

Request for Quote

This is not a sealed bid. Quotes can be emailed or faxed to the Office of the Purchasing Agent. See instructions below.

The City of Knoxville requests your delivered price for 14,000 each, custom imprinted, Junior Firefighter helmets as described in the attached specifications and as shown in the attached picture.

Color of helmets: RED

Price is to include delivery, set-up, typeset, and any and all miscellaneous charges necessary to imprint and supply the items as specified. Shipping Terms: FOB Destination

City will provide camera ready artwork. Artwork set-up to be approved by department prior to imprinting.

The helmet supplied must be of an acceptable quality, and be suitable for the use for which it is intended. Sample, if required, must be supplied immediately upon request, at no additional charge.

The decision of the department as to the suitability of any item for use shall be final.

DELIVERY: All items must be delivered within 120 days from the date of purchase order.

INSTRUCTIONS: State earliest guaranteed delivery date after receipt of order.

MODIFICATIONS: If modifications to this document are necessary, such changes will be made in the form of an addendum, posted to the Purchasing website: www.knoxvilletn.gov/purchasing. It is the vendor's responsibility to review the website to ascertain whether such addenda have been posted.

INCLEMENT WEATHER: During periods of inclement weather, the Purchasing Division will enact the following procedures with regard to solicitations and weather delays:

- If City offices are closed due to inclement weather on the date that quotes are due into the Purchasing Office, all solicitations due that same day will be moved to the next operational business day.
- The City of Knoxville shall not be liable for any commercial carrier's decision regarding deliveries during inclement weather.

In order for your quote to be considered for award, your completed form must be received by the Purchasing Office via email, fax, or hard copy no later than 2:30 p.m. on Tuesday, January 24, 2017. Late submissions shall not be accepted.

By submitting a quote to the City of Knoxville, the submitter warrants the following:

1. The quote is good for 60 days.
2. The Quoter is licensed to conduct business in the State of Tennessee.
3. The Quoter will use environmentally friendly products and services whenever possible.
4. The Quoter has not entered into any collusion with any person in respect to the pricing of this order or any other.
5. The Quoter represents and agrees to the termination clause, and indemnification clause attached to this document.
6. The Quoter, to the best of its knowledge and belief, does not engage in investment activities in Iran and is not on the list created pursuant to T.C.A § 12-12-106 (available at https://www.tn.gov/assets/entities/generalservices/cpo/attachments/List_of_persons_pursuant_to_Tenn_Code_Ann._12-12-106_Iran_Divestment_Act-July.pdf)

Please complete the attached quotation sheet and send your written quote to either the email address or fax number shown below:

Linda Blackburn
Senior Buyer
City of Knoxville
lblackburn@knoxvilletn.gov
FAX: (865) 215-2277

INDEMNIFICATION CLAUSE

Contractor shall defend, indemnify and hold harmless the City, its officers, employees and agents from any and all liabilities which may accrue against the City, its officers, employees and agents or any third party for any and all lawsuits, claims, demands, losses or damages alleged to have arisen from an act or omission of Contractor in performance of this Agreement or from Contractor's failure to perform this Agreement using ordinary care and skill, except where such injury, damage, or loss was caused by the sole negligence of the City, its agents or employees.

Contractor shall save, indemnify and hold the City harmless from the cost of the defense of any claim, demand, suit or cause of action made or brought against the City alleging liability referenced above, including, but not limited to, costs, fees, attorney fees, and other expenses of any kind whatsoever arising in connection with the defense of the City; and Contractor shall assume and take over the defense of the City in any such claim, demand, suit, or cause of action upon written notice and demand for same by the City. Contractor will have the right to defend the City with counsel of its choice that is satisfactory to the City, and the City will provide reasonable cooperation in the defense as Contractor may request. Contractor will not consent to the entry of any judgment or enter into any settlement with respect to an indemnified claim without the prior written consent of the City, such consent not to be unreasonably withheld or delayed. The City shall have the right to participate in the defense against the indemnified claims with counsel of its choice at its own expense.

Contractor shall save, indemnify and hold City harmless and pay judgments that shall be rendered in any such actions, suits, claims or demands against City alleging liability referenced above.

The indemnification and hold harmless provisions of this Agreement shall survive termination of the Agreement.



CITY OF KNOXVILLE
 OFFICE OF THE PURCHASING AGENT
 P.O. BOX 1631
 400 MAIN ST., ROOM 667
 KNOXVILLE, TN 37901

QUOTATION SHEET

THIS IS NOT AN ORDER

DATE: 01/11/2017 PAGE 1 Of 1

DOCUMENT NUMBER: **415653**

READ ALL INSTRUCTIONS AND CONDITIONS ON ATTACHED PAGES BEFORE QUOTING. QUOTE ON THIS FORM ONLY.
 QUOTE PRICE ON ITEMS LISTED OR EQUAL.

****ALL PRICES TO INCLUDE TRANSPORTATION CHARGES & NET TERMS UNLESS STATED OTHERWISE ****

Merchandise to be delivered to : See delivery instructions

QUOTE will be received at: Office of the Purchasing Agent, Room 667, 400 Main St., Knoxville, TN 37902,
 until 01/24/2017 02:30:00 PM

Junior Firefighter Helmets

No.	Quantity	Description	Brand	Unit	Unit Price	Total	Applicable Discount
1	14000 Each	Fire Hat 4-1/2"D x 11-1/2"L x 8-1/2"W with Elastic Band Chin Strap. Color: Red Style #6784 or approved equal Custom Imprinted with Junior Firefighter -City of Knoxville Fire Department and departmental logo as shown in attached example and as per attached specifications. Camera ready artwork will be provided. Price is to include all charges - FOB Destination.					

IMPORTANT - State Merchandise

Delivery Date Here: _____

Buyer Name: Blackburn, Linda

Phone: 865-215-2074

Fax: (865) 215-2277

Email: lblackburn@knoxvilletn.gov

 (Company Name)

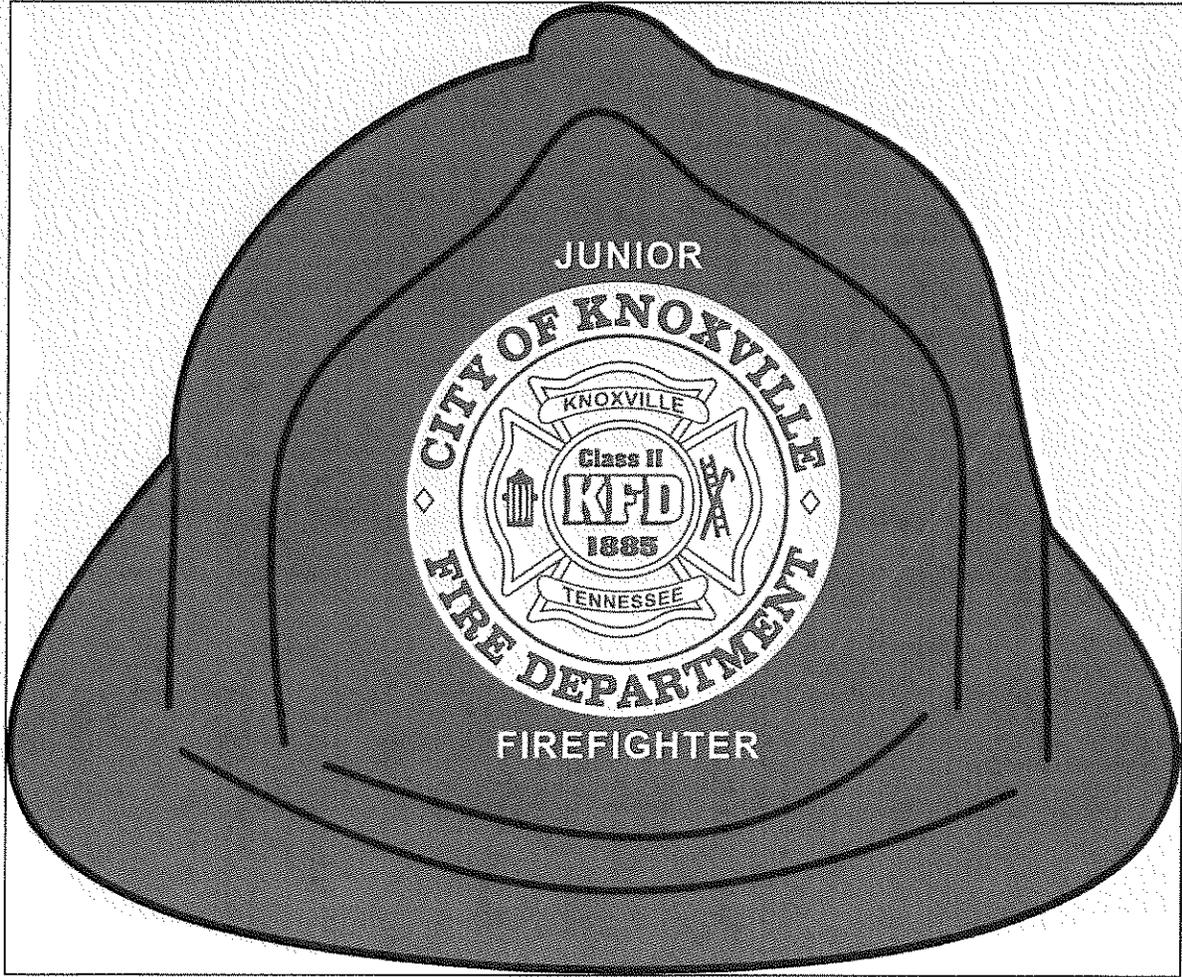
 (Authorized Signature)

 (Print Signed Name)

 (Phone Number)



EXAMPLE OF ARTWORK
 SET-UP
 DOCUMENT 415653



EXAMPLE OF ARTWORK
SET-UP
DOCUMENT 415653