



CONTRACT/LEASE RENEWAL FORM

Date: 9/12/2024
Okaloosa County Tax Collector Office
Attn: Ben Anderson
Address: 1250 N. Eglin Pkwy Suite 101
Shalimar, Florida 32579
RE: Renewal of Interlocal Agreement

CONTRACT: C24-3980-RM
OKALOOSA COUNTY TAX COLLECTOR OFFICE
SAFETY TRAINING & PRODUCING TRANSCRIPTS
OF TRAINING FOR OKALOOSA EMPLOYEES
EXPIRES: INDEFINITE

Dear Mr. Anderson:

The Okaloosa County Board of County Commissioners agrees to renew the subject contract/lease, # C24-3980-RM for an additional term. The contract renewal period will be October 1, 2024 to September 30, 2025. The annual budgeted amount for this contract is \$28,000.00. All other terms and conditions of the original agreement shall remain in full force and effect through the duration of this renewal.

If you are in agreement, please sign below and return this form along with a current Certificate of Insurance listing Okaloosa County as co-insured (if applicable).

COUNTY REPRESENTATIVES

AUTHORIZED COMPANY REPRESENTATIVE

Dept. Director
Signature: Kelly Bird Digitally signed by Kelly Bird
Date: 2024.09.13 10:24:02 -0500

Contractor: Benjamin F Anderson

Date: _____

Approved By: DeRita Mason Digitally signed by DeRita
Mason
Date: 2024.09.13 13:46:24
-0500
(as prescribed below on item 1)

Approved By: _____

Date: _____
Digitally signed by Faye
Douglas
Date: 2024.09.13 14:10:43
-0500

Approved By: Faye Douglas
(as prescribed below on item 1)

Title: _____

Date: _____

Date: _____

County Department Instructions:

- 1) Obtain signatures from Department Director, authorized Company Representative and then Purchasing Manager <\$25K and less, OMB Director \$25K to \$50K, County Administrator <\$100K and less or Board >\$100K, as necessary. If Board approval is required, the Chairman and County Administrator's signatures are required. Make sure the company provides a current Certificate of Insurance. (If applicable).
- 2) Keep a copy of this form for your records.
- 3) Send original to Contracts and Lease Coordinator at Purchasing Department.
If you have any questions please contact the Purchasing Manager at 850-689-5960, Fax: 850-689-5970