

CITY OF GRIFFIN, GEORGIA QUOTE REQUEST 18-024Q

For

METHANOL

Submitted by:

Name of Company:

Mailing Address:

City/State/Zip:

Phone (including area code):

E-mail:

Submittal Deadline: BY Thursday, June 6 at 4:00 P.M.

(may be submitted earlier)



QUOTE REQUEST 18-024Q

METHANOL

1.1. OVERVIEW

This Quote request must be submitted **no later than Thursday**, **6/7/18 at 4PM**. They may be scanned and emailed to <u>cfay@cityofgriffin.com</u> or delivered to City of Griffin, Procurement Department (3rd Floor), 100 S Hill Street, PO Box T, Griffin, GA 30223. Email is the preferred method of delivery and should have a subject of "**18-024Q Methanol**". Deadline for submittals is 6/7/18 at 4PM, <u>but quotes are encouraged to be submitted as soon as possible.</u> If you can supply Methanol but have a problem meeting the deadline, please contact the Procurement Department (cfay@cityofgriffin.com).

1.2. SCOPE OF WORK

The City of Griffin (City) is seeking quotes for Methanol that will be used in the Potato Creek Treatment Plant in Griffin.

GENERAL REQUIREMENTS:

- **1.2.1.** The contract period shall be for the fiscal year FY19, which is July 1, 2018 or date of award if later, through June 30, 2019, with the option for up to four (4) extensions of one-year each if agreed to in writing with all involved parties.
- **1.2.2.** All items must be certified to meet American Water Works Association (AWWA) standards for use in waterworks Rule ANSI/NSF Standard 60/61, latest editions.
- **1.2.3.** Suppliers shall provide a current Material Safety Data Sheet (MSDS) with their response.
- **1.2.4.** Prices quoted for the first twelve (12) months shall remain fixed. Increases in pricing shall only be permitted upon the renewal of the contract. Request for increases for renewals must be supported by adequate written justification based on US Department of Labor, labor and consumer material index and price increase, and approved by the City.
- **1.2.5.** All prices submitted must be FOB to the plant(s) specified. Delivery times shall be during the hours 8:00 2:00 PM, Monday through Friday; please confirm with plant prior to actual delivery.
- **1.2.6.** Methanol: Delivery shall be in 350 gallon totes (approximately). Supplier will be responsible for off loading and placement of 350 gallon totes. Supplier will also be required to load empty totes and remove from site.
- **1.2.7.** Since the necessity for chemicals is determined by water quality, the exact quantities of each chemical the City shall procure under this contract is impossible to ascertain in advance, however, based upon past procurements, approximate quantities have been provided. These approximate quantities are provided for informational purposes only and in no way are intended to represent actual minimum or maximum procurements.
- **1.2.8.** Invoices for deliveries are to be sent to the Potato Creek Plant, for approval prior to being processed for payment.

PHYSICAL & CHEMICAL PROPERTIES

SPECIFIC REQUIREMENTS

CAS Number: 67-56-1

SPECIFICATIONS FOR METHANOL

APPEARANCE: Clear, colorless liquid

PHYSICAL STATE: Liquid
ODOR: Alcohol odor
MELTING POINT: -97.6°C

BOILING POINT: (AT 760 mmHg) 64.5°c BULK DENSITY: 6.63 lbs per gallon SPECIFIC GRAVITY (water = 1.0): 0.7915 at 68°F

SOLUBILITY IN WATER: Miscible
AUTO-IGNITION TEMPERATURE: 725°F
FLASH POINT: 54°F

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18-024Q PRICE SUBMITTAL: Methanol

Company Name
PRICE STRUCTURE – Complete the following and include associated information specifics for the cost quoted. <i>MSDS sheet for unit MUST be provided with the response.</i> (This may be copy of original or downloaded from manufacturer.)
Chemical requested: Methanol
Address of delivery plant: <u>Potato Creek Treatment Plant, 1150 County Line Road, Griffin 30224</u>
Delivered unit price (per gallon) for 3,000 gallons
The City reserves the right to accept or reject any or all quotes and to waive any technicalities and formalities in the bidding. The City reserves the right to accept the BEST-EVALUATED submittal as deemed by the Evaluation Committee, which may or may not be the lowest monetary bid.
NOTE: Once a quote has been accepted, the supplier will be responsible to become a registered, compliant vendor with the City prior to PO issuance. Required documents are a W-9 and a Supplier Affidavit. These forms as well as information on becoming a registered with the City can be found on our website using the following link: https://vrapp.vendorregistry.com/Vendor/Register/Index/griffin-city-ga-vendor-registration or by selecting from the Home page (www.cityofgriffin.com) 'Resources' then 'Register My Business'.
COMPLETED BY: Company Name:
Contact Person: (Signature) (Printed Name)

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