

CONTRACT, LEASE, AGREEMENT CONTROL FORM

Date: 10/17/2024

Contract/Lease Control #: C19-2841-AP

Procurement#: NA

Contract/Lease Type: AGREEMENT

Award To/Lessee: OKALOOSA COUNTY SHERIFF'S OFFICE

Owner/Lessor: OKALOOSA COUNTY

Effective Date: 10/01/2023

Expiration Date: 09/30/2025

Description of: SECURITY, LAW ENFORCEMENT AND AIRPORT OPERATIONS

Department: AP

Department Monitor: STAGE

Monitor's Telephone #: 850-651-7160

Monitor's FAX # or E-mail: TSTAGE@MYOKALOOSA.COM

Closed: _____

CC: BCC RECORDS

**PROCUREMENT/CONTRACT/LEASE
INTERNAL COORDINATION SHEET**

Procurement/Contract/Lease Number: <u>C19-2841-AP</u>		Tracking Number: <u>52534</u>
Procurement/Contractor/Lessee Name: <u>OCSO</u>		Grant Funded: YES ___ NO <u>X</u>
Purpose: <u>Renewal / amendment #5</u>		
Date/Term: <u>9-30-25</u>	1. <input checked="" type="checkbox"/> GREATER THAN \$100,000	
Department #: <u>4298</u>	2. <input type="checkbox"/> GREATER THAN \$50,000	
Account #: <u>591086</u>	3. <input type="checkbox"/> \$50,000 OR LESS	
Amount: <u>\$3,466,984</u>		
Department: <u>Airport</u>	Dept. Monitor Name: <u>Stacy</u>	

Purchasing Review	
Procurement or Contract/Lease requirements are met: <u>DeRita Mason</u>	Date: <u>8-27-24</u>
Purchasing Manager or designee: <u>DeRita Mason, Erin Poole, Amber Hammonds</u>	

2CFR Compliance Review (if required)	
Approved as written: <u>no federal help</u>	Grant Name: _____
Grants Coordinator: <u>Suzanne Ulloa</u>	Date: _____

Risk Management Review	
Approved as written: <u>see email attached</u>	Date: <u>8-21-24</u>
Risk Manager or designee: <u>Lydia Garcia</u>	

County Attorney Review	
Approved as written: <u>see email attached</u>	Date: <u>8-22-24</u>
County Attorney: <u>Lynn Hoshihara, Kerry Parsons or Designee</u>	

Department Funding Review	
Approved as written: _____	Date: _____

IT Review (if applicable)	
Approved as written: _____	Date: _____

DeRita Mason

From: Odessa Cooper-Pool
Sent: Wednesday, August 21, 2024 1:25 PM
To: DeRita Mason
Cc: Kerry Parsons; Lynn Hoshihara
Subject: RE: C19-2841-AP Coordination
Attachments: OCSO ASU Renewal Amendment 5.docx

Hello DeRita,

The airport renewal with Okaloosa County Sheriff's Office has been reviewed and is approved by Risk Management for insurance purposes. There were no changes to the insurance requirements.

Thank you,

Odessa Cooper-Pool
Public Records & Contracts Specialist
Human Resources/ Risk Management
Okaloosa County BCC
302 N. Wilson Street, Crestview, FL 32536
Office: 1-850-689-4111



"And, when you want something, all the universe conspires in helping you to achieve it."— Paulo Coelho, *The Alchemist*

Please note: Due to Florida's very broad public records laws, most written communications to or from County employees regarding County business are public records, available to the public and media upon request. Therefore, this written e-mail communication, including your e-mail address, may be subject to public disclosure.

From: DeRita Mason <dmason@myokaloosa.com>
Sent: Wednesday, August 21, 2024 9:28 AM
To: Lynn Hoshihara <lhoshihara@myokaloosa.com>
Cc: Kerry Parsons <kparsons@ngn-tally.com>; Odessa Cooper-Pool <ocooperpool@myokaloosa.com>
Subject: FW: C19-2841-AP Coordination

Good morning,
Please review and approve the attached.
Thank you,

DeRita Mason

DeRita Mason

From: Lynn Hoshihara
Sent: Thursday, August 22, 2024 4:23 PM
To: DeRita Mason
Cc: Kerry Parsons; Odessa Cooper-Pool
Subject: Re: C19-2841-AP Coordination
Attachments: OCSO ASU Renewal Amendment 5 8.22.24.docx

DeRita,

With the attached changes, this is approved.

Lynn

Lynn M. Hoshihara
County Attorney
Okaloosa County, Florida

Please note: Due to Florida's very broad public records laws, most written communications to or from County employees regarding County business are public records, available to the public and media upon request. Therefore, this written e-mail communication, including your e-mail address, may be subject to public disclosure.

From: DeRita Mason
Sent: Wednesday, August 21, 2024 10:28:14 AM
To: Lynn Hoshihara
Cc: Kerry Parsons; Odessa Cooper-Pool
Subject: FW: C19-2841-AP Coordination

Good morning,
Please review and approve the attached.
Thank you,

DeRita Mason



DeRita Mason, CPPO, CPPB, NIGP-CPP
Purchasing Manager
Okaloosa County Purchasing Department
5479A Old Bethel Road
Crestview, Florida 32536
Office: (850) 689-5960 Ext. 6966
Cell: (850) 826-8010

**RENEWAL AND AMENDMENT FIVE TO
AGREEMENT FOR SECURITY, LAW ENFORCEMENT
AND AIRPORT OPERATIONS CENTER SERVICES
AT OKALOOSA COUNTY AIRPORTS
C19-2841-AP**

This Renewal and Amendment Five to the Agreement for Security, Law Enforcement and Airport Operations Center Services ("Agreement") entered into by Okaloosa County ("County") and the Sheriff of Okaloosa County ("Sheriff"), is made and entered into this 15th day of October, 2024.

WHEREAS, the parties entered into the Agreement on October 1, 2019, which is set to expire on September 30, 2024; and

WHEREAS, the parties wish to renew and amend the Agreement.

NOW, THEREFORE, in consideration of the mutual covenants herein and other good and valuable consideration, the sufficiency of which is acknowledged by all, the executing parties agree to the following:

I. RENEWAL

The Agreement is hereby renewed for an additional year commencing October 1, 2024, through September 30, 2025.

II. AMENDMENT TO THE AGREEMENT

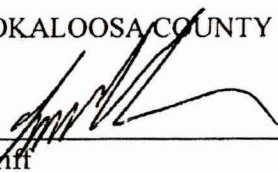
The Agreement is hereby amended as follows:

1. Attachment "D" titled "Airport Reimbursement for FY 23-24", is deleted and replaced with the attached Attachment "D" and will be re-titled to "Airport Reimbursement for FY 24-25".
2. All other provisions of the Agreement, as subsequently amended, shall remain in full force and effect through the renewal term.

**CONTRACT: C19-2841-AP
Okaloosa County Sheriff's Office
Security, Law Enforcement and Airport Operations
EXPIRES:09/30/2025**

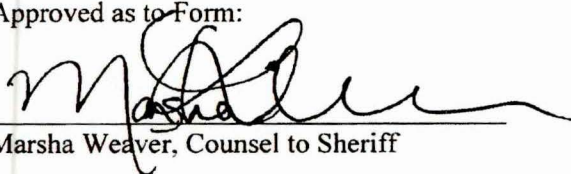
IN WITNESS WHEREOF, the Parties have set their hands and seals hereto on the dates indicated below:

SHERIFF OF OKALOOSA COUNTY


Eric Aden, Sheriff

9/17/24
Date Signed

Approved as to Form:


Marsha Weaver, Counsel to Sheriff

OKALOOSA COUNTY BOARD OF
COUNTY COMMISSIONERS

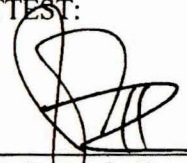

Paul Nixon

Chairman, Board of County Commissioners




10/15/2024
Date Signed

ATTEST:


J. D. Peacock, II
Clerk of the Court



Approved as to Form:


Lynn M. Hoshihara, County Attorney

ATTACHMENT "D"

REIMBURSEMENT FOR FY 24-25

Airport Security FY 2025 Cost Worksheet			
	FY 2024		FY 2025
	Approved		Estimated
	FTE = 26		FTE = 26
Personnel Expenses			
Regular Payroll	\$	1,596,406	\$ 1,713,465
Social Security		122,125	131,080
Retirement		455,994	480,782
Workers Compensation		63,518	68,201
Insurance		353,279	336,824
Total Personnel	\$	2,591,322	\$ 2,730,353
Operational Expenses			
Professional Liability	\$	22,632	\$ 23,311
Automobile Liability		13,314	16,557
Automobile Collision		6,209	5,025
Auto Repair and Maintenance		11,700	11,700
Tires		10,773	9,720
Fuel		63,111	64,348
Less Off-Duty Use*		(4,320)	(4,158)
Uniforms & Duty Gear		27,222	37,198
Equipment Credit		-	-
K-9 Maintenance		4,880	14,370
Computers		2,875	2,875
Software Licenses		33,440	33,540
MIFI/Cell Service		16,200	16,200
Cameras		34,649	41,598
Portable Radios		2,554	14,494
Support Allocation		298,064	298,064
Total Operational	\$	543,303	\$ 584,842
Capital Expense			
Vehicles	\$	133,602	\$ 151,792
K-9		-	-
Total Capital	\$	133,602	\$ 151,792
TOTAL CONTRACT			
	\$	3,268,227	\$ 3,466,986
		318,808	198,759
		10.80%	6.10%
* "Less Off-Duty Use" represents a credit against Fuel for mileage of five miles per vehicle to mitigate deputies using a Sheriff's vehicle and gas for off-duty details.			