**MEMORANDUM**

TO: Board of Supervisors

FROM: Anne Howerton, Deputy County Administrator

DATE: October 18, 2022

SUBJECT: Contract Award, Fuel Card Program

**Background**

The County has been under contract with James River Solutions for its Fuel Card Program since 2017. The current contract will expire October 31, 2022.

**Actions**

Due to the low response on the previous RFP, the County decided to piggy back off the State’s Contract for a Fuel Card Program with Mansfield Oil Company. The County is able to still keep the Voyager brand cards they are used to, can take advantage of state-wide discounts and have more control over the cards through the use of a website designed for the state. The School Board and Department of Social Services is also parties on this contract.

**Recommendation**

We recommend approval of the following resolution.

**BE IT RESOLVED**, that the Board of Supervisors of Dinwiddie County, Virginia does hereby authorize and direct the County Administrator to execute the attached contract for a Fuel Card Program with Mansfield Oil with any changes, substantive or otherwise, as may be approved by the County Administrator.