

## TASK ORDER APPROVAL FORM

CONTRACT #: C22-3248-WS

TASK ORDER #: 22

TASK ORDER AMOUNT: NTE \$75,000

OFFERED BY CONSULTANT:

Poly, Inc.

FIRM'S NAME

Bruce Bradley, P.E.

REPRESENTATIVE'S PRINTED NAME



SIGNATURE

President

TITLE

06/16/2025

DATE

RECOMMENDED FOR APPROVAL  
(Department Director)

Michael  
Hackett

SIGNATURE

Water & Sewer Director

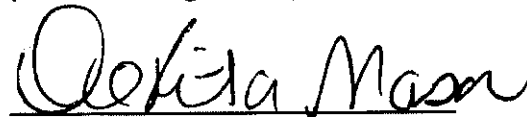
TITLE

06.19.2025

DATE

Digitally signed by Michael Hackett  
DN: cn=Michael Hackett, o=Board of County  
Commissioners, ou=Water and Sewer,  
email=mhackett@okaloosa.com, c=US  
Date: 2025.06.19 11:51:58 -0500

APPROVED BY OKALOOSA COUNTY  
(Per Purchasing Manual) Table 1



PURCHASING MANAGER

6-19-25

DATE



OMB Director

06.19.2025

DATE



Digitally signed by John Hofstad  
Date: 2025.06.19 15:58:22 -0500

COUNTY ADMINISTRATOR (if applicable)

06.19.2025

DATE

CHAIRMAN (if applicable)

DATE

Revised January 21, 2020

**C22-3248-WS**

## **TASK ORDER 22**

THIS TASK ORDER IS ISSUED PURSUANT TO THE AGREEMENT FOR CONSULTING SERVICES DATED SEPTEMBER 20, 2022, BETWEEN THE COUNTY OF OKALOOSA COUNTY, FLORIDA AND POLY, INC., WHICH IS INCORPORATED HEREIN BY THIS REFERENCE, WITH RESPECT TO

### **Scope of Basic Services to Renew the OCWS Individual Water Use Permit (IWUP) for the Bluewater (East County) Service Area from the NFWFMD**

#### **Article A. Purpose:**

The purpose of this Task Order is to authorize and direct CONSULTANT (Poly, Inc.) to proceed with technical services for the requirements of the Bluewater (East County) IWUP Renewal (PROJECT) for the Okaloosa County Water and Sewer Department (COUNTY). The activities that are included are described in "Article B. Scope of Services."

#### **Article B. Scope of Services:**

The Scope of Services that CONSULTANT agrees to furnish include, but are not limited to, provide specialized technical consulting services to include preparation of studies, reports, field work, and special services, etc., and that are applicable to the IWUP Renewal process, as required by COUNTY's IWUP as described below:

CONSULTANT will provide and perform professional engineering and related services as authorized by COUNTY that consist of the appropriate items, as follows:

1. Attend meetings relating to IWUP Renewal, including pre-application meeting at Northwest Florida Water Management District (NFWFMD) headquarters in Havana, FL, if requested by NFWFMD staff.
2. Compile, calculate and organize all historical and projected data required for the NFWFMD's recently revised online only permit renewal process.
3. Prepare and submit NFWFMD's revised renewal application, including request for 10 year permit by December 15, 2025, prior to expiration date of current IWUP (2/1/2026).
4. Prepare and submit to NFWFMD a compliance report to include a groundwater model that is described in more detail below.
5. Provide assistance during the post application period to negotiate final terms of the new permit, up through and including final permit issuance by the District.

Groundwater Modeling Compliance Report - At a minimum, the required compliance report will include a groundwater model evaluating the impacts of the withdrawals of the Permittee on existing legal uses, offsite land uses, and water resources and associated environmental features, and sufficient information to demonstrate continued reasonable assurance that the Permittee's use of water will continue to meet the conditions for permit issuance set forth in Rule 40A-2, F.A.C., for the remaining duration of the permit. Guidance is provided in Section 3.0 of the Water Use Permit Applicant's Handbook. The compliance report shall include:

- a. Model Report: All models developed are subject to District approval and must be fully documented in a report and include a description of the conceptual model, model

parameters and input data, calibration results, water budget, and model output including drawdown maps for the scenarios listed in Section 3.0 of the Water Use Permit Applicant's Handbook. Model files shall also be submitted.

- b. No Quantity or Quality Changes: Documentation that continued use of the withdrawal quantities authorized under this permit will not cause quantity or quality changes that adversely impact the water resources, including both surface water and groundwater.
- c. No Impacts to Existing Legal Uses: Documentation that the continued use of the withdrawal quantities authorized under this permit will not adversely affect existing legal uses and offsite land uses.
- d. No Impacts to Water Resources: Documentation that the continued use of the withdrawal quantities authorized under this permit will not adversely impact wetlands, springs, surface waters, or groundwater.
- e. Saline Water Intrusion: Documentation demonstrating that the withdrawals are not predicted to have the potential to cause harmful saline water intrusion.
- f. Pollution of the Water Resources: Documentation demonstrating that the withdrawals are not predicted to cause harmful water quality impacts to the sources through the induced movement of pollutants.

### Article C. Compensation Provisions:

As compensation for providing the services described within this Task Order, COUNTY shall pay CONSULTANT in accordance with Section 7 of the September 20, 2022 Agreement, based on the CONSULTANT's Per Diem Rates for the actual time worked on the PROJECT. The budget ceiling for this Task Order is **\$75,000**. A breakdown of the budget ceilings for this Task Order is presented in Table C-1 following:

**Table C-1 Breakdown of Budget Ceiling**

Work Task Description	Work Task Cost Ceiling	Compensation Method
1. IWUP Renewal	\$ 25,000	Time and Materials
2. Groundwater Model Compliance Report	\$ 50,000	Time and Materials
<b>TOTAL BUDGET CEILING</b>	<b>\$ 75,000</b>	

CONSULTANT will keep OWNER informed of progress so that the budget and/or work effort can be adjusted if found necessary. CONSULTANT is not obligated to incur costs beyond the indicated budget ceiling, as may be adjusted, nor is OWNER obligated to pay CONSULTANT beyond these limits.

### Article D. Period of Service:

The schedule for the Project within this Task Order is as follows:

Authorization to Proceed

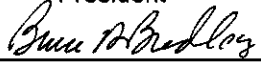
Upon Execution

Termination of Task Order

September 30, 2025 or until Project Completion

## Article E. Authorized Representatives:

The Authorized Representatives designated below are authorized to act with respect to this Task Order, as amended. Communications between the parties shall be through the Authorized Representatives:

For COUNTY	For CONSULTANT
<b>Name:</b> Mike Hackett OCWS Director <b>Michael Hackett</b> <small>Digitally signed by Michael Hackett DN: cn=Michael Hackett, o=Board of County Commissioners, ou=Water and Sewer, email=mhackett@myokaloosa.com, c=US Date: 2025.06.18 11:52:19 -0500</small>	<b>Name:</b> Bruce Bradley, P.E. President  <small>signature</small> <small>06/16/2025</small> <small>signature</small> <small>date</small>
<b>Address:</b> 1804 Lewis Turner Blvd., Suite 300 Fort Walton Beach, FL 32547	<b>Address:</b> P.O. Box 841 Shalimar, FL 32579
<b>Telephone:</b> (850) 651-7172	<b>Telephone:</b> (850) 609-1100

\*\*\*\*\* End \*\*\*\*\*