



**ARLINGTON COUNTY, VIRGINIA
OFFICE OF THE PURCHASING AGENT
2100 CLARENDON BOULEVARD, SUITE 500
ARLINGTON, VA 22201**

**AGREEMENT NO. 23-POL-R-653
AMENDMENT NUMBER 1**

This **Amendment Number 1** is made on the date of execution by the County and amends **Agreement Number 23-POL-R-653** ("Main Agreement") dated July 26, 2023, between **Howard Uniform Company** ("Contractor") and the County Board of Arlington County, Virginia ("County").

The County and the Contractor agree to amend the Main Agreement as follows:

- 1. PURSUANT TO PARAGRAPH 4. CONTRACT TERM, THIS AGREEMENT IS HEREBY RENEWED FROM FEBRUARY 3, 2024 TO FEBRUARY 2, 2025.**
- 2. RIDER AGREEMENT CORRECTION: AMEND ITEM 1. IS HEREBY CORRECTED TO STATE:**

1. CONTRACT DOCUMENTS

The Contract Documents consist of this Agreement, [Exhibit A Contract 4600001760](#), [Original Request for Proposal](#), [the bid/offer submitted by the contractor](#), and [modifications, Exhibit B Quantity Contract, and Exhibit C Pricing Sheet 2023](#) issued or applicable thereto (collectively, "Contract Documents" or "Contract"). This Agreement rides a contract awarded to the Contractor by the City of Charlottesville ("City") and extended by the Contractor to the County on the same terms and conditions as the Contractor's agreement with the City. Where the terms of this Agreement vary from the terms and conditions of the other Contract Documents, the terms and conditions of this Agreement shall prevail.

The Contract Documents set forth the entire agreement between the County and the Contractor. The County and the Contractor agree that no representative or agent of either of them has made any representation or promise with respect to the parties' agreement which is not contained in the Contract Documents.

- 3. REMOVE PARAGRAPH 8. COVID-19 VACCINATION POLICY FOR CONTRACTORS.**

4. PARAGRAPH 10. NOTICES IS REPLACED WITH THE FOLLOWING:

10. NOTICES

Unless otherwise provided in writing, all legal notices and other communications required by this Contract are deemed to have been given when either (a) delivered in person; (b) delivered by an agent, such as a delivery service; or (c) deposited in the United States mail, postage prepaid, certified, or registered and addressed as follows:

TO THE CONTRACTOR:

Manish Butani
Howard Uniform Company
1915 Annapolis Road
Baltimore, Maryland 21230
Phone: (410) 727-3086
Email: mbutani@howarduniform.com

TO THE COUNTY:

Niki Levy, Project Officer
Arlington County, VA
1425 Courthouse Rd 7th Floor
Arlington VA 22201
Phone: (703) 228-4365
Email: nslevy@arlingtonva.us

AND

Dr. Sharon T. Lewis, LL.M, MPS, VCO, CPPB
Purchasing Agent
Arlington County, Virginia
2100 Clarendon Boulevard, Suite 500
Arlington, Virginia 22201
Phone: (703) 228-3294
Email: slewis1@arlingtonva.us

TO COUNTY MANAGER'S OFFICE (FOR PROJECT CLAIMS):

Mark Schwartz, County Manager
Arlington County, Virginia
2100 Clarendon Boulevard, Suite 318
Arlington, Virginia 22201

- 5. REPLACE EXHIBIT A IN ITS ENTIRETY WITH THE ATTACHED REVISED EXHIBIT A IN ACCORDANCE WITH PARAGRAPH 1. CONTRACT DOCUMENTS.**
- 6. REPLACE EXHIBIT B IN ITS ENTIRETY WITH THE ATTACHED REVISED EXHIBIT B IN ACCORDANCE WITH PARAGRAPH 1. CONTRACT DOCUMENTS.**

7. REPLACE EXHIBIT C IN ITS ENTIRETY WITH THE ATTACHED REVISED EXHIBIT C IN ACCORDANCE WITH PARAGRAPH 1. CONTRACT DOCUMENTS.

All other terms and conditions of the Main Agreement remain in effect.

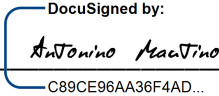
WITNESS THESE SIGNATURES:

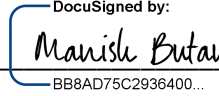
THE COUNTY BOARD OF ARLINGTON
COUNTY, VIRGINIA

HOWARD UNIFORM COMPANY

PRINT: Antonino Mautino

PRINT: Manish Butani

SIGNATURE:  Antonino Mautino
C89CE96AA36F4AD...

SIGNATURE:  Manish Butani
BB8AD75C2936400...

TITLE: Buyer

TITLE: Vice President

DATE: 3/5/2024

DATE: 3/5/2024

CITY OF CHARLOTTESVILLE
Procurement

325 4th Street NW (zip 22903)
PO Box 911
Charlottesville, VA 22902

Phone: (434) 970-3860
Fax: (434) 970-3069

purchasing@charlottesville.gov
www.charlottesville.gov/purchasing



CONTRACT MODIFICATION

DATE: January 4, 2024

MODIFICATION #: 4

MODIFICATION TYPE: Renewal #4

CONTRACT TITLE: CPD Uniforms

CONTRACT NUMBER: 4600001760

CONTRACTOR: Howard Uniform Company
1915 Annapolis Road
Baltimore, MD 21230
Sent via email: mbutani@howarduniform.com

By mutual agreement of the City and the Contractor, contract 4600001760 is amended as follows:

Pursuant to the City of Charlottesville contract 4600001760, the contract is renewed for a one-year period effective February 3, 2024 through February 2, 2025. One (1) additional one-year renewal options remain. All other terms, conditions, specifications, and pricing remain the same except as follows.

- A 3.0% price increase effective February 3, 2024

City of Charlottesville, Virginia:

By: Joseph Hoffman

Date: Jan 4, 2024

Title: Buyer II

Contractor:

By: Michael Buter

Date: 1/4/2024

Title: Vice President

DISCONTINUE: If you do not want to renew this contract, please sign below and return to the City of Charlottesville.

We desire to discontinue the contract.

By: _____

Date: _____

Title: _____

DISTRIBUTION:

Procurement – Contract File
Contract Administrator – Joey Lewis, Police Department

Howard Uniform Company

ARLINGTON COUNTY POLICE
Contract 22-POL-R-653

Running Price List

Arlington County Police Department						Effective	1/23/2024		
Contract 23-POL-R-653 (Prices updated in accordance with supplier price updates when published)									
VENDOR	STYLE	DESCRIPTION	COLOR	SIZE RANGE	UNIT PRICE	Retail + Customization Cost	Agency Retail	Discount	Customization Costs
Polos / Other Shirts									
5.11	41060	Male S/S Polo Shirts with LC Badge Logo Embroidery	Various	XS-2XL	\$50.50	\$67.00	\$55.00	30.00%	\$12.00
5.11	41060T	Male S/S Polo Shirts with LC Badge Logo Embroidery	Various	3XL & L-5XL Talls	\$56.10	\$75.00	\$63.00	30.00%	\$12.00
5.11	42056	Male L/S Polo Shirts with LC Badge Logo Embroidery	Various	XS-2XL	\$54.00	\$72.00	\$60.00	30.00%	\$12.00
5.11	42056T	Male L/S Polo Shirts with LC Badge Logo Embroidery	Various	3XL & L-5XL Talls	\$59.60	\$80.00	\$68.00	30.00%	\$12.00
5.11	71049	Male S/S Polo Shirts with LC Badge Logo Embroidery	Various	S- 2XL	\$47.70	\$63.00	\$51.00	30.00%	\$12.00
5.11	71049T	Male S/S Polo Shirts with LC Badge Logo Embroidery	Various	3XL and L-5XL Tall	\$52.60	\$70.00	\$58.00	30.00%	\$12.00
5.11	61165	Female S/S Polo Shirts with LC Badge Logo Embroidery	Various	XS-XL	\$46.30	\$61.00	\$49.00	30.00%	\$12.00
5.11	72049	Male L/S Polo Shirts with LC Badge Logo Embroidery	Various	S- 2XL	\$51.90	\$69.00	\$57.00	30.00%	\$12.00
5.11	72049T	Male L/S Polo Shirts with LC Badge Logo Embroidery	Various	3XL and L-5XL Tall	\$57.50	\$77.00	\$65.00	30.00%	\$12.00
5.11	71049	Male S/S Polo Shirts, No customization	Various	XS-2XL	\$35.70	\$51.00	\$51.00	30.00%	
5.11	71049T	Male S/S Polo Shirts, No customization	Various	3XL and L-5XL Tall	\$40.60	\$58.00	\$58.00	30.00%	
5.11	61165	Female S/S Polo Shirts, No Customization	Various	XS-XL	\$34.30	\$49.00	\$49.00	30.00%	
5.11	72049	Male L/S Polo Shirts, No Customization	Various	S- 2XL	\$39.90	\$57.00	\$57.00	30.00%	
5.11	72049T	Male L/S Polo Shirts, No Customization	Various	3XL and L-5XL Tall	\$45.50	\$65.00	\$65.00	30.00%	
5.11	71175	Taclite Pro S/S Shirt with Logo on L/CH, Lettering R/CH, Patches	Various	S-2XL	\$78.10	\$97.00	\$63.00	30.00%	\$34.00
5.11	71175T	Taclite Pro S/S Shirt with Logo on L/CH, Lettering R/CH, Patches	Various	3XL & L-5XL Talls	\$84.40	\$106.00	\$72.00	30.00%	\$34.00
5.11	72175	Taclite Pro L/S Shirt with Logo on L/CH, Lettering R/CH, Patches	Various	S-2XL	\$82.30	\$103.00	\$69.00	30.00%	\$34.00
5.11	72175T	Taclite Pro L/S Shirt with Logo on L/CH, Lettering R/CH, Patches	Various	3XL & L-5XL Talls	\$89.30	\$113.00	\$79.00	30.00%	\$34.00
5.11	72194	Rapid Assault Shirt w/velcro sewn-on patches	Various	S-2XL	\$63.10	\$85.00	\$73.00	30.00%	\$12.00
5.11	72194	Rapid Assault Shirt w/velcro sewn-on patches	Various	3XL	\$70.10	\$95.00	\$83.00	30.00%	\$12.00
Cornerstone	CS410	Polo S/S, No Customization	Various	XS-XL	\$27.86	\$33.98	\$33.98	18.00%	
Cornerstone	CS410	Polo S/S, No Customization	Various	2XL	\$29.50	\$35.98	\$35.98	18.00%	
Cornerstone	CS410	Polo S/S, No Customization	Various	3XL	\$32.78	\$39.98	\$39.98	18.00%	
Cornerstone	CS410	Polo S/S, No Customization	Various	4XL	\$34.42	\$41.98	\$41.98	18.00%	
Cornerstone	CS410LS	Polo L/S, No Customization	Various	XS-XL	\$32.78	\$39.98	\$39.98	18.00%	
Cornerstone	CS410LS	Polo L/S, No Customization	Various	2XL	\$34.42	\$41.98	\$41.98	18.00%	
Cornerstone	CS410LS	Polo L/S, No Customization	Various	3XL	\$37.70	\$45.98	\$45.98	18.00%	
Cornerstone	CS410LS	Polo L/S, No Customization	Various	4XL	\$39.34	\$47.98	\$47.98	18.00%	
		Add Embroidered ACPD Logo			\$12.00	\$12.00			
		Add Embroidered Lettering to polo or shirt (1 or 2 lines)			\$10.00	\$10.00			
		Add Embroidered Lettering to polo or shirt (3 lines)			\$15.00	\$15.00			
		FOR GARMENTS BROUGHT IN							
		Add Embroidered ACPD Logo			\$15.00	\$15.00			
		Add Embroidered Lettering to polo or shirt (1 or 2 lines)			\$12.00	\$12.00			
		Add Embroidered Lettering to polo or shirt (3 lines)			\$18.00	\$18.00			

Howard Uniform Company

ARLINGTON COUNTY POLICE
Contract 22-POL-R-653

Running Price List

VENDOR	STYLE	DESCRIPTION	COLOR	SIZE RANGE	UNIT PRICE	Retail + Customization Cost	Agency Retail	Discount	Customization Costs
Blauer	8371 / 8371W	Men's, Women's L/S Armorskin Shirt with Patches	Navy	XS-XL	\$63.15	\$94.50	\$82.50	38.00%	\$12.00
Blauer	8371 / 8371W	Men's, Women's L/S Armorskin Shirt with Patches	Navy	2XL	\$68.27	\$102.75	\$90.75	38.00%	\$12.00
Blauer	8371 / 8371W	Men's, Women's L/S Armorskin Shirt with Patches	Navy	3XL	\$73.38	\$111.00	\$99.00	38.00%	\$12.00
Blauer	8372 / 8372W	Men's, Women's S/S Armorskin Shirt with Patches	Navy	XS-XL	\$57.57	\$85.50	\$73.50	38.00%	\$12.00
Blauer	8372 / 8372W	Men's, Women's S/S Armorskin Shirt with Patches	Navy	2XL	\$62.13	\$92.85	\$80.85	38.00%	\$12.00
Blauer	8372 / 8372W	Men's, Women's S/S Armorskin Shirt with Patches	Navy	3XL	\$66.68	\$100.20	\$88.20	38.00%	\$12.00
Blauer	8470XP	Wool Armorskin Outer Carrier XP, Customized	Navy	XS-XL	\$141.52	\$216.00	\$196.00	38.00%	\$20.00
Blauer	8470XP	Wool Armorskin Outer Carrier XP, Customized	Navy	2XL	\$153.67	\$235.60	\$215.60	38.00%	\$20.00
Blauer	8470XP	Wool Armorskin Outer Carrier XP, Customized	Navy	3XL	\$165.82	\$255.20	\$235.20	38.00%	\$20.00
Propper	F5301-38	Propper S/S Tactical Shirt with Patches	Navy	S-XL	\$42.80	\$50.50	\$38.50	20.00%	\$12.00
Propper	F5456-38	Propper S/S BDU Shirt with Patches	Navy	S-XL	\$42.80	\$50.50	\$38.50	20.00%	\$12.00
	8133	Colorblock SS Polos with TSA Patch L/Ch, Loop and Velcro Name Tape T/Ch	Dk. Navy/Hi-Vis Yellow	XS-XL	\$89.79	\$129.50	\$104.50	38.00%	\$25.00
	8133	Colorblock SS Polos with TSA Patch L/Ch, Loop and Velcro Name Tape T/Ch	Dk. Navy/Hi-Vis Yellow	2XL	\$96.27	\$139.95	\$114.95	38.00%	\$25.00
	8133	Colorblock SS Polos with TSA Patch L/Ch, Loop and Velcro Name Tape T/Ch	Dk. Navy/Hi-Vis Yellow	3XX	\$102.75	\$150.40	\$125.40	38.00%	\$25.00
		Pants - Cargo / Other							
5.11	45502	Stryke Bike Patrol Pants (Std lengths)	Black	Upto Size 44	\$84.00	\$120.00	\$120.00	30.00%	
5.11	73327	Stryke 11" Shorts	Various	Upto Size 44	\$59.50	\$85.00	\$85.00	30.00%	
5.11	74369	Stryke Pants Male (Std lengths)	Various	Upto Size 44	\$60.90	\$87.00	\$87.00	30.00%	
5.11	74369L	Stryke Pants Male with hemming	Various	Size 44 and up	\$80.00	\$110.00	\$100.00	30.00%	\$10.00
5.11	64386	Stryke Pants Female	Various	0-20 R or L	\$60.90	\$87.00	\$87.00	30.00%	
5.11	74407	Breeches (S, R or L)	Navy	Upto Size 44	\$105.00	\$150.00	\$150.00	30.00%	
Propper	F5201-38	Propper BDU pant, Button Fly	Navy	S-XL	\$33.80	\$42.25	\$42.25	20.00%	
Propper	F5205-38	Propper BDU pant, Zipper Fly	Navy	S-XL	\$33.80	\$42.25	\$42.25	20.00%	
Blauer	8810T	Men's Streetgear Flex Cargo Pants, Hemming	Navy	28-42	\$86.57	\$133.50	\$123.50	38.00%	\$10.00
Blauer	8810T	Men's Streetgear Flex Cargo Pants, Hemming	Navy	44-50	\$94.23	\$145.85	\$135.85	38.00%	\$10.00
Blauer	8810T	Men's Streetgear Flex Cargo Pants, Hemming	Navy	52 - 54	\$101.88	\$158.20	\$148.20	38.00%	\$10.00
Blauer	8810T	Men's Streetgear Flex Cargo Pants, Hemming	Navy	56 - 58	\$109.54	\$170.55	\$160.55	38.00%	\$10.00
Blauer	8810WT	Women's Streetgear Flex Cargo Pants, Hemming	Navy	2 - 22	\$86.57	\$133.50	\$123.50	38.00%	\$10.00
Blauer	8810WT	Women's Streetgear Flex Cargo Pants, Hemming	Navy	24 - 26	\$94.23	\$145.85	\$135.85	38.00%	\$10.00

VENDOR	STYLE	DESCRIPTION	COLOR	SIZE RANGE	UNIT PRICE	Retail + Customization Cost	Agency Retail	Discount	Customization Costs
		Class A Dress Uniforms							
Blauer	8450	Men's Polywool L/S Shirts with Patches	Navy	14.5-17.5, sleeves up to 37	\$100.04	\$154.00	\$142.00	38.00%	\$12.00
Blauer	8450	Men's Polywool L/S Shirts with Patches	Navy	18-18.5, sleeves up to 37	\$108.84	\$168.20	\$156.20	38.00%	\$12.00
Blauer	8450	Men's Polywool L/S Shirts with Patches	Navy	19-19.5, sleeves up to 37	\$117.65	\$182.40	\$170.40	38.00%	\$12.00
Blauer	8670 / 8670W	Mens or Womens L/S Supershirts	White	14.5-17.5, sleeves up to 37	\$78.34	\$119.00	\$107.00	38.00%	\$12.00
Blauer	8670 / 8670W	Mens or Womens L/S Supershirts	White	18-18.5, sleeves up to 37	\$84.97	\$129.70	\$117.70	38.00%	\$12.00
Blauer	8670 / 8670W	Mens or Womens L/S Supershirts	White	19-19.5, sleeves up to 37	\$91.61	\$140.40	\$128.40	38.00%	\$12.00
Flying Cross	33W78Z / 126R78Z	Mens or Womens L/S Dress Shirts	White	14.5-18.5, sleeves up to 37	\$66.56	\$100.00	\$88.00	38.00%	\$12.00
Flying Cross	33W78Z / 126R78Z	Mens or Womens L/S Dress Shirts	White	19 & up, sleeves up to 37	\$82.93	\$126.40	\$114.40	38.00%	\$12.00
Blauer	8676 / 8676W	Mens or Women's S/S FlexRS with Patches	Navy	S - XL R or 30-44	\$77.41	\$117.50	\$105.50	38.00%	\$12.00
Blauer	8676 / 8676W	Mens or Women's S/S FlexRS with Patches	Navy	2XL R or 46-48	\$83.95	\$128.05	\$116.05	38.00%	\$12.00
Blauer	8676 / 8676W	Mens or Women's S/S FlexRS with Patches	Navy	3XL R or 50	\$90.49	\$138.60	\$126.60	38.00%	\$12.00
Blauer	8676 / 8676W	Mens or Women's S/S FlexRS with Patches	Navy	4XL R or 52	\$97.03	\$149.15	\$137.15	38.00%	\$12.00
Blauer	8590	Dress Blouse Coat with Patches and Gold P Buttons	Navy	28 - 50	\$272.44	\$410.00	\$362.00	38.00%	\$48.00
Blauer	8590	Dress Blouse Coat with Patches and Gold P Buttons	Navy	52 - 54	\$294.88	\$446.20	\$398.20	38.00%	\$48.00
Blauer	8590	Dress Blouse Coat with Patches and Gold P Buttons	Navy	56 - 58	\$317.33	\$482.40	\$434.40	38.00%	\$48.00
Blauer	8560T	Men's Poly/Wool 4 Pocket, Stretch Waistband, Hemming	Navy	28-42	\$103.93	\$161.50	\$151.50	38.00%	\$10.00
Blauer	8560T	Men's Poly/Wool 4 Pocket, Stretch Waistband, Hemming	Navy	44-50	\$113.32	\$176.65	\$166.65	38.00%	\$10.00
Blauer	8560T	Men's Poly/Wool 4 Pocket, Stretch Waistband, Hemming	Navy	52 - 54	\$122.72	\$191.80	\$181.80	38.00%	\$10.00
Blauer	8560T	Men's Poly/Wool 4 Pocket, Stretch Waistband, Hemming	Navy	56 - 58	\$132.11	\$206.95	\$196.95	38.00%	\$10.00
Blauer	8560WT	Women's Poly/Wool 4 Pocket, Stretch Waistband, Hemming	Navy	2 - 22	\$103.93	\$161.50	\$151.50	38.00%	\$10.00
Blauer	8560WT	Women's Poly/Wool 4 Pocket, Stretch Waistband, Hemming	Navy	24 - 26	\$113.32	\$176.65	\$166.65	38.00%	\$10.00

VENDOR	STYLE	DESCRIPTION	COLOR	SIZE RANGE	UNIT PRICE	Retail + Customization Cost	Agency Retail	Discount	Customization Costs
		Outerwear							
Fechhemmer	57400 replaces 54100A	Jackets with customization per original order (57400 is an updated version of 54100A)	Navy	XS-XL	\$142.49	\$214.50	\$189.50	38.00%	\$25.00
Fechhemmer	57400 replaces 54100A	Jackets with customization per original order	Navy	2XL	\$154.24	\$233.45	\$208.45	38.00%	\$25.00
Fechhemmer	57400 replaces 54100A	Jackets with customization per original order	Navy	3XL	\$165.99	\$252.40	\$227.40	38.00%	\$25.00
Fechhemmer	57400 replaces 54100A	Jackets with customization per original order	Navy	4XL	\$177.74	\$271.35	\$246.35	38.00%	\$25.00
Vertx	VTX8800	Rain Jackets with Gold or Silver Police	Black	XS - XL	\$277.20	\$339.00	\$309.00	20.00%	\$30.00
Vertx	VTX8800	Rain Jackets with Gold or Silver Police	Black	2XL	\$301.92	\$369.90	\$339.90	20.00%	\$30.00
Vertx	VTX8800	Rain Jackets with Gold or Silver Police	Black	3XL	\$326.64	\$400.80	\$370.80	20.00%	\$30.00
Vertx	VTX8800	Rain Jackets with Gold or Silver Police	Black	4XL	\$351.36	\$431.70	\$401.70	20.00%	\$30.00
Vertx	VTX8800	Rain Jackets with Gold or Silver Police	Black	5XL	\$376.08	\$462.60	\$432.60	20.00%	\$30.00
Vertx	VTX8805	Recon Shell Jackets (No customization)	Multi-Cam	S - XL	\$470.39	\$587.99	\$587.99	20.00%	
Vertx	VTX8805	Recon Shell Jackets (No customization)	Multi-Cam	2XL	\$517.43	\$646.79	\$646.79	20.00%	
Vertx	VTX8810	Recon Shell Jackets (No customization)	Multi-Cam	S-XL	\$470.39	\$587.99	\$587.99	20.00%	
Vertx	VTX8810	Recon Shell Jackets (No customization)	Multi-Cam	2XL	\$517.43	\$646.79	\$646.79	20.00%	
I. Spiewak	S3182X	Jackets with customization per original order	Navy	XS-XL	\$164.58	\$199.48	\$174.48	20.00%	\$25.00
I. Spiewak	S3182X	Jackets with customization per original order	Navy	2XL	\$178.54	\$216.93	\$191.93	20.00%	\$25.00
I. Spiewak	S3182X	Jackets with customization per original order	Navy	3XL	\$192.50	\$234.38	\$209.38	20.00%	\$25.00
I. Spiewak	S3182X	Jackets with customization per original order	Navy	4XL	\$206.46	\$251.82	\$226.82	20.00%	\$25.00
I. Spiewak	S3182X	Jackets with customization per original order	Navy	5XL	\$220.42	\$269.27	\$244.27	20.00%	\$25.00
Blauer	9970V	Hi_Vis Jacket, Customized	Hi-Vis/Navy	XS-XL	\$488.84	\$767.00	\$732.00	38.00%	\$35.00
Blauer	9970V	Hi_Vis Jacket, Customized	Hi-Vis/Navy	2XL	\$534.22	\$840.20	\$805.20	38.00%	\$35.00
Blauer	9970V	Hi_Vis Jacket, Customized	Hi-Vis/Navy	3XL	\$579.61	\$913.40	\$878.40	38.00%	\$35.00
Blauer	4650	Blauer Fleece Jacket w/patches	Navy	XS-XL	\$89.16	\$134.00	\$118.00	38.00%	\$16.00
Blauer	4650	Blauer Fleece Jacket w/patches	Navy	2XL	\$96.48	\$145.80	\$129.80	38.00%	\$16.00
Blauer	4650	Blauer Fleece Jacket w/patches	Navy	3XL	\$103.79	\$157.60	\$141.60	38.00%	\$16.00
Blauer	225	Blauer Fleece Lined Sweater, Patches both sleeves, and if needed - BT or NT	Navy	XS-XL	\$134.50	\$201.00	\$175.00	38.00%	\$26.00
Blauer	225	Blauer Fleece Lined Sweater, Patches both sleeves, and if needed - BT or NT	Navy	2XL	\$145.35	\$218.50	\$192.50	38.00%	\$26.00
Blauer	225	Blauer Fleece Lined Sweater, Patches both sleeves, and if needed - BT or NT	Navy	3XL	\$156.20	\$236.00	\$210.00	38.00%	\$26.00
Blauer	227	Blauer Zip Front Fleece Lined Sweater w/patches	Navy	XS-XL	\$129.77	\$199.50	\$183.50	38.00%	\$16.00
Blauer	227	Blauer Zip Front Fleece Lined Sweater w/patches	Navy	2XL	\$141.15	\$217.85	\$201.85	38.00%	\$16.00
Blauer	227	Blauer Zip Front Fleece Lined Sweater w/patches	Navy	3XL	\$152.52	\$236.20	\$220.20	38.00%	\$16.00
Taylor	4473Z	Imported Leather Motorcycle Jackets with Patches	Black	S - XL	\$504.30	\$588.00	\$558.00	15.00%	\$30.00
Taylor	4473Z	Imported Leather Motorcycle Jackets with Patches	Black	2XL	\$551.73	\$643.80	\$613.80	15.00%	\$30.00
Taylor	4473Z	Imported Leather Motorcycle Jackets with Patches	Black	3XL	\$599.16	\$699.60	\$669.60	15.00%	\$30.00
Blauer	339 + Lettering	339 Vest with CROSSING GUARD added	Hi-Vis	S/M, L/XL, 2X/3X	\$63.40	\$90.00	\$70.00	38.00%	\$20.00
Blauer	339 + Lettering	339 Vest with CROSSING GUARD added	Hi-Vis	4X/5X	\$76.42	\$111.00	\$91.00	38.00%	\$20.00

Howard Uniform Company

ARLINGTON COUNTY POLICE
Contract 22-POL-R-653

Running Price List

VENDOR	STYLE	DESCRIPTION	COLOR	SIZE RANGE	UNIT PRICE	Retail + Customization Cost	Agency Retail	Discount	Customization Costs
		Accessories / Patches							
Keystone	12 Units or more	8-Point Hat, L-3 Mesh, with Silver Button and Black Strap	Navy		\$63.44	\$74.99	\$74.63	15.00%	
Keystone	11 units or less	8-Point Hat, L-3 Mesh, with Silver Button and Black Strap	Navy		\$85.24	\$100.99	\$100.28	15.00%	
Keystone	12 Units or more	8-Point Hat, L-3 Mesh, with Gold Button and gold Strap	Navy		\$72.62	\$85.99	\$85.44	15.00%	
Keystone	11 units or less	8-Point Hat, L-3 Mesh, with Gold Button and gold Strap	Navy		\$94.69	\$111.99	\$111.40	15.00%	
Keystone	1 or more units	8-Point Hat, L-3 Mesh, with Gold Button, Gold Strap and Gold Oak Leaves	Navy		\$159.79	\$187.99	\$187.99	15.00%	
Keystone		Clear Hat Covers (without Visor Protection)	Navy		\$8.50	\$10.00	\$10.00	15.00%	
Custom		Motor Cycle Boots	Black		\$1,300.00	\$1,650.00	\$1,400.00	25.00%	\$250.00
	DK512CH	Clip-on Badge Holder with silver chain	Black		\$17.84	\$20.99	\$20.99	15.00%	
	CUSTOM	VELCRO BACKED NAME TAPES	BLACK		\$11.48	\$13.50	\$13.50	15.00%	

Category 3-Professional Wear

1

City of Charlottesville	RFP # CPD Uniforms/20-03		
Howard Uniform	Supplier Catalog Links		
Supplier Name	Website	Discounts off Most Current Price List Specified - Not The Website Pricing Except Where Specifically Stated	Discount
Military Luggage Company	https://militaryluggage.com/	Web Price List on http://www.militaryluggage.com	10%
Blauer	http://www.blauer.com	Blauer LE/Fire - Agency RETAIL Price List	38%
Fechheimer/Flying Cross	https://flyingcross.com/	Flying Cross Retail Price List	38%
Fechheimer/Vertx	https://vertx.com/	Vertx Retail Price List	20%
5.11	http://www.511tactical.com	5.11 Tactical LE/Fire - MSRP Price List	30%
Sanmar	https://www.sanmar.com/	Sanmar Retail Price List	18%
Tri-Mountain	https://trimountain.com/	Tri-Mountain Retail Price List	18%
Tru-Spec / Atlanco	https://www.truspec.com/	Atlanco MSRP Price List	25%
Propper	https://www.propper.com/	Propper MSRP Price List	20%
VF Imagewear / Red Kap	https://www.vfimagewear.com	VF Imagewear Retail Price List	20%
Elbeco	https://elbeco.com/	Elbeco Retail Price List	35%
Spiewak	https://www.spiewak.com/	Spiewak - Retail Price List	20%
Howard Uniform	www.howarduniform.com	Web Price List on http://www.howarduniform.com	15%
Dutyman	http://dutyman.com/	Dutyman - Current Retail Price List	25%
Gould & Goodrich	http://gouldusa.com/	G&G - Retail Price List	32%
Horace Small	https://www.horacesmall.com/	Horace Small - Retail Price List	35%
Neese	https://neeseind.com/	Neese - Retail Price List	25%
Newport Harbor	https://anchoruniform.com	Anchor Uniform - Retail Price List	25%
Otto International	https://ottocap.com/	http://www.ottocap.com - Retail Price List	18%
Rotcho	https://www.rothco.com/	Rothco - Website MSRP Price List	38%
SAI	https://apluscareerapparel.com/	SAI - Retail Price List	25%
Samuel Broome	http://www.broomeaccessories.com/	Samuel Broome - Retail Price List	35%
Stratton Hats	https://strattonhats.com/	Stratton Hats - Retail Price List	18%
Tact Squad	http://tactsquad.com/	Tact Squad - Retail Price List	25%
Taylors Leatherwear	https://taylorsleatherwear.com/	Taylor's Leatherwear - Retail Price List	12%
Blackinton	https://blackinton.com/	Blackinton LE/Fire Badges Retail Price List (discount does not apply to commendation bars and insignia)	35%
Blue Generation	https://bluegeneration.com/	Blue Generation Retail Price List	18%
Cobmex	http://cobmex.com/	Cobmex Retail Price List	25%
Dickies	https://www.dickies.com/home	Dickies Retail Price List	25%
Edwards Garment	https://edwardsgarment.com/	Edwards Retail Price List	20%
Mocean	https://moceantactical.com/	Mocean Retail Price List	15%
First Tactical	http://firsttactical.com	First Tactical Retail Price List	20%
	** Discounts apply to base products only	** All customization costs are additional	
	** Oversize charges apply per each suppliers oversize price structure		

REVISED EXHIBIT A

CONTRACT FOR POLICE UNIFORMS

THIS CONTRACT is made and entered into this 3rd day of February, 2020, by and between the CITY OF CHARLOTTESVILLE VIRGINIA (Hereinafter "City"), a political subdivision of the Commonwealth of Virginia, and HOWARD UNIFORM COMPANY (hereinafter "Contractor"), a Maryland corporation with its principal office at 1915 Annapolis Road, Baltimore, MD 21230.

"This public body does not discriminate against faith-based organizations in accordance with the Code of Virginia, § 2.2-4343.1 or against a bidder or offeror because of race, religion, color, sex, national origin, age, disability, or any other basis prohibited by state law relating to discrimination in employment."

In consideration of the mutual covenants and promises herein stated, the City and Contractor hereby agree as follows:

1. **SCOPE OF SERVICES**

The Contractor shall provide uniforms and accessories as per bid/proposal RFP#CPD UNIFORMS/20-03 and contractor's response to same dated October 24, 2019, and contractor's response to negotiations dated December 17, 2019.

2. **TERM**

Contract shall be for one year beginning date of ratified contract with the option to renew under the terms of the original agreement for up to five (5) additional one year terms if agreed upon in writing by both parties. Prior to the expiration date of the initial contract or any subsequent renewal, the Contractor may request price adjustments to be effective during the upcoming contract period. Price increases shall be limited to no more than the percentage increase in the Consumer Price Index, Urban Wage Earners and Clerical Workers (CPI-W), U. S. City Average, All Items, Not Seasonally Adjusted, for the most recently published twelve months as published by the U. S. Department of Labor, Bureau of Labor Statistics. The base price to which any adjustments will be made shall be the prices in effect during the contract term prior to the proposed term. The City reserves the right to negotiate increases in excess of validated CPI if deemed to be fair and reasonable and in the best interest of the City.

3. **AUTHORIZATION TO CONDUCT BUSINESS IN THE COMMONWEALTH**

A contractor organized as a stock or nonstock corporation, limited liability company, business trust, or limited partnership or registered as a registered limited liability partnership shall be authorized to transact business in the Commonwealth as a domestic or foreign business entity if so required by Title 13.1 or Title 50 of the *Code of Virginia* or as otherwise required by law. Any business entity described above that enters into a contract with a public body pursuant to the *Virginia Public Procurement Act* shall not allow its existence to lapse or its certificate of authority or registration to transact business in the Commonwealth, if so required under Title 13.1 or Title 50, to be revoked or cancelled at any time during the term of the contract. A public body may void any contract with a business entity if the business entity fails to remain in compliance with the provisions of this section.

4. **BINDING EFFECT OF CONTRACT**

The terms, provisions and conditions of this Contract shall bind and inure to the benefit of the respective parties hereto and to their representatives, successors, and (where permitted by this Contract) their assigns.

5. **COMPENSATION**

Contractor shall provide the item(s) for the compensation specified within **Exhibit 1**, attached and incorporated herein by reference.

6. **CONFLICTS OF INTEREST**

The Contractor represents to the City that its entering into this Contract with the City and its performance through its agents, officers and employees does not and will not involve, contribute to nor create a conflict of interest prohibited by the Virginia State and Local Government Conflict of Interests Acts (Va. Code 2.2-3100 *et seq*), the Virginia Ethics In Public Contracting Act (Va. Code 2.2-4367 *et seq*), the Virginia Governmental Frauds Act (Va. Code 18.2-498.1 *et seq*) and any other applicable law or regulation.

Contract for CHARLOTTESVILLE POLICE UNIFORMS
City of Charlottesville – POLICE DEPARTMENT
FEBRUARY, 2020

7. CONTRACT ADMINISTRATOR

The individual named below will service as the Contract Administrator and will be the point of contact at the City of Charlottesville for day-to-day operations under this Contract. The Contract Administrator cannot approve amendments or price changes to this Contract. The Contractor will channel all communications through:

Name: Sergeant Troy Hunt
Title: Sergeant, Charlottesville Police Department
City of Charlottesville, Police Department
Address: 606 E. Market Street Charlottesville, VA 22902
Phone: 434-970-3937
Email: huntt@charlottesville.org

The Contractor will not make any commitments or comments, or actions on behalf of the City of Charlottesville without the explicit direction of the Contract Administrator. The City reserves the right to change its Contract Administrator, upon notice to the Contractor.

8. CONTRACT DOCUMENTS

This contract shall consist of (i) this Form of Contract, (ii) the requirements of the City of Charlottesville's original Invitation for Bids/Request for Proposals, including all addenda, general and special conditions, specifications and drawings, (iii) the bid/offer submitted by the contractor, and (iv) item pricing spreadsheet, together with all modifications thereof, all of which documents are incorporated herein by reference.

9. CONTRACTOR'S CONTACT PERSON

Contractor's designated representative to receive all communications, claims and correspondence regarding this Contract is:

Name: Manish Butani
Title: Vice President
Howard Uniform Company
Address: 1915 Annapolis Road Baltimore, MD 21230
Phone: 410-727-3142
Email: mbutani@howarduniform.com

10. CONTRACTUAL CLAIMS

Contractual claims, whether for money or other relief, shall be submitted in writing no later than 60 days after final payment; however, written notice of the contractor's intention to file a claim shall be given at the time of the occurrence or beginning of the work upon which the claim is based. The City has established an administrative procedure for consideration of contractual claims, and a copy of such procedure is available upon request from the City's Procurement and Risk Management Services Division. Contractual disputes shall also be subject to the provisions of Va. Code §2.2-4363(D) and (E) (exhaustion of administrative remedies) and §2.2-4364 (legal actions).

11. COOPERATIVE CONTRACTING/USE OF CONTRACT BY THIRD PARTIES

It is the intent of this Contract to allow for cooperative procurement (Va. Code 2.2-4304 *et seq*). Accordingly, other public bodies may access this Contract if authorized by the Contractor.

Participation in this cooperative procurement is strictly voluntary. If authorized by the Contractor, the Contract may be extended to other public bodies as described in the RFP to purchase at fees in accordance with the Contract. No modification of this Contract or execution of a separate contract is required to participate. Participating entities will place their own orders directly with the Contractor and will fully and independently administer their use of the Contract to include contractual disputes, invoicing and payments without direct administration from the City. The City will not be liable for any costs or damages incurred

Contract for CHARLOTTESVILLE POLICE UNIFORMS
City of Charlottesville – POLICE DEPARTMENT
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by any other participating entity as a result of any authorization by the Contractor to extend the Contract. It is understood and agreed that the City is not responsible for the acts or omissions of any entity, and will not be considered in default of the Contract no matter the circumstances.

Use of the Contract does not preclude any participating entity from using other contracts or competitive process as the need may be

12. ENTIRE CONTRACT

This Contract represents the entire contract between the parties, and there are no other contracts or understanding between the parties, either verbal or written, which have not been incorporated herein.

13. GOVERNING LAW

This Contract shall be governed by and construed in accordance with the laws of the Commonwealth of Virginia, without regard to conflicts of laws provisions. All litigation arising out of this Contract shall be commenced and prosecuted in the Circuit Court for the City of Charlottesville, Virginia.

14. HEADINGS

Section, article and paragraph headings contained within this Contract have been inserted only as a matter of convenience and for reference, and they in no way define, limit, or describe the scope or intent of any term, condition or provision of this Contract.

15. INDEMNIFICATION

Contractor hereby assumes, and shall defend, indemnify and save the City and all of its officers, agents and employees harmless from and against any and all liability, loss, claim, suit, damage, charge or expense including attorneys' fees which the City and all of its officers, agents and employees may suffer, sustain, incur or in any way be subjected to, on account of death of or injury to any person (including, without limitation, City officers, agents, employees, licensees and invitees) and for damage to, loss of, and destruction of any property whatsoever, which arises out of, results from, or is in any way connected with actions taken by the Contractor in the performance of its obligations under this Contract, or which occurs as a consequence of any negligence, omission or misconduct of the Contractor and any of Contractor's subcontractors, agents or employees in the performance of Contractor's or any of its subcontractors, agents or employees in performing work under this contract, regardless of whether such loss or expense is caused in part by a party indemnified hereunder.

16. INDEPENDENT CONTRACTOR

Neither Contractor, nor its agents, employees, assignees or subcontractors shall be deemed employees or agents of the City by virtue of any services performed pursuant to this Contract or the contractual relationship established hereby. Contractor shall have sole responsibility for its staff, including their work, personal conduct, directions and compensation.

17. INSURANCE REQUIREMENTS

- a. Workers' Compensation - Statutory requirements and benefits. Coverage is compulsory for employers of three or more employees, to include the employer. Contractors who fail to notify the City of increases in the number of employees that change their workers' compensation requirements under the Code of Virginia during the course of the contract shall be in noncompliance with the contract. This policy shall specifically list Virginia as a covered state.
- b. Employer's Liability - \$100,000. This policy shall specifically list Virginia as a covered state.
- c. Commercial General Liability - \$1,000,000 per occurrence. Commercial General Liability is to include bodily injury and property damage, personal injury, advertising injury, contractual liability, and products and completed operations coverage. The City of Charlottesville and its officers, employees agents and volunteers must be named as an additional insured and so endorsed on the policy.
- d. Automobile Liability - \$1,000,000 per occurrence. (Only used if motor vehicle is to be used in the contract.)
- e. Umbrella or Excess Liability Coverage
- f. Professional Liability Insurance

Contract for CHARLOTTESVILLE POLICE UNIFORMS
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Contractor may not, and shall not, perform any work or services under this Contract during any period of time in which the Required Insurance is not in effect. Contractor's failure to comply with the requirements of this section shall constitute a material breach of this Contract entitling the City to terminate this Contract without notice to Contractor and without penalty to the City.

WORKER'S COMPENSATION INSURANCE REQUIRED

Contractor shall not perform any work on this project unless he has obtained, and continues to maintain for the duration of such work, such workers' compensation coverage as may be required pursuant to the provisions of Chapter 8 (§65.2-800 et seq.) of Title 65.2 of the Code of Virginia, 1950, as amended. Contractor shall not allow any subcontractor to perform any work on a City construction project unless the subcontractor has obtained, and continues to maintain for the duration of such work, such worker's compensation coverage as may be required pursuant to the provisions of Chapter 8 (§65.2-800 et seq.) of Title 65.2 of the Code of Virginia, 1950, as amended. Contractor shall include the provisions of this paragraph within each of its subcontracts, so as to bind each subcontractor.

ENDORSEMENTS TO REQUIRED INSURANCE POLICIES

Each insurance policy required by this Contract shall be endorsed to include the following clauses ("Required Endorsements"):

- (A) Should any of the insurance policies be canceled before the expiration date thereof, the issuing insurance company will endeavor to mail written notice of such cancellation to the City at least 30 days in advance; and
- (B) The City of Charlottesville, its officers, agents, employees, representatives and volunteers are added as additional insureds as respects the operations and activities of (or on behalf of) the named insured, performed under contract with the City of Charlottesville.

PROOF OF INSURANCE

Contractor shall provide the City with one or more certificate(s) of insurance confirming the insurance required by this Contract, signed by a person authorized by the insurance company to bind it to the representations contained therein. These certificates shall be provided to the City by Contractor upon execution of this Contract, then again (without demand by the City) on or before the expiration date of any policy and upon each anniversary of the Commencement Date of this Contract. Also, a certificate of insurance shall be provided to the City by the Contractor at other times throughout the Term of this Contract within ten days of a request therefor by the City. Upon demand by the City, Contractor shall furnish the City with copies of the Contractor's insurance policies, together with the Required Endorsements.

18. INTERPRETATION OF PROVISIONS

In the event of any conflict, discrepancy or inconsistency between this document and any other documents which have been incorporated into this document by reference or made exhibits or attachments hereto, then the provisions set forth within the body of this document shall govern the parties' contract.

In the event of any conflict between documents incorporated herein by reference then the following documents shall take precedence over the other incorporated documents in the order listed:

- (A) This Contract
- (B) The RFP/IFB
- (C) The Proposal/Bid

Contract for CHARLOTTESVILLE POLICE UNIFORMS
City of Charlottesville – POLICE DEPARTMENT
FEBRUARY, 2020

19. MODIFICATION

This Contract may be modified by the parties during performance, but no modification shall be valid or enforceable unless in writing and signed by each of the parties hereto in the same manner and with the same formality as this Contract. Notwithstanding the foregoing, No fixed price contract may be increased by less than ten percent (10%) or \$25,000 without the advance approval of the City Manager or designee, and under no circumstances may the amount of this contract be increased, without adequate consideration, for any purpose (including, but not limited to, relief of the Contractor from the consequences of an error in its bid or offer).

20. NO ASSIGNMENTS

Contractor shall have no right to assign, in any manner or fashion, any of the rights, privilege or interests accruing to it under this Contract to any other individual or entity, without the prior written consent of the City. In the event of an assignment Contractor shall remain fully liable for the performance of all obligations imposed by this Contract unless otherwise agreed, in writing, by the City.

21. NO WAIVER OF RIGHTS

No failure on the part of the City to enforce any of the terms or conditions set forth in this Contract shall be construed as or deemed to be a waiver of the right to enforce such terms or conditions. No waiver by the City of any default or failure to perform by Contractor shall be construed as or deemed to be a waiver of any other and/or subsequent default or failure to perform. The acceptance or payment of any rentals, fees and/or charges by the City, and/or the performance of all or any part of this Contract by the City, for or during any period(s) following a default or failure to perform by the Contractor, shall not be construed as or deemed to be a waiver by the City of any rights hereunder, including, without limitation, the City's right to terminate this Contract.

22. NON-APPROPRIATION CLAUSE

Payment and performance obligations of the City, beyond the initial year of this Contract, are expressly conditioned upon the availability of and appropriation by the City of public funds therefor in each subsequent fiscal year. When public funds are not appropriated or are otherwise unavailable to support continuation of performance by the City in a subsequent fiscal period, this contract and the City's obligations hereunder shall automatically expire, without liability or penalty to the City. Within a reasonable time following City Council's adoption of a budget, the City shall provide the Contractor with written notice of any non-appropriation or unavailability of funds affecting this Contract.

23. NONDISCRIMINATION

During the performance of this contract, Contractor agrees as follows:

- (A) Contractor will not discriminate against any employee or applicant for employment because of race, religion, color, sex, sexual orientation, national origin, age, disability or any other basis prohibited by law relating to discrimination in employment, except where there is a bona fide occupational qualification reasonably necessary to the normal operation of the contractor. The General Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause. Also, the General Contractor, in all solicitations or advertisements for employees placed by or on behalf of the contractor, will state that it is an equal opportunity employer.
- (B) Contractor will, in all solicitations or advertisements for employees, state that it is an equal opportunity employer; provided, however, that notices, advertisements and solicitations placed in accordance with federal law, rule of regulation shall be deemed sufficient for the purpose of meeting the requirements of this contract.
- (C) Contractor agrees as follows: (i) to provide a drug-free workplace for the contractor's employees; (ii) to post in conspicuous places, available to employees and applicants for employment, a statement notifying employees that the unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana is prohibited in the contractor's workplace and specifying the actions that will be taken against employees for violations of such

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City of Charlottesville – POLICE DEPARTMENT
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prohibition; and (iii) state in all solicitations or advertisements for employees placed by or on behalf of the contractor that the contractor maintains a drug-free workplace. For the purposes of this paragraph, “drug-free workplace” means a site for the performance of work done in connection with the contract awarded to a contractor in accordance with this procurement transaction, where the contractor’s employees are prohibited from engaging in the unlawful manufacture, sale distribution, dispensation, possession or use of any controlled substance or marijuana during the performance of the contract.

- (D) Contractor will include the provisions of the foregoing paragraphs (A) and (B) in every subcontract or purchase order of over ten thousand (\$10,000), so that such provisions will be binding upon each subcontractor or vendor.

24. PAYMENT BY THE CITY

- (A) The City shall pay for completed services and delivered goods, on or before the required payment date. The required payment date shall be either: (i) the date on which payment is due under the terms of this contract for the delivery of goods or the completion of services; or (ii) if such date is not established by this contract, not more than forty-five days after goods or services are received or not more than forty-five days after an invoice in a form acceptable to the City is rendered, whichever is later.
- (B) Invoices and other requests for payment must be supported by documentation acceptable to the City, in its sole discretion, confirming that the goods or services referenced within the invoice have been delivered or performed in accordance with this Contract. Within twenty days after the receipt of an invoice from the Contractor for goods delivered or services completed, the City shall notify the Contractor of any defect or impropriety which would prevent payment by the required payment date. Contractor must submit an invoice for final payment within _____ [a certain time] after completion and acceptance by the City of the services to be performed or after the City’s acceptance of the goods, whichever is applicable.
- (C) If Contractor is an individual, then he shall provide the City with his Social Security Number on or before commencement of performance of this Contract. If Contractor is a proprietorship, partnership, or corporation Contractor shall provide its federal employer identification number(s) to the City on or before its commencement of performance of this Contract.
- (D) The City agrees to pay the Contractor upon the satisfactory execution of this Contract, in lawful money of the United States according to the following mutually agreed upon schedule:

25. PAYMENT OF SUBCONTRACTORS

- (A) Contractor shall take one of the two following actions within seven (7) days after receipt of amounts paid to the contractor by the City for work performed by a subcontractor:
 1. Pay the subcontractor for the proportionate share of the total payment received from the City attributable to the work performed by the subcontractor under that contract; or
 2. Notify the City and the subcontractor, in writing, of his intention to withhold all or a part of the subcontractor's payment with the reason for nonpayment.
- (B) Contractor shall pay interest to subcontractors on all amounts owed by the contractor that remain unpaid after seven (7) days following receipt by the contractor of payment from the City for work performed by the subcontractor, except for amounts withheld as allowed in subdivision A 2 of this section. Unless otherwise provided under the terms of this contract, interest shall accrue at the rate of one percent per month. Contractor's obligation to pay an interest charge to a subcontractor pursuant to the payment clause in this section may not be construed to be an obligation of the City. No contract modification may be made for the purpose of providing reimbursement for such

Contract for CHARLOTTESVILLE POLICE UNIFORMS
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interest charge. No cost reimbursement claim may include any amount for reimbursement for such interest charge.

Contractor shall include in each of its subcontracts a provision requiring each subcontractor to include or otherwise be subject to the same payment and interest requirements as stated in this section, with respect to each lower-tier subcontractor.

26. PUBLIC DISCLOSURE OF CONTRACT DOCUMENTS

Contractor acknowledges and understands that this Contract, and all related public proceedings and records, shall be open to the inspection of any citizen, or any interested person, firm or corporation, in accordance with the Virginia Freedom of Information Act (§ [2.2-3700](#) et seq.) and the Virginia Public Procurement Act (§ [2.2-4300](#) et seq.) Trade secrets or proprietary information submitted by the Contractor to the City in connection with this procurement transaction shall not be subject to public disclosure, provided that the Contractor timely invoked the protection of Va. Code § [2.2-4342](#) (F), prior to or upon submission of the data or materials to the City, in the manner prescribed by that statute.

27. SEVERABILITY

In the event that any term, provision or condition of this Contract, or the application thereof to any person or circumstances, shall be held by a court of competent jurisdiction to be invalid or unenforceable, the remainder of this Contract, and the application of any term, provision or condition contained herein to any person or circumstances other than those to which it has been held invalid or unenforceable, shall not be affected thereby.

28. SMALL, DISADVANTAGED, WOMEN-OWNED AND MINORITY (SWAM) BUSINESS REPORTING:

The Contractor will identify and fairly consider small, disadvantaged, women-owned or minority firms for subcontracting opportunities when qualified SWAM firms are available to perform a given task in performing for the City under this Contract. The Contractor will submit a quarterly SWAM business report to the City by the 8th of the month following each calendar quarter, specifically the months of April, July, October, and January. The Contractor will submit the quarterly SWAM business reports to:

Finance Department
Procurement & Risk Management Services Division
E-mail: purchasing@charlottesville.org

The quarterly SWAM business reports will contain the following information:

- SWAM firms' name, address and phone number with which the Contractor has contracted over the specified quarterly period.
- Contact person at the SWAM firm who has knowledge of the specified information.
- Type of goods and/or services provided over the specified period of time.
- Total amount paid to the SWAM firm as it relates to the City's account.

29. TERMINATION

The City may terminate this Contract at any time, for any reason or for no reason, upon thirty days' advance written notice to the Contractor. In the event of such termination the Contractor shall be compensated for services and work performed prior to termination.

Contract for CHARLOTTESVILLE POLICE UNIFORMS
City of Charlottesville – POLICE DEPARTMENT
FEBRUARY, 2020

IN WITNESS WHEREOF, the parties hereto have executed or caused to be executed by their duly authorized officials this Contract in four (4) copies, each of which shall be deemed an original on the date first above written.

CITY OF CHARLOTTESVILLE:

Christopher V. Cullinan 2-20-2020
(Signature) Date

By: Christopher V. Cullinan
(Print name)

Title: Director of Finance

CONTRACTOR:

Manish Butani 2/5/2020
(Signature) Date

By: MANISH BUTANI
(Print name)

Title: VICE PRESIDENT

Funds Available:

Glen E. Pack 2/14/2020
(Signature) Date

Director of Finance or designee
Glen E. Pack

By: Comptroller
(Print name)

Approved as to Form:

Shasti Wainman 2/19/20
ASST City Attorney Date

REQUEST FOR PROPOSAL (RFP)



Issue Date: September 30, 2019

RFP# CPD UNIFORMS/20-03

Title: CHARLOTTESVILLE POLICE DEPARTMENT UNIFORMS

Issuing Agency:	Department and/or Location Where Work Will Be Performed:
City of Charlottesville Procurement and Risk Management Division 325 4 th St., NW Charlottesville, VA 22903	City of Charlottesville Police Department 325 4 th St., NW Charlottesville, VA 22903

Period Of Contract: For a period of one (1) year from the date of a ratified contract with five (5) one (1) year renewal options.

Sealed Proposals Will Be Received Until 2:00 p.m. local prevailing time on **Thursday, October 24, 2019**. Proposals received after the announced time and date for receipt will not be considered. **No telephoned, faxed, or emailed proposals will be considered.**

The face of the envelope or shipping container should be clearly marked in the lower left hand corner as follows:

RFP#:	CPD UNIFORMS/20-03
TITLE:	CHARLOTTESVILLE POLICE DEPARTMENT UNIFORMS
PROPOSAL DUE:	Thursday, October 24, 2019 2:00 P.M.

All Inquiries For Information Should Submitted in Writing and Be Directed To: Mrs. Corey S. Richie, VCO, Contracting Specialist at purchasing@charlottesville.org or by Fax: 434-970-3069.

IF PROPOSALS ARE MAILED, SEND DIRECTLY TO ISSUING AGENCY SHOWN ABOVE. IF PROPOSALS ARE HAND DELIVERED, THEN DELIVER TO:

City of Charlottesville Procurement and Risk Management Division 325 4 th St., NW Charlottesville, VA 22903

OFFERORS HAND DELIVERING PROPOSALS CAN OBTAIN A MAP SHOWING THE CITY VISITOR PARKING LOCATION, ON THE CITY'S WEBSITE AT: WWW.CHARLOTTESVILLE.ORG/PURCHASING, (CLICK ON BIDS AND PROPOSALS TO OBTAIN A MAP).

**TO RECEIVE A COMPLETE RFP, PLEASE VISIT OUR
WEBPAGE AT
WWW.CHARLOTTESVILLE.ORG/PURCHASING
AND CLICK ON BIDS AND PROPOSALS.**

This public body does not discriminate against faith-based organizations in accordance with the Code of Virginia, § 2.2-4343.1 or against a bidder or offeror because of race, religion, color, sex, national origin, age, disability, or any other basis prohibited by state law relating to discrimination in employment.

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- I. **PURPOSE:** The purpose of this Request for Proposal (RFP) is to solicit sealed proposals to establish a contract through competitive negotiation for the purchase of uniforms and other accessories, as needed, by the City of Charlottesville Police Department.
- II. **MINORITY BUSINESS PROGRAM:** As part of the City of Charlottesville's Minority Business Program, the City of Charlottesville encourages the participation of small, women, minority, veteran and micro-owned businesses (SWaM-O) in the City's procurement transactions. In order to support and build up the capacity of SWaM-O businesses, City Council and staff have taken steps to push forward policy changes and initiatives to help reduce barriers to doing business with the City. To find out more about the current City of Charlottesville initiatives and programs please visit the Minority Business Program website at <http://www.charlottesville.org/business/minority-business-program>.
- III. **STATEMENT OF NEEDS:** The contractor shall comply with all applicable federal, state and local laws, rules and regulations applicable to the provision and performance by the contractor of the work and services that are the subject of the contract.
- A. **Item Description and Specifications:** The items listed in this solicitation are Charlottesville Police Department's currently issued uniforms. Items must be same or equivalent. It is the sole discretion of the City to determine what is considered equal. The City reserves the right to request samples of any items.

BRAND	COLOR	MODEL/ITEM #	DESCRIPTION
Elbeco	Midnight Navy	Z314N-Men- L/S	TexTrop2- Standard Button Front- Zipper Front
Elbeco	Midnight Navy	Z3314N-Men- S/S	TexTrop2- Standard Button Front- Zipper Front
Elbeco	Midnight Navy	Z9314LCN- Women- L/S	TexTrop2- Standard Button Front- Zipper Front
Elbeco	Midnight Navy	Z9814LCN- Women- S/S	TexTrop2- Standard Button Front- Zipper Front
Elbeco	Grey	Z311N-Men- L/S	TexTrop2- Standard Button Front- Zipper Front
Elbeco	Grey	Z3311N-Men- S/S	TexTrop2- Standard Button Front- Zipper Front
Elbeco	Grey	Z9311LCN- Women- L/S	TexTrop2- Standard Button Front- Zipper Front
Elbeco	Grey	Z9811LCN- Women- S/S	TexTrop2- Standard Button Front- Zipper Front
Elbeco	White	Z310N-Men- L/S	TexTrop2- Standard Button Front- Zipper Front
Elbeco	White	Z3310N-Men- S/S	TexTrop2- Standard Button Front- Zipper Front
Elbeco	White	Z9310LCN- Women- L/S	TexTrop2- Standard Button Front- Zipper Front
Elbeco	White	Z9810LCN- Women- S/S	TexTrop2- Standard Button Front- Zipper Front
Elbeco	Midnight Navy	SH3204-Unisex	Shield Duty Jacket- No Hood
Elbeco	Midnight Navy	SH3504- Unisex	Shield Performance Soft Shell Liner/Stand Alone Jacket

*Items in this section will receive two (2) to five (5) patches.

BRAND	COLOR	MODEL/ITEM #	DESCRIPTION
Blauer	Black	125-Unisex	Commando knit watch cap to include "CPD" embroidered center – White block letters – 1 inch high
Galls	Navy Blue	UA494 NAV REG-Unisex	Tie- Regular- 18 inch long x 3 inch wide (Must match Elbeco Brand TexTrop2- Midnight Navy Uniform Color)
Galls	Navy Blue	UA494 NAV LNG-Unisex	Tie- Long- 20 inch long x 3 inch wide (Must match Elbeco Brand TexTrop2- Midnight Navy Uniform Color)
Galls	Navy Blue	UA494 NAV XLN-Unisex	Tie- Extra Long- 22 inch long x 3.5 inch wide (Must match Elbeco Brand TexTrop2- Midnight Navy Uniform Color)
Elbeco	Black	8920- Unisex	UFX Base Layer Mock Turtleneck- Left neck to include "CPD" embroidered- White block letters- ½ inch high
United Uniforms	LAPD Blue	791- Unisex	Ultra Flex zip off bicycle pants
Blauer	Black/Hi-Vis Yellow	26990-Unisex	Reversible Raincoat- Long Version- No Hood (Must meet most recent ANSI/ISEA requirements)
Blauer	Black/Hi-Vis Yellow	26991- Unisex	Reversible Raincoat- Short Version- No Hood (Must meet most recent ANSI/ISEA requirements)
Blauer	Black/Hi-Vis Yellow	107-Unisex	Reversible Hat Rain Cover (Must meet most recent ANSI/ISEA requirements)
Blauer	Hi-Vis Yellow	339-Unisex	Hi-Vis Vest- microphone tabs on both sides; "POLICE" in 3 inch silver reflective lettering front and back. (Must meet most current ANSI/ISEA requirements)
Blauer	Hi-Vis Yellow	339-Unisex	Hi-Vis Vest- microphone tabs on both sides; "CROSSING" on top line and "GUARD" on bottom line in 2 inch silver reflective lettering front and back. (Must meet most current ANSI/ISEA requirements)
Blauer	Hi-Vis Yellow	339-Unisex	Hi-Vis Vest- microphone tabs on both sides; "TRAFFIC" on top line, "CONTROL" on bottom line, in 2 inch silver reflective lettering front and back. (Must meet most current ANSI/ISEA requirements)

BRAND	COLOR	MODEL	DESCRIPTION
Elbeco	Midnight Navy	E314RN-Men's	TexTrop2- Pants- 4 pocket
Elbeco	Midnight Navy	E9314LC-Women's	TexTrop2- Pants- 4 pocket
5.11	Dark Navy	74439-Men's	Fast-Tac Cargo Pant
5.11	Dark Navy	64419	Fast-Tac Cargo Pant
5.11	All Colors	74273-Men's	TacLite Pro Ripstop Pants
5.11	All Colors	64360-Women's	TacLite Pro Ripstop Pants

BRAND	COLOR	MODEL	DESCRIPTION
Tru-Spec	Navy	4340-Men-S/S	24/7- Performance Polo Shirt
Tru-Spec	Steel Grey	4552-Men- S/S	24/7- Performance Polo Shirt
Tru-Spec	Navy	4376-Women-S/S	24/7- Performance Polo Shirt
Tru-Spec	Steel Grey	4519-Women-S/S	24/7- Performance Polo Shirt

*Items in this section will receive three (3) to five (5) patches.

BRAND	COLOR	MODEL/ITEM #	DESCRIPTION
5.11	Dark Navy	72175-Men- L/S	TacLite Pro Ripstop TDU shirt
5.11	Dark Navy	71175-Men- S/S	Taclite Pro Ripstop TDU shirt
5.11	Dark Navy	62070-Women-L/S	TacLite Pro Ripstop TDU shirt

*Items in this section will receive three (3) to five (5) patches and epaulets.

B. **Patches/Epaulets:** Item pricing shall include the sewing of both patches and epaulets. The patches will be provided by the CPD. All patches shall remain property of the CPD and be returned in the event of termination of contract.

- Shoulder Patches- shall be placed one (1) inch down from shoulder seam and be centered with either the epaulet or top shoulder seam as applies.
- Chevrons- shall be placed one-half (1/2) inch down from shoulder patch and centered in respect to the shoulder patch.
- Service Strips- shall be placed on left lower arm, one (1) inch up from the uppermost cuff seam.
- "POLICE" Rocker Patch- shall be added to the left shoulder of selected polo shirt, and placed in a manner such that the pen pockets are still accessible and fully functional.
- "BADGE" Patch- shall have the point of the patch level with the top of the mic holder or bottom seam of the neck placket. Shall be centered on the left chest between the leftmost seam of the neck placket seam and the vertical arm seam.

- C. Hemming/Customization: All hemming, embroidery, screen printing, or other customization shall be included at no extra cost.
- D. Delivery- Delivery of items should be as follows:
 - Customized Items- 30 Calendar Days from receipt of Purchase Order
 - Non-Customized Items- 14 calendar days from receipt of Purchase Order

IV. PROPOSAL PREPARATION AND SUBMISSION INSTRUCTIONS:

A. GENERAL INSTRUCTIONS:

- 1. RFP Response: In order to be considered for selection, Offerors must submit a complete response to this RFP (“Proposal”).
 - a. One (1) printed version original marked “*Original*” and (4) copies of each Proposal shall be transmitted to the City, along with an electronic copy of the proposal on CD. **The City will not accept flash drives or USB sticks.** The proposal should be formatted either in Microsoft Word or PDF.
 - b. In addition, should the proposal contain proprietary information, submit one (1) redacted printed version with proprietary portions removed or blacked out marked “*Redacted Copy*” along with an electronic copy on CD either in Microsoft Word or PDF format of same.

These items must be submitted to the City as a complete sealed proposal. No other distribution of the proposal shall be made by the Offeror.

Proposals must be submitted by the date and time stated in the solicitation. Proposals will be date and time stamped upon receipt and retained unopened in a secure location until proposal opening. No consideration will be given to date of postmark or error in delivery to incorrect address. It is the responsibility of the Offeror to ensure timely and correct delivery of proposal.

2. Proposal Preparation:

- a. Proposals shall be signed by an authorized representative of the offeror.
- b. Each Proposal must be and remain valid for a period of at least ninety (90) days from the date set by this RFP for receipt of proposals.
- c. All information requested or required by this RFP must be submitted. Failure to submit all information requested may result in an Offeror’s Proposal being rejected.
- d. Proposals should be prepared simply, providing a clear, straightforward, concise description of the Offeror’s qualifications and suitability to provide the required services, and of the Offeror’s capabilities, in all respects, to perform fully the requirements of this RFP, and the Offeror’s integrity and reliability that will assure good faith performance of the Project requirements.
- e. Proposals should be organized in the order in which the requirements are presented in the RFP. All pages of the proposal should be numbered. Each paragraph in the proposal should reference the paragraph number of the corresponding section of the RFP. It is also helpful to cite the paragraph number, sub-paragraph, and repeat the text of the requirement as it appears in the RFP. If a response covers more than one page, the paragraph number and sub-paragraph number should be repeated at the top of the next page. The proposal should contain a table of contents which cross-references the RFP requirements. Information which the Offeror desires to present that does not fall within any of the requirements of the RFP should be inserted at an appropriate place or be attached at the end of the proposal and designated as additional material. Proposals that are not organized in this manner risk elimination from consideration if the evaluators are unable to find where the RFP requirements are specifically addressed.

- f. As used in this RFP, the terms "must", "will" and "shall" identify mandatory requirements. Items labeled as "should" or "may" are highly desirable, and are preferred. Depending on the overall quality and completeness of a Proposal, inability of an Offeror to satisfy a "must", "will" or "shall" requirement may not automatically remove that Offeror from consideration; however, it may affect the overall rating of the Offerors' proposal.
- g. Each copy of the Proposal should be bound or contained in a single volume where practical. All documentation submitted with the proposal should be contained in that single volume.
- h. All proceedings, records, contracts and other records relating to this procurement transaction shall be open to public inspection in accordance with the *Virginia Freedom of Information Act*. Trade secrets or proprietary information submitted by an offeror shall not be subject to public disclosure under the *Virginia Freedom of Information Act*; however, the offeror must invoke the protections of § 2.2-4342F of the *Code of Virginia*, in writing, either before or at the time the data or other material is submitted. The written notice must specifically identify the data or materials to be protected and state the reasons why protection is necessary. The proprietary or trade secret material submitted must be identified by some distinct method such as highlighting or underlining and must indicate only the specific words, figures, or paragraphs that constitute trade secret or proprietary information. The classification of an entire proposal document, line item prices, and/or total proposal prices as proprietary or trade secrets is not acceptable. Offerors, upon request, shall be afforded the opportunity to inspect proposal records within a reasonable time after the evaluation and negotiations of proposals are completed, but prior to award, except in the event that the City decides not to accept any of the proposals and to reopen the contract. Otherwise, proposal records shall be open to public inspection only after award of a contract by the City.
- i. All costs of proposal preparation and presentation shall be borne by each offeror. The City is not liable for any cost incurred by the offeror prior to issuance of a contract.
3. Oral Presentation: Offerors who submit a proposal in response to this RFP may be required to give an oral presentation of their proposal to the City. This provides an opportunity for the offeror to clarify or elaborate on the proposal. This is a fact finding and explanation session only and does not include negotiation. The City will schedule the time and location of these presentations. Oral presentations are an option of the City and may or may not be conducted.
- B. SPECIFIC PROPOSAL INSTRUCTIONS: Proposals should be as thorough and detailed as possible so that the City may properly evaluate your capabilities to provide the required goods/services. Offerors are required to submit the following items as a complete proposal:
1. Section 1 – Methodology/Specific Plan: Provide a description of methodology of the offerors design and management processes incorporating an understanding of the criteria of the items and how the offeror intends to meet those goals and criteria.

Provide a specific plan for providing the service including:

 - what, when and how the service will be performed, including ordering mechanism.
 - list of proposed equipment/goods/etc. including operational parameters, illustrations, etc.,
 - plan to utilize small businesses and businesses owned by women and minorities and service disabled veterans to encourage their participation in the City's procurement activities.
 - timeframe on delivery of items.
 2. Section 2 – Experience: A written narrative statement to include:
 - Experience in providing the services described herein
 - Detailed descriptions of prior experience with projects having a similar scope and size, to include description of the situation or problem, the implemented solution and the results.
 - References: Provide at least, but not limited to, four references for which work of a similar nature to that described herein was performed within the past three (3) years. The references should include the name, title, address, phone number, and email for the person on the owner's team most

intimate with the details of project being referenced. See Attachment D - Offeror Data Sheet to provide reference information.

- Pursuant to Code of Virginia, §2.2-4311.2 subsection B, a bidder or offeror organized or authorized to transact business in the Commonwealth pursuant to Title 13.1 or Title 50 is required to include in its bid or proposal the identification number issued to it by the State Corporation Commission (SCC). Any bidder or offeror that is not required to be authorized to transact business in the Commonwealth as a foreign business entity under Title 13.1 or Title 50 or as otherwise required by law is required to include in its bid or proposal a statement describing why the bidder or offeror is not required to be so authorized.
3. Section 3 – Proposed Price and Payment Terms: Proposed Price as indicated in the Pricing schedule, separate file located on the City’s website. Please fill out the Excel Spreadsheet with pricing. Include a hard copy in proposals, and an electronic copy with the electronic proposal.
 4. Section 4 – Potential Risks:
 - Detailed description of the potential risk to the City and how the proposed solution will mitigate risks.
 5. Section 5 - Alternative Suggestions.
 - Detailed description of any alternative suggestions that the offeror might have to save time and/or money for the City.
 6. Section 6 – Additional Information: This section is to be used to provide the following information. In addition, you may add any other relevant information to this section.
 - Attachment B – Signature Sheet
 - Attachment C – State Corporation Commission Form
 - Attachment E – Certification of No Collusion
 - Attachment F – Proprietary/Confidential Information Identification
 - Attachment G – Small, Women, Minority, Micro, employment services organizations, and Veteran-Owned Business Objectives
 - Insurance: See General Terms and Conditions Section. Insurance for coverages and limits required by the City.
 - Pricing Schedule- Separate Excel Spreadsheet

V. EVALUATION AND AWARD CRITERIA: This section is in two parts. The first part, “Evaluation Criteria,” explains how the proposals will be evaluated. The second part is the “Award of Contract” clause that states how the award will be made.

A. EVALUATION CRITERIA: Proposals shall be evaluated by the City of Charlottesville using the following criteria:

1. Qualifications and Experience and service in the uniform business, including public safety.
Weight: 25%
2. Specific plans or methodology to provide the goods specified in the Statement of Needs.
Weight: 25%
3. Item Quality. *Weight: 35%*
4. Proposed Pricing. *Weight: 15%*

B. AWARD OF CONTRACT: The selection process shall be as per § 2.2-4302.2. of the Virginia Public Procurement Act for the procurement of non-professional services. Selection shall be made of two or more offerors deemed to be fully qualified and best suited among all the offerors on the basis of the evaluation criteria, including price. Negotiations shall then be conducted with each of the offerors so selected. Price shall be considered but need not be the sole determining factor. After negotiations have been conducted with each offeror so selected, the City Manager or Purchasing Agent shall select the offeror which in their opinion has made the best proposal, and shall award the contract to that offeror. Should the City Manager or Purchasing Agent, as appropriate, determine in writing and in their sole discretion that only one offeror is fully qualified, or

that one offeror is clearly more highly qualified than the others under consideration, a contract may be negotiated and awarded to that offeror. The City reserves the right to make multiple awards as a result of this solicitation.

VI. PREPROPOSAL CONFERENCE: Not Applicable

VII. GENERAL TERMS AND CONDITIONS:

- A. ANNOUNCEMENT OF AWARD: Public notice of the award of this contract, or the announcement of the decision to award this contract, shall be given in the following manner: posting of a written notice on the City's website at at www.charlottesville.org/purchasing, under the Bids and Proposals link.
- B. ANTI-DISCRIMINATION: By submitting their proposals, offers certify to the City that they will conform to the provisions of the Federal Civil Rights Act of 1964, as amended, as well as the Virginia Fair Employment Contracting Act of 1975, as amended, where applicable, the Virginias with Disabilities Act, the Americans with Disabilities Act and sections 2.2-4311, 2.2-4311.2, and 2.2-4312 of the *Virginia Public Procurement Act (VPPA)*. If the award is made to a faith-based organization, the organization shall not discriminate against any recipient of goods, services, or disbursements made pursuant to the contract on the basis of the recipients religion, religious belief, refusal to participate in a religious practice, or on the basis of race, age, color, gender or national origin and shall be subject to the same rules as other organizations that contract with public bodies to account for the use of the funds provided; however, if the faith-based organization segregates public funds into separate accounts, only the accounts and programs funded with public funds shall be subject to audit by the public body. (*Code of Virginia 2.2.4343.1E*).

Every contract over \$10,000 shall include the provisions:

1. During the performance of this contract, the contractor agrees as follows:
 - A. During the performance of this contract, the Contractor agrees that it will not discriminate against any employee or applicant for employment because of race, religion, color, sex, national origin, age, disability or any other basis prohibited by law relating to discrimination in employment, except where there is a bona fide occupational qualification reasonably necessary to the normal operation of the contractor. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause.
 - B. The Contractor, in all solicitations or advertisements for employees placed by or on behalf of the contractor, shall state that it is an equal opportunity employer.
 - C. Notices, advertisements and solicitations placed in accordance with federal law, rule or regulation shall be deemed sufficient for the purpose of meeting these requirements.
 2. The contractor will include the provisions of No. 1 above in every subcontract or purchase order over \$10,000, so that the provision will be binding upon each subcontractor or vendor.
- C. ANTI-DISCRIMINATION OF CONTRACTORS: A bidder, offeror, or contractor shall not be discriminated against in the solicitation or award of this contract because of race, religion, color, sex, national origin, age, disability, faith-based organizational status, any other basis prohibited by state law relating to discrimination in employment or because the bidder or offeror employs ex-offenders unless the City has made a written determination that employing ex-offenders on the specific contract is not in its best interest. If the award of this contract is made to a faith-based organization and an individual, who applies for or receives goods, services, or disbursements provided pursuant to this contract objects to the religious character of the faith-based organization from which the individual receives or would receive the goods, services, or disbursements, the public body shall offer the individual, within a reasonable period of time after the date of his objection, access to equivalent goods, services, or disbursements from an alternative provider.
- D. ANTI-DISCRIMINATION OF FAITH-BASED ORGANIZATIONS: The City of Charlottesville does not discriminate against faith-based organizations.
- E. ANTITRUST: By entering into a contract, a contractor conveys, sells, assigns, and transfers to the City of Charlottesville all rights, title and interest in and to all causes of action it may now have or hereafter acquire under the antitrust laws of the United States and the Commonwealth of Virginia, relating to the particular goods

or services purchased or acquired by the City of Charlottesville under said contract.

- F. APPLICABLE LAWS & COURTS: This procurement transaction, and any resulting contract, shall in all aspects be governed by the laws of the Commonwealth of Virginia, notwithstanding its conflicts of laws provisions. Any litigation with respect hereto shall be brought in the Circuit Court for the City of Charlottesville.
- G. ASSIGNMENT OF CONTRACT: A contract shall not be assignable by the contractor in whole or in part without the written consent of the City.
- H. AVAILABILITY OF FUNDS: The City's obligation under a contract awarded as a result of this procurement transaction shall be and are hereby made expressly contingent upon the availability and appropriation of public funds to support the City's performance thereof.
- I. BID/PROPOSAL PRICE CURRENCY: Unless stated otherwise in the solicitation, bidders/offerors shall state bid/offer prices in US dollars.
- J. BUSINESS-TO-GOVERNMENT VENDOR REGISTRATION: The City's SAP electronic solution offers vendor self-service registration. Vendors are not required to register prior to bidding or submitting an offer, however, purchase orders cannot be issued and payment to vendors cannot be processed to a non registered vendor. Go to www.charlottesville.org/purchasing to register. Complete instructions are included on the vendor registration page.
- K. CHANGES TO THE CONTRACT: Changes can be made to the contract in any of the following ways:
 - A. The parties may agree in writing to modify the scope of the contract. An increase or decrease in the price of the contract resulting from such modification shall be agreed to by the parties as a part of their written agreement to modify the scope of the contract. No fixed price contract may be increased by less than ten percent (10%) or \$25,000 without the advance approval of the City Manager or designee, and under no circumstances may the amount of this contract be increased, without adequate consideration, for any purpose (including, but not limited to, relief of the Contractor from the consequences of an error in its bid or offer).
 - B. The City may order changes within the general scope of the contract at any time by written notice to the contractor. Changes within the scope of the contract include, but are not limited to, things such as services to be performed, the method of packing or shipment, and the place of delivery or installation. The contractor shall comply with the notice upon receipt. The contractor shall be compensated for any additional costs incurred as the result of such order and shall give the City a credit for any savings. Said compensation shall be determined by one of the following methods:
 - 1. By mutual agreement between the parties in writing; or
 - 2. By agreeing upon a unit price or using a unit price set forth in the contract, if the work to be done can be expressed in units, and the contractor accounts for the number of units of work performed, subject to the City's right to audit the contractor's records and/or to determine the correct number of units independently; or
 - 3. By ordering the contractor to proceed with the work and keep a record of all costs incurred and savings realized. A markup for overhead and profit may be allowed if provided by the contract. The same markup shall be used for determining a decrease in price as the result of savings realized. The contractor shall present the City with all vouchers and records of expenses incurred and savings realized. The City shall have the right to audit the records of the contractor as it deems necessary to determine costs or savings. Any claim for an adjustment in price under this provision must be asserted by written notice to the City within thirty (30) days from the date of receipt of the written order from the City. If the parties fail to agree on an amount of adjustment, the question of an increase or decrease in the contract price or time for performance shall be resolved in accordance with the procedures for resolving disputes provided by the Disputes Clause of this contract or. Neither the existence of a claim nor a dispute resolution process, litigation or

any other provision of this contract shall excuse the contractor from promptly complying with the changes ordered by the City or with the performance of the contract generally.

- L. **CLARIFICATION OF TERMS:** The City will assume no responsibility for oral instructions, suggestion or interpretation of this RFP. Any question regarding the proposal documents and/or scope of work/specifications shall be directed to the Purchasing Division and any material change will be submitted to all offerors through issuance of an addendum. **Any questions related to this RFP MUST be submitted to Corey Richie, Contracting Specialist at purchasing@charlottesville.org no fewer than seven (7) work days prior to the date set by this RFP for receipt of proposals by the City.** Questions should be in writing and electronic transmission is preferred. Questions submitted beyond the time specified above may be left unanswered if sufficient time does not allow a response to all prospective offerors without causing an unacceptable delay in the process.
- M. **CONTRACTOR'S FORMS/BOILERPLATE CONTRACTS:** All written agreements, contracts, service agreements, account applications, forms and other documents, of any nature, that the successful Offeror would require the City to sign in connection with any contract resulting from this procurement transaction, or the performance thereof by the Contractor, must be submitted along with the Contractor's proposal. Under no circumstances shall the City be required to agree to any contractual provision (i) that would materially conflict with any requirement(s) of this RFP, (ii) that would affect the price, quality, quantity or delivery schedule for any goods or services, (iii) that would conflict with any requirement of the Virginia Public Procurement Act or the Charlottesville City Code, or (iv) that would, in the City's sole discretion, materially alter the overall combination of quality, price and various elements of required services that in total are optimal relative to the City's needs, and the Contractor shall not condition its performance or delivery upon any such agreement by the City.
- N. **CONTRACTUAL CLAIMS:** Contractual claims, whether for money or other relief, shall be submitted in writing no later than 60 days after final payment; however, written notice of the contractor's intention to file a claim shall be given at the time of the occurrence or beginning of the work upon which the claim is based. The City has established an administrative procedure for consideration of contractual claims, and a copy of such procedure is available upon request from the City's Purchasing Office. Contractual disputes shall also be subject to the provisions of Va. Code §2.2-4363(D) and (E) (exhaustion of administrative remedies) and §2.2-4364 (legal actions). Resolution of a claim by the City or its administrative appeals panel shall not relieve a contractor of the requirement to submit any invoice(s) as a condition of receiving payment of specific amount(s) from the City.
- O. **COOPERATIVE CONTRACTING:** This procurement is being conducted on behalf of other public bodies, in accordance with 2.2-4304 of the *Code of Virginia*. Unless specifically prohibited by the offeror, any resultant contract may be extended to Albemarle County, the University of Virginia, the Rivanna Water & Sewer Authority, the Rivanna Solid Waste Authority, the Albemarle County Service Authority, the Charlottesville Housing Authority, Region Ten Community Services Board and various other public agencies in, but not necessarily limited to, the central Virginia area in and around Charlottesville and Albemarle County, to permit those public bodies to purchase in accordance with the terms, conditions and specifications of this proposal at contract prices. The successful vendor shall deal directly with the specific public agency with regard to order placement, delivery, invoicing and payment.
- P. **DEBARMENT STATUS:** By submitting their proposals, offerors certify that they are not currently debarred by the federal government, the Commonwealth of Virginia, or any local government or public authority, from submitting bids or proposals on contracts for the type of goods and/or services covered by this solicitation, nor are they an agent of any person or entity that is currently so debarred.
- Q. **DEFAULT:** In case of failure to deliver goods or services in accordance with the contract terms and conditions, the City, after due oral or written notice, may procure them from other sources and hold the contractor responsible for any resulting additional purchase and administrative costs. This remedy shall be in addition to any other remedies which the City may have.
- R. **DESIGNATED PERSONNEL:** The personnel designated in the management summary for key positions shall not be changed except with the permission of the City. Contractor may not substitute other staff or individual(s) without the prior, express written consent of the City. The City shall not be required to consent or accept any substitution(s) if to do so would require an increase in the compensation due the Contractor under this Agreement, or a reduction in the quantity or quality of the Service by this Agreement, as determined in the City's sole discretion.

- S. DRUG-FREE WORKPLACE CLAUSE: During the performance of this contract the contractor agrees as follows: (i) to provide a drug-free workplace for the contractor's employees; (ii) to post in conspicuous places, available to employees and applicants for employment, a statement notifying employees that the unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana is prohibited in the contractor's workplace and specifying the actions that will be taken against employees for violations of such prohibition; and (iii) state in all solicitations or advertisements for employees placed by or on behalf of the contractor that the contractor maintains a drug-free workplace. For the purposes of this paragraph, "drug-free workplace" means a site for the performance of work done in connection with the contract awarded to a contractor in accordance with this procurement transaction, where the contractor's employees are prohibited from engaging in the unlawful manufacture, sale distribution, dispensation, possession or use of any controlled substance or marijuana during the performance of the contract.
- T. ETHICS IN PUBLIC CONTRACTING: Per *Code of Virginia, 2.2-4367*: By submitting a proposal, the offeror certifies that their proposal is made without collusion or fraud and that they have not offered or received any kickbacks or inducements from any other offeror, supplier, manufacturer or subcontractor in connection with their proposal, and that they have not conferred on any public employee having official responsibility for this procurement transaction any payment, loan subscription, advance, deposit of money, services or anything of more than nominal value, present or promised, unless consideration of substantially equal or greater value was exchanged.
- U. HEADINGS: Section, article and paragraph headings contained within this Request for Proposals have been inserted only as a matter of convenience and for reference, and they in no way define, limit, or describe the scope or intent of any term, condition or provision of this Request for Proposals.
- V. IDLING REDUCTION REQUIREMENT: Contractors are required to comply with the City of Charlottesville's Idling Reduction Policy for Motor Vehicles and Equipment, policy number 100-12. This policy is available at www.charlottesville.org/purchasing under the Vendor Registration link.
- W. IMMIGRATION REFORM AND CONTROL ACT OF 1986: By entering into a written contract with the City of Charlottesville, the Contractor certifies that the Contractor does not, and shall not during the performance of the contract for goods and services in the Commonwealth, knowingly employ an unauthorized alien as defined in the federal Immigration Reform and Control Act of 1986.
- X. INCLEMENT WEATHER/CLOSURE OF CITY OFFICES: If the City of Charlottesville is closed for business on the date and time set by this RFP for receipt of proposals, then proposals will be accepted on the next scheduled business day up to the time of day specified on the original date specified for receipt of proposals.
- Y. INDEMNIFICATION: Contractor hereby assumes, and shall defend, indemnify and save the City and all of its officers, agents and employees harmless from and against any and all liability, loss, claim, suit, damage, charge or expense including attorney fees which the City and all of its officers, agents and employees may suffer, sustain, incur or in any way be subjected to, on account of death of or injury to any person (including, without limitation, City officers, agents, employees, licensees and invitees) and for damage to, loss of, and destruction of any property whatsoever, which arises out of, results from, or is in any way connected with actions taken by the Contractor in the performance of its obligations under this Agreement, or which occurs as a consequence of any negligence, omission or misconduct of the Contractor and any of Contractor's subcontractors, agents or employees in the performance of Contractor's or any of its subcontractors, agents or employees in performing work under this contract, regardless of whether such loss or expense is caused in part by a party indemnified hereunder.
- Z. INSURANCE: By signing and submitting a proposal under this solicitation, the offeror certifies that if awarded the contract, it will purchase and maintain, at its sole expense, and from a company or companies authorized to do business within the Commonwealth of Virginia, insurance policies containing the following types of coverages and minimum limits, protecting from claims which may arise out of or result from the Offeror's performance or non-performance of services under this Contract, or the performance or non-performance of services under this Contract by anyone directly or indirectly employed by the Offeror or for whose acts it may be liable:
- a. Workers' Compensation - Statutory requirements and benefits. Coverage is compulsory for employers of three or more employees, to include the employer. Contractors who fail to notify the City of increases in

the number of employees that change their workers' compensation requirements under the Code of Virginia during the course of the contract shall be in noncompliance with the contract. This policy shall specifically list Virginia as a covered state.

- b. Employer's Liability - \$100,000. This policy shall specifically list Virginia as a covered state.
- c. Commercial General Liability - \$1,000,000 per occurrence. Commercial General Liability is to include bodily injury and property damage, personal injury, advertising injury, contractual liability, and products and completed operations coverage. The City of Charlottesville and its officers, employees, agents and volunteers must be named as an additional insured and so endorsed on the policy.
- d. Automobile Liability - \$1,000,000 per occurrence. (Only used if motor vehicle is to be used in the contract.)

All insurance coverage:

1. shall be issued by an insurance carrier authorized to do business within the Commonwealth of Virginia and rated A – VIII or better, by A. M. Best Company or equivalent rating from an alternate recognized ratings agency, and otherwise acceptable to the City;
2. shall be kept in force throughout performance of services;
3. shall be an occurrence based policy;
4. shall include completed operations coverage;
5. shall contain a cross liability or severability of interest clause or endorsement. Insurance covering the specified additional insured shall be primary and non-contributory, and all other insurance carried by the additional insureds shall be excess insurance;
6. where additional insured required, such policy shall not have a restriction on the limits of coverage provided to the City as an additional insured. The City shall be entitled to protection up to the full limits of the offerors's policy regardless of the minimum requirements specified in the Contract.

Proof Of Insurance: Prior to performance of any services or delivery of goods, the Offeror shall (i) have all required insurance coverage in effect; (ii) the Offeror shall deliver to the City certificates of insurance for all lines of coverage, or other evidence satisfactory to the City in its sole discretion. (**See Attachment A for a Sample C.O.I. and Guide to the Acord Form**). The Offeror shall be responsible that such coverage evidenced thereby shall not be substantially modified or canceled without 30 days prior written notice to the City; and (iii) the Offeror shall deliver to the City endorsements to the policies which require the City and its officials, officers, employees, agents and volunteers be named as "additional insured". Policies which require this endorsement include: Commercial General Liability and Auto Liability. Such endorsements must be approved by the City, and (iv) upon the request of the City, provide any other documentation satisfactory to the City in its sole discretion, evidencing the required insurance coverage, including but not limited to a copy of the insurance policy and evidence of payment of policy premiums. The Offeror shall require each of its subcontractors and suppliers to have coverage per the requirements herein in effect, prior to the performance of any services by such subcontractors and suppliers. Further, the Offeror shall ensure that all Required Insurance coverages of its subcontractors and suppliers is and remains in effect during performance of their services on the Project and certifies by commencement of the Work that this insurance and that of subcontractors is in effect and meets the requirements set forth herein. The City shall have no responsibility to verify compliance by the Offeror or its subcontractors and suppliers.

Effect Of Insurance: Compliance with insurance requirements shall not relieve the Offeror of any responsibility to indemnify the City for any liability to the City, as specified in any other provision of this contract, and the City shall be entitled to pursue any remedy in law or equity if the Offeror fails to comply with the contractual provisions of this contract. Indemnity obligations specified elsewhere in this Contract shall not be negated or reduced by virtue of any insurance carrier's denial of insurance coverage for the occurrence or event which is the subject matter of the claim, or by any insurance carrier's refusal to defend any named insured.

Waiver Of Subrogation: The Offeror agrees to release and discharge the City of and from all liability to the Offeror, and to anyone claiming by, through or under the Offeror, by subrogation or otherwise, on account of any loss or damage to tools, machinery, equipment or other property, however caused.

Sovereign Immunity: Nothing contained within this RFP shall effect, or shall be deemed to affect, a waiver of the City's sovereign immunity under law. No contract awarded as a result of this procurement transaction shall contain any provision requiring the City to waive or limit any sovereign or governmental immunity to which it

may be entitled.

Right to Revise or Reject: The City reserves the right, but not the obligation, to revise any insurance requirement not limited to limits, coverages and endorsements, or reject any insurance policies which fail to meet the criteria stated herein. Additionally, the City reserves the right, but not the obligation, to review and reject any insurer providing coverage due to its poor financial condition or failure to operate legally.

AA. **OSHA STANDARDS:** All contractors and subcontractors performing services for the City are required and shall comply with all Occupational Safety and Health Administration (OSHA), State and City Safety and Occupational Health Standards and any other applicable rules and regulations. Also, all contractors and subcontractors shall be held responsible for the safety of their employees and any unsafe acts or conditions that may cause injury or damage to any persons or property within and around the work site area under this contract.

BB. **OWNERSHIP OF DOCUMENTS:** All information, documents, and electronic media furnished by the City to the Contractor belong to the City, are furnished solely for use in connection with the Contractor's performance of Services required by this Agreement, and shall not be used by the Contractor on any other project or in connection with any other person or entity, unless disclosure or use thereof in connection with any matter other than Services rendered to the City hereunder is specifically authorized in writing by the City in advance. All documents or electronic media prepared by or on behalf of the Contractor for the City are the sole property of the City, free of any retention rights of the Contractor. The Contractor hereby grants to the City an unconditional right of use, for any purpose whatsoever, documents or electronic media prepared by or on behalf of the Contractor pursuant to this Agreement, free of any copyright claims, trade secrets, or any other proprietary rights with respect to such documents.

CC. **PAYMENT:**

A. **To Prime Contractor:**

- a. The City shall promptly pay for completed delivered goods or services by the required payment date. The required payment date shall be either: (i) the date on which payment is due under the terms of a contract for the provision of goods or services, or (ii) if a date is not established by contract, not more than 45 days after goods or services are received or not more than 45 days after an invoice is rendered, whichever is later. Separate payment dates may be specified for contracts under which goods or services are provided in a series of partial executions or deliveries to the extent that the contract provides for separate payment for partial execution or delivery. Within 20 days after the receipt of an invoice for goods or services, the City shall notify the supplier of any defect or impropriety that would prevent payment by the required payment date. In the event that the City fails to make payment by the required payment date, the City shall pay any finance charges assessed by the supplier that shall not exceed one percent per month. In cases where payment is made by mail, the date of postmark shall be deemed to be the date payment is made.
- b. Individual contractors shall provide their social security numbers, and proprietorships, partnerships, and corporations shall provide the City with a federal employer identification number, prior to receiving any payment from the City.
- c. Invoices for items ordered, delivered and accepted shall be submitted by the contractor directly to the payment address shown on the purchase order/contract. All invoices shall show the city contract number and/or purchase order number.
- d. All goods or services provided under this contract or purchase order, that are to be paid for with public funds, shall be billed by the contractor at the contract price, regardless of which city department is being billed.
- e. **Unreasonable Charges.** Under certain emergency procurements and for most time and material purchases, final job costs cannot be accurately determined at the time orders are placed. In such cases, contractors should be put on notice that final payment in full is contingent on a determination of reasonableness with respect to all invoiced charges. Charges which appear to be unreasonable will be researched and challenged, and that portion of the invoice held in abeyance until a settlement can be reached. Upon determining that invoiced charges are not reasonable, the City shall promptly notify the contractor, in writing, as to those charges which it considers unreasonable and the basis for the determination. A contractor may not institute legal action unless a settlement cannot be reached within thirty (30) days of notification. The provisions of this section do not relieve a city department of its prompt payment obligations with respect to those charges which are not in dispute (*Code of Virginia, § 2.2-4363*).

B. To Subcontractors:

- a. A contractor awarded a contract under this solicitation is hereby obligated:
 - (1) To pay the subcontractor(s) within seven (7) days of the contractor's receipt of payment from the City for the proportionate share of the payment received for work performed by the subcontractor(s) under the contract; or
 - (2) To notify the City and the subcontractor(s), in writing, of the contractor's intention to withhold payment and the reason.
- b. The contractor is obligated to pay the subcontractor(s) interest at the rate of one percent per month (unless otherwise provided under the terms of the contract) on all amounts owed by the contractor that remain unpaid seven (7) days following receipt of payment from the City, except for amounts withheld as stated in (2) above. The date of mailing of any payment by U. S. Mail is deemed to be payment to the addressee. These provisions apply to each sub-tier contractor performing under the primary contract. A contractor's obligation to pay an interest charge to a subcontractor may not be construed to be an obligation of the City.

DD. PERMITS AND FEES: All proposals submitted shall have included in price the cost of any business or professional licenses, permits or fees required by the City of Charlottesville or the Commonwealth of Virginia. The offeror must have all necessary licenses to perform the services in Virginia and, if the successful Offeror is a corporation, professional corporation or limited liability company, must also be authorized to do business in the Commonwealth of Virginia.

EE. SMALL BUSINESS SUBCONTRACTING AND EVIDENCE OF COMPLIANCE: It is the policy of the City of Charlottesville to facilitate the establishment, preservation and strengthening of small businesses and businesses owned by women and minorities and service disabled veterans and to encourage their participation in the City's procurement activities. Toward that end the City of Charlottesville encourages these firms to compete and encourages other firms to provide for the participation of these firms through partnerships, joint ventures, subcontracts or other contractual opportunities. **Offeror are asked, as part of their submission, to describe any planned use of such business in fulfilling this contract, SEE ATTACHMENT G.**

FF. STATE CORPORATION COMMISSION IDENTIFICATION NUMBER: Pursuant to Code of Virginia, §2.2-4311.2 subsection B, a bidder or offeror organized or authorized to transact business in the Commonwealth pursuant to Title 13.1 or Title 50 is required to include in its bid or proposal the identification number issued to it by the State Corporation Commission (SCC). Any bidder or offeror that is not required to be authorized to transact business in the Commonwealth as a foreign business entity under Title 13.1 or Title 50 or as otherwise required by law is required to include in its bid or proposal a statement describing why the bidder or offeror is not required to be so authorized. Link to the Virginia State Corporation Commission site: <http://www.scc.virginia.gov/>.

GG. TAXES: Include only taxes applicable to the project in this proposal. The City is exempt from State Sales Tax and Federal Excise Tax. Tax Exemption Certificate indicating the City's tax exempt status will be furnished by the City of Charlottesville upon request.

HH. TESTING AND INSPECTION: The City reserves the right to conduct any test/inspection it may deem advisable to assure goods and services conform to the specifications.

II. TRANSPORTATION AND PACKAGING: All prices submitted must be FOB Destination - Freight Prepaid and Allowed. By submitting their proposals, all offerors certify and warrant that the price offered for FOB destination includes only the actual freight rate costs at the lowest and best rate and is based upon the actual weight of the goods to be shipped. Except as otherwise specified herein, standard commercial packaging, packing and shipping containers shall be used. All shipping containers shall be legibly marked or labeled on the outside with purchase order number, commodity description, and quantity.

JJ. USE OF BRAND NAMES: Unless otherwise provided in this solicitation, the name of a certain brand, make or manufacturer does not restrict offerors to the specific brand, make or manufacturer named, but conveys the

general style, type, character, and quality of the article desired. Any article which the City, in its sole discretion, determines to be the equal of that specified, considering quality, workmanship, economy of operation, and suitability for the purpose intended, shall be accepted. The offerer is responsible to clearly and specifically identify the product being offered and to provide sufficient descriptive literature, catalog cuts and technical detail to enable the City to determine if the product offered meets the requirements of the solicitation. This is required even if offering the exact brand, make or manufacturer specified. Adequate data for evaluation purposes must be provided. Unless the offeror clearly indicates in its proposal that the product offered is an equal product, such proposal will be considered to offer the brand name product referenced in the solicitation.

KK. The requirements of this RFP shall be deemed incorporated into any contract resulting from this procurement transaction, as if set forth therein verbatim.

VIII. SPECIAL TERMS AND CONDITIONS:

- A. SYSTEM FOR AWARD MANAGEMENT (SAM) REGISTRATION: As a recipient of federal funds, the City is required to confirm that a prospective contractor does not have any active exclusion, is not suspended or debarred per the System for Award Management (SAM) at <https://www.sam.gov/>
- B. RECORD KEEPING (Good for Contracts Pertaining to Grant Funds)
In accordance with generally accepted accounting procedures, the Contractor shall maintain books and records pertaining to the funds received from the City and amounts expended by it in connection with this Agreement. The Contractor shall maintain such books and records for a period of at least five (5) years following the expiration or earlier termination of this Agreement. Upon request the City shall be entitled, at its own expense, to obtain an audit of all funds received and expended by the Contractor under this Agreement. Upon receipt of notice that the City desires an audit, the Contractor shall make its books and records available to the City and its auditor(s), and the Contractor shall cooperate with the audit.
- C. CANCELLATION OF CONTRACT: The City may terminate any agreement resulting from this solicitation at any time, for its convenience, upon thirty days' advance written notice to the Contractor. In the event of such termination the Contractor shall be compensated for services and work performed prior to termination.
- D. RENEWAL OF CONTRACT: Contract shall be for one year beginning date of ratified contract with the option to renew under the terms of the original agreement for up to five (5) additional one year terms if agreed upon in writing by both parties. Prior to the expiration date of the initial contract or any subsequent renewal, the Contractor may request price adjustments to be effective during the upcoming contract period. Price increases shall be limited to no more than the percentage increase in the Consumer Price Index, Urban Wage Earners and Clerical Workers (CPI-W), U. S. City Average, All Items, Not Seasonally Adjusted, for the most recently published twelve months as published by the U. S. Department of Labor, Bureau of Labor Statistics. The base price to which any adjustments will be made shall be the prices in effect during the contract term prior to the proposed term. The City reserves the right to negotiate increases in excess of validated CPI if deemed to be fair and reasonable and in the best interest of the City.

IX. ATTACHMENTS:


ATTACHMENT A	Sample C.O.I. and Guide to the Acord Form
ATTACHMENT B	Signature Sheet
ATTACHMENT C	State Corporation Commission Form
ATTACHMENT D	Offeror Data Sheet
ATTACHMENT E	Certification of No Collusion
ATTACHMENT F	Proprietary/Confidential Information Identification
ATTACHMENT G	Small, Women, Minority, Micro, employment services organizations, and Veteran-Owned Business Objectives

ATTACHMENT A

SAMPLE C.O.I. and GUIDE TO THE ACORD FORM

Explanation: The Sample C.O.I. and Guide to the Acord Form below is for informational purposes only. Offerors are not required to submit a C.O.I or Endorsement(s) with their proposal response. Prior to performance of any services or delivery of goods, the Offeror shall (i) have all required insurance coverage in effect; (ii) the Offeror shall deliver to the City certificates of insurance for all lines of coverage. The Offeror shall be responsible that such coverage evidenced thereby shall not be substantially modified or canceled without 30 days prior written notice to the City; and (iii) the Offeror shall deliver to the City Endorsements to the policies which require the City and its officials, officers, employees, agents and volunteers be named as "additional insured".

Sample C.O.I. and Guide to the Acord Form



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
07/01/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER - Insurance agency /broker who issues certificate Insurance Agency/ Broker 123 Main St., Anytown, VA 21234	CONTACT NAME: John Doe, Agent PHONE (A/C No. Ext): (123)456-7890 FAX (A/C No.): (123)456-7890 E-MAIL ADDRESS: ADDRESS:
---	--

INSURER A: Insurance Company 1	NAIC # 123456
INSURER B: Insurance Company 2	567890
INSURER C: Insurance Company 3	112233
INSURER D:	
INSURER E:	
INSURER F:	

NAMED INSURED - Must be legal name of contracting party.
 XYZ Contractor
 456 South St., Anytown, VA 21234

POLICY EFFECTIVE DATE - prior to or same as effective date of contract

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

TYPE	TYPE OF INSURANCE	ADDITIONAL INSURER (R/S) (Y/N)	POLICY NUMBER	POLICY EFF. DATE (MM/DD/YYYY)	POLICY EXP. DATE (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	X	123456	12-1-2014	12-1-2015	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (if commercial) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/OP AGG \$ 2,000,000
	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> UNLMD AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS	X	567890	12-1-2014	12-1-2015	COMBINED SINGLE LIMIT (if personal) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$	X	112233	12-1-2014	12-1-2015	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 2,000,000
C	WORKERS COMPENSATION AND EMPLOYERS LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in HI) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N/A	ABC123	12-1-2014	12-1-2015	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
D	Professional Liability		XYZ456	12-1-2014	12-1-2014	Per claim \$1,000,000 Aggregate \$1,000,000

DESCRIPTION OF OPERATIONS / ACTIVITIES / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

The City of Charlottesville and its officers, employees, agents and volunteers are named as additional insured with respect to General Liability for work and completed operations as required by written contract.

ADDITIONAL INSURED - City of Charlottesville must be named and endorsed (separate document) as additional insured

CERTIFICATE HOLDER City of Charlottesville 325 4th St NW Charlottesville, VA 22903	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>John Doe, Agent</i>
---	---

CERTIFICATE HOLDER - Must be City of Charlottesville

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ATTACHMENT B

SIGNATURE SHEET

RFP# CPD UNIFORMS/20-03

Title: CHARLOTTESVILLE POLICE DEPARTMENT UNIFORMS

In Compliance With This Request For Proposal And To All The Conditions Imposed Therein And Hereby Incorporated By Reference, The Undersigned Offers And Agrees To Furnish The Goods/Services In Accordance With The Attached Signed Proposal Or As Mutually Agreed Upon By Subsequent Negotiation.

Name And Address Of Firm:

DBA _____

_____ Zip Code: _____

Telephone Number: (____) _____

Fax Number: (____) _____

E-mail Address: _____

Date: _____

By: _____

(Signature In Ink)

Name: _____

(Please Print)

Title: _____

I have the authority to bind the corporation.

ATTACHMENT C

STATE CORPORATION COMMISSION FORM

Virginia State Corporation Commission (SCC) registration information.

Name of Firm/Offeror: _____

<input type="checkbox"/>	is a corporation or other business entity with the following Virginia SCC identification number: _____ -OR-
<input type="checkbox"/>	is not a corporation, limited liability company, limited partnership, registered limited liability partnership, or business trust -OR-
<input type="checkbox"/>	is an out-of-state business entity that does not regularly and continuously maintain as part of its ordinary and customary business any employees, agents, offices, facilities, or inventories in Virginia (not counting any employees or agents in Virginia who merely solicit orders that require acceptance outside Virginia before they become contracts, and not counting any incidental presence of the bidder/offeror in Virginia that is needed in order to assemble, maintain, and repair goods in accordance with the contracts by which such goods were sold and shipped into Virginia from bidder/offeror's out-of-state location) -OR-
<input type="checkbox"/>	is an out-of-state business entity that is including with this bid/proposal an opinion of legal counsel which accurately and completely discloses the undersigned bidder's/offeror's current contacts with Virginia and describes why those contacts do not constitute the transaction of business in Virginia within the meaning of § 13.1-757 or other similar provisions in Titles 13.1 or 50 of the Code of Virginia. Attach opinion of legal counsel to this form.
<input type="checkbox"/>	Check the following box if you have <u>not completed any of the foregoing options</u> but currently have pending before the Virginia SCC an application for authority to transact business in the Commonwealth of Virginia and wish to be considered for a waiver to allow you to submit the SCC identification number after the due date for bids/proposals (the City reserves the right to determine in its sole discretion whether to allow such waiver).

Registered Agent Information

Please specify the Registered Agent who will accept services of process on your behalf.

Agent Name: _____

Physical Address (no Post Office Boxes): _____

I certify the accuracy of this information.

Signed: _____ Title: _____ Date: _____

ATTACHMENT D

OFFEROR DATA SHEET

Note: The following information is required as part of your response to this solicitation.

1. Qualification: The vendor must have the capability and capacity in all respects to satisfy fully all of the contractual requirements.

2. Vendor's Primary Contact:

Name: _____ Phone: _____

3. Years in Business: Indicate the length of time you have been in business providing this type of good or service:

_____ Years _____ Months

4. Indicate below a listing of at least four (4) current or recent accounts, either commercial or governmental, that your company is servicing, has serviced, or has provided similar goods. Include the length of service and the name, address, and telephone number of the point of contact.

A.	Company: _____	Contact: _____
	Phone: _____	Email: _____
	Dates of Service: _____	\$ Value: _____

B.	Company: _____	Contact: _____
	Phone: _____	Email: _____
	Dates of Service: _____	\$ Value: _____

C.	Company: _____	Contact: _____
	Phone: _____	Email: _____
	Dates of Service: _____	\$ Value: _____

D.	Company: _____	Contact: _____
	Phone: _____	Email: _____
	Dates of Service: _____	\$ Value: _____

I certify the accuracy of this information.

Signed: _____ Title: _____ Date: _____

ATTACHMENT E

CERTIFICATION OF NO COLLUSION

The undersigned, acting on behalf of _____, does hereby certify in connection with the procurement and proposal to which this Certification of No Collusion is attached that:

This proposal is not the result of, or affected by, any act of collusion with another person engaged in the same line of business or commerce: nor is this proposal the result of, or affected by, any act of fraud punishable under Article 1.1 of Chapter 12 of Title 18.2 Code of Virginia, 1950 as amended (&&18.2-498.1 atseq.)

Signature of Company Representative

Name of Company

Date

ACKNOWLEDGEMENT

STATE OF _____

CITY/COUNTY OF _____, to wit:

The foregoing Certification of No Collusion bearing the signature of _____ and dated _____ was subscribed and sworn to before the undersigned notary public by _____ on _____.

Notary Public

My commission expires: _____

CODE OF VIRGINIA

&18.2-498.4. Duty to provide certified statement. A. The Commonwealth, or any department or agency thereof, and any local government or any department or agency thereof, may require that any person seeking, offering or agreeing to transact business or commerce with it, or seeking, offering or agreeing to receive any portion of the public funds or moneys, submit a certification that the offer or agreement or any claim resulting thereon is not the result of, or affected by, any act of collusion with another person engaged in the same line of business or commerce, or any act of fraud punishable under this article.

B. Any person required to submit a certified statement as provided in paragraph A above who knowingly makes a false statement shall be guilty of a Class 6 felony. (1980, c.472)

ATTACHMENT G

SMALL-, WOMEN-, MINORITY-, MICRO, EMPLOYMENT SERVICES ORGANIZATIONS, AND VETERAN-OWNED BUSINESS OBJECTIVES

It is an important business objective of the City of Charlottesville to promote the economic enhancement of small businesses (SBE) and micro businesses (O), women-owned businesses (WBE), minority-owned businesses (MBE), employment services organization (ESO) and veteran-owned businesses (VBE). The success of the City to track the amount of business received by SBE, WBE, MBE and VBE businesses, whether as a prime contractor or a subcontractor, is dependent upon the business community partnering with us in this important endeavor.

If you anticipate sub-contracting to any of these businesses in the performance of this contract, you are requested to individually report the total dollars for each business classification. Failure to report the dollars in the categories below may result in the application of stronger requirements being placed on offerors to assure that SBE, WBE, MBE and VBE businesses receive benefits from City contracts.

Complete the following information, and return this form with your proposal.

- 1. If you are a SBE, O, WBE, MBE, ESO or VBE, please check one or more of the following boxes:

_____ SBE _____ O _____ WBE _____ MBE _____ ESO _____ VBE

Certification #: _____ Expiration Date: _____

If certified by other than the Virginia Department of Small Business and Supplier Diversity provide the name and contact information, including phone number and website of certifying agency:

- 2. In the spaces below, report the anticipated dollars that you intend to subcontract to each business type if a contract is awarded to your company. If you do not intend to sub-contract any work to others, even if you are a SBE, O, WBE, MBE, ESO or VBE, put zeros in the spaces below.

Total **SBE** Dollars to be Sub-contracted \$ _____

Total **O** Dollars to be Sub-contracted \$ _____

Total **WBE** Dollars to be Sub-contracted \$ _____

Total **MBE** Dollars to be Sub-contracted \$ _____

Total **ESO** Dollars to be Sub-contracted \$ _____

Total **VBE** Dollars to be Sub-contracted \$ _____

- 3. If you are not a SBE, O, WBE, MBE, ESO or VBE, and you do not plan to utilize such firms in this contract, please state your reasons:

I certify the accuracy of this information.

Signed: _____ Title: _____ Date: _____

ORIGINAL

REQUEST FOR PROPOSAL (RFP)



Issue Date: September 30, 2019

RFP# CPD UNIFORMS/20-03

Title: CHARLOTTESVILLE POLICE DEPARTMENT UNIFORMS

Issuing Agency: City of Charlottesville Procurement and Risk Management Division 325 4 th St., NW Charlottesville, VA 22903	Department and/or Location Where Work Will Be Performed: City of Charlottesville Police Department 325 4 th St., NW Charlottesville, VA 22903
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Period Of Contract: For a period of one (1) year from the date of a ratified contract with five (5) one (1) year renewal options.

Sealed Proposals Will Be Received Until 2:00 p.m. local prevailing time on **Thursday, October 24, 2019**. Proposals received after the announced time and date for receipt will not be considered. **No telephoned, faxed, or emailed proposals will be considered.**

The face of the envelope or shipping container should be clearly marked in the lower left hand corner as follows:

RFP#:	CPD UNIFORMS/20-03
TITLE:	CHARLOTTESVILLE POLICE DEPARTMENT UNIFORMS
PROPOSAL DUE:	Thursday, October 24, 2019 2:00 P.M.

All Inquiries For Information Should Submitted in Writing and Be Directed To: Mrs. Corey S. Richie, VCO, Contracting Specialist at purchasing@charlottesville.org or by Fax: 434-970-3069.

IF PROPOSALS ARE MAILED, SEND DIRECTLY TO ISSUING AGENCY SHOWN ABOVE. IF PROPOSALS ARE HAND DELIVERED, THEN DELIVER TO:

City of Charlottesville Procurement and Risk Management Division 325 4 th St., NW Charlottesville, VA 22903

OFFERORS HAND DELIVERING PROPOSALS CAN OBTAIN A MAP SHOWING THE CITY VISITOR PARKING LOCATION, ON THE CITY'S WEBSITE AT: WWW.CHARLOTTESVILLE.ORG/PURCHASING, (CLICK ON BIDS AND PROPOSALS TO OBTAIN A MAP).

**TO RECEIVE A COMPLETE RFP, PLEASE VISIT OUR
WEBPAGE AT
WWW.CHARLOTTESVILLE.ORG/PURCHASING
AND CLICK ON BIDS AND PROPOSALS.**

This public body does not discriminate against faith-based organizations in accordance with the Code of Virginia, § 2.2-4343.1 or against a bidder or offeror because of race, religion, color, sex, national origin, age, disability, or any other basis prohibited by state law relating to discrimination in employment.

Charlottesville Police Department Uniforms Proposal**1. Section 1 – Methodology / Specific Plan**

- A) What, when, and how the service will be performed, including ordering mechanism.
- a. Ordering will be facilitated thru a private online ordering portal setup specifically for your department with your specific items, pricing, and customization details. Furthermore, you will let us know who is authorized to order thru this portal and we will grant them access.
 - b. John Lowry is our sales representative for the State of Virginia and will be your account manager. He is also your point of contact for any measuring/on-site services you may require.
- B) List of proposed equipment/goods/etc.
- a. Howard Uniform Company has a full-service sewing operation and full-time sewing machine operators as part of our staff that will handle your garment customization (patches, hemming, etc). We have a partner shop that handles all our embroidery/heat press/screen print jobs. Your garments will be delivered fully customized.
 - b. We are quoting on the exact brands specified on your proposal sheet thus ensuring you are the quality of the product meets your needs since you are currently purchasing them.
 - c. Note: Galls style number UA494 is their style number for a Samuel Broome tie style # 90010. We will supply the same product from the same supplier (Samuel Broome # 90010) but it will not be labeled as Galls UA494.
- C) Plan to utilize small businesses and businesses owned by women and minorities and service disabled veterans to encourage their participation in the City's procurement activities:
- a. Currently due to the specialized nature of the customization required, we will not be able to subcontract our work to other businesses. We do utilize a Virginia small business (Shipping Emporium – SWAM Certification # 701061) for our trucking needs but most of your orders will not require truck shipments.
- D) Delivery time frame of items
- a. We will deliver customized items within 30 days of order barring any delays from suppliers. If a supplier is out of stock on particular sizes of an item, we will deliver what is in stock within 30 days and communicate any delays accordingly.
 - b. Items without any customization will be delivered within 14 days barring any delays from suppliers. If a supplier is out of stock on particular sizes of an item, we will deliver what is in stock within 14 days and communicate any delays accordingly.

2. Section 2 - Experience

- A) Experience in providing the services described herein.
- a. Howard Uniform Company is a full service public safety uniforms distributor that has been incorporated in Baltimore, MD since 1957. We have government contracts with various police and public safety departments primarily focused on the Maryland, Virginia, and DC areas. One contract we've had in particular is the Virginia State Uniforms contract which we have been a part of with renewals and rebids since 2004. We have outside sales representatives with extensive uniform experience that are available to handle on site visit requirements. We also have a retail showroom and warehouse with inventory and alteration services in Baltimore, MD.
- B) Detailed descriptions of prior experience with projects having a similar scope and size, to include description of the situation or problem, the implemented solution and the results.
- a. Two of our similar size accounts include Metropolitan Washington Airports Authority (MWAA) and Montgomery County Department of Corrections. We provide a full complement of uniforms for their units/divisions and most accessories for these departments. One situation that arose with MWAA was a problem with how their patches were sewn on their polo shirts. Many polo shirts now come with pen pockets on the sleeves. Some of our customers want the shoulder patches lowered and sewn on so that the pen pockets are usable. While others want the shoulder patches sewn in the normal placement which covers the pen pocket and it cannot be accessed. We keep detailed notes for our sewing machine operators on each account but in one situation, our operator was processing jobs for MWAA and Montgomery County DOC – one after the other. MWAA wanted normal patch placement while Montgomery County DOC wanted the patches lowered and sewn on. Our operator worked on MWAA immediately after Montgomery County DOC polos and sewed the MWAA patches in the lower position (incorrectly) and the order shipped to them. Upon receipt they informed us for the issue. The customer happened to be coming by our store so they brought the polo shirts back to us for correction. In your case, that won't be possible and for our errors, we would send a UPS call tag (at no cost to you) to have the garments returned to our warehouse. We fixed the issue and reshipped the shirts back out to them the next day. While the customer was not happy with the mix up, they were appreciative of the fact that we took full ownership of the issue and fixed the issue promptly. Since then we have also added another check to make sure that detailed is double checked before shipping.

Howard Uniform Company

Charlottesville Police Department Uniforms
RFP # CPD Uniforms/20-03 – October 24, 2019

3. Section 3 – Proposed Price and Payment Terms

A) Proposed Price

- a. Payment Terms: Net 30 Days
- b. Pricing schedule attached

4. Section 4 – Potential Risks

One risk is that uniforms are not available for newly hired officers when they are ready to go to the street. This risk can be managed thru communication with your account manager. Please inform him when new officers are starting their training, how long they will be in training, and when their picture/graduation date is. If communication is there from the beginning of training this risk can be mitigated because we can always find a solution or alternative suggestion during the time they are in training and meet the deadline.

5. Section 5 – Alternative Suggestions

We do not have any alternative suggestions at this time. If we are able to earn your business thru this proposal, we will become more acquainted with your overall process and offer any suggestions on streamlining it.

HOWARD UNIFORM COMPANY - CPD UNIFORMS/20-03 - DUE: 10/24/19

Elbeco						
BRAND	ITEM #	COLOR	STYLE	DESCRIPTION	PATCHING/HEMMING	UNIT PRICE
Elbeco	Z314N	Midnight Navy	Men's - L/S	TexTrop2 - Standard Button Front - Zipper Front		\$ 51.75
Elbeco	Z3314N	Midnight Navy	Men's - S/S	TexTrop2 - Standard Button Front - Zipper Front		\$ 48.75
Elbeco	Z9314LCN	Midnight Navy	Women's - L/S	TexTrop2 - Standard Button Front - Zipper Front		\$ 59.75
Elbeco	Z9814LCN	Midnight Navy	Women's - S/S	TexTrop2 - Standard Button Front - Zipper Front		\$ 48.75
Elbeco	Z311N	Grey	Men's - L/S	TexTrop2 - Standard Button Front - Zipper Front		\$ 57.75
Elbeco	Z3311N	Grey	Men's - S/S	TexTrop2 - Standard Button Front - Zipper Front		\$ 47.75
Elbeco	Z9311LCN	Grey	Women's L/S	TexTrop2 - Standard Button Front - Zipper Front		\$ 57.75
Elbeco	Z9811LCN	Grey	Women's S/S	TexTrop2 - Standard Button Front - Zipper Front		\$ 54.75
Elbeco	Z310N	White	Men's - L/S	TexTrop2 - Standard Button Front - Zipper Front		\$ 50.75
Elbeco	Z3310N	White	Men's - S/S	TexTrop2 - Standard Button Front - Zipper Front		\$ 47.75
Elbeco	Z9310LCN	White	Women's L/S	TexTrop2 - Standard Button Front - Zipper Front		\$ 57.75
Elbeco	Z9810LCN	White	Women's S/S	TexTrop2 - Standard Button Front - Zipper Front		\$ 54.75
Elbeco	SH3204	Midnight Navy	Unisex	Shield Duty Jacket - No Hood		\$ 178.75
Elbeco	SH3504	Midnight Navy	Unisex	Shield Performance Soft Shell Liner/Stand Alone Jacket		\$ 112.75
Elbeco	E3148N	Midnight Navy	Men's	TexTrop2 - Pants - 4 pocket		\$ 48.75
Elbeco	E9314LC	Midnight Navy	Women's	TexTrop2 - Pants - 4 pocket	All hemming to be included in price of pants.	\$ 48.75
Tru-Spec						
BRAND	ITEM #	COLOR	STYLE	DESCRIPTION	PATCHING/HEMMING	UNIT PRICE
Tru-Spec	4340	Navy	Men's - S/S	24/7 - Performance Polo shirt		\$ 41.75
Tru-Spec	4552	Steel Grey	Men's - S/S	24/7 - Performance Polo shirt	All patching to be included in price of shirt. All shirts in this section to receive three (3) to five (5) patches.	\$ 41.75
Tru-Spec	4376	Navy	Women's - S/S	24/7 - Performance Polo shirt		\$ 41.75
Tru-Spec	4519	Steel Grey	Women's - S/S	24/7 - Performance Polo shirt		\$ 41.75
Tru-Spec	1037	Navy	Men's	Ascent Pants		\$ 58.75
Tru-Spec	1041	Ranger Green	Men's	Ascent Pants	Pants to include customized hemming upon request.	\$ 58.75
Tru-Spec	1036	Khaki	Men's	Ascent Pants	Customized hemming to be included in the price of the pants.	\$ 58.75
Tru-Spec	1039	Navy	Women's	Ascent Pants		\$ 58.75
Tru-Spec	1032	Khaki	Women's	Ascent Pants		\$ 58.75
Blauer						
APPROX. QTY	BRAND	ITEM #	COLOR	STYLE	DESCRIPTION	UNIT PRICE
24	Blauer	125	Black	Unisex	Commando knit watch cap to include "CPD" embroidered center - White block letters - 1 inch high	\$ 23.75
5.11						
BRAND	ITEM #	COLOR	STYLE	DESCRIPTION/OPTIONS	PATCHING/HEMMING	UNIT PRICE

HOWARD UNIFORM COMPANY - CPD UNIFORMS/20-03 - DOE: 10/24/19

ITEM #	COLOR	STYLE	DESCRIPTION	REQUIREMENTS	UNIT PRICE
5.11	Dark navy	Men's - L/S	TaLite Pro ripstop TDU shirt	All shirts in this section require two lines of embroidery on the right side chest. Embroidery to be placed over the right pocket. Top (first) line to contain first and middle initials with last name and the bottom (second) line will state "FORENSIC TECH." Epaulets to be sewn onto shirts. These shirts will receive three (3) to five (5) patches.	\$ 66.75
5.11	Dark navy	Men's S/S	TaLite Pro ripstop TDU shirt		\$ 63.75
5.11	Dark navy	Women's L/S	TaLite Pro ripstop TDU shirt		\$ 63.75
5.11	All colors	Men's	TaLite Pro Ripstop pants		\$ 41.75
5.11	All colors	Women's	TaLite Pro Ripstop pants	Pants to include customized hemming upon request.	\$ 41.75
5.11	Dark navy	Men's	Fast-Tac Cargo Pant	Customized hemming to be included in the price of the pants.	\$ 41.75
5.11	Dark navy	Women's	Fast-Tac Cargo Pant		\$ 41.75
MISC					
BRAND	ITEM #	COLOR	STYLE	DESCRIPTION	UNIT PRICE
Galls	UA494 NAV REG	Navy Blue	Unisex	Regular - 18 inch length X 3 inch wide	\$ 5.95
Galls	UA494 NAV LNG	Navy Blue	Unisex	Long - 20 inch length x 3 inch wide	\$ 5.95
Galls	UA494 NAV XLN	Navy Blue	Unisex	Extra long - 22 inch length x 3.5 inch wide	\$ 5.95
Elbeco	8920	Black	Unisex	UFX Base Layer Mock Turtleneck - Left neck to include "CPD" embroidered - White block letters - 1/2 inch high	\$ 46.75
United Uniforms	791	LAPD Blue	Unisex	Ultra Flex zip off bicycle pants	\$ 61.75
Blauer	26990	Black/Hi-Vis Yellow	Unisex	Reversible Raincoat - Long Version - No Hood	\$ 110.75
Blauer	26991	Black/Hi-Vis Yellow	Unisex	Reversible Raincoat - Short Version - No Hood	\$ 97.75
Blauer	107	Black/Hi-Vis Yellow	One Size	Reversible Hat Rain Cover	\$ 10.75
Blauer	339	Hi-Vis yellow	Unisex	microphone tabs on both sides; "POLICE" in 3 inch silver reflective lettering front and back	\$ 59.75
Blauer	339	Hi-Vis yellow	Unisex	microphone tabs on both sides; "CROSSING GUARD" in 2 inch silver reflective lettering front and back - lettering will end up in two lines - "CROSSING" on top line and "GUARD" on bottom line	\$ 73.75
Blauer	339	Hi-Vis yellow	Unisex	microphone tabs on both sides; "TRAFFIC CONTROL" in 2 inch silver reflective lettering front and back - lettering will end up in two lines - "TRAFFIC" on top line and "CONTROL" on bottom line	\$ 73.75
SUM OF ALL ITEMS					#####

ATTACHMENT B

SIGNATURE SHEET


RFP# CPD UNIFORMS/20-03

Title: CHARLOTTESVILLE POLICE DEPARTMENT UNIFORMS

In Compliance With This Request For Proposal And To All The Conditions Imposed Therein And Hereby Incorporated By Reference, The Undersigned Offers And Agrees To Furnish The Goods/Services In Accordance With The Attached Signed Proposal Or As Mutually Agreed Upon By Subsequent Negotiation.

Name And Address Of Firm:

HOWARD UNIFORM COMPANY
 DBA
1915 ANNAPOLIS ROAD
BALTIMORE, MD Zip Code: 21230
 Telephone Number: (410) 727-3086
 Fax Number: (410) 727-3142
 E-mail Address: mbutani@howarduniform.com

Date: October 23, 2019
 By: 
 (Signature In Ink)
 Name: Manish Butani
 (Please Print)
 Title: Vice President

I have the authority to bind the corporation.

ATTACHMENT C

STATE CORPORATION COMMISSION FORM

Virginia State Corporation Commission (SCC) registration information.Name of Firm/Offeror: HOWARD UNIFORM CO.


<input checked="" type="checkbox"/>	is a corporation or other business entity with the following Virginia SCC identification number: <u>F173076-3 -OR-</u>
<input type="checkbox"/>	is not a corporation, limited liability company, limited partnership, registered limited liability partnership, or business trust -OR-
<input type="checkbox"/>	is an out-of-state business entity that does not regularly and continuously maintain as part of its ordinary and customary business any employees, agents, offices, facilities, or inventories in Virginia (not counting any employees or agents in Virginia who merely solicit orders that require acceptance outside Virginia before they become contracts, and not counting any incidental presence of the bidder/offeror in Virginia that is needed in order to assemble, maintain, and repair goods in accordance with the contracts by which such goods were sold and shipped into Virginia from bidder/offeror's out-of-state location) -OR-
<input type="checkbox"/>	is an out-of-state business entity that is including with this bid/proposal an opinion of legal counsel which accurately and completely discloses the undersigned bidder's/offeror's current contacts with Virginia and describes why those contacts do not constitute the transaction of business in Virginia within the meaning of § 13.1-757 or other similar provisions in Titles 13.1 or 50 of the Code of Virginia. Attach opinion of legal counsel to this form.
<input type="checkbox"/>	Check the following box if you have <u>not completed any of the foregoing options</u> but currently have pending before the Virginia SCC an application for authority to transact business in the Commonwealth of Virginia and wish to be considered for a waiver to allow you to submit the SCC identification number after the due date for bids/proposals (the City reserves the right to determine in its sole discretion whether to allow such waiver).

Registered Agent Information

Please specify the Registered Agent who will accept services of process on your behalf.

Agent Name: AMERICAN UNIFORM SALES, INC.Physical Address (no Post Office Boxes): 5601-C GENERAL WASHINGTON DR
ALEXANDRIA, VA 22312

I certify the accuracy of this information.

Signed:  Title: Vice President Date: 10-23-19

ATTACHMENT D

OFFEROR DATA SHEET

Note: The following information is required as part of your response to this solicitation.

1. Qualification: The vendor must have the capability and capacity in all respects to satisfy fully all of the contractual requirements.

2. Vendor's Primary Contact:

Name: MANISH BUTANI Phone: 410-727-3086

3. Years in Business: Indicate the length of time you have been in business providing this type of good or service:

62 Years _____ Months

4. Indicate below a listing of at least four (4) current or recent accounts, either commercial or governmental, that your company is servicing, has serviced, or has provided similar goods. Include the length of service and the name, address, and telephone number of the point of contact.

A.	Company:	<u>VIRGINIA STATE POLICE</u>	Contact:	<u>SHARON SANCHEZ</u>
	Phone:	<u>804-674-2154</u>	Email:	<u>sharon.sanchez@vsp.virginia.gov</u>
	Dates of Service:	<u>ONGOING SINCE 2004</u>	\$ Value:	<u>OVER \$250K ANNUALLY</u>
B.	Company:	<u>VIRGINIA STATE PARKS</u>	Contact:	<u>BRUCE WIDENER</u>
	Phone:	<u>757-352-8239</u>	Email:	<u>bruce.widener@dep.virginia.gov</u>
	Dates of Service:	<u>ONGOING SINCE 2011</u>	\$ Value:	<u>OVER \$100K ANNUALLY</u>
C.	Company:	<u>MONTGOMERY COUNTY CORRECTIONS</u>	Contact:	<u>RITA ELLIS</u>
	Phone:	<u>240-777-9776</u>	Email:	<u>rita.ellis@montgomerycountymd.gov</u>
	Dates of Service:	<u>ONGOING SINCE 2012</u>	\$ Value:	<u>OVER \$80K ANNUALLY</u>
D.	Company:	<u>RICHMOND POLICE DEPT.</u>	Contact:	<u>CHARLES TAYLOR</u>
	Phone:	<u>804-646-0094</u>	Email:	<u>Charles.G.Taylor@richmondgov.com</u>
	Dates of Service:	<u>ONGOING SINCE 2014</u>	\$ Value:	<u>OVER \$25K ANNUALLY</u>

I certify the accuracy of this information.

Signed: Manish Butani Title: VICE PRESIDENT Date: 10/23/19

ATTACHMENT E

CERTIFICATION OF NO COLLUSION

The undersigned, acting on behalf of HOWARD UNIFORM COMPANY, does hereby certify in connection with the procurement and proposal to which this Certification of No Collusion is attached that:

This proposal is not the result of, or affected by, any act of collusion with another person engaged in the same line of business or commerce: nor is this proposal the result of, or affected by, any act of fraud punishable under Article 1.1 of Chapter 12 of Title 18.2 Code of Virginia, 1950 as amended (&&18.2-498.1 atseq.)

Manish Butani
Signature of Company Representative
HOWARD UNIFORM Co.
Name of Company
October 23, 2019
Date

ACKNOWLEDGEMENT

STATE OF Maryland
CITY/COUNTY OF Baltimore, to wit:

The foregoing Certification of No Collusion bearing the signature of Manish Butani and dated October 23, 2019 was subscribed and sworn to before the undersigned notary public by Lelia G. Arrington on 10-23-2019.

Lelia G. Arrington
Notary Public

My commission expires: July 17, 2022

CODE OF VIRGINIA

&18.2-498.4. Duty to provide certified statement. A. The Commonwealth, or any department or agency thereof, and any local government or any department or agency thereof, may require that any person seeking, offering or agreeing to transact business or commerce with it, or seeking, offering or agreeing to receive any portion of the public funds or moneys, submit a certification that the offer or agreement or any claim resulting thereon is not the result of, or affected by, any act of collusion with another person engaged in the same line of business or commerce, or any act of fraud punishable under this article.

B. Any person required to submit a certified statement as provided in paragraph A above who knowingly makes a false statement shall be guilty of a Class 6 felony. (1980, c.472)

ATTACHMENT F

**PROPRIETARY/CONFIDENTIAL INFORMATION
IDENTIFICATION**Name of Firm/Offeror: HOWARD UNIFORM COMPANYRFP#: CPD UNIFORMS/20-03

Trade secrets or proprietary information submitted by an offeror shall not be subject to public disclosure under the Virginia Freedom of Information Act; however, the offeror must invoke the protections of § 2.2-4342F of the Code of Virginia, in writing, either before or at the time the data or other material is submitted. The written notice must specifically identify the data or materials to be protected including the section of the proposal in which it is contained and the page numbers, and state reasons why protection is necessary. The proprietary or trade secret material submitted must be identified by some distinct method such as highlighting or underlining and must indicate only the specific words, figures or paragraphs that constitute trade secrets or proprietary information. In addition, a summary of proprietary information shall be submitted on this form. The classification of an entire proposal document, line item prices, and/or total proposal prices as proprietary or trade secrets is not acceptable.

SECTION/TITLE	PAGE NUMBER (S)	REASON(S) FOR WITHHOLDING FROM DISCLOSURE
<i>N/A</i>		

I certify the accuracy of this information.

Signed: *Maick Bute* Title: VICE PRESIDENT Date: 10/23/19

ATTACHMENT G

SMALL-, WOMEN-, MINORITY-, MICRO, EMPLOYMENT SERVICES ORGANIZATIONS, AND VETERAN-OWNED BUSINESS OBJECTIVES

It is an important business objective of the City of Charlottesville to promote the economic enhancement of small businesses (SBE) and micro businesses (O), women-owned businesses (WBE), minority-owned businesses (MBE), employment services organization (ESO) and veteran-owned businesses (VBE). The success of the City to track the amount of business received by SBE, WBE, MBE and VBE businesses, whether as a prime contractor or a subcontractor, is dependent upon the business community partnering with us in this important endeavor.

If you anticipate sub-contracting to any of these businesses in the performance of this contract, you are requested to individually report the total dollars for each business classification. Failure to report the dollars in the categories below may result in the application of stronger requirements being placed on offerors to assure that SBE, WBE, MBE and VBE businesses receive benefits from City contracts.

Complete the following information, and return this form with your proposal.

1. If you are a SBE, O, WBE, MBE, ESO or VBE, please check one or more of the following boxes:

_____ SBE _____ O _____ WBE _____ MBE _____ ESO _____ VBE

Certification #: _____ Expiration Date: _____

If certified by other than the Virginia Department of Small Business and Supplier Diversity provide the name and contact information, including phone number and website of certifying agency:

2. In the spaces below, report the anticipated dollars that you intend to subcontract to each business type if a contract is awarded to your company. If you do not intend to sub-contract any work to others, even if you are a SBE, O, WBE, MBE, ESO or VBE, put zeros in the spaces below.

Total SBE Dollars to be Sub-contracted	\$	<u>N/A</u>	<u>\$0</u>
Total O Dollars to be Sub-contracted	\$		
Total WBE Dollars to be Sub-contracted	\$		
Total MBE Dollars to be Sub-contracted	\$		
Total ESO Dollars to be Sub-contracted	\$		
Total VBE Dollars to be Sub-contracted	\$		

3. If you are not a SBE, O, WBE, MBE, ESO or VBE, and you do not plan to utilize such firms in this contract, please state your reasons:

THE CUSTOMIZATION WORK THAT WE DO IS SPECIALIZED
AND REQUIRES QUALITY CONTROL WHICH PREVENTS US
FROM SUB-CONTRACTING.

I certify the accuracy of this information.

Signed: *Mark Butts*

Title: VICE PRESIDENT

Date: 10/23/17



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
11/6/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER HMS Insurance Associates, Inc. 20 Wight Ave Suite 300 Hunt Valley MD 21030	CONTACT NAME: Cassandra Warfel PHONE (A/C, No, Ext): 443-632-3411 FAX (A/C, No): 443-632-3487 E-MAIL ADDRESS: cwarfel@hmsia.com														
INSURED HOWAUNI-01 Howard Uniform Company Inc. 1915 Annapolis Road, #1921 Baltimore MD 21230-3109	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">INSURER(S) AFFORDING COVERAGE</th> <th style="text-align: center;">NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A : Harleysville Insurance Company</td> <td style="text-align: center;">23582</td> </tr> <tr> <td>INSURER B : Harleysville Worcester Insurance Company</td> <td style="text-align: center;">26182</td> </tr> <tr> <td>INSURER C : Harleysville Preferred Insurance Company</td> <td style="text-align: center;">35696</td> </tr> <tr> <td>INSURER D :</td> <td></td> </tr> <tr> <td>INSURER E :</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </tbody> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : Harleysville Insurance Company	23582	INSURER B : Harleysville Worcester Insurance Company	26182	INSURER C : Harleysville Preferred Insurance Company	35696	INSURER D :		INSURER E :		INSURER F :	
INSURER(S) AFFORDING COVERAGE	NAIC #														
INSURER A : Harleysville Insurance Company	23582														
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INSURER D :															
INSURER E :															
INSURER F :															

COVERAGES CERTIFICATE NUMBER: 67961803 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:			MPA00000066560D	11/1/2018	11/1/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			BA0000003639AP	11/1/2018	11/1/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			CMB00000073397G	11/1/2018	11/1/2019	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ \$
C	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	WC 00000050648D	11/1/2018	11/1/2019	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 City of Charlottesville, Virginia is included as additional insured on the General Liability policy if required by written contract.

CERTIFICATE HOLDER City of Charlottesville 325 4th St. NW Charlottesville VA 22903	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
--	--

CITY OF CHARLOTTESVILLE
Procurement & Risk Management Services

325 4th Street NW (zip 22903)
PO Box 911
Charlottesville, VA 22902

Phone: (434) 970-3860
Fax: (434) 970-3069

Purchasing@charlottesville.gov
<https://www.charlottesville.gov/297/Procurement-Risk-Management>



REVISED CONTRACT MODIFICATION

DATE: November 16, 2021

MODIFICATION #2

MODIFICATION TYPE: Renewal #2

CONTRACT TITLE: CPD Uniforms

CONTRACT NUMBER: 4600001760

CONTRACTOR: Howard Uniform Company
1915 Annapolis Road
Baltimore, MD 21230
Sent via email: mbutani@howarduniform.com

By mutual agreement of the City and the Contractor, contract 4600001760 is amended as follows:

Pursuant to the City of Charlottesville contract 4600001760, the contract is renewed for a one year period effective February 3, 2022 through February 2, 2023. Three additional one year renewal options remain. All other terms, conditions, specifications and pricing remain the same except as follows.

- Price increase per attached revised item pricing effective February 3, 2022

City of Charlottesville, Virginia

By: *Dillon Smith* Date: 11/16/2021
Dillon Smith (Nov 16, 2021 09:14 EST)
Title: Buyer II

Contractor:

By: *Mark Deter* Date: 12/2/2021
Title: VICE PRESIDENT

If you do not want to renew this contract, please sign below and return to the City of Charlottesville.

DISCONTINUE: We desire to discontinue the contract.

Contractor:

By: _____ Date: _____
Title: _____

DISTRIBUTION:

Procurement – Contract File
Contract Administrator – Troy Hunt, Police Department



CITY OF CHARLOTTESVILLE
P.O. BOX 911
CHARLOTTESVILLE, VA 22902
Phone (434)970-3860
www.charlottesville.gov

REVISED EXHIBIT B

Quantity contract

This public body does not discriminate against faith-based organizations or against a bidder or offeror because of race, color, religion, national origin, sex, pregnancy, childbirth or related medical conditions, age, marital status, sexual orientation, gender identity, status as a veteran, or disability, or any other basis prohibited by state law relating to discrimination in employment. (Code of Virginia § 2.2.4343.1E and Code of the City of Charlottesville Chapter 2, Article XV, § 2-431).

Vendor Address

HOWARD UNIFORM COMPANY
1915 ANNAPOLIS ROAD
BALTIMORE MD 21230

Ship To/Bill To:

CHARLOTTESVILLE POLICE DEPARTMENT
606 E. MARKET ST.
CHARLOTTESVILLE VA 22902

Information

Contract Number 4600001760
Date 02/24/2020
Vendor No. 2688
Payment Terms Due immediately
Buyer/Phone Warehouse 9 /
Incoterms FOB FOB Dest. prepaid & allowed
Validity Start date 02/03/2020
Validity End date 02/02/2023
FIN 54-600-1202
VA Tax Exempt ID 10-546001202F-001

Page 1 of 4

Item	Material/Description	Target Qty	UM	Unit Price	Amount
0010	<p>PER ALL TERMS, CONDITIONS, AND PRICING OF RFP#CPD UNIFORMS/20-03, CONTRACTOR RESPONSE TO RFP AND NEGOTIATIONS</p> <p>CONTRACT TERM: 2/3/2022 - 2/2/2023 WITH THE OPTION TO RENEW UNDER THE TERMS OF THE ORIGINAL AGREEMENT FOR UP TO THREE (3) ADDITIONAL ONE YEAR TERMS IF AGREED UPON IN WRITING BY BOTH PARTIES.</p> <p>- A 7.9% PRICE INCREASE EFFECTIVE FEBRUARY 3, 2022</p> <p>CITY CONTRACT ADMINISTRATOR: TROY HUNT PHONE: 434-970-3937 HUNTT@CHARLOTTESVILLE.GOV</p> <p>CONTRACT'S REPRESENTATIVE: MANISH BUTANI PHONE: 410-727-3142 MBUTANI@HOWARDUNIFORM.COM</p> <p>202459 BLAUER COMMANDO KNIT WATCH CAP</p> <p>Valid from: 02/03/2020 To: 02/02/2021</p> <p>23.75 EA</p> <p>Valid from: 02/03/2021 To: 02/02/2022</p> <p>23.75 EA</p>				

NOTE: By accepting and performing this City of Charlottesville purchase order, the vendor agrees that the order is subject to the City's General Terms and Conditions for Purchase Orders, any Terms and Conditions set forth in the applicable solicitation (competitive sealed bidding and negotiations transactions) or request for quotations (small purchase transactions) and any Terms and Conditions added or otherwise incorporated by reference within a written contract of the parties. By accepting and performing this order, the vendor further agrees that the price(s) include shipping FOB destination unless otherwise stated herein. Terms and Conditions referenced above may be accessed by contacting the City's Procurement Division or at www.charlottesville.gov/299/Vendor-Registration.

SIGNATURE

Donna S. Hoy

(Authorized Official)

DATE

12/3/2021



CITY OF CHARLOTTESVILLE
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 CHARLOTTESVILLE, VA 22902
 Phone (434)970-3860
 www.charlottesville.gov

Quantity contract

Page 2 of 4

Vendor Address	Information
HOWARD UNIFORM COMPANY 1915 ANNAPOLIS ROAD BALTIMORE MD 21230	Contract Number 4600001760 Date 02/24/2020

Item	Material/Description	Target Qty	UM	Unit Price	Amount
0020	Valid from: 02/03/2022 To: 02/02/2023 25.63 EA 202460 BLAUER REVERSIBLE RAINCOAT				
	Valid from: 02/03/2020 To: 02/02/2021 110.75 EA				
	Valid from: 02/03/2021 To: 02/02/2022 110.75 EA				
0030	Valid from: 02/03/2022 To: 02/02/2023 119.50 EA 202461 BLAUER REVERSIBLE RAINCOAT- SHORT				
	Valid from: 02/03/2020 To: 02/02/2021 97.75 EA				
	Valid from: 02/03/2021 To: 02/02/2022 97.75 EA				
	Valid from: 02/03/2022 To: 02/02/2023 105.47 EA				
0040	202462 BLAUER REVERSIBLE HAT RAIN COVER				
	Valid from: 02/03/2020 To: 02/02/2021 10.78 EA				
	Valid from: 02/03/2021 To: 02/02/2022 10.78 EA				



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Quantity contract

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Vendor Address	Information
HOWARD UNIFORM COMPANY 1915 ANNAPOLIS ROAD BALTIMORE MD 21230	Contract Number 4600001760 Date 02/24/2020

Item	Material/Description	Target Qty	UM	Unit Price	Amount
0050	Valid from: 02/03/2022 To: 02/02/2023 202463 BLAUER HI-VIS VEST "POLICE"	11.63	EA		
	Valid from: 02/03/2020 To: 02/02/2021 59.75 EA				
	Valid from: 02/03/2021 To: 02/02/2022 59.75 EA				
0060	Valid from: 02/03/2022 To: 02/02/2023 202464 BLAUER HI-VIS VEST "CROSSING GUARD"	64.47	EA		
	Valid from: 02/03/2020 To: 02/02/2021 73.75 EA				
	Valid from: 02/03/2021 To: 02/02/2022 73.75 EA				
0070	Valid from: 02/03/2022 To: 02/02/2023 202465 BLAUER HI-VIS VEST "TRAFFIC CONTROL"	79.58	EA		
	Valid from: 02/03/2020 To: 02/02/2021 73.75 EA				
	Valid from: 02/03/2021 To: 02/02/2022 73.75 EA				



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Quantity contract
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Vendor Address	Information
HOWARD UNIFORM COMPANY 1915 ANNAPOLIS ROAD BALTIMORE MD 21230	Contract Number 4600001760 Date 02/24/2020

Item	Material/Description	Target Qty	UM	Unit Price	Amount
	Valid from: 02/03/2022 To: 02/02/2023 79.58 EA				



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Quantity contract

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Vendor Address

HOWARD UNIFORM COMPANY
1915 ANNAPOLIS ROAD
BALTIMORE MD 21230

Ship To/Bill To:

CHARLOTTESVILLE POLICE DEPARTMENT
606 E. MARKET ST.
CHARLOTTESVILLE VA 22902

Information

Contract Number 4600001760
Date 02/24/2020
Vendor No. 2688
Payment Terms Due immediately
Buyer/Phone Warehouse 9 /
Incoterms FOB FOB Dest. prepaid & allowed
Validity Start date 02/03/2020
Validity End date 02/02/2025
FIN 54-600-1202
VA Tax Exempt ID 10-546001202F-001

Page 1 of 5

Item	Material/Description	Target Qty	UM	Unit Price	Amount
0010	<p>PER ALL TERMS, CONDITIONS, AND PRICING OF RFP#CPD UNIFORMS/20-03, CONTRACTOR RESPONSE TO RFP AND NEGOTIATIONS</p> <p>CONTRACT TERM: 2/3/2024 - 2/2/2025 WITH THE OPTION TO RENEW UNDER THE TERMS OF THE ORIGINAL AGREEMENT FOR UP TO TWO (2) ADDITIONAL ONE YEAR TERMS IF AGREED UPON IN WRITING BY BOTH PARTIES.</p> <p>- A 7.9% PRICE INCREASE EFFECTIVE FEBRUARY 3, 2022 - A 7.1% PRICE INCREASE EFFECTIVE FEBRUARY 3, 2023 - A 3.0% PRICE INCREASE EFFECTIVE FEBRUARY 3, 2024</p> <p>CITY CONTRACT ADMINISTRATOR: JOEY LEWIS PHONE: 434-760-4069 LEWISJ@CHARLOTTESVILLE.GOV</p> <p>CONTRACT'S REPRESENTATIVE: MANISH BUTANI PHONE: 410-727-3142 MBUTANI@HOWARDUNIFORM.COM</p> <p>202459 BLAUER COMMANDO KNIT WATCH CAP</p> <p>Valid from: 02/03/2020 To: 02/02/2021</p> <p>Gross Price 23.75 USD</p>				

NOTE: By accepting and performing this City of Charlottesville purchase order, the vendor agrees that the order is subject to the City's General Terms and Conditions for Purchase Orders, any Terms and Conditions set forth in the applicable solicitation (competitive sealed bidding and negotiations transactions) or request for quotations (small purchase transactions) and any Terms and Conditions added or otherwise incorporated by reference within a written contract of the parties. By accepting and performing this order, the vendor further agrees that the price(s) include shipping FOB destination unless otherwise stated herein. Terms and Conditions referenced above may be accessed by contacting the City's Procurement Division or at www.charlottesville.gov/299/Vendor-Registration.

SIGNATURE

Cynthia J. Schaar

(Authorized Official)

DATE 01/09/2024



CITY OF CHARLOTTESVILLE
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Quantity contract Page 2 of 5

Vendor Address	Information
HOWARD UNIFORM COMPANY 1915 ANNAPOLIS ROAD BALTIMORE MD 21230	Contract Number 4600001760 Date 02/24/2020

Item	Material/Description	Target Qty	UM	Unit Price	Amount
	Valid from: 02/03/2021 To: 02/02/2022				
	Gross Price 23.75 USD				
	Valid from: 02/03/2022 To: 02/02/2023				
	Gross Price 25.63 USD				
	Valid from: 02/03/2023 To: 02/02/2024				
	Gross Price 27.45 USD				
	Valid from: 02/03/2024 To: 02/02/2025				
	Gross Price 28.27 USD				
0020	202460 BLAUER REVERSIBLE RAINCOAT				
	Valid from: 02/03/2020 To: 02/02/2021				
	Gross Price 110.75 USD				
	Valid from: 02/03/2021 To: 02/02/2022				
	Gross Price 110.75 USD				
	Valid from: 02/03/2022 To: 02/02/2023				
	Gross Price 119.50 USD				
	Valid from: 02/03/2023 To: 02/02/2024				
	Gross Price 127.98 USD				
	Valid from: 02/03/2024 To: 02/02/2025				
	Gross Price 131.82 USD				
0030	202461 BLAUER REVERSIBLE RAINCOAT- SHORT				
	Valid from: 02/03/2020 To: 02/02/2021				
	Gross Price 97.75 USD				



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Quantity contract
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Vendor Address	Information
HOWARD UNIFORM COMPANY 1915 ANNAPOLIS ROAD BALTIMORE MD 21230	Contract Number 4600001760 Date 02/24/2020

Item	Material/Description	Target Qty	UM	Unit Price	Amount
	Valid from: 02/03/2021 To: 02/02/2022 Gross Price 97.75 USD				
	Valid from: 02/03/2022 To: 02/02/2023 Gross Price 105.47 USD				
	Valid from: 02/03/2023 To: 02/02/2024 Gross Price 112.96 USD				
	Valid from: 02/03/2024 To: 02/02/2025 Gross Price 116.35 USD				
0040	202462 BLAUER REVERSIBLE HAT RAIN COVER				
	Valid from: 02/03/2020 To: 02/02/2021 Gross Price 10.78 USD				
	Valid from: 02/03/2021 To: 02/02/2022 Gross Price 10.78 USD				
	Valid from: 02/03/2022 To: 02/02/2023 Gross Price 11.63 USD				
	Valid from: 02/03/2023 To: 02/02/2024 Gross Price 12.46 USD				
	Valid from: 02/03/2024 To: 02/02/2025 Gross Price 12.83 USD				
0050	202463 BLAUER HI-VIS VEST "POLICE"				
	Valid from: 02/03/2020 To: 02/02/2021 Gross Price 59.75 USD				



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Quantity contract
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Vendor Address	Information
HOWARD UNIFORM COMPANY 1915 ANNAPOLIS ROAD BALTIMORE MD 21230	Contract Number 4600001760 Date 02/24/2020

Item	Material/Description	Target Qty	UM	Unit Price	Amount
	Valid from: 02/03/2021 To: 02/02/2022 Gross Price 59.75 USD				
	Valid from: 02/03/2022 To: 02/02/2023 Gross Price 64.47 USD				
	Valid from: 02/03/2023 To: 02/02/2024 Gross Price 69.05 USD				
	Valid from: 02/03/2024 To: 02/02/2025 Gross Price 71.12 USD				
0060	202464 BLAUER HI-VIS VEST "CROSSING GUARD"				
	Valid from: 02/03/2020 To: 02/02/2021 Gross Price 73.75 USD				
	Valid from: 02/03/2021 To: 02/02/2022 Gross Price 73.75 USD				
	Valid from: 02/03/2022 To: 02/02/2023 Gross Price 79.58 USD				
	Valid from: 02/03/2023 To: 02/02/2024 Gross Price 85.23 USD				
	Valid from: 02/03/2024 To: 02/02/2025 Gross Price 87.79 USD				
0070	202465 BLAUER HI-VIS VEST "TRAFFIC CONTROL"				
	Valid from: 02/03/2020 To: 02/02/2021 Gross Price 73.75 USD				



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Quantity contract
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Vendor Address	Information
HOWARD UNIFORM COMPANY 1915 ANNAPOLIS ROAD BALTIMORE MD 21230	Contract Number 4600001760 Date 02/24/2020

Item	Material/Description	Target Qty	UM	Unit Price	Amount
	Valid from: 02/03/2021 To: 02/02/2022 Gross Price 73.75 USD				
	Valid from: 02/03/2022 To: 02/02/2023 Gross Price 79.58 USD				
	Valid from: 02/03/2023 To: 02/02/2024 Gross Price 85.23 USD				
	Valid from: 02/03/2024 To: 02/02/2025 Gross Price 87.79 USD				

REVISED EXHIBIT C

Howard Uniform Company

ARLINGTON COUNTY POLICE
Contract 22-POL-R-568

Pricing Sheet 2023

Arlington County Police Department						Effective	1/1/2023		
Contract 22-POL-R-568 (Prices updated in accordance with supplier price updates when published)									
VENDOR	STYLE	DESCRIPTION	COLOR	SIZE RANGE	UNIT PRICE	Retail + Customization Cost	Agency Retail	Discount	Customization Costs
Polos / Other Shirts									
5.11	41060	Male S/S Polo Shirts with LC Badge Logo Embroidery	Various	XS-2XL	\$48.50	\$65.00	\$55.00	30.00%	\$10.00
5.11	41060T	Male S/S Polo Shirts with LC Badge Logo Embroidery	Various	3XL & L-5XL Talls	\$54.10	\$73.00	\$63.00	30.00%	\$10.00
5.11	42056	Male L/S Polo Shirts with LC Badge Logo Embroidery	Various	XS-2XL	\$52.00	\$70.00	\$60.00	30.00%	\$10.00
5.11	42056T	Male L/S Polo Shirts with LC Badge Logo Embroidery	Various	3XL & L-5XL Talls	\$57.60	\$78.00	\$68.00	30.00%	\$10.00
5.11	71049	Male S/S Polo Shirts with LC Badge Logo Embroidery	Various	S- 2XL	\$45.70	\$61.00	\$51.00	30.00%	\$10.00
5.11	71049T	Male S/S Polo Shirts with LC Badge Logo Embroidery	Various	3XL and L-5XL Tall	\$50.60	\$68.00	\$58.00	30.00%	\$10.00
5.11	61165	Female S/S Polo Shirts with LC Badge Logo Embroidery	Various	XS-XL	\$44.30	\$59.00	\$49.00	30.00%	\$10.00
5.11	72049	Male L/S Polo Shirts with LC Badge Logo Embroidery	Various	S- 2XL	\$49.90	\$67.00	\$57.00	30.00%	\$10.00
5.11	72049T	Male L/S Polo Shirts with LC Badge Logo Embroidery	Various	3XL and L-5XL Tall	\$61.80	\$84.00	\$74.00	30.00%	\$10.00
5.11	71049	Male S/S Polo Shirts, No customization	Various	XS-2XL	\$35.70	\$51.00	\$51.00	30.00%	
5.11	71049T	Male S/S Polo Shirts, No customization	Various	3XL and L-5XL Tall	\$40.60	\$58.00	\$58.00	30.00%	
5.11	61165	Female S/S Polo Shirts, No Customization	Various	XS-XL	\$34.30	\$49.00	\$49.00	30.00%	
5.11	72049	Male L/S Polo Shirts, No Customization	Various	S- 2XL	\$39.90	\$57.00	\$57.00	30.00%	
5.11	72049T	Male L/S Polo Shirts, No Customization	Various	3XL and L-5XL Tall	\$51.80	\$74.00	\$74.00	30.00%	
5.11	71175	Taclite Pro S/S Shirt with Logo on L/CH, Lettering R/CH, Patches	Various	S-2XL	\$72.10	\$91.00	\$63.00	30.00%	\$28.00
5.11	71175T	Taclite Pro S/S Shirt with Logo on L/CH, Lettering R/CH, Patches	Various	3XL & L-5XL Talls	\$78.40	\$100.00	\$72.00	30.00%	\$28.00
5.11	72175	Taclite Pro L/S Shirt with Logo on L/CH, Lettering R/CH, Patches	Various	S-2XL	\$76.30	\$97.00	\$69.00	30.00%	\$28.00

Howard Uniform Company

ARLINGTON COUNTY POLICE
Contract 22-POL-R-568

Running Price List

VENDOR	STYLE	DESCRIPTION	COLOR	SIZE RANGE	UNIT PRICE	Retail + Customization Cost	Agency Retail	Discount	Customization Costs
5.11	72175T	Taclite Pro L/S Shirt with Logo on L/CH, Lettering R/CH, Patches	Various	3XL & L-5XL Talls	\$83.30	\$107.00	\$79.00	30.00%	\$28.00
Cornerstone	CS410	Polo S/S, No Customization	Various	XS-XL	\$27.86	\$33.98	\$33.98	18.00%	
Cornerstone	CS410	Polo S/S, No Customization	Various	2XL	\$29.50	\$35.98	\$35.98	18.00%	
Cornerstone	CS410	Polo S/S, No Customization	Various	3XL	\$32.78	\$39.98	\$39.98	18.00%	
Cornerstone	CS410	Polo S/S, No Customization	Various	4XL	\$34.42	\$41.98	\$41.98	18.00%	
Cornerstone	CS410LS	Polo L/S, No Customization	Various	XS-XL	\$32.78	\$39.98	\$39.98	18.00%	
Cornerstone	CS410LS	Polo L/S, No Customization	Various	2XL	\$34.42	\$41.98	\$41.98	18.00%	
Cornerstone	CS410LS	Polo L/S, No Customization	Various	3XL	\$37.70	\$45.98	\$45.98	18.00%	
Cornerstone	CS410LS	Polo L/S, No Customization	Various	4XL	\$39.34	\$47.98	\$47.98	18.00%	
		Add Embroidered Lettering to polo or shirt (1 or 2 lines)			\$8.00	\$0.00			
		Add Embroidered Lettering to polo or shirt (3 lines) or Logo			\$10.00	\$0.00			
Blauer	8371 / 8371W	Men's, Women's L/S Armorskin Shirt with Patches	Navy	XS-XL	\$58.05	\$87.50	\$77.50	38.00%	\$10.00
Blauer	8371 / 8371W	Men's, Women's L/S Armorskin Shirt with Patches	Navy	2XL	\$62.86	\$95.25	\$85.25	38.00%	\$10.00
Blauer	8371 / 8371W	Men's, Women's L/S Armorskin Shirt with Patches	Navy	3XL	\$67.66	\$103.00	\$93.00	38.00%	\$10.00
Blauer	8372 / 8372W	Men's, Women's S/S Armorskin Shirt with Patches	Navy	XS-XL	\$53.40	\$80.00	\$70.00	38.00%	\$10.00
Blauer	8372 / 8372W	Men's, Women's S/S Armorskin Shirt with Patches	Navy	2XL	\$57.74	\$87.00	\$77.00	38.00%	\$10.00
Blauer	8372 / 8372W	Men's, Women's S/S Armorskin Shirt with Patches	Navy	3XL	\$62.08	\$94.00	\$84.00	38.00%	\$10.00
Blauer	8470XP	Wool Armorskin Outer Carrier XP, Customized	Navy	XS-XL	\$135.94	\$207.00	\$187.00	38.00%	\$20.00
Blauer	8470XP	Wool Armorskin Outer Carrier XP, Customized	Navy	2XL	\$147.53	\$225.70	\$205.70	38.00%	\$20.00
Blauer	8470XP	Wool Armorskin Outer Carrier XP, Customized	Navy	3XL	\$141.13	\$226.40	\$224.40	38.00%	\$2.00
Propper	F5301-38	Propper S/S Tactical Shirt with Patches	Navy	S-XL	\$40.80	\$48.50	\$38.50	20.00%	\$10.00
Propper	F5456-38	Propper S/S BDU Shirt with Patches	Navy	S-XL	\$40.80	\$48.50	\$38.50	20.00%	\$10.00

Howard Uniform Company

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Running Price List

VENDOR	STYLE	DESCRIPTION	COLOR	SIZE RANGE	UNIT PRICE	Retail + Customization Cost	Agency Retail	Discount	Customization Costs
		Pants - Cargo / Other							
5.11	45502	Stryke Bike Patrol Pants	Black	Upto Size 44	\$84.00	\$120.00	\$120.00	30.00%	
5.11	73327	Stryke 11" Shorts	Various	Upto Size 44	\$59.50	\$85.00	\$85.00	30.00%	
5.11	74369	Stryke Pants Male	Various	Upto Size 44	\$60.90	\$87.00	\$87.00	30.00%	
5.11	74369L	Stryke Pants Male with hemming	Various	Size 44 and up	\$79.00	\$109.00	\$100.00	30.00%	\$9.00
5.11	64386	Stryke Pants Female	Various		\$60.90	\$87.00	\$87.00	30.00%	
5.11	74407	Breeches	Navy	Upto Size 44	\$105.00	\$150.00	\$150.00	30.00%	
Propper	F5201-38	Propper BDU pant, Button Fly	Navy	S-XL	\$33.80	\$42.25	\$42.25	20.00%	
Propper	F5205-38	Propper BDU pant, Zipper Fly	Navy	S-XL	\$33.80	\$42.25	\$42.25	20.00%	
Blauer	8810T	Men's Streetgear Flex Cargo Pants, Hemming	Navy	28-42	\$82.78	\$128.00	\$119.00	38.00%	\$9.00
Blauer	8810T	Men's Streetgear Flex Cargo Pants, Hemming	Navy	44-50	\$90.16	\$139.90	\$130.90	38.00%	\$9.00
Blauer	8810T	Men's Streetgear Flex Cargo Pants, Hemming	Navy	52 - 54	\$97.54	\$151.80	\$142.80	38.00%	\$9.00
Blauer	8810T	Men's Streetgear Flex Cargo Pants, Hemming	Navy	56 - 58	\$104.91	\$163.70	\$154.70	38.00%	\$9.00
Blauer	8810WT	Women's Streetgear Flex Cargo Pants, Hemming	Navy	2 - 22	\$82.78	\$128.00	\$119.00	38.00%	\$9.00
Blauer	8810WT	Women's Streetgear Flex Cargo Pants, Hemming	Navy	24 - 26	\$90.16	\$139.90	\$130.90	38.00%	\$9.00
						\$0.00			
						\$0.00			

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VENDOR	STYLE	DESCRIPTION	COLOR	SIZE RANGE	UNIT PRICE	Retail + Customization Cost	Agency Retail	Discount	Customization Costs
		Class A Dress Uniforms				\$0.00			
Blauer	8450	Men's Polywool L/S Shirts with Patches	Navy	14.5-17.5, sleeves up to 37	\$93.70	\$145.00	\$135.00	38.00%	\$10.00
Blauer	8450	Men's Polywool L/S Shirts with Patches	Navy	18-18.5, sleeves up to 37	\$102.07	\$158.50	\$148.50	38.00%	\$10.00
Blauer	8450	Men's Polywool L/S Shirts with Patches	Navy	19-19.5, sleeves up to 37	\$110.44	\$172.00	\$162.00	38.00%	\$10.00
Blauer	8670 / 8670W	Mens or Womens L/S Supershirts	White	14.5-17.5, sleeves up to 37	\$71.69	\$109.50	\$99.50	38.00%	\$10.00
Blauer	8670 / 8670W	Mens or Womens L/S Supershirts	White	18-18.5, sleeves up to 37	\$77.86	\$119.45	\$109.45	38.00%	\$10.00
Blauer	8670 / 8670W	Mens or Womens L/S Supershirts	White	19-19.5, sleeves up to 37	\$84.03	\$129.40	\$119.40	38.00%	\$10.00
Flying Cross	33W78Z / 126R78Z	Mens or Womens L/S Dress Shirts	White	14.5-18.5, sleeves up to 37	\$60.84	\$92.00	\$82.00	38.00%	\$10.00
Flying Cross	33W78Z / 126R78Z	Mens or Womens L/S Dress Shirts	White	19 & up, sleeves up to 37	\$76.09	\$116.60	\$106.60	38.00%	\$10.00
Blauer	8676 / 8676W	Mens or Women's S/S FlexRS with Patches	Navy	S - XL R or 30-44	\$73.86	\$113.00	\$103.00	38.00%	\$10.00
Blauer	8676 / 8676W	Mens or Women's S/S FlexRS with Patches	Navy	2XL R or 46-48	\$80.25	\$123.30	\$113.30	38.00%	\$10.00
Blauer	8676 / 8676W	Mens or Women's S/S FlexRS with Patches	Navy	3XL R or 50	\$86.63	\$133.60	\$123.60	38.00%	\$10.00
Blauer	8676 / 8676W	Mens or Women's S/S FlexRS with Patches	Navy	4XL R or 52	\$93.02	\$143.90	\$133.90	38.00%	\$10.00
						\$0.00			
Blauer	8590	Dress Blouse Coat with Patches and Gold P Buttons	Navy	28 - 50	\$271.20	\$408.00	\$360.00	38.00%	\$48.00
Blauer	8590	Dress Blouse Coat with Patches and Gold P Buttons	Navy	52 - 54	\$293.52	\$444.00	\$396.00	38.00%	\$48.00
Blauer	8590	Dress Blouse Coat with Patches and Gold P Buttons	Navy	56 - 58	\$315.84	\$480.00	\$432.00	38.00%	\$48.00
Blauer	8560T	Men's Poly/Wool 4 Pocket, Stretch Waistband, Hemming	Navy	28-42	\$97.66	\$152.00	\$143.00	38.00%	\$9.00

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VENDOR	STYLE	DESCRIPTION	COLOR	SIZE RANGE	UNIT PRICE	Retail + Customization Cost	Agency Retail	Discount	Customization Costs
Blauer	8560T	Men's Poly/Wool 4 Pocket, Stretch Waistband, Hemming	Navy	44-50	\$106.53	\$166.30	\$157.30	38.00%	\$9.00
Blauer	8560T	Men's Poly/Wool 4 Pocket, Stretch Waistband, Hemming	Navy	52 - 54	\$115.39	\$180.60	\$171.60	38.00%	\$9.00
Blauer	8560T	Men's Poly/Wool 4 Pocket, Stretch Waistband, Hemming	Navy	56 - 58	\$124.26	\$194.90	\$185.90	38.00%	\$9.00
Blauer	8560WT	Women's Poly/Wool 4 Pocket, Stretch Waistband, Hemming	Navy	2 - 22	\$97.66	\$152.00	\$143.00	38.00%	\$9.00
Blauer	8560WT	Women's Poly/Wool 4 Pocket, Stretch Waistband, Hemming	Navy	24 - 26	\$106.53	\$166.30	\$157.30	38.00%	\$9.00
						\$0.00			
						\$0.00			
		Outerwear				\$0.00			
Fechhemmer	54100A	Jackets with customization per original order	Navy	XS-XL	\$132.53	\$201.50	\$181.50	38.00%	\$20.00
Fechhemmer	54100A	Jackets with customization per original order	Navy	2XL	\$143.78	\$219.65	\$199.65	38.00%	\$20.00
Fechhemmer	54100A	Jackets with customization per original order	Navy	3XL	\$155.04	\$237.80	\$217.80	38.00%	\$20.00
Fechhemmer	54100A	Jackets with customization per original order	Navy	4XL	\$166.29	\$255.95	\$235.95	38.00%	\$20.00
Vertx	VTX8800	Rain Jackets with Gold or Silver Police	Black	XS - XL	\$275.20	\$337.00	\$309.00	20.00%	\$28.00
Vertx	VTX8800	Rain Jackets with Gold or Silver Police	Black	2XL	\$299.92	\$367.90	\$339.90	20.00%	\$28.00
Vertx	VTX8800	Rain Jackets with Gold or Silver Police	Black	3XL	\$324.64	\$398.80	\$370.80	20.00%	\$28.00
Vertx	VTX8800	Rain Jackets with Gold or Silver Police	Black	4XL	\$349.36	\$429.70	\$401.70	20.00%	\$28.00
Vertx	VTX8800	Rain Jackets with Gold or Silver Police	Black	5XL	\$374.08	\$460.60	\$432.60	20.00%	\$28.00
Vertx	VTX8805	Recon Shell Jackets	Multi-Cam	S - XL	\$448.79	\$560.99	\$560.99	20.00%	
Vertx	VTX8805	Recon Shell Jackets	Multi-Cam	2XL	\$493.67	\$617.09	\$617.09	20.00%	
Vertx	VTX8810	Recon Shell Pants	Multi-Cam	S-XL	\$448.79	\$560.99	\$560.99	20.00%	
Vertx	VTX8810	Recon Shell Pants	Multi-Cam	2XL	\$493.67	\$617.09	\$617.09	20.00%	

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VENDOR	STYLE	DESCRIPTION	COLOR	SIZE RANGE	UNIT PRICE	Retail + Customization Cost	Agency Retail	Discount	Customization Costs
I. Spiewak	S318ZX	Jackets with customization per original order	Navy	XS-XL	\$157.84	\$191.05	\$166.05	20.00%	\$25.00
I. Spiewak	S318ZX	Jackets with customization per original order	Navy	2XL	\$171.13	\$207.66	\$182.66	20.00%	\$25.00
I. Spiewak	S318ZX	Jackets with customization per original order	Navy	3XL	\$184.41	\$224.26	\$199.26	20.00%	\$25.00
I. Spiewak	S318ZX	Jackets with customization per original order	Navy	4XL	\$197.70	\$240.87	\$215.87	20.00%	\$25.00
I. Spiewak	S318ZX	Jackets with customization per original order	Navy	5XL	\$210.98	\$257.47	\$232.47	20.00%	\$25.00
Blauer	9970V	Hi_Vis Jacket, Customized	Hi-Vis/Navy	XS-XL	\$479.84	\$758.00	\$732.00	38.00%	\$26.00
Blauer	9970V	Hi_Vis Jacket, Customized	Hi-Vis/Navy	2XL	\$525.22	\$831.20	\$805.20	38.00%	\$26.00
Blauer	9970V	Hi_Vis Jacket, Customized	Hi-Vis/Navy	3XL	\$570.61	\$904.40	\$878.40	38.00%	\$26.00
Blauer	4650	Blauer Fleece Jacket, Plain	Navy	XS-XL	\$71.61	\$115.50	\$115.50	38.00%	
Blauer	4650	Blauer Fleece Jacket, Plain	Navy	2XL	\$78.77	\$127.05	\$127.05	38.00%	
Blauer	4650	Blauer Fleece Jacket, Plain	Navy	3XL	\$85.93	\$138.60	\$138.60	38.00%	
Blauer	225	Blauer Fleece Lined Sweater, Patches both sleeves	Navy	XS-XL	\$116.33	\$181.50	\$171.50	38.00%	\$10.00
Blauer	225	Blauer Fleece Lined Sweater, Patches both sleeves	Navy	2XL	\$126.96	\$198.65	\$188.65	38.00%	\$10.00
Blauer	225	Blauer Fleece Lined Sweater, Patches both sleeves	Navy	3XL	\$137.60	\$215.80	\$205.80	38.00%	\$10.00
Blauer	227	Blauer Zip Front Fleece Lined Sweater, Plain	Navy	XS-XL	\$111.29	\$179.50	\$179.50	38.00%	
Blauer	227	Blauer Zip Front Fleece Lined Sweater, Plain	Navy	2XL	\$122.42	\$197.45	\$197.45	38.00%	
Blauer	227	Blauer Zip Front Fleece Lined Sweater, Plain	Navy	3XL	\$133.55	\$215.40	\$215.40	38.00%	
Taylor	4473Z	Imported Leather Motorcycle Jackets with Patches		S - XL	\$381.15	\$444.00	\$419.00	15.00%	\$25.00
Taylor	4473Z	Imported Leather Motorcycle Jackets with Patches		2XL	\$416.77	\$485.90	\$460.90	15.00%	\$25.00
Taylor	4473Z	Imported Leather Motorcycle Jackets with Patches		3XL	\$452.38	\$527.80	\$502.80	15.00%	\$25.00
Blauer	339 + Lettering	339 Vest with CROSSING GUARD added	Hi-Vis	S/M, L/XL, 2X/3X	\$62.47	\$88.50	\$68.50	38.00%	\$20.00

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VENDOR	STYLE	DESCRIPTION	COLOR	SIZE RANGE	UNIT PRICE	Retail + Customization Cost	Agency Retail	Discount	Customization Costs
Blauer	339 + Lettering	339 Vest with CROSSING GUARD added	Hi-Vis	4X/5X	\$75.21	\$109.05	\$89.05	38.00%	\$20.00
						\$0.00			
						\$0.00			
		Accessories / Patches				\$0.00			
Keystone	12 Units or more	8-Point Hat, L-3 Mesh, with Silver Button and Black Strap	Navy		\$61.58	\$72.45	\$72.45	15.00%	
Keystone	11 units or less	8-Point Hat, L-3 Mesh, with Silver Button and Black Strap	Navy		\$82.75	\$97.35	\$97.35	15.00%	
Keystone	12 Units or more	8-Point Hat, L-3 Mesh, with Gold Button and gold Strap	Navy		\$70.51	\$82.95	\$82.95	15.00%	
Keystone	11 units or less	8-Point Hat, L-3 Mesh, with Gold Button and gold Strap	Navy		\$91.93	\$108.15	\$108.15	15.00%	
Keystone	1 or more units	8-Point Hat, L-3 Mesh, with Gold Button, Gold Strap and Gold Oak Leaves	Navy		\$155.13	\$182.50	\$182.50	15.00%	
Keystone		Clear Hat Covers (without Visor Protection)	Navy		\$6.80	\$8.00	\$8.00	15.00%	
Custom		Motor Cycle Boots	Black		\$1,093.50	\$1,458.00	\$1,458.00	25.00%	
Muck Boots	ATV-000	Men's Tall Rubber Winter Boots w/Arctic Grip Outsole			\$195.46	\$229.95	\$229.95	15.00%	
	DK512CH	Clip-on Badge Holder with chain			\$15.29	\$17.99	\$17.99	15.00%	
	CUSTOM	VELCRO BACKED NAME TAPES	BLACK		\$9.78	\$11.50	\$11.50	15.00%	