



**ARLINGTON COUNTY, VIRGINIA
OFFICE OF THE PURCHASING AGENT
2100 CLARENDON BOULEVARD, SUITE 500
ARLINGTON, VA 22201**

**AGREEMENT NO. 23-DES-RFP-230I
AMENDMENT NUMBER 1**

This **Amendment Number 1** is made on the date of execution by the County and amends **Agreement Number 23-DES-RFP-230I** ("Main Agreement") dated July 17, 2023, between **The Cadmus Group LLC** ("Contractor") and the County Board of Arlington County, Virginia ("County").

The County and the Contractor agree to amend the Main Agreement as follows:

- 1. PURSUANT TO PARAGRAPH 4. CONTRACT TERM, THIS AGREEMENT IS HEREBY RENEWED FROM JULY 1, 2024 TO JUNE 30, 2025.**
- 2. PARAGRAPH 6. CONTRACT PRICE ADJUSTMENTS IS HEREBY DELETED IN ITS ENTIRETY AND REPLACED WITH THE FOLLOWING:**

6. CONTRACT PRICE ADJUSTMENTS

The Contract hourly rate(s) will remain firm until June 30, 2024 ("Price Adjustment Date"). To request a rate adjustment, the Contractor or the County must submit a written request to the other party not less than 90 days before the Price Adjustment Date. Adjustments to the Contract hourly rate(s) will not exceed 3%.

Any Contract hourly rate(s) that result from this provision will become effective the day after the Price Adjustment Date and will be binding for 12 months. The new Price Adjustment Date will be 12 months after the price adjustment.

If the Contractor and the County have not agreed on a requested adjustment by 30 days before the Price Adjustment Date, the County may not renew the Contract, whether or not the County has previously elected to renew the Contract's term.

- 7. PARAGRAPH 47. NOTICES IS REPLACED WITH THE FOLLOWING:**

47. NOTICES

Unless otherwise provided in writing, all legal notices and other communications required by this Contract are deemed to have been given when either (a) delivered in person; (b) delivered by an agent, such as a delivery service; or (c) deposited in the United States mail, postage prepaid, certified, or registered and addressed as follows:

TO THE CONTRACTOR:

Jing Hoffmann
410 Totten Pond Road, Suite 400
Waltham, MA 02451
Phone: (617) 673-7170
Email: jing.hoffmann@cadmusgroup.com

TO THE COUNTY:

Stephen Burr, Project Officer
Arlington County, VA
2100 Clarendon Blvd Suite 705
Arlington VA 22201
Phone: (703) 228-4426
Email: sburr@arlingtonva.us

AND

Dr. Sharon T. Lewis, LL.M, MPS, VCO, CPPB
Purchasing Agent
Arlington County, Virginia
2100 Clarendon Boulevard, Suite 500
Arlington, Virginia 22201
Phone: (703) 228-3294
Email: slewis1@arlingtonva.us


TO COUNTY MANAGER’S OFFICE (FOR PROJECT CLAIMS):

Mark Schwartz, County Manager
Arlington County, Virginia
2100 Clarendon Boulevard, Suite 318
Arlington, Virginia 22201

All other terms and conditions of the Main Agreement remain in effect.

WITNESS THESE SIGNATURES:

THE COUNTY BOARD OF ARLINGTON
COUNTY, VIRGINIA

PRINT: DR. SHARON T. LEWIS
DocuSigned by: 
SIGNATURE: Dr. SHARON T. LEWIS
TITLE: Purchasing Agent
DATE: 6/17/2024

THE CADMUS GROUP LLC


PRINT: Jing Hoffmann
DocuSigned by: 
SIGNATURE: Jing Hoffmann
TITLE: Deputy Director of Contracts
DATE: 6/14/2024

EXHIBIT B**CONTRACT PRICING**

Labor Category	Commercial Rate	Discount %	Discounted Rate
Executive Consultant	\$345.00	5.8%	\$325.00
Sr. Managing Consultant	\$340.00	10.3%	\$305.00
Principal II	\$305.00	9.8%	\$275.00
Principal I	\$275.00	9.1%	\$250.00
Sr. Associate III	\$235.00	12.8%	\$205.00
Sr. Associate II	\$215.00	14.0%	\$185.00
Sr. Associate I	\$195.00	12.8%	\$170.00
Associate III	\$170.00	5.9%	\$160.00
Associate II	\$160.00	6.3%	\$150.00
Associate I	\$150.00	6.7%	\$140.00
Sr. Analyst II	\$145.00	10.3%	\$130.00
Sr. Analyst I	\$140.00	14.3%	\$120.00
Analyst III	\$130.00	15.4%	\$110.00
Analyst II	\$120.00	16.7%	\$100.00
Analyst I	\$110.00	18.2%	\$90.00
Research Analyst	\$100.00	20.0%	\$80.00
Administrative Support II	\$145.00	13.8%	\$125.00
Administrative Support I	\$90.00	22.2%	\$70.00