

TASK ORDER APPROVAL FORM

CONTRACT #: C22-3249-WS

TASK ORDER #: 21

TASK ORDER AMOUNT: \$92,871.00

OFFERED BY CONSULTANT:

CONTRACT: C22-3249-WS
Ardurra Group, Inc.
General Eng Services for WS
EXPIRES: 09/30/2025 w/2 1 yr renewals

ARDURRA GROUP, INC.

FIRM'S NAME

JOSEPH G. CREWS, P.E.

REPRESENTATIVE'S PRINTED NAME

Joseph G. Crews

SIGNATURE

Southeast Water Practice Director

TITLE

5/16/25

DATE

RECOMMENDED FOR APPROVAL
(Department Director)

Michael
Hackett

Digitally signed by Michael Hackett
DN: cn=Michael Hackett, o=Board of
County Commissioners, ou=Water and
Sewer
email=mhackett@okaloosa.com, c=US
Date: 2025.05.20 12:03:00 -05'00'

Michael Hackett

WATER & SEWER DIRECTOR

TITLE

05.20.2025

DATE

APPROVED BY OKALOOSA COUNTY
(Per Purchasing Manual)

DeRita Mason

DeRita Mason, PURCHASING MANAGER

5/20/25

DATE

Faye Douglas

Faye Douglas
OMB DIRECTOR (if applicable)

5/20/2025

DATE

John Hofstad

Digitally signed by John Hofstad
Date: 2025.05.21 08:43:13
-05'00'

John Hofstad
COUNTY ADMINISTRATOR (if applicable)

05.21.25

DATE

Paul Mixon
CHAIRMAN (if applicable)

DATE

Revised January 21, 2020

C22-3249-WS

TASK ORDER 21

THIS TASK ORDER IS ISSUED PURSUANT TO THE AGREEMENT FOR CONSULTING SERVICES DATED SEPTEMBER 20, 2022, BETWEEN THE COUNTY OF OKALOOSA COUNTY, FLORIDA AND ARDURRA GROUP, INC., WHICH IS INCORPORATED HEREIN BY THIS REFERENCE, WITH RESPECT TO

Scope of Basic Services for Brooks Bridge Utility Relocation Assistance

Article A. Purpose:

The purpose of this Task Order is to authorize and direct CONSULTANT (Ardurra) to proceed with professional engineering services for assisting the Okaloosa County Water and Sewer Department (COUNTY) to provide construction coordination and observation services assistance. The activities that are included are described in "Article B. Scope of Services."

Article B. Scope of Services:

The general professional consultation services that CONSULTANT agrees to furnish include coordination with the FDOT, Brooks Bridge Design/Build Contractor, and the COUNTY on the relocation of COUNTY water and sewer mains impacted by the Brooks Bridge Replacement Program. To serve as the COUNTY's representative in their best interest for the duration of this project (expected to be 2-3 years).

Construction Management

- Serve as the primary point of contact and project manager.
- Attend meetings, respond to emails, and other correspondence related to the utility relocation of COUNTY infrastructure.
- Perform overall construction management services, including time spent on the project (i.e., plan review, checking for conflicts, etc.) to look out for our COUNTY's best interest for the duration of this project (expected to be 2-3 years).
- Keeping up with scheduling and informing COUNTY representatives of any work related to or near COUNTY infrastructure. Including work being performed outside of normal business hours.
- Provide written directions to FDOT/contractors/subcontractors/consultants as needs arise.
- CONSULTANT understands the importance to limit impacts to the COUNTY's customers, infrastructure, and the environment, and will make every effort to ensure this is effectively and routinely communicated to the D/B Contractor to make every effort to avoid SSOs and PBWNs.

Services During Construction.

- Observe and record all pressure tests on newly installed lines. Obtain bacteriological results and provide written reports to COUNTY for their records.

- Attend meetings with representatives of the COUNTY, the FDOT, the D/B Team, when requested for consultation or conference about the construction activities of the projects.
- CONSULTANT shall be an extension of the OWNER and perform limited, not full-time, on-site resident observation services to represent the OWNER during the construction of the project. Periodic site visits will be performed to observe the progress of the work and determine, in general, if the work is proceeding in accordance with the intent of the design drawings.
- Review and approve final RECORD DRAWINGS from the D/B Team and distribute the COUNTY.

Article C. Compensation Provisions:

As compensation for providing the services described within this Task Order, COUNTY shall pay CONSULTANT in accordance with Section 7 of the Agreement, based on the CONSULTANT's most current Per Diem Rates for the actual time worked on the Project, plus Direct Expense incurred for the Project. The budget ceiling for this Task Order is \$92,871.

CONSULTANT will keep the COUNTY informed of progress so that the budget and/or work effort can be adjusted if found necessary. CONSULTANT is not obligated to incur costs beyond the indicated budget ceiling, as may be adjusted, nor is COUNTY obligated to pay CONSULTANT beyond these limits.

Article D. Period of Service:


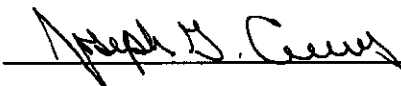
The schedule for the Project within this Task Order is as follows:

Authorization to Proceed
Termination of Task Order

Upon Notice to Proceed
Upon Completion of Project

Article E. Authorized Representatives:

The Authorized Representatives designated below are authorized to act with respect to this Task Order. Communications between the parties shall be through the Authorized Representatives:

For CLIENT	For CONSULTANT
Name: Michael Hackett, Director  <small>Digitally signed by Michael Hackett; DN: cn=Michael Hackett, o=Board of County Commissioners, ou=Water and Sewer, email=mhackett@myokaloosa.com, c=US Date: 2025.06.20 13:04:25 -05'00'</small>	Name: Joseph G. Crews, PE, Practice Director  5/16/25
signature _____ date _____	signature _____ date _____
Address: 1804 Lewis Turner, Blvd., Ste 300 Fort Walton Beach, FL 32547	Address: 1988 Lewis Turner Boulevard Fort Walton Beach, FL 32547
Telephone: 850-651-7172	Telephone: 850-244-5800