



**BROWARD COUNTY HOUSING AUTHORITY
SOLICITATION NUMBER QR 20-290
QUOTATION REQUEST**

**SEALCOATING AND RE-STRIPING OF PARKING LOT SERVICES
FOR COLLEGE GARDENS**

QUOTE DATE OF ISSUE: August 10, 2020

QUOTE DUE DATE: August 28, 2020 at 2:00 PM, EST

Please check BCHA's web site for addenda and changes before submitting your quote.

**CONTACT: TEISHA PALMER
BROWARD COUNTY HOUSING AUTHORITY
4780 NORTH STATE ROAD 7
LAUDERDALE LAKES, FL 33319
TELEPHONE: 954-739-1114, EXTENSION 1366
E-MAIL: tpalmer@bchaf1.org**

SEALCOATING AND RE-STRIPING PARKING LOT SERVICES

1. INTRODUCTION

The Broward County Housing Authority (herein after, "BCHA") is a Public Housing Agency established in June 1969 under the U.S. Housing Act of 1937 and Chapter 421 of the Florida Statutes and is an Independent Special District of the State of Florida.

The mission of Broward County Housing Authority, its affiliates and instrumentalities (hereinafter, jointly referred to as "BCHA") is to create, provide and increase high quality housing opportunities for Broward County residents through effective and responsive management and responsible stewardship of public and private funds.

The United States Department of Housing and Urban Development ("HUD"), a federal agency, partially funds and monitors operations of the BCHA. Nothing contained in this Quotation Request (QR) or in the contract resulting from the selection process shall be construed to create any contractual relationship between the successful Proposer and HUD.

BCHA maintains a website at <http://www.bchafll.org> with information for clients, landlords, prospective business partners, and the public at large.

2. STATEMENT OF WORK

The Broward County Housing Authority (BCHA) as a Public Housing Authority existing under Florida statutes, and on behalf of related instrumentalities and single asset affiliated entities are actively soliciting quotations from qualified, licensed and insured contractors to provide **Sealcoating and Re-Striping of Parking lot Services** for College Gardens located at 1555 SW 12th Avenue, Dania Beach FL 33004 in Broward County Florida, in accordance with the specifications as set forth in this QR.

3. CONTRACTOR RESPONSIBILITIES

Standard Service Requirements: Except as specifically excluded, contractor shall be responsible for providing all services, permits (if required), licenses, materials, labor, supplies, tools and equipment necessary to meet the service requirements contained within this solicitation. The awarded contractor shall be familiar with all laws and regulations that may in any way affect the work. The cost/fees for permits must be included in the contractor's price and paid for by the contractor.

- 3.1.1 The Contractor shall be responsible for obtaining any permits required.
- 3.1.2 The cost/fees for permits must be included in the contractor's price and paid for by the contractor.
- 3.1.3 Contractor will be held responsible for (but not limited to) damage to sprinkler/irrigation systems, sidewalks, power lines, parked cars, buildings, etc.
- 3.1.4 The Contractor must cordon off work area as needed for safe operation of equipment

- 3.1.5 Contractor may not leave any holes or trenches uncovered after work hours.
- 3.1.6 Contractor may not use tenants' water or electricity from the site; the contractor must contact the property manager for site water and electricity usage.
- 3.1.7 Contractor will report any ensuing damage to property directly to the Property Manager or Contact Person.
- 3.1.8 Contractor will remove any and all construction debris from BCHA sites daily. BCHA dumpsters and trash receptacles **MUST NOT** be used for this purpose.
- 3.1.9 Contractor must provide competent supervision.
- 3.1.10 Contractor must provide qualified and experienced staff to perform all work.
- 3.1.11 Contractor will perform work between the hours of 8:30AM to 5:00PM, Monday through Friday.
- 3.1.12 Contractor must furnish all tools and materials and will operate, maintain, and repair all equipment necessary to perform work required within this solicitation.
- 3.1.13 Contractor **MUST NOT** store equipment or materials at any BCHA site without permission.
- 3.1.14 Contractor will provide a work order for each location on a per service basis and have it signed by a BCHA authorized person indicating completion and satisfaction of work performed. A copy of the work order is to be left on site and a copy is to be submitted with invoices.
- 3.1.15 At least one employee of the Contractor, assigned to any BCHA site must be able to fluently speak, read and communicate in the English language or the Contractor must provide a translator for communication at the Contractor's expense.
- 3.1.16 Contractor will perform tasks specified within Scope of Work at the property locations stated in this QR.
- 3.2 **Personnel:** All employees of the contractor shall be considered to be, at all times the sole employees of the Contractor, under his sole direction and not an employee or agent of BCHA. BCHA may require the contractor to remove an employee if it deems the employee to be careless, incompetent, insubordinate or otherwise objectionable and whose continued employment on BCHA property is not in the best interest of BCHA.
- 3.4 **Employee Identification:** Contractor's personnel must be appropriately attired, courteous and conduct themselves in a professional manner consistent with Uniform Physical Condition Standard (UPCS) requirements. While working on BCHA property, all contractors' inspectors shall wear clearly displayed photo identification badges at shirt pocket height showing they are employees of the contractor. The badges shall be provided by the contractor at the contractor's expense.
- 3.5 Contractor shall be responsible for informing their personnel that under no circumstances are they permitted to accept food or drink from any tenant.
- 3.6 Smoking is **NOT** permitted in any BCHA residential unit or facility.
- 3.7 Contractor's employees must call Property Manager to check in and provide them with the following information: Company name, building name and nature of work to be performed.

- 3.8 **HUD General Conditions:** Bidders are subject to General Conditions for Construction Contracts, HUD Form 5370-EZ, at <https://www.hud.gov/sites/dfiles/OCHCO/documents/5370-EZ.pdf>
- 3.9 Contractor shall submit permit application within **7 days** of the issuance of the purchase order.
- 3.10 Contractor shall fully complete the work within **45 days** from the issuance of the permit. No grace period for the completion of the work shall be granted unless previously established and written authorization is granted by the project manager.
- 3.11 In the event that the contractor fails to complete the work within the timeframe set forth, and in compliance with the specifications and requirements contained within this solicitation, BCHA reserves the right to pursue alternate remedies which may include the termination of the contract for default.

4. LICENSING AND INSURANCE INFORMATION

- 4.1 Before a contract pursuant to this Quotation Request (QR) is executed, the apparent successful Contractor must hold all necessary, applicable professional licenses required by the State of Florida and all regulatory agencies necessary to complete the Service. The Contractor shall obtain, at the Contractor's expense, any permits, certificates and licenses as may be required in the performance of work specified. All required licenses shall remain active and valid during the entire duration of the subsequent contract. BCHA may require any or all Contractors to submit evidence of proper licensure.
- 4.2 A copy of the contractor's business license allowing the contractor to provide such services within Broward County, Florida;
- 4.3 An original certificate evidencing the contractor's current worker's compensation carrier and coverage amount. BCHA will not accept state waiver of worker's compensation insurance liability;
- 4.4 An original certificate evidencing Commercial General Liability coverage evidencing a minimum of \$1,000,000 each occurrence, general aggregate minimum limit of \$1,000,000, together with damage to premises and fire damage of \$50,000 and medical expenses any one person of \$5,000 with a deductible of not greater than \$1,000;
- 4.5 An original certificate showing the contractor's Automobile vehicle insurance coverage in a combined single limit of \$1,000,000. For every vehicle utilized during the term of this contract, when not owned by the entity, each vehicle must have evidence of vehicle insurance coverage with limits of no less than \$50,000/\$100,000 and medical pay of \$5,000 must each be furnished with the proposer's response.
- 4.6 Contractor agrees, and hereby authorizes its insurer, to notify BCHA of any substantial change in such insurance coverage described herein. Substantial change includes, but not limited to, events such as cancellation, non-renewal, reduction in coverage, or receipt of a claim against such coverage with potential recovery in excess of twenty percent (20%) of available coverage. BCHA shall be notified at least 30 days in advance of cancellation, non-renewal or adverse change;

- 4.7 The premium cost of all insurance purchased by the Contractor for protection against risks assumed by virtue of the contract shall be borne by the Contractor and is not reimbursable by BCHA;
- 4.8 BCHA reserves the right, but not the obligation, to review and revise any insurance requirements, including limits, coverages and endorsements, based upon insurance market conditions affecting the availability and affordability of coverage. Additionally, BCHA reserves the right, but not the obligation, to review and reject any insurance policies, certificates of insurance, or insurer failing to meet the criteria stated herein;

5. COMPLIANCE WITH LAW

While conducting business with BCHA, Proposer shall comply with all applicable Federal, State and local laws, regulations, ordinances and requirements, applicable to the work described herein including, but not limited to, those applicable laws, regulations and requirements governing equal employment opportunity strategies, subcontracting with small and minority firms, women's business enterprise, and labor surplus area firms, equal opportunity for businesses and unemployed and underemployed persons as referenced in Section 3 of The Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u ("Section 3"), the Americans with Disabilities Act, Section 504 of the Rehabilitation Act of 1973, the Davis-Bacon Act, and shall provide for such compliance in the contract documents as required. It is the policy of BCHA that all proposers that conduct business with BCHA must be authorized and/or licensed to do business in Florida. Proposer is responsible for contacting their local city and county authorities and the State of Florida to ensure that Proposer has complied with all laws and is authorized and/or licensed to do business in Florida. All applicable fees associated therewith are the responsibility of Proposer.

5.1.1 Proposers are subject to Instructions to Offerors – Non-Construction, HUD Form 5369-B, at <https://www.hud.gov/sites/documents/5369-B.PDF>

5.1.2 Proposers are subject to General Contract Conditions – Non-Construction, HUD Form 5370-C, at https://www.hud.gov/sites/documents/DOC_12588.PDF

5.1.3 Proposers are subject to 24 CFR 135, Economic Opportunities for Low- and Very Low-Income Persons commonly referred to as Section 3, at https://www.hud.gov/sites/documents/DOC_12047.PDF The proposer shall be required to, as detailed therein, "to the greatest extent feasible ... provide economic opportunities to low- and very-low income persons," meaning, if the proposer must hire anyone to help with the work, he/she must submit a work plan showing how he/she will give first preference to such jobs to Section 3 persons.

5.1.4 Bidders are subject to HUD Form 52158, ***Maintenance Wage Rate Determination for Routine Maintenance***, General Decision Number: FL MWRD 2019-10-FL010A, included as an attachment to this solicitation document, for work classifications of as appropriate to the work being performed. Bidder acknowledges that he/she will not pay his/her employees at rates less than detailed on the applicable Wage Rate Determination (Davis-Bacon). The contractor will be required to submit certified payrolls; the contractor must make its payroll records available to BCHA or HUD on request, and failure on the part of the contractor to comply with this requirement will be the sole responsibility of the contractor, including any ensuing penalties, court costs, or wages due its employees. **See Attachment G** for the Wage Rate Determination currently in effect. Future Wage Rate Determinations will apply and will be provided to the contractor as available

5.1.5 Bidders are subjected to Sections 287.133 and 287.135, Florida Statutes, which prohibit BCHA from contracting or renewing an agreement for goods and services with any persons convicted of a public entity crime and with companies who fail to certify that they are not on the Scrutinized Companies that Boycott Israel or that are engaged in a boycott of Israel (“the Israel List”), the Scrutinized Companies with Activities in Sudan List, or Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List (collectively known as the “Scrutinized Companies”) in any amount. **See Attachments D & E** that must be completed, signed and returned with the vendor’s bid.

6. CONTACTS

For information regarding bidding procedures, terms and conditions, technical questions regarding the commodities/services listed in this quote contact Teisha Palmer at tpalmer@bchafl.org. Questions may also be posted on Vendor Registry. Such contact is to be for clarification purposes only. Changes if any, to the technical specification or quote procedures will only be transmitted by written addendum acknowledge by Vendor. **The deadline to submit questions is 8/19/2020 at 2:00 p.m.**

7. CONTRACT SERVICE STANDARD

All work performed pursuant to this solicitation must conform and comply with all applicable federal, state, and local laws, statutes, and regulations.

8. CONTRACT PAYMENT

8.1 Following the performance of work, the contractor will submit an invoice to Accounts Payable Department, Broward County Housing Authority, 4780 N. State Road 7, Lauderdale Lakes, Florida, 33319 or by email at payments@bchafl.org.

- 8.2 Contractor's invoices shall reflect the prices established for the items on this Contract for all orders placed by BCHA even though the Contract number and/or correct prices may not be referenced on each order. Only properly submitted invoices will be officially processed for payment. Invoices submitted without required information will be returned for entry of the missing information and will not be paid until properly completed.
- 8.3 All invoices must be itemized showing contractor's name, remit to address, purchase order number, service location, site name and prices per the contract, itemized in order to facilitate contract auditing.
- 8.4 Each invoice must detail the service and location at which performed, accompanied by a copy of the work order signed by the BCHA Contact Person indicating satisfactory completion of work.
- 8.5 BCHA will pay the properly completed and authorized invoice within thirty (30) days of receipt. BCHA will pay invoices by check or ACH transfer.
- 8.6 All checks will be mailed.

9. SCOPE OF WORK

9.1 General Requirements

The Broward County Housing Authority (BCHA) is actively soliciting proposals from qualified, experienced, licensed and insured contractors to provide sealcoating and re-striping of parking lot services at its site at 1555 SW 12th Avenue, Dania Beach Fl 33004 locations in Broward County Florida. Prices quoted shall include all labor, materials, permits and any costs associated with repairing the parking lots for above mentioned property. *All work shall meet the latest requirements of the South Florida Building Code, as well as adhering to all state, county and municipal codes, guidelines and regulations.*

Sealcoating Area - Approx. 52,000 Square Feet

The following is a summary of the Scope of Work and does not contain every nuance of the job for sealcoating and re-striping of College Gardens parking lots. The Contractor will be required to perform all work and furnish all labor, equipment, materials and permits, including, but not limited to, the following:

- Sealcoat all areas of the driveways and parking spaces on the property measuring approximately 52,000 square feet. It is the contractor's responsibility to accurately measure the property.
- Re-striping with DOT traffic paint (must be 4' wide machine spray painted) and configurations of all areas that are sealcoated, back to the exact way as before.

- DOT traffic paint must be submitted and approved before applying.
- Paint all car stops to match existing color and include all existing numbers and letters.
- Protect the surrounding area including sidewalks and vegetation. The contractor shall maintain a safe work area.
- Remove vegetation from any cracks and along the edge of asphalt surface and apply a total vegetation control herbicide at specified label rates for control under asphalt surfaces.
- Thoroughly clean asphalt with a high power blower with air speeds equal or exceeding 200mph and mechanically or hand wire broom as necessary.
- Prep any oil, gas or diesel spots with a suitable primer compatible with sealcoating product.
- Sealcoat two applications with a Coal Tar Pitch Emulsion (CTPE) sealer that meets or exceeds RP 355e and ASTM D5727 specifications and standards. Include CTPE sealer specifications.
- Although Coal Tar Pitch Emulsion is specified in the above scope of work, sealcoating products of comparable quality and durability without the toxicity of CTPE products may be acceptable for this job quote. Please specify this product change in your quote.
- Seal cracks with a product that is suitable for crack size and also compatible with sealcoating product within the parking areas and driveways.
- All material shall be equal to or better than the existing quality.
- Contractor will be responsible for removal and disposal of all construction debris daily.
- Contractor will be responsible for the safety of the public and vehicles while performing work.
- Contractor will be responsible for keeping work area safe and secure from the general public.
- Contractor shall provide all warranty information upon completion of project.
- Cleaning or maintenance performed on the job site of equipment used during the completion of any job must be done in a manner as to prevent runoff, and possible contamination of soil or drainage areas, waterways and estuaries.
- Owner has the right to stop or reschedule work due to the weather.
- Contractor will be responsible for visiting site to determine preparation, materials, labor, and equipment required for completing quotation document.
- Contractor will be responsible for damage to utilities and manmade structures.
- Contractor shall include all required permits and follow all applicable City, County, State and Federal codes and regulations, as well as proper safety requirements.
- Sealcoat approximately half the property at a time to allow tenants an area to park the vehicles.

Or Approved Equal Specifications

- a) Any and all references to brand names and numbers in this solicitation are strictly for the purpose of describing the standard of quality, performance and characteristics desired and is not intended to limit or restrict competition, unless otherwise specified.
- b) All offers on equivalent items meeting the standards of quality thereby indicated will be considered, unless otherwise specified, providing the offer clearly describes the article being offered and states how it differs from the referenced brands. Unless the contractor specifies otherwise, it shall be understood by BCHA that the contractor is offering a referenced brand item as specified in the solicitation.
- c) If items requested have quality guidelines of brand name or equal; the items offered must be equal to or better than the brands or model numbers specified as determined by BCHA.
- d) BCHA will determine whether a substitute offer is equivalent to and whether it meets the standards of quality indicated by the brand name referenced. Substantially equivalent products to those referenced may be considered for award.
- e) "Or Equal" submissions will not be rejected because of minor differences in design, construction or features that do not affect the suitability of the product for its intended use.

10 SOLICITATION BACKGROUND AND ANTICIPATED SCHEDULE

10.1 BCHA is seeking to obtain quotations from firms qualified to perform services as described within the Scope of Work at location stated above.

10.2 This solicitation is subject to the BCHA Procurement Policy, as revised April 21, 2020, and available on BCHA’s website link at <https://bchafl.org/wp-content/uploads/2018/08/BCHA-Procurement-Policy-2020-04-21-1.pdf>. A copy of BCHA’s Procurement Policy will also be provided upon request.

Every effort will be made to maintain this schedule. However, all dates are subject to change if it is deemed to be in the best interest of BCHA.

Anticipated Solicitation Schedule Event	Date (and Time)
QR Published to BCHA Website/ Vendor Registry & DemandStar	August 10, 2020
Site Visit	August 13, 2020 11:30 AM. EST
Deadline for Receipt of Questions via E-Mail	August 19, 2020, 2:00 PM EST
Date of Addendum for Response to Questions	August 21, 2020
Deadline for Bid Submissions	August 28, 2020, 2:00 P.M. EST

11 SITE VISIT

It is highly recommended that proposers visit the project site. BCHA will not be held responsible for incorrect fee proposals due to contractor's misunderstanding of requirements, measurements, and services required. BCHA staff will only be available to show the site at the date and time stated below. The wearing of mask and social distancing should be observed while at the site visit.

Should bidder not visit site, BCHA will not be held responsible for incorrect fee bids due to contractor's misunderstanding of requirements, size and services required at the site.

Location	Date & Time	Site Contact
• College Gardens 1555 SW 12 th Avenue Dania Beach FL 33004	August 13, 2020 @ 11:30 A.M.	Bill Sipala (Construction Manager.) Tel: 954-739-1114 ext. 1310.

12 BID SUBMISSION:

Bid submission should include **pages 1 through 13 and Attachments A, B, C, D and E** of this solicitation. **Do not submit Attachments F, G, H and I.** All required sections should be completed. Bidder is responsible for the completeness of all forms and the submission of the required documents.

Bids may be submitted electronically through Vendor Registry at www.vendorregistry.com. See Attachment H regarding instructions on electronic bid submission, or bids may be mailed to Broward County Housing Authority at 4780 N. State Road 7 Lauderdale Lakes FL 33319.

For electronic bid submission, contractor **must** first be a registered vendor with BCHA by visiting the BCHA website at www.bchaf1.org, or by selecting the link below directly: <https://vrapp.vendorregistry.com/Bids/View/BidsList?buyerId=fa7c46a4-0264-4ed8-a964-aa745868d2ca>. See Attachment I for instruction on how to register as a vendor.

13 BID EVALUATION DOCUMENTATION AND MEETING:

In order to verify that the bidder has adequately incorporated all elements of the work and the requirements of the contract documents in its bid prices, the bidder shall, upon request of the owner, promptly make available for the owner's review a complete itemization and breakdown of its total bid amount, a description of the bidder's understanding of the work, and a proposed schedule. Prior to award, upon request of the owner, the bidder and proposed subcontractors and suppliers shall attend a bid evaluation meeting with the owner, and shall bring to the meeting any documents requested by the owner to assist the owner in evaluating the bid and the bidder's understanding of the project. In the event the bidder refuses to provide the requested information or attend the bid evaluation meeting, the owner may reject the bid as non-responsive.

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14 PROPOSED FEES

All prices submitted are to be on the form below.

- A. Instructions: Please indicate the cost.
- B. Price shall include all labor, materials, equipment, permits and associated costs.
- C. Schedule of value and time schedule may be requested prior to award.

DESCRIPTION	Total Price
<ul style="list-style-type: none"> • College Gardens: Sealcoating and Re-striping of Parking Lot; <p>All labor, material, equipment, permits and associated costs as per the Scope of Work.</p>	<p>\$ _____</p> <p>Lump Sum</p>

Optional Items

DESCRIPTION	Total Price
<ul style="list-style-type: none"> • Provide price for additional Asphalt Removal and Replacement to match existing: 	<p>\$ _____/Per Sq.Ft.</p>
<ul style="list-style-type: none"> • Provide price for additional Concrete Bumper Stops to match existing: 	<p>\$ _____/Each</p>

By completing and submitting this form and all other documents within this bid submission, the undersigned proposer hereby certifies and understands that:

1. He/she is verifying that all information provided herein is, to the best of his/her knowledge, true and accurate, and that if BCHA discovers that any information entered herein to be false, such shall entitle BCHA to not consider or make award of to cancel any award with the undersigned party.
2. He/she is agreeing to abide by all terms and conditions pertaining to this solicitation document as issued by BCHA including an agreement to execute a contract form.

3. He/she has the ability to sign and bind the firm or company to the services to be performed within the fees proposed.

Signature	
Title	
Date Signed	
Printed Name	
Firm or Company	
Telephone #	

Service:

Service is required within the time framed specified in Section 3.9 and 3.10 above. Failure of the Contractor to meet any of the time frames identified may be deemed as non-responsive.

**BROWARD COUNTY HOUSING AUTHORITY
SOLICITATION NUMBER QR 20-290
REQUEST FOR QUOTATION
SEALCOATING AND RE-STRIPING OF PARKING LOT SERVICES FOR
COLLEGE GARDENS**

PROFILE OF FIRM FORM – ATTACHMENT A

I. Proposer Information

Name of Firm	
Address	
City, State, Zip	
Telephone	
Fax	
E-Mail Address	
Year Established	
Year Established in Florida	
Former Names (if applicable)	
Parent Company and Date Acquired (if applicable)	

2. Complete and attach IRS Form W-9, found at <http://www.irs.gov/pub/irs-pdf/fw9.pdf> . This completed form should be submitted with the proposal, or must be submitted within three (3) working days of the BCHA's request.

3. Debarred Statement: Has the firm or any principal(s) ever been debarred from providing any services to the federal government, any state government, or any local government agency?
 Yes No
 If yes, please attach a full detailed explanation, including dates, circumstances and current status.

4. Disclosure Statement: Does this firm or any principal(s) have any current, past personal or professional relationship with any Commissioner or Officer of BCHA?
 Yes No
 If yes, please attach a full detailed explanation, including dates, circumstances and current status.

5. This business is owned and operated by persons at least 51% of the following ethnic background:
 Asian/Pacific / Black /Hasidic Jew /Hispanic /Native Americans /White

6. This business qualifies as: Section 3 / Small Business / Woman Owned

7. Non-Collusive Affidavit: The undersigned party submitting this proposal hereby certifies that such proposal is genuine and not collusive and that said proposer entity has not colluded, conspired, connived or agreed, directly or indirectly, with any proposer or person, to put in a sham proposal or to refrain from proposing, and has not in any manner, directly or indirectly sought by agreement or collusion, or communication or conference, with any person, to fix the proposal fee of affiant or of any other proposer, to fix overhead, profit, or cost element of said proposal

fee, or that of any other proposer or to secure any advantage against BCHA or any person interested in the proposed contract; and that all statements in said proposal are true.

8. Licensing and Insurance Information

Business License Jurisdiction, Number, and Expiration Date	
Worker's Comp Carrier, Policy Number, and Expiration Date	
General Liability Carrier, Policy Number, and Expiration Date	
Professional Liability Carrier, Policy Number, and Expiration Date	NOT APPLICABLE (N/A)
Vehicle Insurance Carrier, Policy Number, and Expiration Date	

9. Copies of license and insurance certificates should be submitted with the proposal, or must be submitted within three (3) working days of the BCHA's request.

10. Verification Statement: The undersigned proposer hereby states that by completing and submitting this form he/she is verifying that all information provided herein is, to the best of his/her knowledge, true and accurate, and agrees that if BCHA discovers that any information entered herein to be false, such shall entitle BCHA to not consider or make award of to cancel any award with the undersigned party.

Signature	
Title	
Date Signed	
Printed Name	
Firm or Company	

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PROPOSED SERVICES – ATTACHMENT B

Instructions: Complete this form by indicating the appropriate response or by indicating “N/A” if not applicable. Attach additional sheets if necessary.

1. Describe the methodology, equipment, and supplies to be utilized to perform services as described in the Scope of Work section.

2. Describe the experience of the company and staff expected to be assigned to this contract.



SWORN STATEMENT UNDER SECTION 287.133 (3) (A), FLORIDA STATUTES ON PUBLIC ENTITY CRIMES

(To be signed in the presence of notary public or other officer authorized to administer oaths.)

Before me, the undersigned authority, personally appeared _____ who, being by me first duly sworn, made the following statement:

1. The business address of
(name of Offeror or business) is.

2. My relationship to _____
(name of Offeror or business) is _____ (Relationship such as
sole proprietor, partner, president, vice president).

3. I understand that a public entity crime as defined in Section 287.133 of the Florida Statutes includes a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity in Florida or with an agency political subdivision of any state or with the United States, including, but not limited to, any proposal or contract for goods or services to be provided to any public entity or such an agency or political subdivision and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy or material misrepresentation.

4. I understand that “convicted” or “conviction” is defined by the Florida Statutes to mean a finding of guilt or conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of jury verdict, non-jury trial, or entry of a plea of guilt or no contest.

5. I understand that “affiliate” is defined by the Florida Statutes to mean (1) a predecessor or successor of a person or a corporation convicted of a public entity crime or (2) an entity under the control of any natural person who is active in management of the entity and who has been convicted of a public entity crime, or (3) those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate, or (4) a person or corporation who knowingly entered into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months.

ATTACHMENT D

6. Neither the Offeror or contractor, nor any officer, director, executive, partner, shareholder, employee, member or agent who is active in the management of the Offeror or contractor, nor any affiliate of the Offeror or contractor has been convicted of a public entity crime subsequent to July 1, 1989. (Draw a line through paragraph 6 if paragraph 7 below applies.)
7. There has been a conviction of a public entity crime by the Offeror or contractor, or an officer, director, executive, partner, shareholder, employee, member or agent of the Offeror or contractor who is active in the management of the Offeror or contractor or an affiliate of the Offeror or contractor. A determination has been made pursuant to Section 287.133 (3) by order of the Division of Administrative Hearings that it is not in the public interest for the name of the convicted person or affiliate to appear on the convicted vendor list. The name of the convicted or affiliate is _____ a copy of the order of the Division of Administrative Hearings is attached to this statement. (Draw a line through paragraph 7 if paragraph 6 above applies.)

(Signature)

(Print name)

State of Florida

County of _____

The foregoing instrument was acknowledged before me this ____ day of _____,

20_____, by _____ who is personally known to me or who

has produced _____ as identification and who did take an oath.

WITNESS my hand
and official seal.

NOTARY PUBLIC

SEAL OF OFFICE:

NOTARY PUBLIC, STATE OF FLORIDA

(Name of Notary Public: Print,
Stamp, or Type as Commissioned)



**CERTIFICATION PURSUANT TO FLORIDA
STATUTE § 287.135**

I, _____, on behalf of _____,
Print Name and Title Company Name

certify that _____ does not:
Company Name

1. Participate in a boycott of Israel; and
2. Is not on the Scrutinized Companies that Boycott Israel List; and
3. Is not on the Scrutinized Companies with Activities in Sudan List; and
4. Is not on the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List; and
5. Has not engaged in business operations in Syria.

Submitting a false certification shall be deemed a material breach of contract. The BCHA shall provide notice, in writing, to the Contractor of the BCHA's determination concerning the false certification. The Contractor shall have ninety (90) days following receipt of the notice to respond in writing and demonstrate that the determination of false certification was made in error. If the Contractor does not demonstrate that the BCHA's determination of false certification was made in error then the BCHA shall have the right to terminate the contract and seek civil remedies pursuant to Florida Statute § 287.135.

Section 287.135, Florida Statutes, prohibits the BCHA from:

- 1) Contracting with companies for goods or services in any amount if at the time of bidding on, submitting a proposal for, or entering into or renewing a contract if the

ATTACHMENT E

company is on the Scrutinized Companies that Boycott Israel List, created pursuant to Section 215.4725, F.S. or is engaged in a boycott of Israel; and

2) Contracting with companies, for goods or services over \$1,000,000.00 that are on either the Scrutinized Companies with activities in the Iran Petroleum Energy Sector List, created pursuant to s. 215.473, or are engaged in business operations in Syria.

As the person authorized to sign on behalf of the Contractor, I hereby certify that the company identified above in the section entitled "Contractor Name" does not participate in any boycott of Israel, is not listed on the Scrutinized Companies that Boycott Israel List, is not listed on either the Scrutinized Companies with activities in the Iran Petroleum Energy Sector List, and is not engaged in business operations in Syria. I understand that pursuant to section 287.135, Florida Statutes, the submission of a false certification may subject the company to civil penalties, attorney's fees, and/or costs. I further understand that any contract with the BCHA for goods or services may be terminated at the option of the BCHA if the company is found to have submitted a false certification or has been placed on the Scrutinized Companies with Activities in Sudan list or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List.

COMPANY NAME

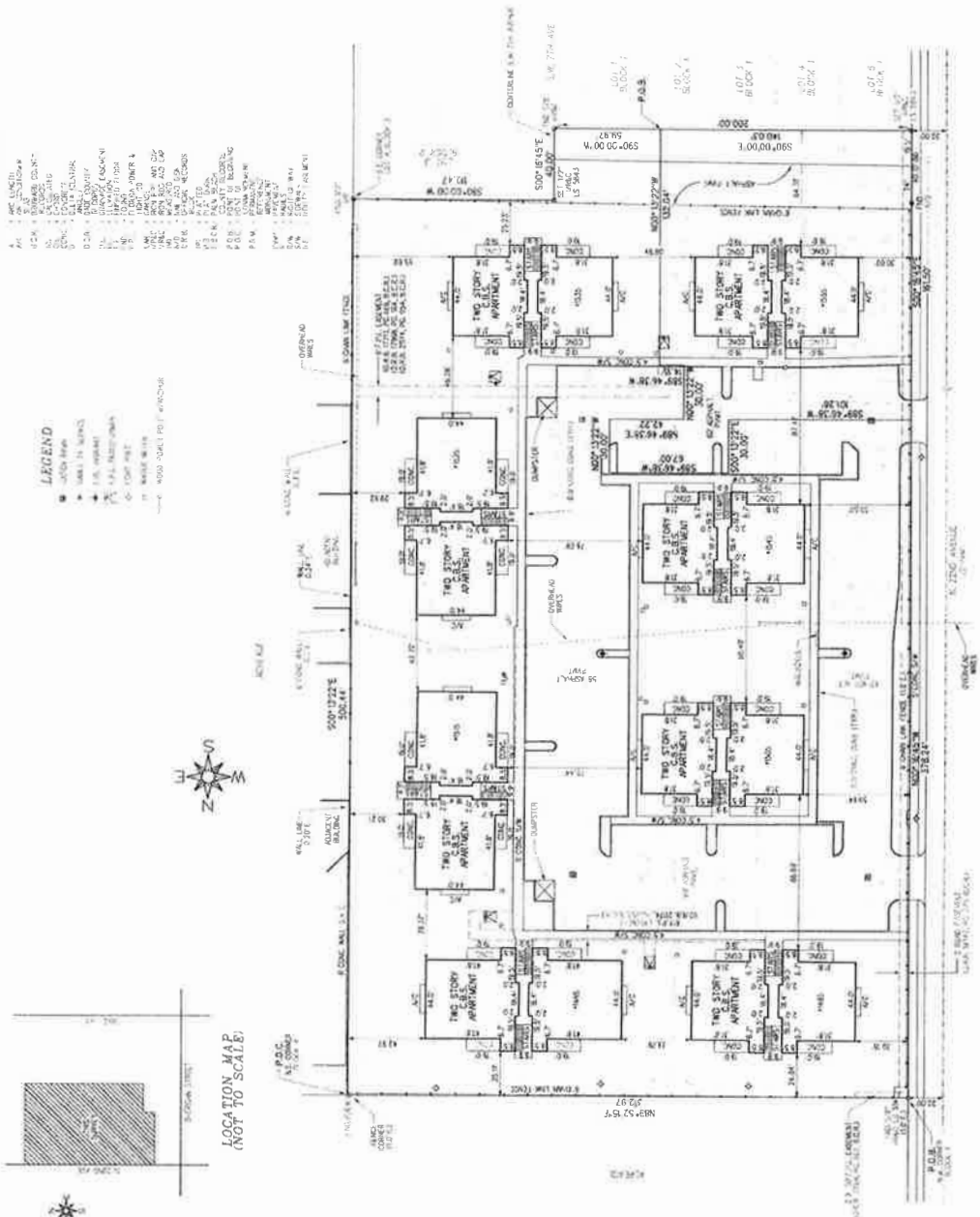
SIGNATURE

PRINT NAME

TITLE

Must be executed and returned with attached proposal to be considered.

ATTACHMENT F



LEGEND:
 ○ UNIT MARK
 ■ WALL THICKNESS
 ● WALL CORNER
 ▲ WALL FINISH
 □ WALL OPENING
 — WALL OPENING
 --- WALL OPENING
 --- WALL OPENING
 --- WALL OPENING
 --- WALL OPENING
 --- WALL OPENING

ABBREVIATIONS:
 A. AIR UPLIFT
 A.C. AIR CONDITIONING
 C.C. CEMENT CONCRETE
 C.P. CEMENT PLASTER
 D.C. DRY CONCRETE
 D.S. DRY MIX
 D.W. DRY MIX
 F.C. FINISH CONCRETE
 F.G. FINISH GROUT
 F.O. FINISH OIL
 F.P. FINISH PAPER
 F.S. FINISH STONE
 F.V. FINISH VENEER
 F.W. FINISH WOOD
 G.C. GROUT CONCRETE
 G.P. GROUT PLASTER
 G.S. GROUT STONE
 G.V. GROUT VENEER
 G.W. GROUT WOOD
 H.C. HARDWOOD
 H.P. HARDWOOD PAPER
 H.S. HARDWOOD STONE
 H.V. HARDWOOD VENEER
 H.W. HARDWOOD WOOD
 I.C. INSULATION CONCRETE
 I.P. INSULATION PAPER
 I.S. INSULATION STONE
 I.V. INSULATION VENEER
 I.W. INSULATION WOOD
 J.C. JOIST CONCRETE
 J.P. JOIST PAPER
 J.S. JOIST STONE
 J.V. JOIST VENEER
 J.W. JOIST WOOD
 K.C. KITCHEN CONCRETE
 K.P. KITCHEN PAPER
 K.S. KITCHEN STONE
 K.V. KITCHEN VENEER
 K.W. KITCHEN WOOD
 L.C. LIVING CONCRETE
 L.P. LIVING PAPER
 L.S. LIVING STONE
 L.V. LIVING VENEER
 L.W. LIVING WOOD
 M.C. METAL CONCRETE
 M.P. METAL PAPER
 M.S. METAL STONE
 M.V. METAL VENEER
 M.W. METAL WOOD
 N.C. NATURAL CONCRETE
 N.P. NATURAL PAPER
 N.S. NATURAL STONE
 N.V. NATURAL VENEER
 N.W. NATURAL WOOD
 O.C. OIL CONCRETE
 O.P. OIL PAPER
 O.S. OIL STONE
 O.V. OIL VENEER
 O.W. OIL WOOD
 P.C. PAPER CONCRETE
 P.P. PAPER PAPER
 P.S. PAPER STONE
 P.V. PAPER VENEER
 P.W. PAPER WOOD
 S.C. STONE CONCRETE
 S.P. STONE PAPER
 S.S. STONE STONE
 S.V. STONE VENEER
 S.W. STONE WOOD
 T.C. TILE CONCRETE
 T.P. TILE PAPER
 T.S. TILE STONE
 T.V. TILE VENEER
 T.W. TILE WOOD
 V.C. VENEER CONCRETE
 V.P. VENEER PAPER
 V.S. VENEER STONE
 V.V. VENEER VENEER
 V.W. VENEER WOOD
 W.C. WOOD CONCRETE
 W.P. WOOD PAPER
 W.S. WOOD STONE
 W.V. WOOD VENEER
 W.W. WOOD WOOD

LEGAL DESCRIPTION:
 THE TRACT OF LAND IN THE CITY OF MEMPHIS, TENNESSEE, BEING A PORTION OF THE LIBERTY HEIGHTS SUBDIVISION, PLAT 12, B.C.R., PLAT 18, B.C.R., PLAT 19, B.C.R., PLAT 20, B.C.R., PLAT 21, B.C.R., PLAT 22, B.C.R., PLAT 23, B.C.R., PLAT 24, B.C.R., PLAT 25, B.C.R., PLAT 26, B.C.R., PLAT 27, B.C.R., PLAT 28, B.C.R., PLAT 29, B.C.R., PLAT 30, B.C.R., PLAT 31, B.C.R., PLAT 32, B.C.R., PLAT 33, B.C.R., PLAT 34, B.C.R., PLAT 35, B.C.R., PLAT 36, B.C.R., PLAT 37, B.C.R., PLAT 38, B.C.R., PLAT 39, B.C.R., PLAT 40, B.C.R., PLAT 41, B.C.R., PLAT 42, B.C.R., PLAT 43, B.C.R., PLAT 44, B.C.R., PLAT 45, B.C.R., PLAT 46, B.C.R., PLAT 47, B.C.R., PLAT 48, B.C.R., PLAT 49, B.C.R., PLAT 50, B.C.R., PLAT 51, B.C.R., PLAT 52, B.C.R., PLAT 53, B.C.R., PLAT 54, B.C.R., PLAT 55, B.C.R., PLAT 56, B.C.R., PLAT 57, B.C.R., PLAT 58, B.C.R., PLAT 59, B.C.R., PLAT 60, B.C.R., PLAT 61, B.C.R., PLAT 62, B.C.R., PLAT 63, B.C.R., PLAT 64, B.C.R., PLAT 65, B.C.R., PLAT 66, B.C.R., PLAT 67, B.C.R., PLAT 68, B.C.R., PLAT 69, B.C.R., PLAT 70, B.C.R., PLAT 71, B.C.R., PLAT 72, B.C.R., PLAT 73, B.C.R., PLAT 74, B.C.R., PLAT 75, B.C.R., PLAT 76, B.C.R., PLAT 77, B.C.R., PLAT 78, B.C.R., PLAT 79, B.C.R., PLAT 80, B.C.R., PLAT 81, B.C.R., PLAT 82, B.C.R., PLAT 83, B.C.R., PLAT 84, B.C.R., PLAT 85, B.C.R., PLAT 86, B.C.R., PLAT 87, B.C.R., PLAT 88, B.C.R., PLAT 89, B.C.R., PLAT 90, B.C.R., PLAT 91, B.C.R., PLAT 92, B.C.R., PLAT 93, B.C.R., PLAT 94, B.C.R., PLAT 95, B.C.R., PLAT 96, B.C.R., PLAT 97, B.C.R., PLAT 98, B.C.R., PLAT 99, B.C.R., PLAT 100, B.C.R.

NOTES:
 1. THIS PLAN IS A PART OF A LARGER SET OF PLANS FOR THE LIBERTY HEIGHTS SUBDIVISION.
 2. ALL DIMENSIONS ARE IN FEET AND INCHES.
 3. ALL WALLS ARE 8 INCHES THICK UNLESS OTHERWISE NOTED.
 4. ALL WALLS ARE FINISHED WITH GYPSUM PLASTER.
 5. ALL WALLS ARE FINISHED WITH VENEER UNLESS OTHERWISE NOTED.
 6. ALL WALLS ARE FINISHED WITH WOOD UNLESS OTHERWISE NOTED.
 7. ALL WALLS ARE FINISHED WITH STONE UNLESS OTHERWISE NOTED.
 8. ALL WALLS ARE FINISHED WITH TILE UNLESS OTHERWISE NOTED.
 9. ALL WALLS ARE FINISHED WITH OIL UNLESS OTHERWISE NOTED.
 10. ALL WALLS ARE FINISHED WITH PAPER UNLESS OTHERWISE NOTED.

MELROSE SURVEYING AND MAPPING, INC.
 700 W. CLARK ST. SUITE 201
 MEMPHIS, TN 38102

PROJECT NO. 2018-001
 DATE OF DRAWING 10/1/2018

NO.	DATE	BY	DESCRIPTION
1			

W. G. M. [Signature]
 REGISTERED SURVEYOR
 NO. 5010
 STATE OF TENNESSEE

MEMPHIS, TENNESSEE

DATE OF DRAWING

BY

DESCRIPTION

ATTACHMENT G

Maintenance Wage Rate Determination	U.S. Department of Housing and Urban Development Office of Labor Relations	HUD FORM 52158 (04/2005)
Agency Name: BROWARD COUNTY HOUSING AUTHORITY	LR 2000 Agency ID No: FL010A	Wage Decision Type: <input checked="" type="checkbox"/> Routine Maintenance <input type="checkbox"/> Nonroutine Maintenance
	Effective Date: 10/01/2019	Expiration Date: 09/30/2021
<p>The following wage rate determination is made pursuant to Section 12(a) of the U.S. Housing Act of 1937, as amended, (public housing agencies), or pursuant to Section 104(b) of the Native American Housing Assistance and Self-determination Act of 1996, as amended, (Indian housing agencies). The agency and its contractors may pay to maintenance laborers and mechanics no less than the wage rate(s) indicated for the type of work they actually perform.</p> <p>Steven A. Bales /s/ <i>Steven A. Bales</i> Labor Relations Specialist HUD Labor Relations (Name, Title, Signature)</p> <p align="right">08/01/2019 Date</p>		
WORK CLASSIFICATION(S)	HOURLY WAGE RATES	
	BASIC WAGE	FRINGE BENEFIT(S) (if any)
Maintenance Repair Person	\$14.81	
Maintenance Assistant	\$13.28	
Janitor	\$9.37	
Grounds Worker – unskilled	\$8.56	
TRADES FOR MAINTENANCE CONTRACTS		
Elevator Installer/Repairer	\$41.95	
Electrician	\$19.24	
Grounds Worker – Unskilled	\$8.68	
HVAC Mechanic	\$17.83	
Landscaper/Groundskeeper	\$10.95	
Painter	\$14.57	
Plumber	\$18.76	
Tree Trimmer/Pruner	\$10.95	
		<input type="checkbox"/> The agency employee benefit program has been determined by HUD to be acceptable for meeting the prevailing fringe benefit requirements. <small>(HUD Labor Relations: If applicable, check box and initial below.)</small> <hr style="width:10%; margin-left:auto; margin-right:auto;"/> LR Staff Initial
		FOR HUD USE ONLY LR2000: Log in: Log out:

ATTACHMENT H

How to Upload your Bid Electronically



Vendor Registry, Inc.
123 Center Park Dr
Knoxville, Tennessee 37922

1. [Log in](#) to your Vendor Registry Profile

The screenshot shows the 'Log On' page of the Vendor Registry. It features a 'Log On' header, an 'EMAIL ADDRESS' field with a dropdown arrow, a 'PASSWORD' field with a dropdown arrow, and a red 'LOG IN' button. Below the button is a 'Forgot password?' link. At the bottom, there is a 'Need help?' section with contact information: 'Call us at 844-802-5002 (toll-free) or email: users@mail@vendortg.com. Governments call 644-247-4700 (toll free)'. There are also links for 'Remember Me?' and 'Sign up to get started!'.

2. In your Bid Center, find the Registered Buyers filter, click the box next to 'Yes' and click the red 'Submit Search' button. In the table of bids listed, find the solicitation in which you would like to submit and click the Bid or Quote wording in the Type column (this will upload a new tab for the solicitation).

The screenshot shows the 'Bid Center' page. On the left, there is a 'Search' sidebar with a 'Registered Buyer' filter set to 'Yes'. A red 'Submit Search' button is at the bottom of the sidebar. The main area displays a table of bids with columns for 'Bid #', 'Bidder', 'Bid Type', 'Bid Amount', 'Bid Date', 'Bid Status', and 'Bid Type'. The table contains several rows of bid information.

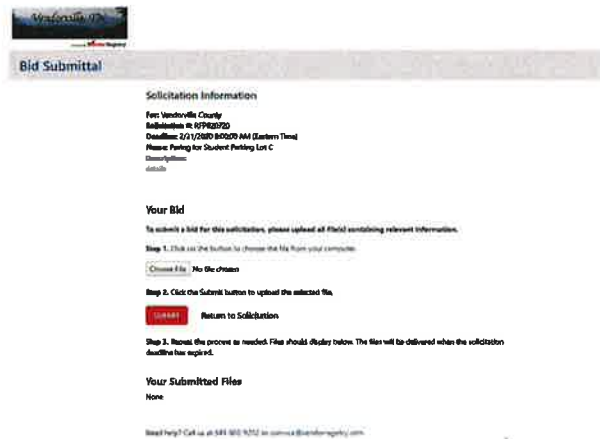
3. Click on the red "Submit Bid" button at the top.

The screenshot shows the 'Vendorville County Solicitation' page. At the top, there is a red 'Submit Bid' button. Below it, there is a 'Title' field with the text 'Training for Student Parking Lot'. The 'Description' field contains '2013-2014 Bid #44 Request Revised Terms'. The 'Solicitation Number' is '10/10/13'. The 'Solicitation Meeting Date' is '10/10/13 11:00 AM (when Standard Time)'. The 'Solicitation Meeting Details' field contains 'Please log on to the portal to attend the pre-bid bid meeting session'. There is a 'Attachments' section with a link to 'Upload Management this page.pdf'. At the bottom, there is an 'Addition 1' section with 'Form#: 2/1/2008' and a 'Type of Addition Address' field with a dropdown arrow.

4. If the government requests that the submittal be gated, you will be prompted to log in again. Click the red 'Continue' button.



5. To upload your bid submittal documents, click on the red 'Choose File' button and select the document(s) that you would like to upload for the submittal



6. Once you have selected a file, you will see the file name on Step 1. Click the red 'Submit' button. To upload more than 1 file, select the 'Choose File' button again and select another file to upload, then click the red 'Submit' button. Repeat this process until all desired documents are listed under 'Your Submitted Files'.

Your Bid

To submit a bid for this solicitation, please upload all file(s) containing relevant information.

Step 1. Click on the button to choose the file from your computer.

fasting Document.docx

Step 2. Click the Submit button to upload the selected file.

[Return to Solicitation](#)

Step 3. Repeat the process as needed. Files should display below. The files will be delivered when the solicitation deadline has expired.

Your Submitted Files

None

7. You can "Download" or "Withdraw" your submitted documents under 'Your Submitted Files'

- Please note, if you withdraw documents, the requesting government agency cannot view those files

8. Once you have finished submitting your bid or quote, you can exit out of the tab and return to your "Bid Center"

9. Check the email address associated with your Vendor Registry account for an email confirmation of your bid or quote submittal



VendorRegistry
to: kelly

Thank you for using Vendor Registry to submit your bid response with 'Vanover County'

Your bid/quote response for 'Fasting for Studies Pathology, LLC' has been received.

The deadline for this solicitation is 2/17/2022 03:00 AM (Mountain Standard Time).

You can make changes to your response up to deadline time. We recommend having your final response at or least 8 hours ahead of time if you would like to change your response, please [click here](#).

If you would like to see your account please log in [click here](#).

If you have any questions regarding this email, please contact us any time.

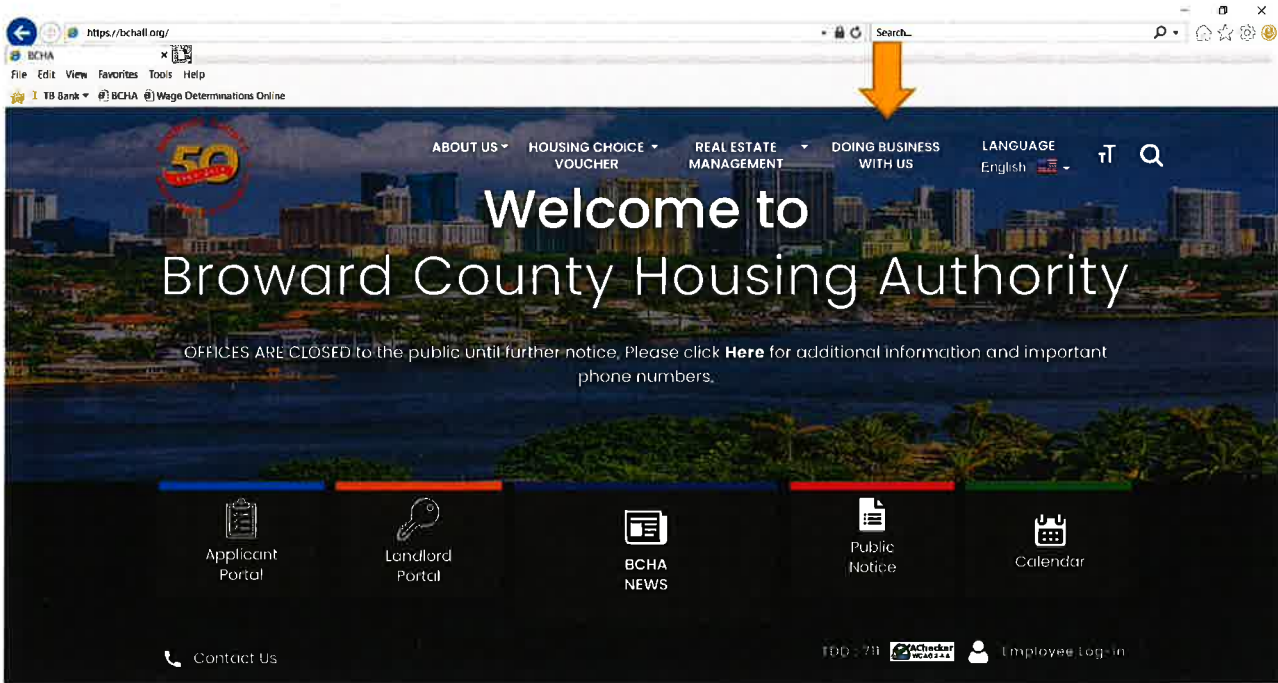
Vendor Registry
(844) 802-9202 (Toll Free)
cservice@vendorregistry.com
www.vendorregistry.com
Copyright © 2020 Vendor Registry. All rights reserved.

If you have any questions, please do not hesitate to reach out to our Support Team by email at cservice@vendorregistry.com or toll-free at (844)802-9202. We are happy to help.

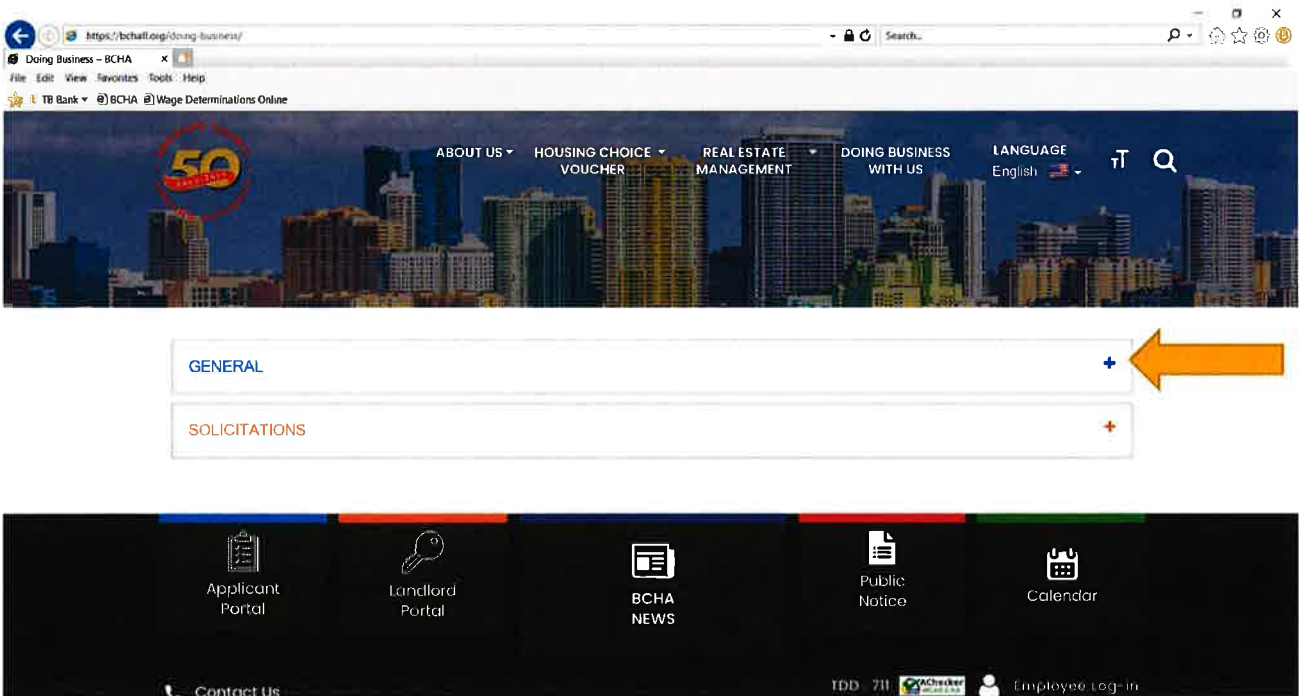
ATTACHMENT I

HOW TO BE A REGISTERED VENDOR WITH BCHA

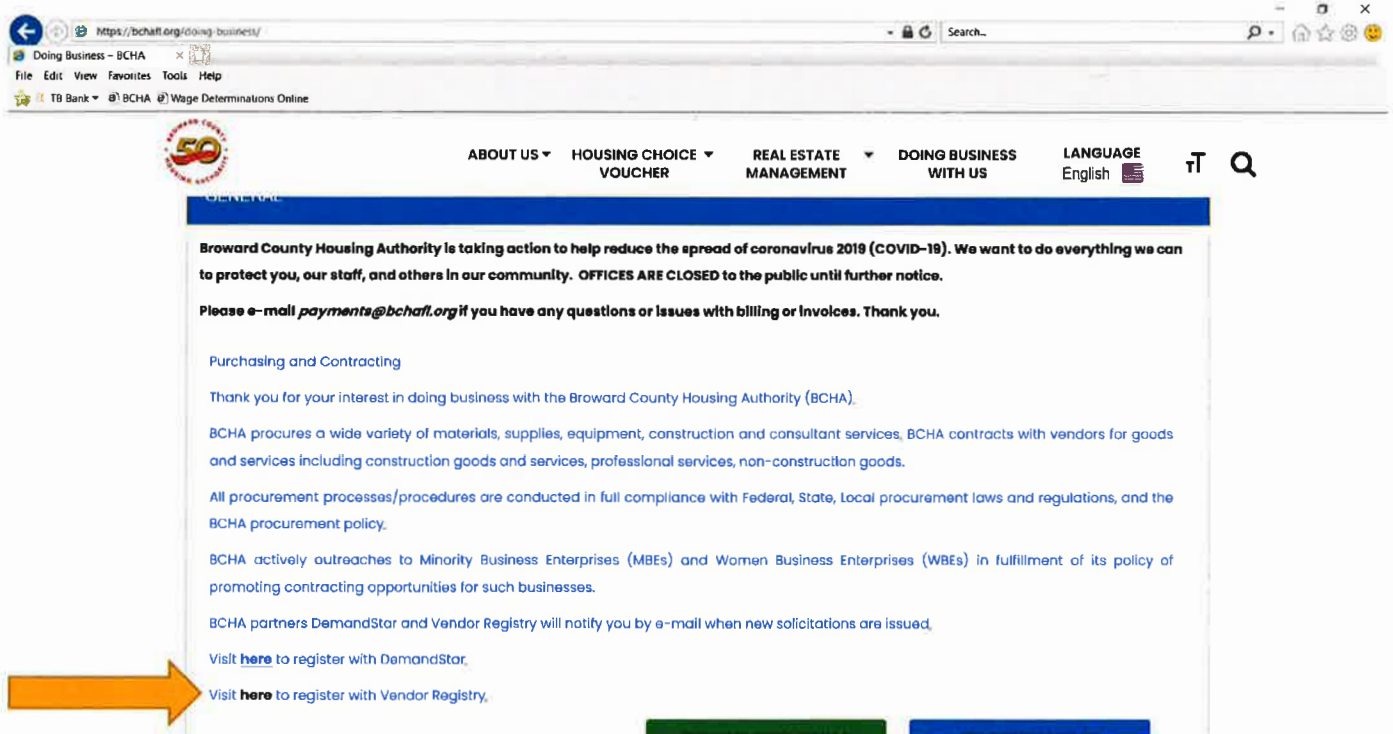
1. Visit BCHA website at www.bchaf1.org
2. Select "DOING BUSINESS WITH US"



3. Select "General"



4. Select “Visit here to register with Vendor Registry”



https://bchaff.org/doing-business/

Doing Business - BCHA

File Edit View Favorites Tools Help

TB Bank BCHA Wage Determinations Online

50

ABOUT US ▾ HOUSING CHOICE ▾ REAL ESTATE MANAGEMENT ▾ DOING BUSINESS WITH US LANGUAGE English

Broward County Housing Authority is taking action to help reduce the spread of coronavirus 2019 (COVID-19). We want to do everything we can to protect you, our staff, and others in our community. OFFICES ARE CLOSED to the public until further notice.

Please e-mail payments@bchaff.org if you have any questions or issues with billing or invoices. Thank you.

Purchasing and Contracting

Thank you for your interest in doing business with the Broward County Housing Authority (BCHA).

BCHA procures a wide variety of materials, supplies, equipment, construction and consultant services, BCHA contracts with vendors for goods and services including construction goods and services, professional services, non-construction goods.

All procurement processes/procedures are conducted in full compliance with Federal, State, Local procurement laws and regulations, and the BCHA procurement policy.

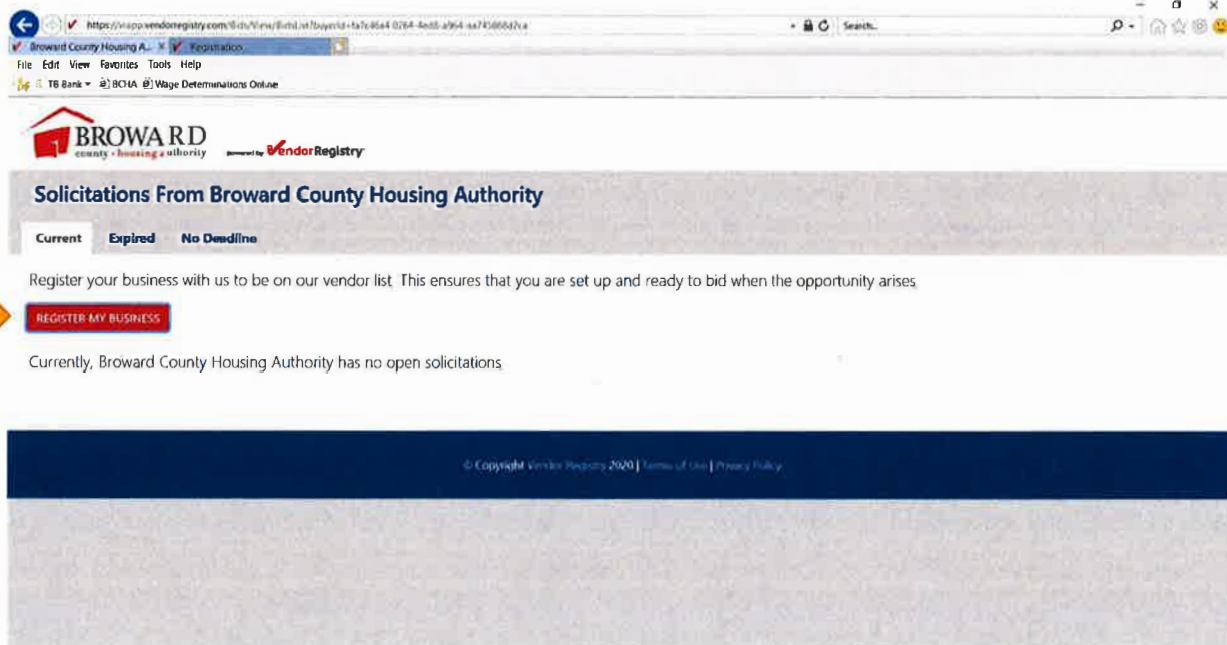
BCHA actively outreaches to Minority Business Enterprises (MBEs) and Women Business Enterprises (WBEs) in fulfillment of its policy of promoting contracting opportunities for such businesses.

BCHA partners DemandStar and Vendor Registry will notify you by e-mail when new solicitations are issued.

Visit [here](#) to register with DemandStar.

Visit [here](#) to register with Vendor Registry.

5. Select “Register My Business”



https://vpp.vendorregistry.com/0/ch/1/rw/8/td/1st/7b/ys/ld+4/7/464 0/24-4e/5-494-44/7/666/2/1-a

Broward County Housing A... Registrados

File Edit View Favorites Tools Help

TB Bank BCHA Wage Determinations Online

BROWARD
county • housing • authority

powered by **VendorRegistry**

Solicitations From Broward County Housing Authority

Current Expired No Deadline

Register your business with us to be on our vendor list. This ensures that you are set up and ready to bid when the opportunity arises

REGISTER MY BUSINESS

Currently, Broward County Housing Authority has no open solicitations

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6. Complete Vendor Registration Information and submit.

The screenshot shows a web browser window with the URL <https://r1app.vendorregistry.com/Vendor/Registry/index/broward-county-housing-authority#/vendor-registration>. The browser tabs show "Broward County Housing Auth..." and "Registration". The browser menu includes "File", "Edit", "View", "Favorites", "Tools", and "Help". There are also icons for "Bank", "BCIA", and "Usage Determinations Online".

The page header features the Broward County Housing Authority logo and the word "Registration".

The main content area includes the following text:

Welcome to the Broward County Housing Authority Vendor Registration System

Broward County Housing Authority is pleased to offer a free, online vendor registration system, powered by Vendor Registry.

Begin your registration by entering the information below and clicking "Get Started."

There is a callout box on the right that says: "Already have a Vendor Registry Profile? Log in to complete your registration with Broward County Housing Authority."

The registration form contains the following fields:

- TITLE: A dropdown menu with "-Select-" and a downward arrow.
- FIRST NAME *: A text input field with "First Name" as a placeholder.
- LAST NAME *: A text input field with "Last Name" as a placeholder.
- COMPANY NAME *: A text input field with "Company Name" as a placeholder.