

TASK ORDER APPROVAL FORM

CONTRACT #: C22-3249-WS

TASK ORDER #: 12

TASK ORDER AMOUNT: \$34,500.00

OFFERED BY CONSULTANT:

CONTRACT: C22-3249-WS
Ardurra Group, Inc.
General Eng Services for WS
EXPIRES: 09/30/2025 w/2 1 yr renewals

ARDURRA GROUP, INC.

FIRM'S NAME

JOSEPH G. CREWS, P.E.

REPRESENTATIVE'S PRINTED NAME



SIGNATURE

Southeast Water Practice Director

5/23/24

TITLE

DATE

RECOMMENDED FOR APPROVAL
(Department Director)

Michael Hackett

Digitally signed by Michael Hackett
DN: cn=Michael Hackett, o=Board of County
Commissioners, ou=Water and Sewer,
email=mhackett@myokaloosa.com, c=US
Date: 2024.05.24 10:08:33 -0500

Michael Hackett

WATER & SEWER | DIRECTOR

TITLE

5/24/24

DATE

APPROVED BY OKALOOSA COUNTY
(Per Purchasing Manual)

DeRita Mason

Digitally signed by DeRita
Mason
Date: 2024.05.29 06:14:54
-05'00'

DeRita Mason, PURCHASING MANAGER

DATE

Faye Douglas

Digitally signed by Faye
Douglas
Date: 2024.05.29 07:38:28
-05'00'

Faye Douglas
OMB DIRECTOR (if applicable)

DATE

John Hofstad
COUNTY ADMINISTRATOR (if applicable)

DATE

Paul Mixon
CHAIRMAN (if applicable)

DATE

Revised January 21, 2020

C22-3249-WS

TASK ORDER 12

THIS TASK ORDER IS ISSUED PURSUANT TO THE AGREEMENT FOR CONSULTING SERVICES DATED SEPTEMBER 20, 2022, BETWEEN THE COUNTY OF OKALOOSA COUNTY, FLORIDA AND ARDURRA GROUP, INC., WHICH IS INCORPORATED HEREIN BY THIS REFERENCE, WITH RESPECT TO

Scope of Basic Services to Provide Professional Engineering Design and Construction Management Services for the Tractor Supply Pump Station Project

Article A. Purpose:

The purpose of this Task Order is to authorize and direct CONSULTANT (Ardurra) to proceed with professional engineering design, permitting and construction services for the Tractor Supply Pump Station Project (PROJECT) for the Okaloosa County Water and Sewer Department (COUNTY). This Project will replace the existing Beal Pkwy PS, which is a "bucket type" station that has reached capacity and its useful life. Additionally, this station is located within a low area adjacent to Gap Creek and has very limited access. The activities that are included are described in "Article B. Scope of Services."

Article B. Scope of Services:

The Scope of Services authorized in this Task Order includes but are not limited to the CONSULTANT to provide professional engineering design services for the construction of a new wastewater pumping station and to finalize construction drawings and perform construction phase services (CPS) for the construction of the PROJECT. The engineering and technical services that may be authorized in this task order by the COUNTY's Representative include, but are not limited to, the following:

1. Bid Phase Services
2. Construction Phase Services

Specific Work Tasks that may be authorized by the COUNTY's representative are presented below.

Work Task 1. Post Bid Phase Services

The specific bid phase services that CONSULTANT agrees to furnish to the COUNTY for the PROJECT are described below.

- 1.1 Review and approve equipment material submittals provided by the Supplier.
- 1.2 Assist the COUNTY by providing technical consultation during the pre-construction phase. Including coordination with Suppliers, Contractors, and other agencies as necessary.
- 1.3 CONSULTANT shall assist COUNTY with final construction contracts or purchase orders.

Work Task 2. Construction Phase Services (CPS)

The specific CPS Services that CONSULTANT agrees to furnish to the COUNTY for the PROJECT are described below.

- 2.1 CONSULTANT shall attend up to two meetings as may be reasonably necessary, and as requested by the COUNTY, and provide general engineering assistance, consultation, and opinions regarding the PROJECT.
- 2.2 Attend a Pre-construction Conference with the COUNTY, the CONSULTANT, the CONTRACTOR/SUPPLIER, and other appropriate parties.
- 2.3 Meet with representatives of the COUNTY, the CONSULTANT, the CONTRACTOR/SUPPLIER, regulatory authorities, and other appropriate parties when requested for consultation or conference about the construction or operation activities of the project.
- 2.4 Consult and advise COUNTY during construction and provide technical interpretations of the drawings, specifications, and Contract Documents.
- 2.5 Evaluate CONTRACTOR/SUPPLIER-requested deviations from the approved design or specifications of the project and submit a recommendation to the COUNTY, and otherwise assist the COUNTY in the evaluation of the cost of necessary contract change orders related to the project.
- 2.6 Check time extension requests by the CONTRACTOR/SUPPLIER and make recommendations to the COUNTY regarding same.
- 2.7 Review shop drawings, diagrams, illustrations, catalog data, schedules and samples, the results of tests and inspections, and other data that the CONTRACTOR/SUPPLIER is required to submit. The CONSULTANT shall review these data for general conformance with the design concept of the project and for general compliance with the information given in the Contract Documents. Such review is not intended as an approval of the submittals if they deviate from the Contract Documents or contain errors, omissions, and inconsistencies, nor is it intended to relieve the CONTRACTOR/SUPPLIER of his full responsibility for Contract performance, nor is the review intended to ensure or guarantee lack of inconsistencies, errors, or omissions between the submittals and the Contract requirements.
- 2.8 Make limited visits to the project to observe the progress of the work and to determine, in general, if the work is proceeding in accordance with the intent of the Contract Documents.
- 2.9 Review and recommend to the COUNTY the amounts of payments due to the CONTRACTOR/SUPPLIER as set forth in the construction or supply contract.
- 2.10 Make a final review of the construction to determine, in general, if the work has been completed in conformance with the intent of the Contract Documents.
- 2.11 Assist the COUNTY in checking and starting up installed equipment.
- 2.12 Prepare as-built drawings and deliver the same within a reasonable time to the COUNTY.
- 2.13 Review and approve final manufacture's Equipment Operations Manual.
- 2.14 Provide limited periodic observation of the work, and as necessary, provide such reports as reasonably may be requested by the COUNTY.

Additional Services

The following services are not included as part of this scope of services and would be performed only as authorized by the COUNTY. Authorization to proceed would be in the form of a revision to this scope of services.

- Design services for upgrades or modification to other contributing pumping stations or gravity conveyance system.
- Provide full-time RO services
- Provide services that are outside the Construction Phase Services for additional work resulting from prolonged delinquency or insolvency of the CONTRACTOR; or as a result of damage to the construction of the project caused by fire, flood, earthquake, or other acts of God, all exclusive of additional work resulting from litigation.

- Prepare an Operations and Maintenance (O&M) Manual for the project to assist the OWNER with the daily operation and maintenance of all of the equipment provided at the PS.

Article C. Compensation Provisions:

As compensation for providing the services described in this Task Order, CLIENT shall pay CONSULTANT in accordance with Section 7 of the Agreement.

The Total Budget Ceiling for this Task Order is \$34,500.00. A breakdown of the budget ceilings for this Task Order is presented in Table C.1., below:

Table C.1. Breakdown of Budget Ceiling

Work Task Description	Work Task Cost Amounts	Compensation Method
1. Post Bid Phase Services	\$ 7,500	Lump Sum
2. Construction Phase Services	\$ 27,000	Time and Expense
Total Overall Budget Ceiling	\$34,500.00	

CONSULTANT will keep CLIENT informed of progress so that the Total Overall Budget Ceiling and/or work effort can be adjusted if found necessary. CONSULTANT is not obligated to incur costs beyond the indicated Total Overall Budget Ceiling, as may be adjusted, nor is CLIENT obligated to pay CONSULTANT beyond these limits. The Scope and Total Overall Budget Ceiling for this Task Order can be increased with an Authorized Revision to this Task Order when executed by both parties. When any amount has been increased, CONSULTANT's excess costs expended prior to such increase will be allowable to the same extent as if such been incurred after the approved increase.

Article D. Period of Service:


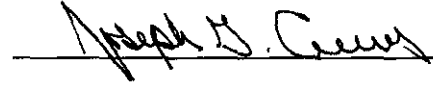
The schedule for the Project within this Task Order is as follows:

Authorization to Proceed
Termination of Task Order

Upon Execution by CLIENT
Upon Completion of the Project

Article E. Authorized Representatives:

The Authorized Representatives designated below are authorized to act concerning this Task Order. Communications between the parties shall be through the Authorized Representatives:

For CLIENT	For CONSULTANT
Name: Michael Hackett, Director  <small>Digitally signed by Michael Hackett DN: cn=Michael Hackett, o=Board of County Commissioners, ou=Water and Sewer, email=mhackett@myokaloosa.com, c=US Date: 2024.05.24 10:06:45 -0500</small> 5/24/24	Name: Joseph G. Crews, PE, Sr. Project Manager  05/23/24
signature	signature
date	date
Address: 1804 Lewis Turner, Blvd., Ste 300 Fort Walton Beach, FL 32547	Address: 1988 Lewis Turner Boulevard Fort Walton Beach, FL 32547
Telephone: 850-651-7172	Telephone: 850.244.5800

***** End *****