

TASK ORDER APPROVAL FORM

CONTRACT #: C22-3249-WS

TASK ORDER #: 10

TASK ORDER AMOUNT: \$30,650.00

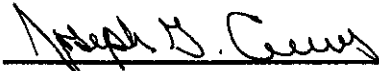
OFFERED BY CONSULTANT:

ARDURRA GROUP, INC.

FIRM'S NAME

JOSEPH G. CREWS, P.E.

REPRESENTATIVE'S PRINTED NAME



SIGNATURE

Southeast Water Practice Director

TITLE

05/09/24

DATE

RECOMMENDED FOR APPROVAL
(Department Director)

Michael Hackett

Digitally signed by Michael Hackett
DN: cn=Michael Hackett, o=Board of County
Commissioners, ou=Water and Sewer,
email=mhackett@myokaloosa.com, c=US
Date: 2024.05.09 14:11:36 -05'00'

Michael Hackett

WATER & SEWER DIRECTOR

TITLE

DATE

APPROVED BY OKALOOSA COUNTY
(Per Purchasing Manual)

DeRita Mason

Digitally signed by DeRita Mason
Date: 2024.05.09 14:50:45 -05'00'

DeRita Mason, PURCHASING MANAGER

DATE

Faye Douglas

Digitally signed by Faye Douglas
Date: 2024.05.10 14:15:58 -05'00'

Faye Douglas
OMB DIRECTOR (if applicable)

DATE

John Hofstad
COUNTY ADMINISTRATOR (if applicable)

DATE

Paul Mixon
CHAIRMAN (if applicable)

DATE

C22-3249-WS

TASK ORDER 10

THIS TASK ORDER IS ISSUED PURSUANT TO THE AGREEMENT FOR CONSULTING SERVICES DATED SEPTEMBER 20, 2022, BETWEEN THE COUNTY OF OKALOOSA COUNTY, FLORIDA AND ARDURRA GROUP, INC., WHICH IS INCORPORATED HEREIN BY THIS REFERENCE, WITH RESPECT TO

Scope of Basic Services for Jerry D. Mitchem Water Reclamation Facility FDEP Permit Renewal

Article A. Purpose:

The purpose of this Task Order is to authorize and direct CONSULTANT (Ardurra) to proceed with professional engineering services for assisting the Okaloosa County Water and Sewer Department (COUNTY) to prepare the documentation required by the State of Florida Department of Environmental Protection (FDEP) for renewal of the wastewater permit for operation of the Jerry D. Mitchem Water Reclamation Facility, in accordance with FDEP regulations Chapters 62-600, 62-610, and 62-620, Florida Administrative Code. The activities that are included are described in "Article B. Scope of Services."

Article B. Scope of Services:

The general professional consultation services that CONSULTANT agrees to furnish include, but are not limited to, preparation of studies, reports, field work, and special services, etc., and that are applicable to the Jerry D. Mitchem Water Reclamation Facility Wastewater Permit Renewal (PROJECT), as requested by COUNTY's representative as described below:

1. Data Collection, Application Forms and Administration
2. Operations and Maintenance Performance Report
3. FDEP coordination, Request for Additional Information, and Delivery

Work Task 1. Data Collection, Application Forms, and Administration

CONSULTANT will provide and perform general professional engineering and related services as authorized by COUNTY that consist of the appropriate items, as follows:

1. Coordinate with COUNTY staff the acquisition of historical water quality and operational data required to be presented in the application document.
2. Prepare the applications forms, Form 1 and 2A, as required by Chapter 62-620, F.A.C.
3. Obtain the Reclaimed Water and Effluent Analysis from COUNTY staff.

4. Prepare an updated site plan and process flow diagram.
5. Review, develop and prepare necessary documentation to accompany the application for permit renewal as required by FDEP regulations and guidelines.
6. Attend meetings as requested by representatives of the COUNTY and provide general engineering assistance, consultation, and opinions.
7. Coordinate review of the draft permit application package with COUNTY staff and adjudicate comments received.

Work Task 2. Operations and Maintenance Performance Report

The CONSULTANT agrees to furnish general professional engineering and technical services required to prepare an Operations and Maintenance Performance Report for the Jerry D. Mitchem WRF in accordance with existing FDEP Permit FLA010181 and Rule 62-600.735, F.A.C.

CONSULTANT shall prepare a report of the following:

1. Evaluate the capability of treatment and disposal facilities to function as intended during the period for which the permit will be requested.
2. Evaluate the physical condition of each treatment unit, the treatment efficiencies of each treatment process, the overall treatment efficiency of the treatment plant, performance trends, and the operation and maintenance program.
3. Identify physical, capacity, performance and operations and maintenance problems and deficiencies, and provide recommendations and schedules for corrective actions.

Work Task 3. FDEP coordination, Request for Additional Information, and Delivery

CONSULTANT will provide and perform general professional engineering and related services as authorized by COUNTY that consist of the appropriate items, as follows:

1. Hold meetings with FDEP in coordination for permit renewal application.
2. Submit the application and accompanying documents to FDEP.
3. Respond to Request for Additional Information after FDEP review. The budget ceiling for this service is based on responding to no more than two FDEP Request for Additional Information (RAI) on the overall application.

Article C. Compensation Provisions:

As compensation for providing the services described within this Task Order, COUNTY shall pay CONSULTANT in accordance with Section 7 of the Agreement, based on the Lump Sum amounts and CONSULTANT's Per Diem Rates for the actual time worked on the Task 3, plus Direct Expense incurred for the Project. The budget ceiling for this Task Order is \$30,650.00 according to the task breakdown in the table below:

Task	Cost	Terms
Task 1 - Data Collection, Application Forms, and Administration	\$13,748	Lump Sum
Task 2 - O&M Performance Report	\$8,844	Lump Sum
Task 3 - FDEP Coordination, Request for Additional Information, and Delivery	\$8,058	Time & Expense
Total	\$30,650	

CONSULTANT will keep COUNTY informed of progress so that the budget and/or work effort can be adjusted if found necessary. CONSULTANT is not obligated to incur costs beyond the indicated budgets, as may be adjusted, nor is COUNTY obligated to pay CONSULTANT beyond these limits.

Article D. Period of Service:


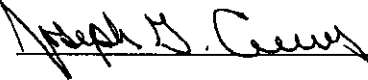
The schedule for the Project within this Task Order is as follows:

Authorization to Proceed
 Termination of Task Order

Upon Fully Executed Task Order
 May 11, 2025

Article E. Authorized Representatives:

The Authorized Representatives designated below are authorized to act with respect to this Task Order. Communications between the parties shall be through the Authorized Representatives:

For CLIENT	For CONSULTANT
Name: Michael Hackett, Director  <small>Digitally signed by Michael Hackett DN: cn=Michael Hackett, o=Board of County Commissioners, ou=Water and Sewer, email=mhackett@myokaloosa.com, c=US Date: 2024.05.09 14:12:03 -05'00'</small>	Name: Joseph G. Crews, PE, Sr. Project Manager  05/09/24
signature _____ date _____	signature _____ date _____
Address: 1804 Lewis Turner, Blvd., Ste 300 Fort Walton Beach, FL 32547	Address: 1988 Lewis Turner Boulevard, Unit 3 Fort Walton Beach, FL 32547
Telephone: 850-651-7172	Telephone: 850-244-5800