

TASK ORDER APPROVAL FORM

CONTRACT #: C23-3911-OMB Department(s) # 0132

TASK ORDER #: 1 Account(s) # 531100

TASK ORDER AMOUNT: \$ 20,060.00

Funding Source(s) County/Grant Agency County

Grant Funded? Grant Title/number: N/A

OFFERED BY CONSULTANT:

ICF Incorporated LLC

FIRM'S NAME

Andrew Wilson

REPRESENTATIVE'S PRINTED NAME



SIGNATURE

Contracts Manager

TITLE

CONTRACT: C23-3911-OMB
ICF INCORPORATED
GENERAL & TECHNICAL ACCOUNTING SVS
EXPIRES: 09/30/2026 w/2 1 yr renewals

4/4/25

DATE

RECOMMENDED FOR APPROVAL (Department Director)

Faye Douglas

Digitally signed by Faye Douglas
Date: 2025.04.04 15:12:15
-05'00'

SIGNATURE

TITLE

DATE

APPROVED BY OKALOOSA COUNTY (Per Purchasing Manual) Table 1

DeRita Mason

Digitally signed by DeRita
Mason
Date: 2025.04.04 15:14:23
-05'00'

PURCHASING MANAGER

DATE

Faye Douglas

Digitally signed by Faye
Douglas
Date: 2025.04.04 15:12:31
-05'00'

OMB Director/DATE

DATE

COUNTY ADMINISTRATOR (if applicable)

CHAIRMAN (if applicable)

DATE

DATE

**Okaloosa County Office of Management and Budget
General & Technical Accounting Services Contract Number
C23-3911-OMB
Task Order 1**

This Task Order is issued pursuant to the Agreement for General & Technical Accounting Services dated October 17, 2023, between Okaloosa County, Florida and ICF Incorporated LLC, which is incorporated herein by this reference, with respect to:

Scope of Basic Services For

Okaloosa County Office of Management and Budget General & Technical Accounting Services

PURPOSE

The purpose of this Task Order is to authorize and direct the CONSULTANT (ICF Incorporated LLC) to proceed with the necessary general and technical accounting services for the Okaloosa County Office of Management and Budget (OWNER). The activities that are included are described in "Scope of Services".

SCOPE OF SERVICES

The CONSULTANT (ICF Incorporated LLC) agrees to perform the general and technical accounting services in accordance with contract C23-3911-OMB dated October 17, 2023 as requested by the OWNER. Services include coordination of an engagement meeting with the County and Florida Department of Emergency Management (FDEM) to obtain the status of each project for the referenced legacy disasters. The CONSULTANT will determine what additional information is outstanding to either secure eligible and available funding and/or to finalize the closure of each project. If there are any projects that have not been obligated, the CONSULTANT will determine the reason and will establish a plan to move the project to obligation. The CONSULTANT will work with the OWNER to develop a path forward to finalize any pending projects and will provide the OWNER with a full reconciliation of each.

COMPENSATION PROVISIONS

As compensation for providing the services under this Task Order, the OWNER shall pay the CONSULTANT in accordance with the October 17, 2023 agreement for the actual work completed and accepted by the OWNER. Invoicing must comply with Section 7, Amount and Method of Payment. Each invoice will show the total to date and remainder under this task order.

The Not to Exceed (NTE) amount for this task order is: \$20,060.00

Okaloosa County Office of Management and Budget
General & Technical Accounting Services Contract Number
C23-3911-OMB
Task Order 1

PERIOD OF SERVICE

The schedule for the services provided under this task order shall be in accordance with the October 17, 2023 agreement and will remain in effect until the NTE amount is reached or otherwise terminated by the OWNER. All work under this task order must be completed, invoiced and paid by September 30, 2025.

AUTHORIZED REPRESENTATIVES

The Authorized Representatives designated below are authorized to act with respect to this Task Order. Communications between the parties shall be through the Authorized Representatives:

For OWNER:

Faye Douglas

fdouglas@myokaloosa.com

1250 N. Eglin Parkway, Suite 102

Shalimar, FL 32579

(850) 651-7643, (850) 651-7521

For CONSULTANT:

Andrew Wilson

Andrew.wilson@icf.com

1902 Reston Metro Plaza

Reston, VA 20190

(703) 225-2964

Faye Douglas

REPRESENTATIVE'S PRINTED NAME

Faye
Douglas

Digitally signed by Faye
Douglas
Date: 2025.04.04
15:11:57 -05'00'

SIGNATURE

Andrew Wilson

REPRESENTATIVE'S PRINTED NAME



SIGNATURE