

ARLINGTON COUNTY, VIRGINIA

**AGREEMENT NO. 21-DHS-EP-193
AMENDMENT NUMBER 4**

This Amendment Number 4 is made on the date of execution by the County and amends Agreement Number **21-DHS-EP-193** (“Main Agreement”), dated **June 9, 2020**, between **Doorways for Women and Families, Inc.** (“Contractor”) and the County Board of Arlington County, Virginia (“County”).

The Contractor and the County agree to amend the Main Agreement as follows:

1. PURSUANT TO PARAGRAPH 4. CONTRACT TERM, THIS AGREEMENT IS HEREBY RENEWED FROM JULY 1, 2023, TO JUNE 30, 2024.

2. REPLACE PARAGRAPH 5. CONTRACT AMOUNT WITH THE FOLLOWING:

5. CONTRACT AMOUNT

The County will pay the Contractor monthly in accordance with the terms of the Payment section and up to the maximum annual amount of \$582,569.37 for the Contractor’s completion of the Work as required by the Contract Documents. The Contractor will complete the Work for the total amount specified in this section (“Contract Amount”).

The County will not compensate the Contractor for any services beyond those included in Exhibit A, Scope of Work, unless those additional services are covered by a fully executed amendment to this contract. The Contractor may move funding up to 10% between line items with prior approval from the County. Any transfer of funds greater than 10% between budget line items will require an amendment. Funds cannot be moved between categories (i.e., Personnel or non-personnel) without an amendment.

3. PER PARAGRAPH 6. CONTRAT PRICE ADJUSTMENT, INCREASE THE CONTRACT PRICE BY FOUR POINT NINE PERCENT (4.9%) CPI-U INCREASE AS SET FORTH IN PARAGRAPH 6. CONTRACT PRICE ADJUSTMENT, NOT TO BE CHANGED BETWEEN JULY 1, 2023, AND JUNE 30, 2024.

4. PARAGRAPH 41. NOTICES IS REPLACED WITH THE FOLLOWING:

41. NOTICES

Unless otherwise provided in writing, all legal notices and other communications required by this Contract are deemed to have been given when either (a) delivered in person; (b) delivered by an agent, such as a delivery service; or (c) deposited in the United States mail, postage prepaid, certified, or registered and addressed as follows:

TO THE CONTRACTOR:

Diana Ortiz, CEO
Doorways for Women and Families
PO BOX 100185 Arlington, VA 22210
Phone: (703) 504-9272
Email: dortiz@doorwaysva.org

TO THE COUNTY:

Ann W. Moser, Project Officer
DHS – DHS Budget and Finance Coordinator
2100 Washington Boulevard – 4th Floor
Arlington, Virginia 22204
Phone: (703) 228-1318
Email: awmoser@arlingtonva.us

AND

Dr. Sharon T. Lewis, LL.M, MPS, VCO, CPPB
Purchasing Agent
Arlington County, Virginia
2100 Clarendon Boulevard, Suite 500
Arlington, Virginia 22201
Phone: (703) 228-3294
Email: slewis1@arlingtonva.us

TO COUNTY MANAGER'S OFFICE (FOR PROJECT CLAIMS):

Mark Schwartz, County Manager
Arlington County, Virginia
2100 Clarendon Boulevard, Suite 318
Arlington, Virginia 22201

5. REMOVE PARAGRAPH 49. COVID-19 VACCINATION POLICY FOR CONTRACTORS.
6. REMOVE EXHIBIT E: CONTRACTOR COVID-19 VACCINATION CERTIFICATION.
7. REMOVE EXHIBIT F: CONTRACTOR COVID-19 VACCINATION QUARTERLY COMPLIANCE CERTIFICATION.
8. REVISE EXHIBIT A. SCOPE OF WORK. ADD BULLET F WITH THE FOLLOWING:

F. Contract Closure and Transition of Services

At the contract's conclusion, Contractor shall support the transition of services to any new Contractor, as determined by the County, the Contractor shall:

- a. Continue all operations and reporting per the terms of this Contract.

- b. Participate actively and in good faith with the County and the new contractor, as needed, to plan for and carryout client reassignment.
- c. Collaborate with the County to communicate jointly to clients regarding their reassignment to mitigate challenges and anxiety.
- d. Complete any additional transition services requested by the County by the due date determined with the Project Officer.

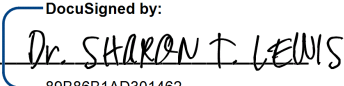
9. REPLACE EXHIBIT B. IN ITS ENTIRETY WITH ATTACHED REVISED EXHIBIT B. ARLINGTON COUNTY DHS FY24 BUDGET.

All other terms and conditions of the Main Agreement remain in effect.

WITNESS THESE SIGNATURES:

THE COUNTY BOARD OF ARLINGTON
COUNTY, VIRGINIA

PRINT: Dr. Sharon T Lewis

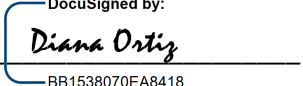
SIGNATURE: 
89B86B1AD301462...

TITLE: Purchasing Agent

DATE: 6/21/2023

DOORWAYS FOR WOMEN AND FAMILIES, INC.

PRINT: Diana Ortiz

SIGNATURE: 
BB1538070EA8418...

TITLE: President and CEO

DATE: 6/17/2023

EXHIBIT B

Arlington County DHS FY24 Budget for Hotline/Hospital Accompaniment/Counseling Services						
Doorways for Women and Families						
	Acct Code	Hotline/HARP	Counseling	FY23 Budget	4.9% CPI Increase	FY24 TOTAL
Personnel						
Associate Director (formerly funded DV/SV program director)	Helen McDonald	\$ 19,312.50		\$ 21,250.00	\$ (1,937.50)	\$ 19,312.50
Mobile Advocates (HARP on call spread over 3 staff)	N. Nieto, A. Alsayid, T. Botteri	\$ 22,608.86		\$ 31,408.00	\$ (8,799.14)	\$ 22,608.86
Sr. Hotline & Safehouse Coordinator	Jaden Farrar	\$ 14,680.50		\$ 14,040.00	\$ 640.50	\$ 14,680.50
Home Coordinators (24-hr support spread over 5 positions)	Moore, M. Brantley, T.	\$ 50,433.57		\$ 52,752.90	\$ (2,319.33)	\$ 50,433.57
Director of Counseling Programs	Jenna Watson		\$ 76,014.00	\$ 76,500.00	\$ (486.00)	\$ 76,014.00
Bilingual Therapist	Virginia Dominguez		\$ 60,590.00	\$ 57,130.44	\$ 3,459.56	\$ 60,590.00
Therapist	Lauren Dukes		\$ 60,184.96	\$ 47,429.53	\$ 12,755.43	\$ 60,184.96
Therapist	Xavia Hawkins		\$ 43,400.00	\$ 22,880.00	\$ 20,520.00	\$ 43,400.00
Chief Program Officer	Karin Kelley	\$ 5,000.00	\$ 6,875.00	\$ 11,800.00	\$ 75.00	\$ 11,875.00
Operations Director	Melissa Kenney	\$ 4,738.00	\$ 1,184.50	\$ 4,420.00	\$ 1,502.50	\$ 5,922.50
Volunteer Resources Specialist	Ciocchetti	\$ 6,494.92	\$ 590.45	\$ 8,819.20	\$ (1,733.83)	\$ 7,085.37
Communications & Community Outreach Manager	Linley Beckbridge	\$ 3,089.36	\$ 772.34	\$ 8,569.64	\$ (4,707.94)	\$ 3,861.70
Grants Specialist	Beth Dunne	\$ 1,588.89	\$ 1,588.89	\$ 2,995.20	\$ 182.58	\$ 3,177.78
Data & Performance Evaluation Specialist	Octavia Holmes-Smith	\$ 1,838.88	\$ 1,838.79	\$ 3,570.65	\$ 107.02	\$ 3,677.67
Director of Grants Administration	Laura Pennycoff	\$ 2,353.77	\$ 2,353.77	\$ 3,046.95	\$ 1,660.59	\$ 4,707.54
Tier 2 Clinical On-Call	various	\$ 12,480.00	\$ -	\$ 10,010.00	\$ 2,470.00	\$ 12,480.00
subtotal Salary		\$ 144,619.25	\$ 255,392.70	\$ 376,622.52	\$ 23,389.43	\$ 400,011.95
Fringe @ 23% includes FICA, Health Insurance, Health Savings Accounts,		\$ 33,262.43	\$ 58,740.32	\$ 86,623.18	\$ 5,379.57	\$ 92,002.75
subtotal Personnel		\$ 177,881.68	\$ 314,133.02	\$ 463,245.70	\$ 28,769.00	\$ 492,014.70
Non-Personnel						
Conferences/Training/Vicarious Trauma Support		\$ -	\$ 2,610.00	\$ 4,605.00	\$ (1,995.00)	\$ 2,610.00
Operating Costs (employee cell phone reimbursement for on-call, software licenses, insurance)		\$ 4,000.00	\$ 9,544.64	\$ 19,350.00	\$ (5,805.36)	\$ 13,544.64
Office occupancy (office and counseling space rent, telephone/internet, IT maintenance)		\$ 7,500.00	\$ 65,900.03	\$ 66,456.18	\$ 6,943.85	\$ 73,400.03
Client Assistance (HARP emergency assistance, language access)		\$ 1,000.00	\$ -	\$ 1,700.00	\$ (700.00)	\$ 1,000.00
subtotal Non-Personnel		\$ 12,500.00	\$ 78,054.67	\$ 92,111.18	\$ (1,556.51)	\$ 90,554.67
TOTAL		\$ 190,381.68	\$ 392,187.69	\$ 555,356.88	\$ 27,212.49	\$ 582,569.37
Disclaimer: This budget exclusively shows expenses to be paid by Arlington County DHS and does not constitute total cost to operate these services.						\$ 582,569.37