

## CONTRACT, LEASE, AGREEMENT CONTROL

**FORM** Date: 05/08/2024

Contract/Lease Control #: C20-2943-PS

Procurement#: ITN PS 01-20

Contract/Lease Type: AGREEMENT

Award To/Lessee: DIGITECH COMPUTER, LLC

Owner/Lessor: OKALOOSA COUNTY

Effective Date: 10/01/2024

Expiration Date: 09/30/2025

Description of: EMS BILLING SERVICES

Department: PS

Department Monitor: MADDOX

Monitor's Telephone #: 850-609-5111

Monitor's FAX # or E-mail: PMADDOX@MYOKALOOSA.COM

Closed:

Cc: BCC RECORDS



CONTRACT/LEASE R

April 18, 2024

Digitech Computer, LLC  
Attn: Audrey Johnson  
480 Bedford Rd., Bldg. 600  
Chappaqua, NY 10514

RE: Okaloosa EMS Billing Services Contract

Dear Audrey,

The Okaloosa County Board of County Commissioners agrees to renew the subject contract/lease, #C20-2943-PS, for an additional term. The contract renewal period will be 10/01/2024 to 09/30/2025. The annual budgeted amount for this contract is \$600,000. All other terms and conditions of the original agreement shall remain in full force and effect through the duration of this renewal.

**If you are in agreement, please sign below and return this form along with a current Certificate of Insurance listing Okaloosa County as co-insured (if applicable).**

COUNTY REPRESENTATIVES

AUTHORIZED COMPANY REPRESENTATIVE

Dept. Director  
Signature: [Signature]

Contractor: Digitech Computer, LLC

Patrick Maddox, Director

Date: 4-21-2024

Approved By: \_\_\_\_\_  
(as prescribed below on item 1)

Approved By: Walter C. Pickett II

Walter C. Pickett II

Date: \_\_\_\_\_

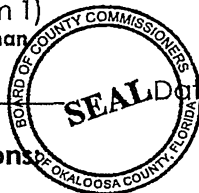
Approved By: [Signature]  
(as prescribed below on item 1)

Title: Chief Operating Officer

Paul Mixon, Chairman

Date: 5/7/2024

Date: 23/04/24



**County Department Instructions**

- 1) Obtain signatures from Department Director, authorized Company Representative and then Purchasing Manager <\$25K and less, OMB Director \$25K to \$50K, County Administrator <\$100K and less or Board >\$100K, as necessary. If Board approval is required, the Chairman and County Administrator's signatures are required. Make sure the company provides a current Certificate of Insurance. (If applicable).
- 2) Keep a copy of this form for your records.
- 3) Send original to Contracts and Lease Coordinator at Purchasing Department.  
If you have any questions please contact the Purchasing Manager at 850-689-5960, Fax: 850-689-5970



## BOARD OF COUNTY COMMISSIONERS AGENDA REQUEST

**DATE:** May 7, 2024  
**TO:** Honorable Chairman and Distinguished Members of the Board  
**FROM:** Patrick Maddox  
**SUBJECT:** Digitech Computer LLC Contract Renewal for EMS Ambulance Billing Services  
**DEPARTMENT:** Public Safety  
**BCC DISTRICT:** All

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**STATEMENT OF ISSUE:** Request approval of the contract renewal for Digitech Computer, LLC, to provide Emergency Medical Services (EMS) ambulance billing services.

**BACKGROUND:** In 2020, Contract #C20-2943-PS with Digitech Computer, LLC, was approved by the Board for EMS ambulance billing services. The contract expires on September 30, 2024, with the option for one (1) one-year renewal. The contract renewal will extend the current contract for one (1) additional year from October 1, 2024, through September 30, 2025. All other contract terms remain the same.

**FUNDING SOURCE, (If Applicable):**

Department #4500

Account #534206

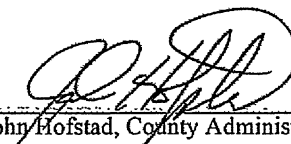
Amount \$600,000 (Revenue-based on collection rate of \$8.00 for all Medicaid claims and 4.45% for all other claims.)

**OPTIONS:** Approve/Disapprove/Postpone

**RECOMMENDATIONS:** Approval of the 1-year contract renewal for Digitech Computer, LLC, for EMS ambulance billing services.

  
\_\_\_\_\_  
Patrick Maddox, Director Public Safety 4/23/2024

**RECOMMENDED BY:**

  
\_\_\_\_\_  
John Hofstad, County Administrator 4/30/2024

**APPROVED BY:**