

## CONTRACT, LEASE, AGREEMENT CONTROL FORM

Date: 02/19/2025

Contract/Lease Control #: L21-0491-AP

Procurement#: NA

Contract/Lease Type: LEASE

Award To/Lessee: VERTEX AIRCRAFT INTEGRATION & SUSTAINMENT, INC.

Owner/Lessor: OKALOOSA COUNTY

Effective Date: 04/20/2025

Expiration Date: 04/19/2026

Description of: GROUND LEASE AT 5486 FAIRCHILD ROAD

Department: AP

Department Monitor: STAGE

Monitor's Telephone #: 850-651-7160

Monitor's FAX # or E-mail: TSTAGE@MYOKALOOSA.COM

Closed: \_\_\_\_\_

CC: BCC RECORDS



## CONTRACT/LEASE RENEWAL FORM

Date:

Company: Vertex AIS, LLC

Attn: Jeffrey Noon

Address: 5486 Fairchild Road

City, St, Zip: Crestview, FL 32539

RE: Ground Lease Renewal

**CONTRACT: L21-0491-AP**

**Vertex Aircraft Integration & Sustainment, LLC**

**Lease of Ground Space at 5486 Fairchild Rd.**

**EXPIRES: 04/19/2026**

Dear Mr. Noon,

The Okaloosa County Board of County Commissioners agrees to renew the subject contract/lease, # L21-0491-AP for an additional term. The contract renewal period will be April 20, 2025 to April 19, 2026. The annual budgeted amount for this contract is \$55,870.99. All other terms and conditions of the original agreement shall remain in full force and effect through the duration of this renewal.

**If you are in agreement, please sign below and return this form along with a current Certificate of Insurance listing Okaloosa County as co-insured (if applicable).**

COUNTY REPRESENTATIVES

Dept. Director

Signature: Tracy Stage, A.A.E.

Date: 2-17-25

Approved By: Faye Douglas

(as prescribed below on item 1)

Date: \_\_\_\_\_

Approved By: John Hofstad

(as prescribed below on item 1)

Date: \_\_\_\_\_

AUTHORIZED COMPANY REPRESENTATIVE

Contractor: Vertex Aerospace, LLC.

Approved By: Robert Vacca

Digitally signed by Robert Vacca  
Date: 2025.02.13 10:41:38 -0500

Title: Director, Corporate Real Estate

Date: 2/13/2025

**County Department Instructions:**

- 1) Obtain signatures from Department Director, authorized Company Representative and then Purchasing Manager <\$25K and less, OMB Director \$25K to \$50K, County Administrator <\$100K and less or Board >\$100K, as necessary. If Board approval is required, the Chairman and County Administrator's signatures are required. Make sure the company provides a current Certificate of Insurance. (If applicable).
- 2) Keep a copy of this form for your records.
- 3) Send original to Contracts and Lease Coordinator at Purchasing Department.  
If you have any questions please contact the Purchasing Manager at 850-689-5960, Fax: 850-689-5970