



Vickie L. Neikirk
Chief Financial Officer

DAWSON COUNTY FINANCE DEPARTMENT

August 23, 2021

Bates, Carter & Company, LLP
Attn: Kristi L. Griffin
525 Candler Street
Gainesville, GA 30501
kgriffin@batescarter.com

Subject: Annual Agreement Renewal – #324-18 Audit Services

Accounting

The County and Bates, Carter & Company entered into an agreement for services above on November 1, 2018. As of December 31, 2021, the above listed contract's current term will expire. The provisions for renewal options exist within the contract document. The Dawson County Board of Commissioners wishes to exercise the renewal option year term effective January 1, 2022 through December 31, 2022.

Accounts Payable

At the bottom of this letter, you will see two available options: 1) renew the contract as it is; 2) let the contract expire. Please mark where appropriate, sign and date this letter and return it to my attention no later than close of business **September 15, 2021**. **Please return the completed letter via e-mail to mhawk@dawsoncounty.org**

Accounts Receivable

Thank you for your prompt attention to this matter, please do not hesitate to contact me at (706) 344-3501 should you have any questions.

Budget

Sincerely,

Melissa Hawk,
Purchasing Manager

Grant Administration

Yes, we want to renew the subject contract for one (1) additional year at the pricing as submitted for FY2021 statements. Contract period will be effective January 1, 2022 through December 31, 2022.

Payroll

Please provide your E-Verify number 136734. Please provide a current insurance certificate.

Purchasing

No, it is not desirous to renew the above-referenced contract and wish it to expire on December 31, 2021.

Authorized Signature: Amanda M. Wilkerson Dated: 9/9/2021

Dawson County
Government Center
25 Justice Way, Suite 2214
Dawsonville, GA 30534
Phone 706-344-3501
Fax 706-531-3504

**POLICY DECLARATIONS
EXCESS FOLLOW-FORM AND UMBRELLA
LIABILITY INSURANCE POLICY**

**POLICY NO.: CUP-8N06825A-21-42
ISSUE DATE: 11/19/2020**

INSURING COMPANY: TRAVELERS PROPERTY CASUALTY COMPANY OF AMERICA

**1. NAMED INSURED AND MAILING ADDRESS: BATES, CARTER AND CO., P.C.
PO BOX 2396
GAINESVILLE GA 30503**

2. POLICY PERIOD: From 01/12/2021 to 01/12/2022 12:01 A.M. Standard Time at your mailing address.

3. LIMITS OF INSURANCE:

COVERAGES		LIMITS OF LIABILITY
AGGREGATE LIMITS OF LIABILITY	\$1,000,000	General Aggregate
	\$1,000,000	Products-Completed Operations Aggregate
EXCESS FOLLOW-FORM AND UMBRELLA LIABILITY	\$1,000,000	Occurrence Limit
CRISIS MANAGEMENT SERVICE EXPENSES	\$50,000	all Crisis Management Events
4. SELF-INSURED RETENTION:	\$5,000	any one occurrence or event
5. PREMIUM: \$ 250	<input checked="" type="checkbox"/> Flat Charge	Adjustable (See Premium Schedule)

6. TAXES AND SURCHARGES:

7. On the effective date shown in Item 2., the Excess Follow-Form And Umbrella Liability Insurance Policy numbered above includes this Declarations Page and any forms and endorsements shown on the Listing Of Forms, Endorsements And Schedule Numbers.

8. If the Schedule Of Underlying Insurance includes any coverage provided on a claims-made basis, then the following disclaimer applies.

COVERAGE WILL APPLY ON A CLAIMS-MADE BASIS WHEN FOLLOWING CLAIMS-MADE UNDERLYING INSURANCE.

9. If the Schedule Of Underlying Insurance includes any coverage which includes defense expenses within the limits of liability, then the following disclaimer applies:

DEFENSE EXPENSES ARE PAYABLE WITHIN, AND ARE NOT IN ADDITION TO, THE LIMITS OF INSURANCE WITH RESPECT TO SOME OR ALL OF THE COVERAGES PROVIDED.

NAME AND ADDRESS OF AGENT OR BROKER:

**NORTON AGCY INSURANCE - HH045
PO BOX 2976
GAINESVILLE GA 30503-2976**

COUNTERSIGNED BY:

Authorized Representative

DATE: _____

OFFICE: ATLANTA GA