

# TASK ORDER APPROVAL FORM

CONTRACT #: C24-3971-PW

TASK ORDER #: 8

TASK ORDER AMOUNT: \$9,600.00

CONTRACT: C24-3971-PW  
MOTT MACDONALD OF FLORIDA, LLC  
GENERAL ENG. SERVICES FOR PW  
EXPIRES:09/30/2027 W/2 1 YR RENEWALS

OFFERED BY CONSULTANT:

Mott MacDonald Florida, LLC

FIRM'S NAME

David D. Skipper, PE

REPRESENTATIVE'S PRINTED NAME

  
SIGNATURE

Senior Vice President

TITLE

8/12/2024

DATE

## RECOMMENDED FOR APPROVAL (Department Director)

Jason T. Autrey,  
PE, CPM

Digitally signed by Jason T. Autrey,  
PE, CPM  
Date: 2024.08.12 16:20:50 -05'00'

SIGNATURE

TITLE

DATE

## APPROVED BY OKALOOSA COUNTY (Per Purchasing Manual) Table 1

DeRita Mason

Digitally signed by DeRita Mason  
Date: 2024.08.13 07:57:12 -05'00'

PURCHASING MANAGER

DATE

OMB DIRECTOR

DATE

COUNTY ADMINISTRATOR (if applicable)

DATE

CHAIRMAN (if applicable)

DATE



**Submitted to**  
Jason Autrey, PE  
Public Works Director

Okaloosa County  
1759 S Ferdon Blvd  
Crestview, FL 32536  
[jautrey@myokaloosa.com](mailto:jautrey@myokaloosa.com)

**Project**  
Plans Update/Revision for  
Extension South Annex

**Project Number**  
502101659

**MM Contact**  
Rick Branton, PE  
Vice President

Mott MacDonald  
220 W Garden Street  
Suite 700  
Pensacola, FL 32502  
[rick.branton@mottmac.com](mailto:rick.branton@mottmac.com)  
850.260.3105

## Professional Engineering Services Proposal

Mr. Autrey,

Mott MacDonald respectfully submits this Task Order proposal for professional engineering services related to plans update and revision of the Issued for Construction (IFC) plans previously completed for the Okaloosa Extension South Annex in Fort Walton Beach. The proposed consultant scope includes engineering design services and a deliverable of revised construction documents to be issued for City building permit approval.

The original IFC plans were prepared in 2023 in accordance with the applicable Florida Building Code (FBC), 7<sup>th</sup> edition dated 2020. These plans were reviewed by the City of Fort Walton Beach in November 2023 and a Development Order issued after review. Reviewer correspondence included Consultant confirmation that "Plans were designed and are being permitted under the 2020 Florida Building Code, 7<sup>th</sup> Edition." Upon contractor coordination for a City building permit in July 2024, the City has requested that construction plans be updated to incorporate the 2023 FBC, 8<sup>th</sup> Edition.

This Task Order, when executed, will be incorporated as part of the original Contract for General Engineering Services C24-3971-PW dated February 26, 2024, between Okaloosa County and Mott MacDonald Florida, LLC.

### Scope of Services

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#### 1. Plans Update – 2023 FBC

Consultant shall review the 2023 FBC, 8<sup>th</sup> Edition requirements and prepare required revisions to construction plans for architectural, structural, mechanical, electrical, and plumbing disciplines.

#### 2. Coordination

Consultant shall respond to comments from City reviewers as required following contractor submittal of the permit package.

### Project Deliverables

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- Construction Documents – Revised Signed and Sealed Plans (IFC)

### Anticipated Schedule

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It is anticipated that the analysis will be completed and construction documents issued within 2 weeks of NTP from the County.

### Compensation

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We propose a lump sum fee of \$9,600 for the services and deliverables described herein.

### Proposal Conditions and Assumptions

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The following items are excluded from the scope of work:

- Permit fees