



ARLINGTON COUNTY, VIRGINIA
OFFICE OF THE PURCHASING AGENT
2100 CLARENDON BOULEVARD, SUITE 500
ARLINGTON, VIRGINIA 22201

CONTRACT AWARD COVERPAGE

TO: B.W. WILSON PAPER CO. 2501 BRITTONS HILL ROAD RICHMOND, VIRGINIA 23230	DATE ISSUED: 1/9/2024 CONTRACT NO: 24-DES-ITB-430a CONTRACT TITLE: ASSORTED RECYCLED COPY & PRINTER PAPER
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THIS IS A NOTICE OF AWARD OF CONTRACT AND NOT AN ORDER. NO WORK IS AUTHORIZED UNTIL THE VENDOR RECEIVES A VALID COUNTY PURCHASE ORDER ENCUMBERING CONTRACT FUNDS.

The contract documents consist of the terms and conditions of AGREEMENT No. 24-DES-ITB-430a including any attachments or amendments thereto.

EFFECTIVE DATE: 1/9/2024
EXPIRES: 12/31/2024
RENEWALS: 4 RENEWALS REMAINING
LIVING WAGE: N

PERCENTAGE DISCOUNT OFF PRICE LIST FOR ITEMS NOT INCLUDED IN THE PRICING SHEET: 10%

EMPLOYEES NOT TO BENEFIT:
NO COUNTY EMPLOYEE SHALL RECEIVE ANY SHARE OR BENEFIT OF THIS CONTRACT NOT AVAILABLE TO THE GENERAL PUBLIC.

<u>VENDOR CONTACT:</u> BRIAN HANLEY	<u>VENDOR TEL. NO.:</u> 800) 868-2868
<u>EMAIL ADDRESS:</u> BHANLEY@BWWILSON.COM	
<u>COUNTY CONTACT:</u> JEAN COATES (DES)	<u>COUNTY TEL. NO.:</u> (703) 228-3714
<u>COUNTY CONTACT EMAIL:</u> JMCOATES@ARLINGTONVA.US	

PURCHASING DIVISION AUTHORIZATION

Lucas Alexander	Procurement Officer	1/9/2024
	Title	Date



**ARLINGTON COUNTY, VIRGINIA
OFFICE OF THE PURCHASING AGENT
SUITE 500, 2100 CLARENDON BOULEVARD
ARLINGTON, VA 22201**

AGREEMENT NO. 24-DES-ITB-430a

THIS AGREEMENT is made, on the date of execution by the County between B.W. Wilson Paper Co., 2501 Brittons Hill Road, Richmond, Virginia 23230 ("Contractor") a Virginia corporation authorized to do business in the Commonwealth of Virginia, and the County Board of Arlington County, Virginia ("County"). The County and the Contractor, for the consideration hereinafter specified, agree as follows:

1. CONTRACT DOCUMENTS

The "Contract Documents" consist of this Agreement, the bid of the successful Bidder (hereinafter "Contractor"), and Arlington County (hereinafter "County") Invitation to Bid No. 24-DES-ITB-430.

The Contract Documents set forth the entire agreement between the County and the Contractor. The County and the Contractor agree that no representative or agent of either party has made any representation or promise with respect to the parties' agreement that is not contained in the Contract Documents. The Contract Documents may be referred to below as the "Contract" or the "Agreement".

2. SCOPE OF WORK

The Contractor agrees to provide the goods described in the Contract Documents (the "Work"), more particularly described in the Specifications included with the Invitation to Bid. The primary purpose of the Work is to provide assorted recycled copy and printer paper. It will be the Contractor's responsibility, at its sole cost, to provide the specific goods set forth in the Contract Documents and sufficient goods to fulfill the purposes of the Work. Nothing in the Contract Documents limits the Contractor's responsibility to manage the details and execution of the Work.

3. PROJECT OFFICER

The performance of the Contractor is subject to the review and approval of the County Project Officer, who will be appointed by the Director of the Arlington County department or agency requesting the Work under this Contract.

4. CONTRACT TERM

Time is of the essence. The Work will commence on the date of execution by the County, and must be completed no later than December 31, 2024 ("Initial Contract Term"), subject to any modifications provided in the Contract Documents. Upon satisfactory performance by the Contractor the County may, through issuance of a bilateral Notice of Renewal, authorize continuation of the Agreement under the same contract prices for not more than four additional 12-month periods, from January 1, 2025 to

December 31, 2028 (each a "Subsequent Contract Term"). The Initial Contract Term and any Subsequent Contract Term(s) are together the "Contract Term".

5. CONTRACT PRICING

Unless otherwise provided in the Contract Documents, the Contractor shall provide the goods covered in the County's Invitation to Bid No. 24-DES-ITB-430 at the prices provided in the bid of the Contractor.

6. CONTRACT PRICING WITH OPTIONAL PRICE ADJUSTMENTS

The Contract Amount/unit price(s) will remain firm until December 31, 2024 ("Price Adjustment Date"). To request a price adjustment, the Contractor or the County must submit a written request to the other party not less than 90 days before the Price Adjustment Date. Adjustments to the Contract Amount/unit price(s) will not exceed the percentage of change in the U.S. Department of Labor Consumer Price Index, All Items, Unadjusted, Urban Areas ("CPI-U") for the 12 months of statistics available at the time of the Contract's renewal.

Any Contract Amount/unit price(s) that result from this provision will become effective the day after the Price Adjustment Date and will be binding for 12 months. The new Price Adjustment Date will be 12 months after the price adjustment.

If the Contractor and the County have not agreed on a requested adjustment by 30 days before the Price Adjustment Date, the County may not renew the Contract, whether or not the County has previously elected to renew the Contract's term.

7. PAYMENT

The Contractor must submit invoices to the County's Project Officer, who will either approve the invoice or require corrections. The County will pay the Contractor within 45 days after receipt of an invoice for completed work or goods that is reasonable and allocable to the Contract and that has been performed to the satisfaction of the Project Officer. All payments will be made from the County to the Contractor via ACH. The number of the County Purchase Order pursuant to which goods have been delivered or performed must appear on all invoices.

The Contractor also must submit to the County's Project Officer its W-9 Form, which will include its Federal Employer Identification Number ("FEIN") or Social Security Number ("SSN"), whichever is applicable, before the County can process payment to the Contractor under the Contract.

8. PAYMENT OF SUBCONTRACTORS

The Contractor is obligated to take one of the two following actions within seven days after receipt of payment by the County for work performed by any subcontractor under this Contract:

- a. Pay the subcontractor for the proportionate share of the total payment received from the County attributable to the work performed by the subcontractor under this Contract; or
- b. Notify the County and the subcontractor, in writing, of the Contractor's intention to withhold all or a part of the subcontractor's payment, with the reason for nonpayment.

The Contractor is obligated to pay interest to the subcontractor on all amounts owed by the Contractor to the subcontractor that remain unpaid after seven days following receipt by the Contractor of payment from the County for work performed by the subcontractor under this Contract, except for amounts

withheld as allowed in subsection b., above. Unless otherwise provided under the terms of this Contract, interest will accrue at the rate of 1% per month.

The Contractor must include in each of its subcontracts, if any are permitted, a provision requiring each subcontractor to include or otherwise be subject to the same payment and interest requirements with respect to each lower-tier subcontractor.

The Contractor's obligation to pay an interest charge to a subcontractor pursuant to this section may not be construed to be an obligation of the County. A Contract modification may not be made for the purpose of providing reimbursement for such interest charge. A cost reimbursement claim may not include any amount for reimbursement for such interest charge.

9. NO WAIVER OF RIGHTS

The County's approval or acceptance of or payment for any goods under this Contract will not waive any rights or causes of action arising out of the Contract.

10. NON-APPROPRIATION

All payments by the County to the Contractor pursuant to this Contract are subject to the availability of an annual appropriation for this purpose by the County Board of Arlington County, Virginia ("Board"). In the event that the Board does not appropriate funds for the goods provided under this Contract, the County will terminate the Contract, without termination charge or other liability to the County, on the last day of the fiscal year or when the previous appropriation has been spent, whichever event occurs first.

11. ESTIMATED QUANTITIES/NON-EXCLUSIVITY OF CONTRACTOR

This Contract does not obligate the County to purchase a specific quantity of items during the Contract Term. Any quantities that are included in the Contract Documents are the present expectations of the County for the period of the Contract; and the County is under no obligation to buy that or any amount as a result of having provided this estimate or of having had any normal or otherwise measurable requirement in the past. The County may require more goods than the estimated annual quantities, and any such additional quantities will not give rise to any claim for compensation other than at the unit prices and/or rates in the Contract.

The County does not guarantee that the Contractor will be the exclusive provider of the goods covered by this Contract. The items covered by this Contract may be or become available under other County contract(s), and the County may determine that it is in its best interest to procure the items through those contract(s).

12. COUNTY PURCHASE ORDER REQUIREMENT

County purchases are authorized only if the County issues a Purchase Order in advance of the transaction, indicating that the ordering County agency has sufficient funds available to pay for the purchase. If the Contractor provides goods without a signed County Purchase Order, it does so at its own risk and expense. The County will not be liable for payment for any purchases made by its employees that are not authorized by the County Purchasing Agent.

13. DELIVERY

All goods are purchased F.O.B. destination in Arlington County as described in the specifications. Transportation, handling and all related charges are included in the unit prices or discounts that the Contractor submitted with its bid.

14. WARRANTY

The Contractor guarantees against and will correct at its expense factory defects that occur during the manufacturer's standard warranty period. The Contractor will provide all manufacturers' warranties at the time of delivery.

15. INSPECTION, ACCEPTANCE, TITLE, AND RISK OF LOSS

The County will inspect all materials at the delivery location within ten days of delivery and may test the goods at its sees fit before accepting them.

The Contractor warrants that it has good title to, and will require all subcontractors to warrant that they have good title to, all delivered goods.

The Contractor bears title and risk of loss or damage to all delivered goods until the County accepts them.

Neither the Contractor nor any subcontractor may retain any interest in the goods after the County accepts them.

16. OSHA REQUIREMENTS

The Contractor certifies that all material supplied or used under this Contract meets all federal and state Occupational Safety and Health Administration ("OSHA") requirements. If the material does not meet the OSHA requirements, the Contractor will bear all costs necessary to bring the material into compliance.

17. HAZARDOUS MATERIALS

The Contractor must comply with all federal, state, and local laws governing the storage, transportation, and use of toxic and hazardous materials. The County is subject to the Hazard Communication Standard, 29 CFR § 1910.1200 ("Standard"). The Contractor will provide, no later than delivery or first use of the materials, Material Safety Data Sheets ("MSDS") for all hazardous materials supplied to the County or used in the performance of the Work. The Contractor will also ensure that all shipping and internal containers bear labels that meets the requirements of the Standard. The County may refuse shipments of hazardous materials that are not appropriately labeled or for which the Contractor has not timely provided MSDS. The Contractor must pay any expenses that it or the County incurs as a result of the County's refusal of goods under this section or rejection of MSDS.

18. FAILURE TO DELIVER

If the Contractor does not deliver the goods or services required by the Scope of Work, the County may procure the goods or services from other sources at the Contractor's expense, including purchase and administrative costs, and may offset the costs against any amount that the County owes the Contractor. The County must provide the Contractor written notice of the deficiency and may choose to provide an opportunity to cure. This remedy is in addition to the County's other remedies for the Contractor's failure to perform.

19. UNSATISFACTORY WORK

The Contractor must within 15 days of written notice from the County remove and replace, at its expense, any goods that the County rejects as unsatisfactory. Otherwise, the County may choose to remove or replace the rejected goods at the Contractor's expense. The County may offset the costs against any amounts that it owes the Contractor. The County may also decide not to remove or replace the unsatisfactory goods and instead to adjust the Contract Amount to account for the unsatisfactory

performance. This paragraph applies throughout the Contract Term and any warranty or guarantee period.

20. EMPLOYMENT DISCRIMINATION BY CONTRACTOR PROHIBITED

During the performance of its work pursuant to this Contract:

- A. The Contractor will not discriminate against any employee or applicant for employment because of race, religion, color, sex, sexual orientation, gender identity, national origin, age, disability or on any other basis prohibited by state law. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause.
- B. Notices, advertisements and solicitations placed in accordance with federal law, rule or regulation will be deemed sufficient for meeting the requirements of this section.
- C. The Contractor will state in all solicitations or advertisements for employees that it places or causes to be placed that such Contractor is an Equal Opportunity Employer.
- D. The Contractor will comply with the provisions of the Americans with Disabilities Act of 1990 ("ADA"), which prohibits discrimination against individuals with disabilities in employment and mandates that disabled individuals be provided access to publicly and privately provided services and activities.
- E. The Contractor must include the provisions of the foregoing paragraphs in every subcontract or purchase order of more than \$10,000.00 relating to this Contract so that the provisions will be binding upon each subcontractor or vendor.

21. EMPLOYMENT OF UNAUTHORIZED ALIENS PROHIBITED

In accordance with §2.2-4311.1 of the Code of Virginia, as amended, the Contractor must not during the performance of this Contract knowingly employ an unauthorized alien, as that term is defined in the federal Immigration Reform and Control Act of 1986.

22. DRUG-FREE WORKPLACE TO BE MAINTAINED BY CONTRACTOR

During the performance of this Contract, the Contractor must: (i) provide a drug-free workplace for its employees; (ii) post in conspicuous places, available to employees and applicants for employment, a statement notifying employees that the unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana is prohibited in the Contractor's workplace and specifying the actions that will be taken against employees for violating such prohibition; (iii) state in all solicitations or advertisements for employees placed by or on behalf of the Contractor that the Contractor maintains a drug-free workplace; and (iv) include the provisions of the foregoing clauses in every subcontract or purchase order of more than \$10,000.00 relating to this Contract so that the provisions will be binding upon each subcontractor or vendor.

For the purposes of this section, "workplace" means the site(s) for the performance of the work required by this Contract.

23. SEXUAL HARASSMENT POLICY

If the Contractor employs more than five employees, the Contractor shall (i) provide annual training on the Contractor's sexual harassment policy to all supervisors and employees providing services in the Commonwealth, except such supervisors or employees that are required to complete sexual harassment training provided by the Department of Human Resource Management, and (ii) post the Contractor's sexual harassment policy in (a) a conspicuous public place in each building located in the Commonwealth that the Contractor owns or leases for business purposes and (b) the Contractor's employee handbook.

24. TERMINATION

The County may terminate this Contract at any time as follows: (1) for cause, if, as determined by the County, the Contractor is in breach or default or has failed to perform the Work satisfactorily; or (2) for the convenience of the County.

Upon receipt of a notice of termination, the Contractor must not place any further orders or subcontracts for materials, services or facilities; must terminate all vendors and subcontracts, except as are necessary for the completion of any portion of the Work that the County did not terminate; and must immediately deliver all documents related to the terminated Work to the County.

Any purchases that the Contractor makes after the notice of termination will be the sole responsibility of the Contractor, unless the County has approved the purchases in writing as necessary for completion of any portion of the Work that the County did not terminate.

If any court of competent jurisdiction finds a termination for cause by the County to be improper, then the termination will be deemed a termination for convenience.

A. TERMINATION FOR CAUSE, INCLUDING BREACH AND DEFAULT; CURE

1. Termination for Unsatisfactory Performance. If the County determines that the Contractor has failed to perform satisfactorily, then the County will give the Contractor written notice of such failure(s) and the opportunity to cure them within 15 days or any other period specified by the County ("Cure Period"). If the Contractor fails to cure within the Cure Period, the County may terminate the Contract for failure to provide satisfactory performance by providing written notice with a termination date. The Contractor must submit any request for termination costs, with all supporting documentation, to the County Project Officer within 30 days after the expiration of the Cure Period. The County may accept or reject the request for termination costs, in whole or in part, and may notify the Contractor of its decision within a reasonable time.

In the event of termination by the County for failure to perform satisfactorily, the Contractor must continue to provide its services as previously scheduled through the termination date, and the County must continue to pay all fees and charges incurred through the termination date.

2. Termination for Breach or Default. If the County terminates the Contract for default or breach of any Contract provision or condition, then the termination will be immediate after notice of termination to the Contractor (unless the County provides for an opportunity to cure), and the Contractor will not be permitted to seek termination costs.

Upon any termination pursuant to this section, the Contractor will be liable to the County for costs that the County must expend to complete the Work, including costs resulting from any related delays and from unsatisfactory or non-compliant work performed by the Contractor or its subcontractors. The County will deduct such costs from any amount due to the Contractor; or if the County does not owe the Contractor, the Contractor must promptly pay the costs within 15 days of a demand by the County. This section does not limit the County's recovery of any other damages to which it is entitled by law.

Except as otherwise directed by the County, the Contractor must stop work on the date of receipt the notice of the termination.

B. TERMINATION FOR THE CONVENIENCE OF THE COUNTY

The County may terminate this Contract in whole or in part whenever the Purchasing Agent determines that termination is in the County's best interest. The County will give the Contractor at least 15 days' notice in writing. The notice must specify the extent to which the Contract is terminated and the effective termination date. The Contractor will be entitled to termination costs, plus any other reasonable amounts that the parties might negotiate; but no amount will be allowed for anticipatory profits.

Except as otherwise directed by the County, the Contractor must stop work on the date of receipt of the notice of the termination.

25. INDEMNIFICATION

The Contractor covenants for itself, its employees and its subcontractors to save, defend, hold harmless and indemnify the County and all of its elected and appointed officials, officers, current and former employees, agents, departments, agencies, boards and commissions (collectively the "County Indemnitees") from and against any and all claims made by third parties for any and all losses, damages, injuries, fines, penalties, costs (including court costs and attorneys' fees), charges, liability, demands or exposure resulting from, arising out of or in any way connected with the Contractor's acts or omissions, including the acts or omissions of its employees and/or subcontractors, in performance or nonperformance of the Contract. This duty to save, defend, hold harmless and indemnify will survive the termination of this Contract. If the Contractor fails or refuses to fulfill its obligations contained in this section, the Contractor must reimburse the County for any and all resulting payments and expenses, including reasonable attorneys' fees. The Contractor must pay such expenses upon demand by the County, and failure to do so may result in the County withholding such amounts from any payments to the Contractor under this Contract.

26. INTELLECTUAL PROPERTY INDEMNIFICATION

The Contractor warrants and guarantees that in providing services under this Contract neither the Contractor nor any subcontractor is infringing on the intellectual property rights (including, but not limited to, copyright, patent, mask and trademark) of third parties.

If the Contractor or any of its employees or subcontractors uses any design, device, work or material that is covered by patent or copyright, it is understood that the Contract Amount includes all royalties, licensing fees, and any other costs arising from such use in connection with the Work under this Contract.

The Contractor covenants for itself, its employees and its subcontractors to save, defend, hold harmless, and indemnify the County Indemnitees, as defined above, from and against any and all claims, losses,

damages, injuries, fines, penalties, costs (including court costs and attorneys' fees), charges, liability or exposure for infringement of or on account of any trademark, copyright, patented or unpatented invention, process or article manufactured or used in the performance of this Contract. This duty to save, defend, hold harmless and indemnify will survive the termination of this Contract. If the Contractor fails or refuses to fulfill its obligations contained in this section, the Contractor must reimburse the County for any and all resulting payments and expenses, including reasonable attorneys' fees. The Contractor must pay such expenses upon demand by the County, and failure to do so may result in the County withholding such amounts from any payments to the Contractor under this Contract.

27. COPYRIGHT

By this Contract, the Contractor irrevocably transfers, assigns, sets over and conveys to the County all rights, title and interest, including the sole exclusive and complete copyright interest, in any and all copyrightable works created pursuant to this Contract. The Contractor will execute any documents that the County requests to formalize such transfer or assignment.

The rights granted to the County by this section are irrevocable and may not be rescinded or modified, including in connection with or as a result of the termination of or a dispute concerning this Contract.

The Contractor may not use subcontractors or third parties to develop or provide input into any copyrightable materials produced pursuant to this Contract without the County's advance written approval and unless the Contractor includes this Copyright provision in any contract or agreement with such subcontractors or third parties related to this Contract.

28. CONFIDENTIAL INFORMATION

The Contractor and its employees, agents and subcontractors will hold as confidential all County information obtained under this Contract. Confidential information includes, but is not limited to, nonpublic personal information; personal health information (PHI); social security numbers; addresses; dates of birth; other contact information or medical information about a person; and information pertaining to products, operations, systems, customers, prospective customers, techniques, intentions, processes, plans and expertise. The Contractor must take reasonable measures to ensure that all of its employees, agents and subcontractors are informed of and abide by this requirement.

29. ETHICS IN PUBLIC CONTRACTING

This Contract incorporates by reference Article 9 of the Arlington County Purchasing Resolution, as well as all state and federal laws related to ethics, conflicts of interest or bribery, including the State and Local Government Conflict of Interests Act (Code of Virginia § 2.2-3100 et seq.), the Virginia Governmental Frauds Act (Code of Virginia § 18.2-498.1 et seq.) and Articles 2 and 3 of Chapter 10 of Title 18.2 of the Code of Virginia, as amended (§ 18.2-438 et seq.). The Contractor certifies that its bid was made without collusion or fraud; that it has not offered or received any kickbacks or inducements from any other offeror, supplier, manufacturer or subcontractor; and that it has not conferred on any public employee having official responsibility for this procurement any payment, loan, subscription, advance, deposit of money, services or anything of more than nominal value, present or promised, unless consideration of substantially equal or greater value was exchanged.

30. COUNTY EMPLOYEES

No Arlington County employee may share in any part of this Contract or receive any benefit from the Contract that is not available to the general public.

31. FORCE MAJEURE

Neither party will be held responsible for failure to perform the duties and responsibilities imposed by this Contract if such failure is due to a fire, riot, rebellion, natural disaster, war, act of terrorism or act of God that is beyond the control of the party and that makes performance impossible or illegal, unless otherwise specified in the Contract, provided that the affected party gives notice to the other party as soon as practicable after the force majeure event, including reasonable detail and the expected duration of the event's effect on the party.

32. AUTHORITY TO TRANSACT BUSINESS

The Contractor must, pursuant to Code of Virginia § 2.2-4311.2, be and remain authorized to transact business in the Commonwealth of Virginia during the entire term of this Contract. Otherwise, the Contract is voidable at the sole option of and with no expense to the County.

33. RELATION TO COUNTY

The Contractor is an independent contractor, and neither the Contractor nor its employees or subcontractors will be considered employees, servants or agents of the County. The County will not be responsible for any negligence or other wrongdoing by the Contractor or its employees, servants or agents. The County will not withhold payments to the Contractor for any federal or state unemployment taxes, federal or state income taxes or Social Security tax or for any other benefits. The County will not provide to the Contractor any insurance coverage or other benefits, including workers' compensation.

34. ANTITRUST

The Contractor conveys, sells, assigns and transfers to the County all rights, title and interest in and to all causes of action under state or federal antitrust laws that the Contractor may have relating to this Contract.

35. AUDIT

The Contractor must retain all books, records and other documents related to this Contract for at least five years, or such period of time required by the County's funding partner(s), if any, whichever is greater, after the final payment and must allow the County or its authorized agents to examine the documents during this period and during the Contract Term. The Contractor must provide any requested documents to the County for examination within 15 days of the request, at the Contractor's expense. Should the County's examination reveal any overcharging by the Contractor, the Contractor must, within 30 days of County's request, reimburse the County for the overcharges and for the reasonable costs of the County's examination, including, but not limited to, the services of external audit firm and attorney's fees; or the County may deduct the overcharges and examination costs from any amount that the County owes to the Contractor. If the Contractor wishes to destroy or dispose of any records related to this Contract (including confidential records to which the County does not have ready access) within five years after the final payment, or such period of time required by the County's funding partner(s), if any, whichever is greater, the Contractor must give the County at least 30 days' notice and must not dispose of the documents if the County objects.

The Purchasing Agent may require the Contractor to demonstrate that it has the necessary facilities, ability, and financial resources to comply with the Contract and furnish the service, material or goods specified herein in a satisfactory manner at any time during the term of this Contract.

36. ASSIGNMENT

The Contractor may not assign, transfer, convey or otherwise dispose of any award or any of its rights, obligations or interests under this Contract without the prior written consent of the County.

37. AMENDMENTS

This Contract may not be modified except by written amendment executed by persons duly authorized to bind the Contractor and the County.

38. ARLINGTON COUNTY PURCHASING RESOLUTION AND COUNTY POLICIES

Nothing in this Contract waives any provision of the Arlington County Purchasing Resolution, which is incorporated herein by reference, or any applicable County policy.

39. DISPUTE RESOLUTION

All disputes arising under this Agreement or concerning its interpretation, whether involving law or fact and including but not limited to claims for additional work, compensation or time, and all claims for alleged breach of contract must be submitted in writing to the Project Officer as soon as the basis for the claim arises. In accordance with the Arlington County Purchasing Resolution, claims denied by the Project Officer may be submitted to the County Manager in writing no later than 60 days after the final payment. The time limit for a final written decision by the County Manager is 30 days. Procedures concerning contractual claims, disputes, administrative appeals and protests are contained in the Arlington County Purchasing Resolution. The Contractor must continue to work as scheduled pending a decision of the Project Officer, County Manager, County Board or a court of law.

40. APPLICABLE LAW, FORUM, VENUE AND JURISDICTION

This Contract is governed in all respects by the laws of the Commonwealth of Virginia; and the jurisdiction, forum and venue for any litigation concerning the Contract or the Work is in the Circuit Court for Arlington County, Virginia, and in no other court.

41. ARBITRATION

No claim arising under or related to this Contract may be subject to arbitration.

42. NONEXCLUSIVITY OF REMEDIES

All remedies available to the County under this Contract are cumulative, and no remedy will be exclusive of any other at law or in equity.

43. NO WAIVER

The failure to exercise a right provided for in this Contract will not be a subsequent waiver of the same right or of any other right.

44. SEVERABILITY

The sections, paragraphs, clauses, sentences, and phrases of this Contract are severable; and if any section, paragraph, clause, sentence or phrase of this Contract is declared invalid by a court of competent jurisdiction, the rest of the Contract will remain in effect.

45. ATTORNEY'S FEES

In the event that the County prevails in any legal action or proceeding brought by the County to enforce any provision of this Contract, the Contractor will pay the County's reasonable attorney's fees and expenses.

46. SURVIVAL OF TERMS

In addition to any statement that a specific term or paragraph survives the expiration or termination of this Contract, the following sections also survive: INDEMNIFICATION; INTELLECTUAL PROPERTY INDEMNIFICATION; RELATION TO COUNTY; AUDIT; COPYRIGHT; WARRANTY; DISPUTE RESOLUTION; APPLICABLE LAW AND JURISDICTION; ATTORNEY’S FEES, AND CONFIDENTIAL INFORMATION.

47. HEADINGS

The section headings in this Contract are inserted only for convenience and do not affect the substance of the Contract or limit the sections’ scope.

48. AMBIGUITIES

The parties and their counsel have participated fully in the drafting of this Agreement; and any rule that ambiguities are to be resolved against the drafting party does not apply. The language in this Agreement is to be interpreted as to its plain meaning and not strictly for or against any party.

49. NOTICES

Unless otherwise provided in writing, all legal notices and other communications required by this Contract are deemed to have been given when either (a) delivered in person; (b) delivered by an agent, such as a delivery service; or (c) deposited in the United States mail, postage prepaid, certified or registered and addressed as follows:

TO THE CONTRACTOR:

Brian Hanley, Sales Executive
B.W. Wilson Paper Co.
2501 Brittons Hill Road
Richmond, Virginia 23230
Phone: (800) 868-2868
Email: bhanley@bwwilson.com

TO THE COUNTY:

Jean Coates, Project Officer
Arlington County Government
2100 Clarendon Boulevard, Suite 900
Arlington, Virginia 22201
Phone: (703) 228-3714
Email: jmcoates@arlingotnva.us

AND

Dr. Sharon T. Lewis, LL.M, MPS, VCO, CPPB
Purchasing Agent
Arlington County, Virginia
2100 Clarendon Boulevard, Suite 500
Arlington, Virginia 22201
Phone: (703) 228-3294
Email: slewis1@arlingtonva.us

TO COUNTY MANAGER'S OFFICE (FOR PROJECT CLAIMS):

County Manager
Arlington County, Virginia
2100 Clarendon Boulevard, Suite 318
Arlington, Virginia 22201

50. ARLINGTON COUNTY BUSINESS LICENSES

The Contractor must comply with the provisions of Chapter 11 ("Licenses") of the Arlington County Code, if applicable. For information on the provisions of that Chapter and its applicability to this Contract, the Contractor must contact the Arlington County Business License Division, Office of the Commissioner of the Revenue, 2100 Clarendon Blvd., Suite 200, Arlington, Virginia, 22201, telephone number (703) 228-3060, or e-mail business@arlingtonva.us.

51. NON-DISCRIMINATION NOTICE

Arlington County does not discriminate against faith-based organizations.

52. INSURANCE REQUIREMENTS

Before beginning work under the Contract or any extension, the Contractor must provide to the County Purchasing Agent a Certificate of Insurance indicating that the Contractor has in force at a minimum the coverage below. The Contractor must maintain this coverage until the completion of the Contract or as otherwise stated in the Contract Documents. All required insurance coverage must be acquired from insurers that are authorized to do business in the Commonwealth of Virginia, with a rating of "A-" or better and a financial size of "Class VII" or better in the latest edition of the A.M. Best Co. Guides.

Workers Compensation - Virginia statutory workers compensation (W/C) coverage, including Virginia benefits and employer's liability with limits of \$500,000/500,000/500,000. The County will not accept W/C coverage issued by the Injured Worker's Insurance Fund, Towson, MD.

- a. Commercial General Liability - \$1,000,000 per occurrence, with \$2,000,000 annual aggregate covering all premises and operations and including personal injury, completed operations, contractual liability, independent contractors, and products liability. The general aggregate limit must apply to this Contract. Evidence of contractual liability coverage must be typed on the certificate.
- b. Business Automobile Liability - \$1,000,000 combined single-limit (owned, non-owned and hired).
- c. Additional Insured – The County and its officers, elected and appointed officials, employees and agents must be listed as additional insureds on all policies except workers compensation and automotive and professional liability; and the additional insured endorsement must be typed on the certificate.
- d. Cancellation - If there is a material change or reduction in or cancellation of any of the above coverages during the Contract Term, the Contractor must notify the Purchasing Agent immediately and must, with no lapse in coverage, obtain replacement coverage that is consistent with the terms of this Contract. Not having the required insurance throughout the Contract Term is grounds for termination of the Contract.

- e. Claims-Made Coverage - Any “claims made” policy must remain in force, or the Contractor must obtain an extended reporting endorsement, until the applicable statute of limitations for any claims has expired.
- f. Contract Identification - All insurance certificates must state this Contract's number and title.

The Contractor must disclose to the County the amount of any deductible or self-insurance component of any of the required policies. With the County’s approval, the Contractor may satisfy its obligations under this section by self-insurance for all or any part of the insurance required, provided that the Contractor can demonstrate sufficient financial capacity. In order to do so, the Contractor must provide the County with its most recent actuarial report and a copy of its self-insurance resolution.

The County may request additional information to determine if the Contractor has the financial capacity to meet its obligations under a deductible and may require a lower deductible; that funds equal to the deductible be placed in escrow; a certificate of self-insurance; collateral; or another mechanism to guarantee the amount of the deductible and ensure protection for the County.

The County’s acceptance or approval of any insurance will not relieve the Contractor from any liability or obligation imposed by the Contract Documents.

The Contractor is responsible for the Work and for all materials, tools, equipment, appliances and property used in connection with the Work. The Contractor assumes all risks for direct and indirect damage or injury to the property used or persons employed in connection with the Work and for of all damage or injury to any person or property, wherever located, resulting from any action, omission, commission or operation under the Contract or in connection in any way whatsoever with the Work. The Contractor’s insurance shall be the primary non-contributory insurance for any work performed under this Contract.

The Contractor is as fully responsible to the County for the acts and omissions of its subcontractors and of persons employed by them as it is for acts and omissions of persons whom the Contractor employs directly.

56. COUNTERPARTS

This Agreement may be executed in one or more counterparts and all of such counterparts shall together constitute one and the same instrument. Original signatures transmitted and received via facsimile or other electronic transmission (e.g., PDF or similar format) are true and valid signatures for all purposes hereunder and shall be effective as delivery of a manually executed original counterpart.

WITNESS these signatures:

THE COUNTY BOARD OF ARLINGTON
COUNTY, VIRGINIA

AUTHORIZED SIGNATURE: DocuSigned by:
Lucas Alexander
5D2342428E9D4B4

NAME: Lucas Alexander

TITLE: Procurement officer

DATE: 1/9/2024

DATE: _____

B.W. WILSON PAPER CO.

AUTHORIZED SIGNATURE: DocuSigned by:
Brian Hanley
B77C90C4EE274B0

NAME: Brian Hanley

TITLE: Sales Executive

DATE: 12/28/2023

DATE: _____

EXHIBIT A – SCOPE OF WORK

GENERAL SPECIFICATIONS:

The principal users are the County's DPMC's Print Shop, but other County agencies requiring products under this Contract also will be allowed to place direct orders with the Contractor providing the minimum order requirements are met as specified Exhibit B - Pricing. The County will provide specific delivery locations including the name, address, and telephone number when an order is placed, no delivery shall be made to loading dock areas. The Contractor must deliver all orders inside of the specific delivery location(s) listed when providing the order. If the County places an order by 5:00 pm EST, the Contractor's maximum delivery time permitted for any order shall be two business days by 1:00 pm EST.

The County desires to reduce the use of chlorine in the products it purchases to protect the environment from pollution. All paper provided under this contract shall be Processed Chlorine Free (PCF). For recycled paper, the recycled content shall be processed unbleached or bleached without chlorine or chlorine derivatives. Any virgin material must be Totally Chlorine Free (TCF). The successful bidder may be required to provide certification documents from the manufacturer showing that products quoted meet chlorine free specifications as listed herein.

Recycled paper with a minimum 30% or 100% post-consumer recycled stock, acid free, neutral pH (archival quality, white, brightness – 92 minimums; pH level 7.5 minimum).

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Bidders are not required to bid on each section of the ITB. However, Bidders must complete each line item within a section to be deemed responsive. No partial bids for line items within a section will be accepted. Bidders shall populate blue shaded cells only, grey shaded cells will auto fill.

Note: Sizes = feet (') and inches (").
Paper Weight Abbreviations = pounds (LB), thousandth of an inch (MIL), Points (PT) and Ounces (oz).
Quantity = Estimated Annual Usage (EAU) based on historical data.
Unit Abbreviations = Each (Ea.) and Bundles (BDL)
Extended Total = Cost Per Unit (CPU) x EAU

Section A. General & Recycled Paper & Pressure Sensitive Labels

Bid Item No.	Description	Size	Paper Weight	Minimum Order Requirements	CPU (Cost Per Unit)	Unit
1	Recycled, 30%, White Text	8 1/2" x 11"	20 LB	5,000 Sheets	\$0.01120000	Sheet
2	Recycled, 30%, White Text	8 1/2" x 14"	20 LB	500 Sheets	\$0.01678000	Sheet
3	Recycled, 30%, White Text	11" x 17"	20 LB	500 Sheets	\$0.02640000	Sheet
4	Recycled, 30%, White Text - 3-Hole Punched	8 1/2" x 11"	20 LB	500 Sheets	\$0.01320000	Sheet
5	Recycled, 30%, Colors	8 1/2" x 11"	20 LB	500 Sheets	\$0.01664000	Sheet
6	Recycled, 30%, Colors	8 1/2" x 14"	20 LB	500 Sheets	\$0.02310000	Sheet
7	Recycled, 30%, Colors	11" x 17"	20 LB	500 Sheets	\$0.03575000	Sheet
8	Recycled, 30%, White Text	8 1/2" x 11"	60 LB	5,000 Sheets	\$0.01595000	Sheet
9	Recycled, 30%, White Text	8 1/2" x 14"	60 LB	500 Sheets	\$0.02268000	Sheet
10	Recycled, 30%, White Text	11" x 17"	60 LB	2,500 Sheets	\$0.03554000	Sheet
11	Recycled, 30%, White Text	12 x 18	60 LB	500 Sheets	\$0.04120000	Sheet
12	Recycled, 30%, White Text	13 x 19	60 LB	500 Sheets	\$0.04750000	Sheet
13	Recycled, 30%, White Text - 3-Hole Punched	8 1/2" x 11"	60 LB	500 Sheets	\$0.01570000	Sheet
14	Recycled, 30%, White Text	23" x 35"	60 LB	750 Sheets	\$0.12000000	Sheet
15	Recycled, 30%, Colors	8 1/2" x 11"	60 LB	500 Sheets	\$0.01923000	Sheet
16	Recycled, 30%, Colors	8 1/2" x 14"	60 LB	500 Sheets	\$0.02628000	Sheet
17	Recycled, 30%, Colors	11" x 17"	60 LB	500 Sheets	\$0.04130000	Sheet
18	Recycled, 30%, Colors	23" x 35"	60 LB	750 Sheets	\$0.16280000	Sheet
19	Recycled, 30%, Colors	8 1/2" x 11"	80 LB	500 Sheets	\$0.03312000	Sheet
20	Recycled, 30%, Colors	8 1/2" x 14"	80 LB	500 Sheets	\$0.06990000	Sheet
21	Recycled, 30%, Colors	11" x 17"	80 LB	500 Sheets	\$0.07101000	Sheet
22	Recycled, 30%, Colors	23" x 35"	80 LB	750 Sheets	\$0.29665000	Sheet
23	Recycled, 100%, White Text	8 1/2" x 11"	60 LB	500 Sheets	\$0.02135000	Sheet
24	Recycled, 100%, White Text	8 1/2" x 14"	60 LB	500 Sheets	\$0.02850000	Sheet
25	Recycled, 100%, White Text	11" x 17"	60 LB	2,500 Sheets	\$0.04445000	Sheet
26	Recycled, 100%, White Text	12" x 18"	60 LB	2,500 Sheets	\$0.05150000	Sheet
27	Recycled, 100%, White Text	13 x 19	60 LB	500 Sheets	\$0.05940000	Sheet
28	Recycled, 100%, White Text	23" x 35"	60 LB	750 Sheets	\$0.15950000	Sheet
29	Recycled, 30%, White Cover	8 1/2" x 11"	60 LB	1,000 Sheets	\$0.03518000	Sheet
30	Recycled, 30%, White Cover	17" x 11"	60 LB	250 Sheets	\$0.06760000	Sheet
31	Recycled, 30%, White Cover	18" x 12"	60 LB	250 Sheets	\$0.08363000	Sheet

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Bid Item No.	Description	Size	Paper Weight	Minimum Order Requirements	CPU (Cost Per Unit)	Unit
32	Recycled, 30%, White Cover	19" x 13"	60 LB	250 Sheets	\$0.09838000	Sheet
33	Recycled, 30%, White Cover	8 1/2" x 11"	65 LB	250 Sheets	\$0.03520000	Sheet
34	Recycled, 30%, White Cover	17" x 11"	65 LB	250 Sheets	\$0.07245000	Sheet
35	Recycled, 30%, White Cover	18" x 12"	65 LB	250 Sheets	\$0.08365000	Sheet
36	Recycled, 30%, White Cover	19" x 13"	65 LB	250 Sheets	\$0.09840000	Sheet
37	Recycled, 30%, White Cover	23" x 35"	65 LB	250 Sheets	\$0.27450000	Sheet
38	Recycled, 30%, White Cover	8 1/2" x 11"	67 LB	250 Sheets	\$0.03190000	Sheet
39	Recycled, 30%, White Cover	17" x 11"	67 LB	250 Sheets	\$0.06857000	Sheet
40	Recycled, 30%, White Cover	18" x 12"	67 LB	250 Sheets	\$0.08571000	Sheet
41	Recycled, 30%, White Cover	19" x 13"	67 LB	250 Sheets	\$0.10085000	Sheet
42	Recycled, 30%, White Cover	23" x 35"	67 LB	250 Sheets	\$0.26915000	Sheet
43	Recycled, 30%, White Cover	8 1/2" x 11"	80 LB	250 Sheets	\$0.04258000	Sheet
44	Recycled, 30%, White Cover	17" x 11"	80 LB	250 Sheets	\$0.08911000	Sheet
45	Recycled, 30%, White Cover	18" x 12"	80 LB	250 Sheets	\$0.10244000	Sheet
46	Recycled, 30%, White Cover	19" x 13"	80 LB	250 Sheets	\$0.11771000	Sheet
47	Recycled, 30%, White Cover	8 1/2" x 11"	100 LB	250 Sheets	\$0.05200000	Sheet
48	Recycled, 30%, White Cover	17" x 11"	100 LB	250 Sheets	\$0.11139000	Sheet
49	Recycled, 30%, White Cover	12" x 18"	100 LB	250 Sheets	\$0.12865000	Sheet
50	Recycled, 30%, White Cover	18" x 12"	100 LB	250 Sheets	\$0.12865000	Sheet
51	Recycled, 30%, White Cover	19" x 13"	100 LB	250 Sheets	\$0.14714000	Sheet
52	Recycled, 30%, White Cover	8 1/2" x 11"	110 LB	250 Sheets	\$0.04477000	Sheet
53	Recycled, 30%, White Cover	11" x 17"	110 LB	250 Sheets	\$0.09290000	Sheet
54	Recycled, 30%, White Cover	12" x 18"	110 LB	250 Sheets	\$0.12825000	Sheet
55	Recycled, 30%, White Cover	13" x 19"	110 LB	250 Sheets	\$0.16031000	Sheet
56	Recycled, 30%, White Cover	18" x 12"	110 LB	250 Sheets	\$0.18072000	Sheet
57	Recycled, 30%, White Cover	19" x 13"	110 LB	250 Sheets	\$0.44165000	Sheet
58	Recycled, 30%, White Cover	8 1/2" x 11"	120 LB	250 Sheets	\$0.08275000	Sheet
59	Recycled, 30%, White Cover	11" x 17"	120 LB	250 Sheets	\$0.16550000	Sheet
60	Recycled, 30%, White Cover	12" x 18"	120 LB	250 Sheets	\$0.16925000	Sheet
61	Recycled, 30%, White Cover	13" x 19"	120 LB	250 Sheets	\$0.19412000	Sheet
62	Recycled, 30%, White Cover	18" x 12"	120 LB	250 Sheets	\$0.16923000	Sheet
63	Recycled, 30%, White Cover	19" x 13"	120 LB	250 Sheets	\$0.18412000	Sheet
64	Recycled, 30%, Colors, Cover	8 1/2" x 11"	65 LB	250 Sheets	\$0.03874000	Sheet
65	Recycled, 30%, Colors, Cover	8 1/2" x 14"	65 LB	250 Sheets	\$0.05450000	Sheet
66	Recycled, 30%, Colors, Cover	11" x 17"	65 LB	250 Sheets	\$0.08175000	Sheet
67	Recycled, 30%, Colors, Cover	23 x 35	65 LB	250 Sheets	\$0.32692000	Sheet
68	Recycled, 30%, Colors, Cover	8 1/2" x 11"	67 LB	250 Sheets	\$0.03312000	Sheet
69	Recycled, 30%, Colors, Cover	8 1/2" x 14"	67 LB	250 Sheets	\$0.06990000	Sheet
70	Recycled, 30%, Colors, Cover	11" x 17"	67 LB	250 Sheets	\$0.07101000	Sheet
71	Recycled, 30%, Colors, Cover	23 x 35	67 LB	250 Sheets	\$0.29665000	Sheet
72	Recycled, 30%, Colors, Cover	8 1/2" x 11"	80 LB	250 Sheets	\$0.05740000	Sheet
73	Recycled, 30%, Colors, Cover	8 1/2" x 14"	80 LB	250 Sheets	\$0.10150000	Sheet
74	Recycled, 30%, Colors, Cover	11" x 17"	80 LB	250 Sheets	\$0.10250000	Sheet

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Bid Item No.	Description	Size	Paper Weight	Minimum Order Requirements	CPU (Cost Per Unit)	Unit
75	Recycled, 30%, Colors, Cover	23" x 35"	80 LB	250 Sheets	\$0.40592000	Sheet
75	Recycled, 30%, Colors, Cover	11" x 17"	100 LB	250 Sheets	\$0.36500000	Sheet
77	Recycled, 30%, Colors, Cover	23" x 35"	100 LB	250 Sheets	\$1.46000000	Sheet
78	Recycled, 30%, Colors, Cover	8 1/2" x 11"	110 LB	250 Sheets	\$0.04482000	Sheet
79	Recycled, 30%, Colors, Cover	8 1/2" x 14"	110 LB	250 Sheets	\$0.09170000	Sheet
80	Recycled, 30%, Colors, Cover	11" x 17"	110 LB	250 Sheets	\$0.09290000	Sheet
81	Recycled, 30%, Colors, Cover	23 x 35	110 LB	250 Sheets	\$0.37120000	Sheet
82	Color Copier Stock White Text	8 1/2" x 11"	28 LB	500 Sheets	\$0.02140000	Sheet
83	Color Copier Stock White Text	8 1/2" x 14"	28 LB	500 Sheets	\$0.04450000	Sheet
84	Color Copier Stock White Text	11" x 17"	28 LB	500 Sheets	\$0.04615000	Sheet
85	Color Copier Stock White Text	12" x 18"	28 LB	500 Sheets	\$0.05334000	Sheet
86	Color Copier Stock White Text	19" x13"	28 LB	100 Sheets	\$0.05600000	Sheet
87	Color Copier Stock White Text	8 1/2" x 11"	32 LB	500 Sheets	\$0.02541000	Sheet
88	Color Copier Stock White Text	8 1/2" x 14"	32 LB	500 Sheets	\$0.08717000	Sheet
89	Color Copier Stock White Text	11" x 17"	32 LB	500 Sheets	\$0.07367000	Sheet
90	Color Copier Stock White Text	12" x 18"	32 LB	500 Sheets	\$0.07600000	Sheet
91	Color Copier Stock White Text	19" x13"	32 LB	500 Sheets	\$0.08843000	Sheet
92	Color Copier Stock White Text	8 1/2" x 11"	100 LB	500 Sheets	\$0.05020000	Sheet
93	Color Copier Stock White Text	8 1/2" x 14"	100 LB	500 Sheets	\$0.10960000	Sheet
94	Color Copier Stock White Text	11" x 17"	100 LB	500 Sheets	\$0.11140000	Sheet
95	Color Copier Stock White Text	12" x 18"	100 LB	500 Sheets	\$0.12870000	Sheet
96	Color Copier Stock White Text	19" x13"	100 LB	500 Sheets	\$0.14715000	Sheet
97	Color Copier Stock White Cover	8 1/2" x 11"	60 LB	250 Sheets	\$0.03480000	Sheet
98	Color Copier Stock White Cover	11" x 17"	60 LB	250 Sheets	\$0.07245000	Sheet
99	Color Copier Stock White Cover	18" x 12"	80 LB	250 Sheets	\$0.10245000	Sheet
100	Color Copier Stock White Cover	8 1/2" x 11"	80 LB	250 Sheets	\$0.04260000	Sheet
101	Color Copier Stock White Cover	11" x 17"	80 LB	250 Sheets	\$0.08915000	Sheet
102	Color Copier Stock White Cover	18" x 12"	80 LB	250 Sheets	\$0.10245000	Sheet
103	Color Copier Stock White Cover	19" x 13"	80 LB	250 Sheets	\$0.11771000	Sheet
104	Color Copier Stock White Cover	8 1/2" x 11"	100 LB	250 Sheets	\$0.05020000	Sheet
105	Color Copier Stock White Cover	11" x 17"	100 LB	250 Sheets	\$0.11140000	Sheet
106	Color Copier Stock White Cover	12" x 18"	100 LB	250 Sheets	\$0.12870000	Sheet
107	Color Copier Stock White Cover	18" x 12"	100 LB	250 Sheets	\$0.12870000	Sheet
108	Color Copier Stock White Cover	19" x 13"	100 LB	250 Sheets	\$0.14715000	Sheet
109	Color Copier Stock White Gloss Text	8 1/2" x 11"	80 LB	250 Sheets	\$0.02350000	Sheet
110	Color Copier Stock White Gloss Text	11" x 17"	80 LB	250 Sheets	\$0.04475000	Sheet
111	Color Copier Stock White Gloss Text	12" x 18"	80 LB	250 Sheets	\$0.05295000	Sheet
112	Color Copier Stock White Gloss Text	13" x 19"	80 LB	250 Sheets	\$0.06055000	Sheet
113	Color Copier Stock White Gloss Text	18" x 12"	80 LB	250 Sheets	\$0.05295000	Sheet
114	Color Copier Stock White Gloss Text	19" x 13"	80 LB	250 Sheets	\$0.06550000	Sheet
115	Color Copier Stock White Gloss Text	8 1/2" x 11"	100 LB	250 Sheets	\$0.02850000	Sheet
116	Color Copier Stock White Gloss Text	11" x 17"	100 LB	250 Sheets	\$0.05455000	Sheet
117	Color Copier Stock White Gloss Text	12" x 18"	100 LB	250 Sheets	\$0.06620000	Sheet

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Bid Item No.	Description	Size	Paper Weight	Minimum Order Requirements	CPU (Cost Per Unit)	Unit
118	Color Copier Stock White Gloss Text	13" x 19"	100 LB	250 Sheets	\$0.07570000	Sheet
119	Color Copier Stock White Gloss Text	18" x 12"	100 LB	250 Sheets	\$0.06620000	Sheet
120	Color Copier Stock White Gloss Text	19" x 13"	100 LB	250 Sheets	\$0.07570000	Sheet
121	Color Copier Stock White Gloss Cover	8 1/2" x 11"	80 LB	250 Sheets	\$0.04200000	Sheet
122	Color Copier Stock White Gloss Cover	11" x 17"	80 LB	250 Sheets	\$0.08212000	Sheet
123	Color Copier Stock White Gloss Cover	12" x 18"	80 LB	250 Sheets	\$0.09865000	Sheet
124	Color Copier Stock White Gloss Cover	13" x 19"	80 LB	250 Sheets	\$0.11281000	Sheet
125	Color Copier Stock White Gloss Cover	18" x 12"	80 LB	250 Sheets	\$0.09865000	Sheet
126	Color Copier Stock White Gloss Cover	19" x 13"	80 LB	250 Sheets	\$0.11281000	Sheet
127	Color Copier Stock White Gloss Cover	8 1/2" x 11"	100 LB	250 Sheets	\$0.05250000	Sheet
128	Color Copier Stock White Gloss Cover	11" x 17"	100 LB	250 Sheets	\$0.10275000	Sheet
129	Color Copier Stock White Gloss Cover	12" x 18"	100 LB	250 Sheets	\$0.12335000	Sheet
130	Color Copier Stock White Gloss Cover	13" x 19"	100 LB	250 Sheets	\$0.14100000	Sheet
131	Color Copier Stock White Gloss Cover	18" x 12"	100 LB	250 Sheets	\$0.12335000	Sheet
132	Color Copier Stock White Gloss Cover	19" x 13"	100 LB	250 Sheets	\$0.14100000	Sheet
133	Fluorescent Color Stock Text	8 1/2" x 11"	60 LB	500 Sheets	\$0.03505000	Sheet
134	Fluorescent Color Stock Text	8 1/2" x 14"	60 LB	500 Sheets	\$0.06950000	Sheet
135	Fluorescent Color Stock Text	11" x 17"	60 LB	500 Sheets	\$0.07016000	Sheet
136	Fluorescent Color Stock Text	12" x 18"	60 LB	100 Sheets	\$0.14032000	Sheet
137	Fluorescent Color Stock Text	23" x 35"	60 LB	100 Sheets	\$0.26210000	Sheet
138	Fluorescent Color Stock Cover	8 1/2" x 11"	80 LB	100 Sheets	\$0.06945000	Sheet
139	Fluorescent Color Stock Cover	8 1/2" x 14"	80 LB	100 Sheets	\$0.13600000	Sheet
140	Fluorescent Color Stock Cover	11" x 17"	80 LB	100 Sheets	\$0.13887000	Sheet
141	Fluorescent Color Stock Cover	12" x 18"	80 LB	100 Sheets	\$0.27775000	Sheet
142	Fluorescent Color Stock Cover	23" x 35"	80 LB	100 Sheets	\$0.59710000	Sheet
143	Fluorescent Color Stock Cover	8 1/2" x 11"	100 LB	100 Sheets	\$0.08680000	Sheet
144	Fluorescent Color Stock Cover	8 1/2" x 14"	100 LB	100 Sheets	\$0.17000000	Sheet
145	Fluorescent Color Stock Cover	11" x 17"	100 LB	100 Sheets	\$0.17350000	Sheet
146	Fluorescent Color Stock Cover	12" x 18"	100 LB	100 Sheets	\$0.34710000	Sheet
147	Fluorescent Color Stock Cover	23" x 35"	100 LB	100 Sheets	\$0.74630000	Sheet
148	Recycled, 30%, White Text	23" x 35"	80 LB	500 Sheets	\$0.18175000	Sheet
149	Recycled, 30%, White Text	23" x 35"	100 LB	500 Sheets	\$0.22585000	Sheet
150	White Cover C1S	25" x 38"	18PT	400 Sheets	\$0.69500000	Sheet
151	White Cover C2S	25" x 38"	18PT	275 Sheets	\$0.87320000	Sheet
152	White Cover C1S	8 1/2" x 11"	10PT	250 Sheets	\$0.08980000	Sheet
153	White Cover C1S	12" x 18"	10PT	250 Sheets	\$0.20435000	Sheet
154	Kromekote Gloss C1S	8 1/2" x 11"	10PT	250 Sheets	\$0.09650000	Sheet
155	Kromekote Gloss C1S	8 1/2" x 14"	10PT	250 Sheets	\$0.18900000	Sheet
156	Kromekote Gloss C1S	11" x 17"	10PT	250 Sheets	\$0.19300000	Sheet
157	Kromekote Gloss C1S	12" x 18"	10PT	250 Sheets	\$0.21800000	Sheet
158	Pewter (Classic Linen)	23x35	60LB	100 Sheets	\$0.51320000	Sheet
159	Acetate	8 1/2" x 11"	60LB	100 Sheets	\$0.25500000	Sheet
160	Acetate	8 1/2" x 14"	60LB	100 Sheets	\$0.49500000	Sheet

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Bid Item No.	Description	Size	Paper Weight	Minimum Order Requirements	CPU (Cost Per Unit)	Unit
161	Acetate	12" x 18"	60LB	100 Sheets	\$0.51000000	Sheet
162	3 2/3 from the bottom perf paper (single perf)	8 1/2" x 11"	60LB	100 Sheets	\$0.03820000	Sheet
163	1/2 inch vertical with 2 horizontal perf	8 1/2" x 11"	60LB	100 Sheets	\$0.07640000	Sheet
164	Perforated Paper - Horizontal Perforated 3 3/4 " Perforated from bottom	8 1/2" x 11"	60 LB	100 Sheets	\$0.03820000	Sheet
165	Synthetic PVC - White	12" x 18"	15 MIL	100 Sheets	\$0.88850000	Sheet
166	25 % Rag Bond with watermark, Light Cockle, White	8 1/2" x 11"	24 LB	100 Sheets	\$0.04880000	Sheet
167	Pressure Sensitive Labels, Offset, Uncoated, Permanent, White	17" x 22"	60 LB	100 Sheets	\$0.54825000	Sheet
168	Pressure Sensitive Labels, Offset, Uncoated, Removable	17" x 22"	60 LB	500 Sheets	\$0.65000000	Sheet
169	Pressure Sensitive Labels, Coated Litho Removable Fluorescent Colors	17" x 22"	60 LB	250 Sheets	\$0.89000000	Sheet
170	Pressure Sensitive Labels, Coated Litho Permanent Fluorescent Colors	17" x 22"	60 LB	500 Sheets	\$0.86000000	Sheet
171	Pressure Sensitive Labels, Coated Digital Permanent White Teslin Grain Long	12" x 18"	80 LB	100 Sheets	\$1.01300000	Sheet
172	5 Bank Tabs Single Straight Collated White	9" x 11"	90 LB	100 Sheets	\$111.00000000	Case of 1250
173	5 Bank Tabs Single Straight Collated White 3 Hole Punch	9" x 11"	90 LB	100 Sheets	\$116.00000000	Case of 1250
174	5 Bank Tabs Single Straight Collated Blue	9" x 11"	90 LB	100 Sheets	\$158.58000000	Case of 1250
175	5 Bank Tabs Single Straight Collated Blue 3 Hole Punch	9" x 11"	90 LB	100 Sheets	\$162.00000000	Case of 1250
176	5 Bank Tabs Single Straight Collated Gray	9" x 11"	90 LB	1 Case	\$158.58000000	Case of 1250
177	5 Bank Tabs Single Straight Collated Gray 3 Hole Punch	9" x 11"	90 LB	1 Case	\$162.00000000	Case of 1250
178	5 Bank Tabs Single Reverse Collated White	9" x 11"	90 LB	1 Case	\$111.00000000	Case of 1250
179	5 Bank Tabs Single Reverse Collated White 3 Hole Punch	9" x 11"	90 LB	1 Case	\$116.00000000	Case of 1250

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Bid Item No.	Description	Size	Paper Weight	Minimum Order Requirements	CPU (Cost Per Unit)	Unit
180	5 Bank Tabs Single Reverse Collated Blue	9" x 11"	90 LB	1 Case	\$158.58000000	Case of 1250
181	5 Bank Tabs Single Reverse Collated Blue 3 Hole Punch	9" x 11"	90 LB	1 Case	\$162.00000000	Case of 1250
182	5 Bank Tabs Single Reverse Collated Gray	9" x 11"	90 LB	1 Case	\$158.58000000	Case of 1250
183	5 Bank Tabs Single Reverse Collated Gray 3 Hole Punch	9" x 11"	90 LB	1 Case	\$162.00000000	Case of 1250

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INVITATION TO BID NO. - ITB
ATTACHMENT A - BIDDER'S PRICING SCHEDULE

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Extended Total = Cost Per Unit (CPU) x EAU

Section B. NCR Paper

Bid Item No.	Description	Size	Paper Weight	Minimum Order Requirements	CPC (Cost Per Carton)	Quantity	Unit	Extended Total	PH Level
184	2 Part Sets White/Yellow - Straight Collated	8 1/2" x 11"	20 LB	1 Carton	\$198.00	5	Carton	\$990.00	
185	2 Part Sets White/Pink - Straight Collated	8 1/2" x 11"	20 LB	1 Carton	\$198.00	5	Carton	\$990.00	
186	2 Part Sets White/Yellow - Straight Collated	8 1/2" x 14"	20 LB	1 Carton	\$253.50	5	Carton	\$1,267.50	
187	2 Part Sets White/Pink - Straight Collated	8 1/2" x 14"	20 LB	1 Carton	\$253.50	5	Carton	\$1,267.50	
188	2 Part Sets White/Yellow - Straight Collated	11" x 17"	20 LB	1 Carton	\$198.00	5	Carton	\$990.00	
189	2 Part Sets White/Pink - Straight Collated	11" x 17"	20 LB	1 Carton	\$198.00	5	Carton	\$990.00	
190	3 Part Sets White/Yellow/Pink - Straight Collated	8 1/2" x 11"	20 LB	1 Carton	\$223.60	5	Carton	\$1,118.00	
191	3 Part Sets White/Yellow/Pink - Straight Collated	8 1/2" x 14"	20 LB	1 Carton	\$286.15	5	Carton	\$1,430.75	
192	3 Part Sets White/Yellow/Pink - Straight Collated	11" x 17"	20 LB	1 Carton	\$223.60	5	Carton	\$1,118.00	
193	4 Part Sets White/Yellow/Pink/Gold - Straight Collated	8 1/2" x 11"	20 LB	1 Carton	\$238.95	5	Carton	\$1,194.75	
194	4 Part Sets White/Yellow/Pink/Gold - Straight Collated	8 1/2" x 14"	20 LB	1 Carton	\$290.30	5	Carton	\$1,451.50	
195	4 Part Sets White/Yellow/Pink/Gold Straight Collated	11" x 17"	20 LB	1 Carton	\$238.95	5	Carton	\$1,194.75	
196	5 Part Sets White/Green/Yellow /Pink/Gold Straight Collated	8 1/2" x 11"	20 LB	1 Carton	\$245.30	5	Carton	\$1,226.50	
197	5 Part Sets White/Green/Yellow /Pink/Gold Straight Collated	8 1/2" x 14"	20 LB	1 Carton	\$314.00	5	Carton	\$1,570.00	
198	5 Part Sets White/Green/Yellow /Pink/Gold Straight Collated	11" x 17"	20 LB	1 Carton	\$245.30	5	Carton	\$1,226.50	
199	2 Part Sets White/Yellow	17 1/2" x 22 1/2"	20 LB	1 Carton	\$159.80	1	Carton	\$159.80	

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Bid Item No.	Description	Size	Paper Weight	Minimum Order Requirements	CPC (Cost Per Carton)	Quantity	Unit	Extended Total	PH Level
200	3 Part Sets White/Yellow/Pink	17 1/2" x 22 1/2"	20 LB	1 Carton	\$180.25	1	Carton	\$180.25	
201	4 Part Sets White/Yellow/Pink/Gold	17 1/2" x 22 1/2"	20 LB	1 Carton	\$201.80	1	Carton	\$201.80	
202	5 Part Sets White/Green/Yellow /Pink/Gold	17 1/2" x 22 1/2"	20 LB	1 Carton	\$225.50	1	Carton	\$225.50	
203	2 Part Sets White/Pink	22 1/2" x 34 1/2"	20 LB	1 Carton	\$320.00	1	Carton	\$320.00	
204	CB White	17 1/2" x 22 1/2"	20 LB	1 Carton	\$178.40	1	Carton	\$178.40	
205	CFB White	17 1/2" x 22 1/2"	20 LB	1 Carton	\$214.50	1	Carton	\$214.50	
206	CFB Color	17 1/2" x 22 1/2"	20 LB	1 Carton	\$218.30	1	Carton	\$218.30	
207	CF White	17 1/2" x 22 1/2"	20 LB	1 Carton	\$127.60	1	Carton	\$127.60	
208	CF Color	17 1/2" x 22 1/2"	20 LB	1 Carton	\$135.40	1	Carton	\$135.40	
209	CF Tag White	22 1/2" x 34 1/2"	20 LB	1 Carton	\$638.50	1	Carton	\$638.50	
210	CF Tag Manila	22 1/2" x 34 1/2"	20 LB	1 Carton	\$644.25	1	Carton	\$644.25	
211	CB White	8 1/2" x 11"	20 LB	1 Carton	\$223.00	5	Carton	\$1,115.00	
212	CB Color	8 1/2" x 11"	20 LB	1 Carton	\$226.00	5	Carton	\$1,130.00	
213	CFB White	8 1/2" x 11"	20 LB	1 Carton	\$270.20	5	Carton	\$1,351.00	
214	CFB Color	8 1/2" x 11"	20 LB	1 Carton	\$273.00	5	Carton	\$1,365.00	
215	CF White	8 1/2" x 11"	20 LB	1 Carton	\$159.50	5	Carton	\$797.50	
216	PERF CARBONLESS, 4 PART REVERSE	9 " x 11"	20 LB	1 Carton	\$397.00	5	Carton	\$1,985.00	
217	PERF CARBONLESS, 4 PART REVERSE	8 1/2" x 11"	20 LB	1 Carton	\$390.00	5	Carton	\$1,950.00	
218	Fan Apart Glue for NCR	Quart Bottle	NA	1 Bottle	\$55.00	10	Bottle	\$550.00	
219	White Padding Cement	Quart Bottle	NA	1 Bottle	\$13.50	10	Bottle	\$135.00	
220	Red Padding Cement	Quart Bottle	NA	1 Bottle	\$15.50	5	Bottle	\$77.50	
								Grand Total Section B.	
								\$31,726.05	

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Section D. Envelopes

Bid Item No.	Description	Size	Paper Weight	Minimum Order Requirements	CPU (Cost Per Unit)	Quantity	Unit	Extended Total	PH Level
231	#9 Regular Diagonal Seam, White Wove Envelopes	3 7/8" x 8 7/8"	24LB	500 Ea.	\$0.03462000	2,500	Ea.	\$86.55	
232	#9 Regular Diagonal Seam, Color Wove Envelopes	3 7/8" x 8 7/8"	24LB	500 Ea.	\$0.05070000	2,500	Ea.	\$126.75	
233	#9 Window Diagonal Seam Envelopes White Wove With Inside Tint	3 7/8" x 8" 7/8"	24LB	500 Ea.	\$0.04216000	2,500	Ea.	\$105.40	
234	#9 Window Diagonal Seam, White Wove Envelopes	3 7/8" x 8 7/8"	24LB	500 Ea.	\$0.03843000	2,500	Ea.	\$96.08	
235	#9 Window Diagonal Seam, White Wove Envelopes - Heat Resistant Poly	3 7/8" x 8 7/8"	24LB	500 Ea.	\$0.04216000	2,500	Ea.	\$105.40	
236	#10 Regular Diagonal Seam White Wove Envelopes	4 1/8" x 9 1/2"	24LB	500 Ea.	\$0.03462000	2,500	Ea.	\$86.55	
237	#10 Regular Diagonal Seam , Color Wove Envelopes	4 1/8" x 9 1/2"	24LB	500 Ea.	\$0.05460000	2,500	Ea.	\$136.50	
238	#10 Window Diagonal Seam White Wove Envelopes	4 1/8" x 9 1/2"	24LB	500 Ea.	\$0.03830000	2,500	Ea.	\$95.75	
239	#10 Window Diagonal Seam Color Wove Envelopes	4 1/8" x 9 1/2"	24LB	500 Ea.	\$0.06460000	2,500	Ea.	\$161.50	
240	#10 Window Diagonal Seam White Wove Envelopes - Heat Resistant Poly	4 1/8" x 9 1/2"	24LB	500 Ea.	\$0.04462000	2,500	Ea.	\$111.55	
241	#10 Window Diagonal Seam Color Wove Envelopes - Heat Resistant Poly	4 1/8" x 9 1/2"	24LB	500 Ea.	\$0.05650000	2,500	Ea.	\$141.25	
242	#11 Regular Diagonal Seam Envelopes, White Wove	4 1/2" x 10 3/8"	24LB	500 Ea.	\$0.07955000	2,500	Ea.	\$198.88	
243	#11 Window Diagonal Seam Envelopes, White Wove	4 1/2" x 10 3/8"	24LB	500 Ea.	\$0.08942000	2,500	Ea.	\$223.55	
244	#11 Window Diagonal Seam Envelopes, White Wove - Heat Resistant Poly	4 1/2" x 10 3/8"	24LB	500 Ea.	\$0.09942000	2,500	Ea.	\$248.55	

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Bid Item No.	Description	Size	Paper Weight	Minimum Order Requirements	CPU (Cost Per Unit)	Quantity	Unit	Extended Total	PH Level
245	#12 Regular Diagonal Seam Envelopes, White Wove	4 3/4" x 11"	24LB	500 Ea.	\$0.11859000	2,500	Ea.	\$296.48	
246	#12 Window Diagonal Seam Envelopes, White Wove - Heat Resistant Poly	4 3/4" x 11"	24LB	500 Ea.	\$0.13860000	2,500	Ea.	\$346.50	
247	#6.25 Regular Envelope White	3 1/2" x 6"	24LB	500 Ea.	\$0.05470000	2,500	Ea.	\$136.75	
248	#6.75 Regular Envelope White	3 5/8" x 6 1/2"	24LB	500 Ea.	\$0.03590000	2,500	Ea.	\$89.75	
249	Booklet Brown Kraft	9" x 12"	24LB	500 Ea.	\$0.10900000	2,500	Ea.	\$272.50	
250	Booklet White Woven	9" x 12"	24LB	500 Ea.	\$0.09750000	2,500	Ea.	\$243.75	
251	Catalog White Woven	9" x 12"	24LB	500 Ea.	\$0.10925000	2,500	Ea.	\$273.13	
252	Catalog Brown Kraft	9" x 12"	24LB	500 Ea.	\$0.11958000	2,500	Ea.	\$298.95	
253	Booklet White Woven	6" x 9-1/2"	24LB	500 Ea.	\$0.06844000	2,500	Ea.	\$171.10	
254	Catalog Brown Kraft	10" x 13"	24LB	500 Ea.	\$0.14325000	2,500	Ea.	\$358.13	
255	Catalog White Woven	10" x 13"	24LB	500 Ea.	\$0.13300000	2,500	Ea.	\$332.50	
256	Booklet Brown Kraft	10" x 13"	24LB	500 Ea.	\$0.13690000	2,500	Ea.	\$342.25	
257	Booklet White Woven	10" x 13"	24LB	500 Ea.	\$0.12700000	2,500	Ea.	\$317.50	
258	Booklet White Woven	10" x 15"	24LB	500 Ea.	\$0.17900000	2,500	Ea.	\$447.50	
259	Booklet Brown Kraft	10" x 15"	24LB	500 Ea.	\$0.19900000	2,500	Ea.	\$497.50	
260	Catalog Brown Kraft	10" x 15"	24LB	500 Ea.	\$0.24000000	2,500	Ea.	\$600.00	
261	Catalog White Woven	10" x 15"	24LB	500 Ea.	\$0.23100000	2,500	Ea.	\$577.50	
262	Catalog Brown Kraft	15 1/2" x 12"	24LB	500 Ea.	\$0.41500000	2,500	Ea.	\$1,037.50	
263	Catalog White Woven	15 1/2" x 12"	24LB	500 Ea.	\$0.41000000	2,500	Ea.	\$1,025.00	
264	Booklet White Woven	15 1/2" x 12"	24LB	500 Ea.	\$0.40900000	2,500	Ea.	\$1,022.50	
265	Booklet Brown Kraft	15 1/2" x 12"	24LB	500 Ea.	\$0.41200000	2,500	Ea.	\$1,030.00	
266	Booklet White Woven	5 1/4" x 7 1/4"	24LB	500 Ea.	\$0.07150000	2,500	Ea.	\$178.75	
267	Booklet Brown Kraft	5 1/4" x 7 1/4"	24LB	500 Ea.	\$0.09150000	2,500	Ea.	\$228.75	
268	Catalog Brown Kraft	5 1/4" x 7 1/4"	24LB	500 Ea.	\$0.10150000	2,500	Ea.	\$253.75	
269	Catalog White Woven	5 1/4" x 7 1/4"	24LB	500 Ea.	\$0.08150000	2,500	Ea.	\$203.75	
270	Booklet White Woven	7 1/2" x 10 1/2"	24LB	500 Ea.	\$0.13550000	2,500	Ea.	\$338.75	
271	Booklet Brown Kraft	7 1/2" x 10 1/2"	24LB	500 Ea.	\$0.15550000	2,500	Ea.	\$388.75	
272	Catalog Brown Kraft	7 1/2" x 10 1/2"	24LB	500 Ea.	\$0.16550000	2,500	Ea.	\$413.75	
273	Catalog White Woven	7 1/2" x 10 1/2"	24LB	500 Ea.	\$0.14550000	2,500	Ea.	\$363.75	
274	Catalog Brown Kraft	9-1/2" x 12 1/2"	24LB	500 Ea.	\$0.17040000	2,500	Ea.	\$426.00	
275	Catalog White Woven	9-1/2" x 12 1/2"	24LB	500 Ea.	\$0.14125000	2,500	Ea.	\$353.13	
276	Catalog Brown Kraft	9-1/2" x 12 1/2"	24LB	500 Ea.	\$0.17040000	2,500	Ea.	\$426.00	
277	Catalog White Woven	9-1/2" x 12 1/2"	24LB	500 Ea.	\$0.14125000	2,500	Ea.	\$353.13	
278	Catalog White Woven	8 3/4" x 11 1/2"	24LB	500 Ea.	\$0.17930000	2,500	Ea.	\$448.25	
279	Booklet Brown Kraft	8 3/4" x 11 1/2"	24LB	500 Ea.	\$0.18930000	2,500	Ea.	\$473.25	
280	Catalog Brown Kraft	8 3/4" x 11 1/2"	24LB	500 Ea.	\$0.19930000	2,500	Ea.	\$498.25	
281	Booklet White Woven	8 3/4" x 11 1/2"	24LB	500 Ea.	\$0.15930000	2,500	Ea.	\$398.25	

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282	A2 Envelopes, Vellum White	4 3/8" x 5 3/4"	60LB	250 Ea.	\$0.04950000	1,000	Ea.	\$49.50	
283	A2 Envelopes, Vellum Color	4 3/8" x 5 3/4"	60LB	100 Ea.	\$0.11135000	1,000	Ea.	\$111.35	
284	A6 Envelopes, Vellum Color	4 3/4" x 6 1/2"	60LB	100 Ea.	\$0.12750000	1,000	Ea.	\$127.50	
285	A6 Envelopes, Vellum White	4 3/4" x 6 1/2"	60LB	100 Ea.	\$0.05665000	1,000	Ea.	\$56.65	
286	Double Window Envelopes	4 1/8" x 9 1/2"	24 LB	500 Ea.	\$0.07900000	2,500	Ea.	\$197.50	
287	Double Window Envelopes Security	4 1/8" x 9 1/2"	24 LB	500 Ea.	\$0.08800000	2,500	Ea.	\$0.00	
288	#9 Window Diagonal Seam, Fluorescent Color Wove Envelopes - Heat Resistant Poly	3 7/8" x 8 7/8"	24LB	500 Ea.	\$0.09950000	2,500	Ea.	\$248.75	
289	#10 Regular Diagonal Seam Fluorescent ColorWove Envelopes	4 1/8" x 9 1/2"	24LB	500 Ea.	\$0.07922000	2,500	Ea.	\$198.05	
								Grand Total Section D.	
								\$18,376.58	

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Section E. Bindery Materials

Bid Item No.	Description	Size	Paper Weight	Minimum Order Requirements	CPU (Cost Per Unit)	Quantity	Unit	Extended Total	PH Level
290	Brown Kraft Paper Roll, Recycled	48" x 720"	50 LB	2 Rolls	\$68.82000000	5	Rolls	\$344.10	
291	Chipboard, Gray	22.5" x 34.5"	35 PT	500 Sheets	\$0.54000000	5,000	Sheet	\$2,700.00	
292	Corrugated Printers Box Kraft	11" x 8.75" x 12"	N/A	1 BDL	\$30.50000000	5	BDL of 25	\$152.50	
293	Corrugated Printers Box Kraft	17.25" x 11.25" x 12"	N/A	1 BDL	\$43.25000000	5	BDL of 25	\$216.25	
294	Letterhead Boxes Mist Grey	8.5" x 11" x 2"	N/A	5 Carton	\$131.10000000	13	Carton of 200	\$1,704.30	
295	Clear Shrink Film	4,375' x 18"	60 gauge	1 Rolls	\$286.00000000	4	Rolls	\$1,144.00	
296	Business Card Folding Boxes, Ultra White	6" x 3.5" x 2"	N/A	1 Carton	\$131.00000000	2	Carton of 200	\$262.00	
297	Business Card Folding Boxes, Ultra White	4 3/4" x 3 1/2" x 2"	N/A	1 Carton	\$131.00000000	2	Carton of 200	\$262.00	
298	Foam Board, White, Heat-Activated Adhesive	24" x 36" - 3/16" thick	N/A	25 Sheets	\$10.50000000	150	Sheet	\$1,575.00	
299	Foam Board, White, Heat-Activated Adhesive	32" x 40" - 3/16" thick	N/A	25 Sheets	\$15.20000000	100	Sheet	\$1,520.00	
300	Foam Board, White, Heat-Activated Adhesive	40" x 60" - 3/16" thick	N/A	25 Sheets	\$26.50000000	25	Sheet	\$662.50	
301	Foam Board, Black	48" x 96" - 3/16" thick	N/A	25 Sheets	\$55.50000000	25	Sheet	\$1,387.50	
302	Matte Lamination, Clear, Heat-Activated, 3" Core	43" x 250 Feet	5 MIL	6 Rolls	\$338.00000000	60	Rolls	\$20,280.00	
303	Matte Lamination, Clear, Heat-Activated, 1" Core	25" x 250 Feet	5 MIL	6 Rolls	\$205.00000000	60	Rolls	\$12,300.00	
304	Gloss Lamination, Clear, Heat-Activated, 3" Core	43" x 250 Feet	5 MIL	6 Rolls	\$532.00000000	60	Rolls	\$31,920.00	
305	Gloss Lamination, Clear, Heat-Activated, 1" Core	25" x 250 Feet	5 MIL	6 Rolls	\$166.50000000	60	Rolls	\$9,990.00	

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306	Matte Lamination, Clear, Heat-Activated, 3" Core	43" x 250 Feet	10 MIL	6 Rolls	\$835.00000000	60	Rolls	\$50,100.00	
307	Matte Lamination, Clear, Heat-Activated, 1" Core	25" x 250 Feet	10 MIL	6 Rolls	\$481.00000000	60	Rolls	\$28,860.00	
308	Gloss Lamination, Clear, Heat-Activated, 3" Core	43" x 250 Feet	10 MIL	6 Rolls	\$1,058.00000000	60	Rolls	\$63,480.00	
309	GlossLamination, Clear, Heat-Activated, 1" Core	25" x 250 Feet	10 MIL	6 Rolls	\$710.00000000	60	Rolls	\$42,600.00	
310	Coroplast Board White - Low Temp Adhesive	24" x 18"	4 MM	1	\$96.90000000	5	Box	\$484.50	
311	Coroplast Board White - Low Temp Adhesive	18" x 24"	4 MM	1	\$85.60000000	5	Box	\$428.00	
312	Coroplast Board White - Low Temp Adhesive	24" x 36"	4 MM	1	\$248.00000000	5	Box	\$1,240.00	
313	Coroplast Board White - Low Temp Adhesive	36" x 24"	4 MM	1	\$248.00000000	5	Box	\$1,240.00	
314	Step Stake Wire - For the Coreplast Board	10" x 30"	N/A	25	\$125.20000000	100	EA	\$12,520.00	
315	White Loop Tape w/ Adhesive	1" x 25 Yards	Roll	1	\$30.50000000	5	Rolls	\$152.50	
316	White Hook Tape w/ Adhesive	1" x 25 Yards	Roll	1	\$30.50000000	5	Rolls	\$152.50	
317	Regulars Box Tape	n/a	Roll	5	\$4.00000000	10	Rolls	\$40.00	
318	White Form Board -Self Adhesive	24 x 36	Boards	50	\$13.50000000	1,000	EA	\$13,500.00	
319	White Form Board -Self Adhesive	40 x 60	Boards	50	\$37.50000000	500	EA	\$18,750.00	
320	9 mil Gloss Acrylic (Bright White) Blueback Adhesive permanent water resistant	40	9 Mil Rolls	3	\$295.00000000	100	Rolls	\$29,500.00	
321	Adhesive Spray	n/a	Can	50	\$13.00000000	250	ea	\$3,250.00	
322	Tex Banner Xtream White 145 Matte Banner indoor/outdoor	40 x 60	Roll	3	\$330.00000000	20	Rolls	\$6,600.00	
323	6 Mil indoor/outdoor adhesive blue back	40	6 Mil Rolls	3	\$235.00000000	20	Rolls	\$4,700.00	
								Grand Total Section E.	
								\$265,199.00	