



**ARLINGTON COUNTY, VIRGINIA**

**AGREEMENT NO. 23-DHS-EP-161  
AMENDMENT NUMBER 2**

This Amendment Number 2 is made on the date of execution by the County and amends Agreement Number 23-DHS-EP-161 ("Main Agreement") dated June 29, 2022 between Culpepper Garden III Assisted Living ("Contractor") and the County Board of Arlington County, Virginia ("County").

The County and the Contractor agree to amend the Main Agreement as follows:

- 1. PURSUANT TO PARAGRAPH 4. CONTRACT TERM, THIS AGREEMENT IS HEREBY RENEWED FROM JULY 1, 2024, TO JUNE 30, 2025.**
- 2. REPLACE PARAGRAPH 5. CONTRACT AMOUNT IN ITS ENTIRETY WITH THE FOLLOWING:**

This is a fixed-price contract. The Contractor agrees that the total payment for the Work in Fiscal Year 2025 (July 1, 2024, through June 30, 2025) will not exceed \$916,469.00, regardless of the number of hours spent in the performance of the Work.

The County will not compensate the Contractor for any goods or services beyond those included in Exhibit A unless those additional goods or services are covered by a fully executed amendment to this Contract.

- 3. REPLACE PARAGRAPH 45. NOTICES IN ITS ENTIRETY WITH THE FOLLOWING:**

Unless otherwise provided in writing, all legal notices and other communications required by this Contract are deemed to have been given when either (a) delivered in person; (b) delivered by an agent, such as a delivery service; or (c) deposited in the United States mail, postage prepaid, certified, or registered and addressed as follows:

TO THE CONTRACTOR:  
Culpepper Garden III Assisted Living  
Attention: Denise White, President of Coordinated Services Management, Inc.  
4435 Pershing Drive  
Arlington, Virginia, 22203  
Phone: 540-563-4565 x 431  
Email: [dwhite@csmmanagement.com](mailto:dwhite@csmmanagement.com)

**TO THE COUNTY:**

Helen King, Project Officer  
Director, Area Agency on Aging  
Aging and Disability Services Division, DHS  
2100 Washington Blvd. 4th floor, Arlington, VA 22204  
Phone: 703-228-1727  
Email: [HKing@arlingtonva.us](mailto:HKing@arlingtonva.us)

AND

Dr. Sharon T. Lewis, LL.M, MPS, VCO, CPPB  
Purchasing Agent  
Arlington County, Virginia  
2100 Clarendon Boulevard, Suite 500  
Arlington, Virginia 22201  
Phone: (703) 228-3294  
Email: [slewis1@arlingtonva.us](mailto:slewis1@arlingtonva.us)

**TO COUNTY MANAGER'S OFFICE (FOR PROJECT CLAIMS):**

Mark Schwartz, County Manager  
Arlington County, Virginia  
2100 Clarendon Boulevard, Suite 318  
Arlington, Virginia 22201

**4. REPLACE EXHIBIT B: CONTRACT PRICING WITH ATTACHED REVISED EXHIBIT B- CONTRACT PRICING.**

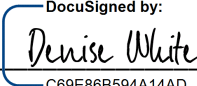
All other terms and conditions of the Main Agreement remain in effect.

WITNESS these signatures:

THE COUNTY BOARD OF ARLINGTON  
COUNTY, VIRGINIA

CULPEPPER GARDEN III ASSISTED LIVING

AUTHORIZED SIGNATURE:  DocuSigned by:  
AF42432F0097449...

AUTHORIZED SIGNATURE:  DocuSigned by:  
C69E86B594A14AD...

NAME: Sheri Butler

NAME: Denise White

TITLE: Procurement Officer

TITLE: Management Agent for Culpepper Garden III

DATE: 4/30/2024

DATE: 4/30/2024

**REVISED EXHIBIT B**

**CONTRACT PRICING – FY 2025**

The County agrees to pay to the Contractor an annual amount not to exceed \$916,469, of which:

**The County will pay the Contractor \$861,469** to be distributed in eleven (11) monthly payments of **\$71,789** and one (1) monthly payment of **\$71,790** for basic assisted living care of low- income residents.

The County will pay **an annual amount not to exceed \$55,000** for the purpose of partially subsidizing the meal program for Culpepper Garden I residents who are SSI (Supplemental Security Income) eligible/qualified or whose income is between SSI and the Federal Poverty Level. The monthly amount invoiced may vary based on the total number of meals each resident records each month. The annual amount may be adjusted based on the residents enrolled in the subsidy program. The subsidy will equal 50% of the monthly cost for residents who are SSI and, if funds are available, 25% of the monthly cost for those eligible residents who are between SSI and Poverty Level. For each resident served by these subsidies the Contractor will submit a completed UAI (Uniform Assessment Instrument) and a Nutrition Screen when the service begins. These documents must be updated and submitted annually. The Contractor must submit a monthly invoice for the number of meals provided including data regarding number of persons served and number of meals served to the residents of Culpepper Garden I and Culpepper Garden II with this subsidy.