

TASK ORDER APPROVAL FORM

CONTRACT #: C25-4113-PW Department(s) # 732444
TASK ORDER #: 1 Account(s) # 531500
TASK ORDER AMOUNT: \$ 102,862.49
Funding Source(s) County/Grant Agency FDOT
Grant Funded? Grant Title/number: 453879-1-38-01

OFFERED BY CONSULTANT:

DRMP, Inc.

FIRM'S NAME

Julian Poole

REPRESENTATIVE'S PRINTED NAME

Julian A Poole
2025.04.03 15:23:53-05'00'

SIGNATURE

Project Manager

TITLE

CONTRACT: C25-4113-PW
DRMP, INC.
LAP CONTINUING SERVICES (DESIGN)
EXPIRES:03/17/2030

4/3/2025

DATE

RECOMMENDED FOR APPROVAL
(Department Director)

Scott Bitterman Digitally signed by Scott Bitterman
Date: 2025.04.04 06:06:01 -05'00'

SIGNATURE

Interim Director

TITLE

04.04.2025

DATE

APPROVED BY OKALOOSA COUNTY
(Per Purchasing Manual) Table 1

DeRita Mason Digitally signed by DeRita Mason
Date: 2025.04.04 06:13:44 -05'00'

PURCHASING MANAGER

04.04.25

DATE

Faye Douglas Digitally signed by Faye Douglas
Date: 2025.04.04 10:30:51 -05'00'

OMB Director/DATE

04.04.25

DATE

John Hofstad Digitally signed by John Hofstad
Date: 2025.04.04 11:25:06 -05'00'

COUNTY ADMINISTRATOR (if applicable)

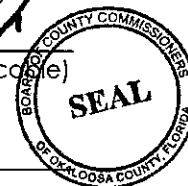
04.04.2025

DATE

Paul Mixon
Paul Mixon, Chairman (if applicable)

04.15.2025

DATE



Revised October 8, 2024

Scope of Services
6th Avenue Sidewalk Design Services
FPID 453879-1-32-01
Contract No: C25-4113-PW
Task Order # 1

1. Design

1.1 Provide professional services to design a 6' wide sidewalk along 6th Avenue from SR 85 Eglin Parkway to 11th Street, a distance of approximately 5,075 linear feet. Details for the basis of staff hours is attached in the staff hour estimation forms. Service to include but not limited to:

- 1.1.1 Topographical survey
- 1.1.2 Route selection
- 1.1.3 Design layout
- 1.1.4 Grading plan and cross-sections
- 1.1.5 Pavement markings and signage
- 1.1.6 Temporary Traffic Control Plan, consisting of MOT typicals and notes only
- 1.1.7 Pavement markings and signage
- 1.1.8 Coordination with Owner for submitting plans to FDOT Local Programs Office for their review at 60, 90, and 100%
- 1.1.9 Final design drawings and specifications package to be signed and sealed by a Florida Professional Engineer

2. Standards

2.1 Sidewalk to be designed using the latest edition of the following:

- 2.1.1 Florida Greenbook
- 2.1.2 Florida Design Manual Chapter 22, Pedestrian Facilities
- 2.1.3 FDOT Standard Plans
- 2.1.4 FDOT Big Three Standard Specifications

3. Coordination and Permitting

3.1 Coordinate with local utilities whose assets may be impacted by the work.

3.2 Identify required permitting from agencies having jurisdiction; coordinate permit applications

- ESA will conduct preliminary desktop analysis to review existing conditions and develop field survey support maps and GIS files.
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- A site review will be conducted to survey for potential wetlands, ditches, or protected species that may occur within the project limits. The field survey efforts will be summarized in an email.

- Wetland and listed species permitting is not anticipated at this time, however, if these tasks are required based on the results of the field survey, ESA can provide an estimate of services as a supplemental agreement.
- This project area also includes the Shalimar Community Park; however we assume there will be a Section 4(f) "no effect" to the park and no anticipated documentation will be needed.

3.3 Respond to and/or resolve comments received from FDOT and County reviews.

4. Deliverables and Schedule

4.1 Provide review plans at the following milestones:

- 4.1.1 30 Percent consisting of corridor survey and route layout; identify required permitting from agencies having jurisdiction and additional right-of-way that may be required.
 - 4.1.1.1 30 Percent milestone shall be delivered for review within 75 days of receipt of approved task order.
- 4.1.2 60 Percent design including utility conflicts or work by others; include an opinion of probable cost.
 - 4.1.2.1 60 Percent milestone shall be delivered for review within 30 days from receipt of 30 Percent review comments.
- 4.1.3 90 Percent design showing final quantities, required utility adjustments, specifications and any variances required; including opinion of probable cost.
 - 4.1.3.1 90 Percent milestone shall be delivered for review within 30 days from receipt of 60 Percent review comments.
- 4.1.4 100 Percent design drawings and specifications ready for bid.
 - 4.1.4.1 100 Percent milestone shall be delivered for County's use within 21 days from receipt of 90 Percent review comments.

5. Opinion of Probable Cost

5.1 Provide an opinion of probable cost as required by the deliverable schedule using current FDOT Market Area 1 costs or another metric as agreed to by the County.

6. Grant Requirements

6.1 Comply with the requirements set forth by Funding Grant Agreement No. 453879-1-38-01 between County and FDOT consisting of 27 pages (incorporated by reference).

7. Payment

7.1 Payment for the services described herein shall be lump sum in the total amount of \$102,862.49. Final payment for services shall be prior to the completion date stated in the Funding Grant Agreement.