

CONTRACT: C24-3962-PW
BARGE DESIGN SOLUTIONS, INC.
GENERAL ENG. SERVICES FOR PW
EXPIRES: 09/30/2027 W/2 1 YR RENEWALS

TASK ORDER APPROVAL FORM

CONTRACT #: C24-3962PW Department(s) # 732340
TASK ORDER #: 5 Account(s) # 531500
TASK ORDER AMOUNT: \$ 22,523.50
Funding Source(s) County/Grant Agency FDOC
Grant Funded? Grant Title/number: G0093

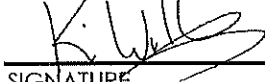
OFFERED BY CONSULTANT:

Barge Design Solutions, Inc.

FIRM'S NAME

Kevin Kennoy

REPRESENTATIVE'S PRINTED NAME



SIGNATURE

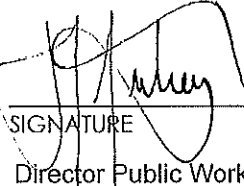
Vice President

10/16/24

TITLE

DATE

**RECOMMENDED FOR APPROVAL
(Department Director)**



SIGNATURE

Director Public Works

TITLE

10/17/2024

DATE

**APPROVED BY OKALOOSA COUNTY
(Per Purchasing Manual) Table 1**

DeRita Mason

Digitally signed by DeRita
Mason
Date: 2024.10.23 11:05:51
-05'00'

PURCHASING MANAGER

DATE

OMB Director/DATE

DATE

COUNTY ADMINISTRATOR (if applicable)

CHAIRMAN (if applicable)

DATE

DATE

Barge Design Solutions, Inc. (Barge) will provide the following scope of services for Okaloosa County, Florida (Client) for the Shoal River Industrial Park Sign, in accordance with the Master Service Agreement for Consultant Services, Contract ID C24-3962-PW dated March 26th, 2024. The scope of work is presented in the following elements:

- I. Project Description
- II. Scope of Services
- III. Project Schedule
- IV. Compensation

I. Project Description

This project is for the design of an entrance monument and associated landscape design.

II. Scope of Services

The following sections provide a description of the purpose, activities, deliverables, and assumptions anticipated for each of the tasks. Throughout the following tasks, Barge will manage the activities of our staff, coordinate with Client staff, and submit monthly invoices with updated schedules and budgets as applicable.

- Task 1 – Pre-Design
- Task 2 – Conceptual Design (10%)
- Task 3 – Construction Design (100%)
- Task 4 – Opinion of Probable Construction Cost
- Task 5 – Bidding Assistance
- Task 6 – Construction Administration

Task 1 – Pre-Design

Barge will assemble base information from available sources and conduct a code review of county signage requirements. Barge assumes the Client will provide all required base information (horizontal, topographic, utilities, etc.).

Task 2 – Conceptual Design (10% Design)

Based on the efforts of Task 2, Barge will prepare preliminary concepts and review with the Client prior to commencing final design. This includes the following activities:

1. Barge shall generate (3) colored conceptual sign elevation concepts, including applicable dimensions, materials, fonts, and colors in .pdf format.
2. Barge shall have (1) virtual meeting to share concepts with client to solicit feedback. Based on client input, Barge shall refine (1) concept for approval prior to moving into permit drawings.
3. Barge will conduct (1) virtual meeting to confirm final design.

Task 3 – Construction Documents (100% Design)

Based on the concept approved by the Client in Task 3, Barge will generate construction documents for permitting. Barge anticipates the following:

1. Notes Sheet
2. Hardscape Layout and Materials Sheet
3. Hardscape Details
4. Landscape Plan (including plant layout and plant schedule)
5. Landscape Installation Details and Notes
6. Irrigation Limits Plan with Performance Specifications

Barge will consult with our in-house structural engineer for necessary reinforcement based on soils report (by Client) and available wind loads.

Task 4 – Opinion of Probable Construction Cost

Barge will generate an OPCC based on the approved sign design. The Client understands that Barge has no control over the cost or availability of labor, equipment materials, over-market conditions, or the Contractor's method of pricing, and that Barge's OPCC is made on the basis of Barge's professional judgment and experience. Barge makes no warranty, express or implied, that the bids or the negotiated cost of the work will not vary from Barge's OPCC.

Task 5 – Bidding Assistance

Barge will provide bid phase services related to the work outlined above. These services will begin upon completion of final construction documents and will include the specific tasks as follows:

1. Provide addendum responses (up to 2) to contractor questions during bidding

Task 6 – Construction Administration

Barge will provide construction phase services related to the work outlined above to assist the Client in implementing the construction contract. The following tasks are anticipated: follows:

1. Barge will review up to (3) submittal packages
2. Barge will address up to (3) contractor requests for information (RFIs)
3. Barge will review the Contractor's punch list
4. Barge will attend (1) punch list review field visit.

Assumptions:

The following assumptions are applicable to the above scopes of services:

1. The project will follow Okaloosa and FDOT standard details and specifications where applicable.
2. Barge standard design procedures and drafting standards will be used in the development of the construction documents.

III. Project Schedule

The preliminary project schedule is shown in the table below. The duration shown is from the authorization to proceed the project after an agreement has been executed.

Tasks	Duration from NTP
1. Pre-Design	2 Weeks
2. Conceptual Design	4 Weeks
3. Construction Documents	8 Weeks
4. Opinion of Probable Construction Cost	2 Weeks
5. Bidding Assistance	2 Weeks
6. Construction Administration	12 Weeks

Barge and Client are aware that many factors outside Barge's control may affect Barge's ability to complete the services to be provided under this Scope of Services. Barge will perform these services with reasonable diligence and expediency, consistent with sound professional practices.

IV. Compensation

Based on the project time estimated and the hourly rates noted in the Master Service Agreement C24-3962-PW, **BARGE** proposes to provide these services to Okaloosa County on a time and material basis not to exceed \$22,523.50.

BARGE's fee will be billed on a time and materials basis based on actual hours spent. **BARGE** will not exceed the estimated total without additional approval from the County. A time and materials invoice will be submitted to the County on a monthly basis.

EXHIBIT A
Florida Department of Economic Opportunity (DEO) Required Clauses

Florida Statute 20.55(5)

The Contractor understands and will comply with the requirements of s. 20.055(5), F.S., including but not necessarily limited to the duty of any of Contractor's subcontractors to cooperate with the inspector general in any investigation, audit, inspection, review, or hearing pursuant to s. 20.055, F.S.

Audits and Records

a. Representatives of DEO, the Chief Financial Officer of the State of Florida, the Auditor General of the State of Florida, the Florida Office of Program Policy Analysis and Government Accountability or representatives of the federal government and their duly authorized representatives shall have access to any of Grantee's books, documents, papers, and records, including electronic storage media, as they may relate to this Agreement, for the purposes of conducting audits or examinations or making excerpts or transcriptions.

b. Grantee shall maintain books, records, and documents in accordance with generally accepted accounting procedures and practices which sufficiently and properly reflect all expenditures of funds DEO provided under this Agreement.

c. Grantee shall comply with all applicable requirements of s. 215.97, F.S., and Exhibit B, AUDIT REQUIREMENTS; and, if an audit is required thereunder, Grantee shall disclose all related party transactions to the auditor.

d. Grantee shall retain all Grantee's records, financial records, supporting documents, statistical records, and any other documents (including electronic storage media) pertinent to this Agreement in accordance with the record retention requirements and upon DEO's request, Grantee shall cooperate with DEO to facilitate the duplication and transfer of such records or documents.

Indemnification

The contractor shall indemnify, defend, save and hold harmless the Florida Department of Economic Opportunity and all of its officers, agents or employees from all suits, actions, claims, demands, liability of any nature whatsoever arising out of, because of, or due to any negligent act or occurrence of omission or commission of the contractor, its subcontractors, consultants, subconsultants, officers, agents or employees.

Barge Design Solutions, Inc.

Company Name

600 Grand Boulevard, Suite 203

Street Address

Miramar Beach, FL 32550

City, State, Zip

850-333-0199

Phone Number

Digitally signed by Kevin
Kennoy
Date: 2024.10.23 10:47:50
-05'00'

Kevin Kennoy

Authorized Signature

Kevin Kennoy

Printed Name

Vice President

Title

10-23-2024

Date