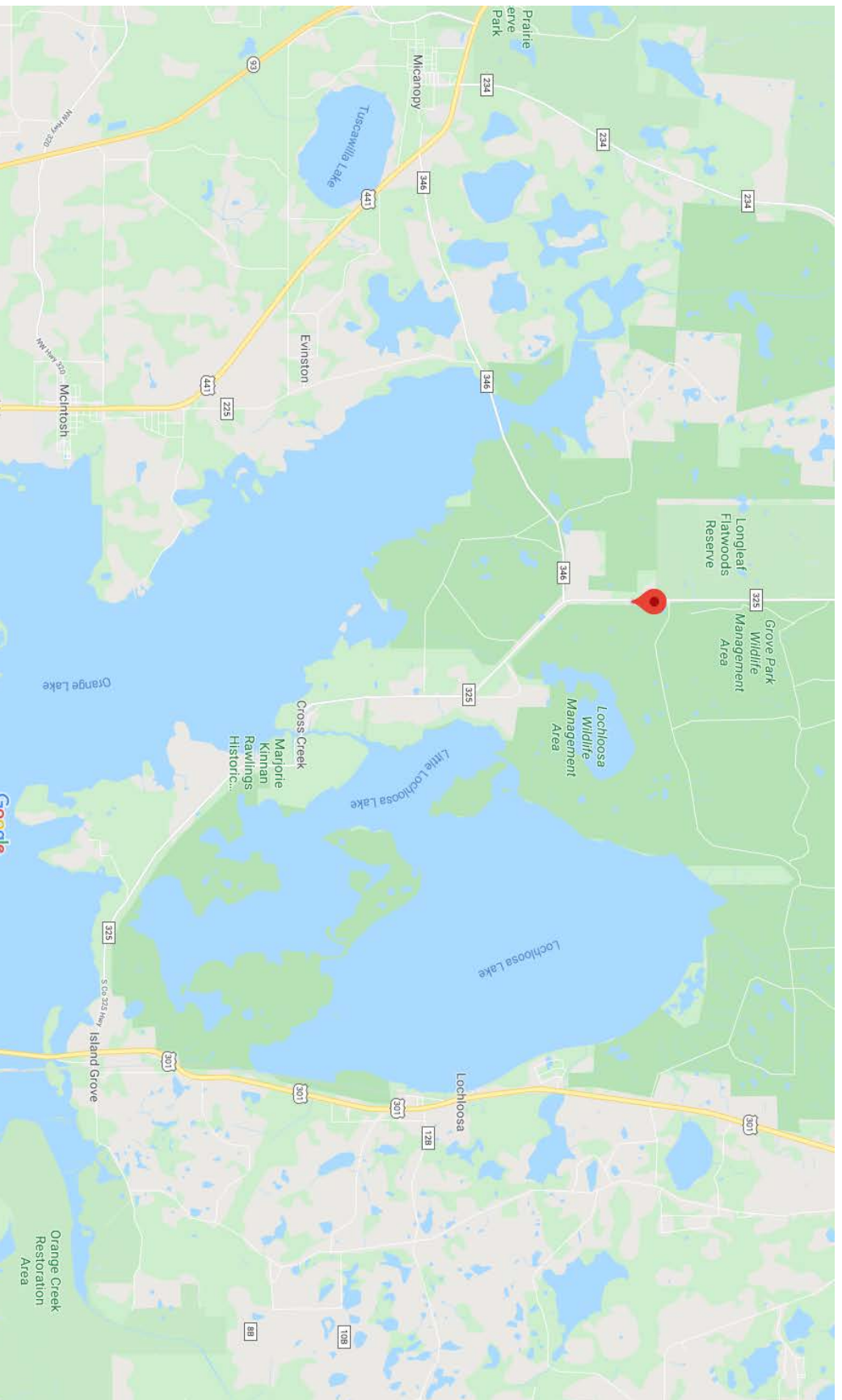
Contractor shall submit biweekly or monthly itemized invoices based on volume of material supplied by one of the following two methods: (1) by mail to the St. Johns River Water Management District, Director, Division of Financial Management, 4049 Reid Street, Palatka, Florida 32177, or (2) by e-mail to acctpay@sjrwm.com. Each invoice shall be submitted in detail sufficient for proper pre-audit and post-audit review. If necessary, for audit purposes, the District may require and Contractor shall provide additional supporting information to document invoices.

PROJECT MANAGER

Chris Kinslow
Bureau of Land Resources
352352-514-5818 (cell)
ckinslow@sjrwm.com (email)

FIELD SUPERVISOR

David Mills
Bureau of Operations and Maintenance
352-266-6112 (cell)
dmills@sjrwm.com (email)



Lochloosa Stockpile Location for Delivery

EXHIBIT 2 – COST SCHEDULE
(This form to be included with quote submittal)

DUE NO LATER THAN 5:00 PM THURSDAY JULY 16, 2020, - RESPONSES SHALL BE SUBMITTED TO THE PROCUREMENT SPECIALIST AS IDENTIFIED ON THE FIRST PAGE OF THIS REQUEST.

RESPONDENT MAY BID ON ONE OR BOTH ITEMS LISTED BELOW

ITEM NO.	DESCRIPTION	ESTIMATED QUANTITY	UNIT	UNIT PRICE	TOTAL COST
1	LIMEROCK	4,000 TN	TN	\$	\$
2	COQUINA	4,000 TN	TN	\$	\$

I HEREBY ACKNOWLEDGE, as Respondent's authorized representative, that I have fully read and understand all terms and conditions as set forth in this quote request and upon award of such quote, shall fully comply with such terms and conditions.

Date

Respondent (firm name)

Address

E-mail address

Signature

Telephone number

Typed name and title

Fax number

EXHIBIT 4 - PURCHASE ORDER TERMS AND CONDITIONS

The following terms and conditions of this Purchase Order (Order) apply unless expressly superseded by a separate written agreement between the parties. Terms and conditions on the face of this Order supersede the printed terms and conditions below.

COMMODITY PURCHASE: TERMS AND CONDITIONS

1. This Order, including attachments, constitutes a binding contract under the terms and conditions contained on this and the reverse side when accepted by Seller, either by acknowledgment or by commencement of shipment. No changes may be made in this Order without the authorization of purchaser, St. Johns River Water Management District (SJRWMD). Neither Seller nor SJRWMD may assign any portion of this Order without the prior consent of the other.
2. All rights and obligations of the parties are governed by the provisions of the Uniform Commercial Code - Article 2, Sales; Chapter 672, Florida Statutes ("F.S.").
3. Materials will be properly packaged and marked with the purchase order number. Quantities specified herein are not to be exceeded unless otherwise authorized by SJRWMD. SJRWMD reserves the right to cancel this Order, or any part thereof, without obligation if delivery is not made on the times(s)/date(s) specified.
4. Goods purchased under these terms must be delivered and received by the SJRWMD receiving section. Inspection of items will be made at the destination, unless otherwise specified, and before payment is due. SJRWMD may reject any goods that are defective or not in conformance with specifications as to quality or performance. Title to property passes only after inspection and acceptance by SJRWMD. Rejected goods will be returned to Seller at Seller's risk and expense. SJRWMD has no further obligations with regard to rejected goods.
5. Separate invoices are required for each Order. In the absence of a separate agreement between the parties, full payment will be made within 45 days of inspection and acceptance of goods. Invoices must be received within 15 days of delivery.
6. All prices must be F.O.B. the place of destination unless otherwise agreed. Where a specific purchase is negotiated F.O.B. the place of shipment, Seller will prepay shipping charges and include them on the invoice. C.O.D. shipments will not be accepted and will be returned to Seller at Seller's risk and expense.
7. The sale price will be the lowest prevailing market price and under no circumstances higher than specified herein without the express authorization of SJRWMD.
8. In the event of a default or breach by the Seller, which results in a cost increase to SJRWMD, SJRWMD may procure articles or services from other sources and charge Seller as liquidated damages any excess costs.
9. All materials, drawings or other items provided by SJRWMD to Seller remain the property of SJRWMD and will be returned to SJRWMD upon demand. Unless otherwise agreed, all containers, reels or pallets shipped with goods by Seller remain the property of SJRWMD.
10. The items covered by this Order will comply with all federal, state or local laws relative thereto. Seller shall defend all actions or claims brought against SJRWMD, and hold and save SJRWMD harmless from all losses, costs or damages, related to actual or alleged infringement of letters of patent or copyrights, or claims arising from fatalities, injuries and/or property damage resulting from manufacturing or design deficiencies of delivered goods.

11. SJRWMD is exempt from any sales, excise, or federal transportation taxes, and from the provisions of the Robinson Patman Act. 12. In accordance with Chapter 442, F.S, Seller will advise SJRWMD if a product is a toxic substance and, in such case, will provide a Material Safety Data Sheet at the time of delivery.
12. This Order shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns where permitted by this Order. This Order shall be governed under the laws of the State of Florida. In the event of any legal dispute arising from or related to this Order, each party shall bear its own costs and attorney's fees, including appeals. The parties hereby waive their right to jury trial and consent to trial by a court of competent jurisdiction.
13. Pursuant to chapter 760, F.S, Seller shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin, age, handicap, or marital status.
14. A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid, proposal, or reply on a contract to provide any goods or services to a public entity; may not submit a bid, proposal, or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids, proposals, or replies on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity; and may not transact business with any public entity in excess of \$35,000 for a period of 36 months following the date of being placed on the convicted vendor list,
15. Seller certifies that no District officer, agent, or employee has any direct or indirect material interest, as defined in chapter 112, F.S., in Seller's business under this Order, or shall have any such interest during the term hereof. Pursuant to section 216.347, F.S., any state grant monies received from the District to fund this Order shall not be used to lobby the Florida Legislature, the judicial branch, or any state agency.