



DINWIDDIE COUNTY  
 14010 BOYDTON PLANK ROAD  
 P.O. DRAWER 70  
 DINWIDDIE, VA 23841

**CONTRACT RENEWAL #2**

DATE:

DESCRIPTION: Fire Apparatus and Ambulance Maintenance and Repairs

CONTRACT #: 22-0079

CONTRACT PERIOD: April 22, 2024 – April 21, 2025

CONTRACTOR: Atlantic Emergency Solutions, Inc.

COUNTY CONTACT: Hollie Casey  
 (804) 469-4500 x 2150  
[hcasey@dinwiddieva.us](mailto:hcasey@dinwiddieva.us)

This renewal is based on terms and conditions of the original contract, including any related appendices and addenda. Any mutually agreed upon changes are listed below.

CHANGES: The County has accepted the Contractor's request for an 8.5% increase based on CPI. New prices are listed below and go into effect as of the date of this Contract Renewal.

Item #	Description	Price per unit
	<i>Preventive Maintenance on Fire Apparatus</i>	<i>Price per apparatus</i>
1.	Chassis Preventive Maintenance	\$2,588.38
2.	Pump Service/Maintenance	\$836.06
3.	Skid Unit Maintenance	\$697.52
4.	Pump Testing	\$394.94
	<i>Aerial and Ladder Testing</i>	
5.	Aerial Ladder/Platform Trucks, <i>per unit</i>	\$2700/UL \$1900/IIA
6.	Ground Ladders, <i>price per ft</i>	\$3.00
7.	Heat Sensor Labels, <i>each</i>	\$3.58
8.	Danager/Angle/Electrical Placards, <i>pack</i>	NC
	<i>Preventive Maintenance on Ambulance</i>	<i>Price per ambulance</i>
9.	Preventive Maintenance on Ambulance	\$1,759.61
	<i>Repairs</i>	<i>Hourly Rate</i>
10.	Labor Rate for Repairs	\$160.41
11.	Parts and Supplies, percentage discount off OEM list price	10%

	<i>Pick-up and Delivery Service for Repairs Only</i>	<i>Flat rate per apparatus</i>
12.	Pick-up and delivery fee, round trip from apparatus location to the Contractor's facility	\$100.00

ACCEPTANCE:

Dinwiddie County, VA

Atlantic Emergency Solutions, Inc.

W. Kevin Massengill  
W. Kevin Massengill  
County Administrator

Will Bascom  
Signature  
Will Bascom - Chief Operating Officer

Department Approval: DT

**Certificate Of Completion**

Envelope Id: 9991205CE84A460393EA1FDDDD4E68CA	Status: Completed
Subject: Atlantic Emergency Contract Renewal Yr 2	
Source Envelope:	
Document Pages: 2	Signatures: 2
Certificate Pages: 5	Initials: 1
AutoNav: Enabled	Envelope Originator:
Envelopeld Stamping: Enabled	Hollie Casey
Time Zone: (UTC-05:00) Eastern Time (US & Canada)	PO Box 70
	Dinwiddie, VA 23841
	hc Casey@dinwiddieva.us
	IP Address: 139.60.228.178

**Record Tracking**

Status: Original	Holder: Hollie Casey	Location: DocuSign
6/24/2024   02:28 PM	hc Casey@dinwiddieva.us	

**Signer Events**

Signature	Timestamp
Dawn Titmas dtitmus@dinwiddieva.us Security Level: Email, Account Authentication (None)	Sent: 6/24/2024   02:46 PM Viewed: 6/25/2024   10:10 AM Signed: 6/25/2024   11:35 AM
<i>DT</i>	
Signature Adoption: Pre-selected Style Using IP Address: 139.60.228.178	

**Electronic Record and Signature Disclosure:**

Accepted: 6/25/2024 | 10:10 AM  
ID: f118f408-4c6f-4bae-85f7-8acbb8dd12f3  
Company Name: Dinwiddie County

W. Kevin Massengill kmassengill@dinwiddieva.us County Administrator Dinwiddie County Security Level: Email, Account Authentication (None)	<i>W. Kevin Massengill</i>	Sent: 6/25/2024   11:35 AM Viewed: 6/25/2024   12:43 PM Signed: 6/25/2024   12:43 PM
	Signature Adoption: Pre-selected Style Using IP Address: 139.60.228.178	

**Electronic Record and Signature Disclosure:**

Accepted: 4/17/2020 | 03:04 PM  
ID: 42c6e72a-b34f-45d6-988d-e9d30e610ed4  
Company Name: Dinwiddie County

Will Bascom wbascom@atlanticemergency.com Chief Operating Officer Security Level: Email, Account Authentication (None)	<i>Will Bascom</i>	Sent: 7/2/2024   11:18 AM Viewed: 7/2/2024   01:25 PM Signed: 7/2/2024   01:41 PM
	Signature Adoption: Pre-selected Style Using IP Address: 184.190.237.81	

**Electronic Record and Signature Disclosure:**

Accepted: 7/2/2024 | 01:25 PM  
ID: 57b2ca54-72b7-4878-82ad-ace85cdec7b2  
Company Name: Dinwiddie County

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp

Certified Delivery Events	Status	Timestamp
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Carbon Copy Events	Status	Timestamp
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Chris Adams cadams@atlanticemergency.com Security Level: Email, Account Authentication (None)	<b>COPIED</b>	Sent: 6/25/2024   12:43 PM Resent: 7/2/2024   11:18 AM
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**Electronic Record and Signature Disclosure:**  
Accepted: 6/25/2024 | 04:59 PM  
ID: 061ee911-735d-4ef0-a9a1-e2c5106bc782  
Company Name: Dinwiddie County

Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Envelope Sent	Hashed/Encrypted	6/24/2024   02:46 PM
Envelope Updated	Security Checked	7/2/2024   11:18 AM
Envelope Updated	Security Checked	7/2/2024   11:18 AM
Envelope Updated	Security Checked	7/2/2024   11:18 AM
Certified Delivered	Security Checked	7/2/2024   01:25 PM
Signing Complete	Security Checked	7/2/2024   01:41 PM
Completed	Security Checked	7/2/2024   01:41 PM

Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure
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From time to time, Dinwiddie County (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

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At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

### **Withdrawing your consent**

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

### **Consequences of changing your mind**

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

### **All notices and disclosures will be sent to you electronically**

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

### **How to contact Dinwiddie County:**

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: [hcasey@dinwiddieva.us](mailto:hcasey@dinwiddieva.us)

### **To advise Dinwiddie County of your new email address**

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at [hcasey@dinwiddieva.us](mailto:hcasey@dinwiddieva.us) and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

### **To request paper copies from Dinwiddie County**

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to [hcasey@dinwiddieva.us](mailto:hcasey@dinwiddieva.us) and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

### **To withdraw your consent with Dinwiddie County**

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to [hcasey@dinwiddieva.us](mailto:hcasey@dinwiddieva.us) and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

### **Required hardware and software**

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

### **Acknowledging your access and consent to receive and sign documents electronically**

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to ‘I agree to use electronic records and signatures’ before clicking ‘CONTINUE’ within the DocuSign system.

By selecting the check-box next to ‘I agree to use electronic records and signatures’, you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify Dinwiddie County as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by Dinwiddie County during the course of your relationship with Dinwiddie County.