



ARLINGTON COUNTY, VIRGINIA

STANDARD FORM AGREEMENT No. 24-AED-SFA-428

THIS AGREEMENT ("Agreement") is made on 11/29/2023 between the COUNTY BOARD OF ARLINGTON COUNTY, VIRGINIA ("County") and Scott Pennington, with a principal place of business located at 652 East 35th Street, Baltimore, Maryland 21218 ("Contractor").

1. The Contractor agrees to design one interactive Artwork (Artwork) in collaboration with the County's Special Projects Curator (Project Officer) for the Arlington Art Truck Project (Art Truck) as described in Exhibit A. The "Contract Documents" consist of:

This Agreement
Exhibit A – Scope of Work
Exhibit B – Contract Pricing

2. The County will have no obligation to the Contractor if no goods or services are required.
3. The Contractor's provision of these goods or services is subject to review and approval by the County's Project Officer.
4. The Contractor shall provide the goods or services covered by the Contract beginning on 11/29/2023 . Unless terminated as provided below, the Agreement shall continue until December 31, 2024.
5. The County will pay the Contractor, for services or goods that the Project Officer accepts, in accordance with Exhibit B, Payment Schedule, up to the maximum amount of \$20,617.18. The County will pay the Contractor net 45 days from receipt of an invoice that the Project Officer approves for payment. All payments will be made from the County to the Contractor via ACH.

The Contractor also must submit to the County's Project Officer its W-9 Form, which will include its Federal Employer Identification Number ("FEIN") or Social Security Number ("SSN"), whichever is applicable, before the County can process payment to the Contractor under the Contract.

6. The Contractor is an independent contractor, and the County will not withhold from the Contractor's compensation any federal or Virginia unemployment taxes, federal or Virginia income taxes, Social Security tax or any other amounts for benefits to the Contractor or its agents or employees.
7. The Contractor is obligated to take one of the two following actions within seven (7) days after receipt of amounts paid to the Contractor by the County for work performed by any subcontractor under this Agreement:

- a. Pay the subcontractor for the proportionate share of the total payment received from the County attributable to the work performed by the subcontractor under this Agreement; or
 - b. Notify the County and the subcontractor, in writing, of the Contractor's intention to withhold all or a part of the subcontractor's payment, with the reason for nonpayment.
8. The Contractor is obligated to pay interest to any subcontractor on all amounts owed by the Contractor to the subcontractor that remain unpaid after seven (7) days following receipt by the Contractor of payment from the County for work performed by the subcontractor under this Agreement, except for amounts withheld as allowed in section b., above. Unless otherwise provided under the terms of this Agreement, interest shall accrue at the rate of one percent (1%) per month.

The Contractor shall include in each of its subcontracts a provision requiring each subcontractor to include or otherwise be subject to the same payment and interest requirements as those contained in this Agreement with respect to each lower-tier subcontractor.

The Contractor's obligation to pay an interest charge to a subcontractor pursuant to the above provisions may not be construed to be an obligation of the County. A Contract modification may not be made for the purpose of providing reimbursement for such interest charge. A cost reimbursement claim may not include any amount for reimbursement for such interest charge.

9. The County may terminate this Agreement by 30 days' written notice whenever the Purchasing Agent determines that termination is in the County's best interest. The Contractor will be entitled to receive compensation for all goods or services that the County accepted before the termination notice.
10. The County may terminate this Agreement by 48 hours' written notice if the Contractor fails to provide satisfactory goods or services, in the determination of the Project Officer. The notice will be effective upon receipt by the Contractor or three days after the County mails the notice, whichever is sooner. The Contractor will be entitled to receive compensation only for goods or services that the County accepted before the County mailed the notice. The Contractor will be liable to the County for all costs that the County incurs after the termination takes effect to complete the Work covered by the Contract, including delay costs and costs to repair or replace any unsatisfactory work. The County may deduct these costs from any amount that it owes the Contractor or require that the Contractor pay the costs on demand.
11. Time is of the essence and the Contractor agrees that failure to provide timely service will render this Agreement null and void.
12. The Contractor shall provide a Certificate of Insurance indicating that the Contractor has in force the coverage below prior to the start of any work under the contract and agrees to maintain such insurance until the completion of the contract. All required insurance coverages must be acquired from insurers authorized to do business in the Commonwealth of Virginia and acceptable to the County. All required insurance coverage must be acquired from insurers that are authorized to do business in the Commonwealth of Virginia, with a rating of "A-" or better and a financial size of "Class VII" or better in the latest edition of the A.M. Best Co. Guides.

- Commercial General Liability (CGL)- \$1,000,000 combined single limit with \$2,000,000 aggregate coverage to include Personal Injury, Completed Operations, Contractual Liability,

Premises/Operations and, where applicable to the services, Products Liability, Explosion, Collapse and Underground Hazards (XCU), and Independent Contractors. Evidence of Contractual Liability coverage shall be typed on the certificate.

- Additional Insured – The County, The County Board of Arlington County, Virginia, and its officers, elected and appointed officials, employees and agents must be listed as additional insureds on all policies except workers compensation, automobile liability, and professional liability; and the additional insured endorsement must be typed on the certificate or the certified policy, if requested, must so state. Coverage afforded under this paragraph shall be primary as respects to all named above.
- Cancellation - If there is a material change or reduction in or cancellation of any of the above coverages during the Contract Term, the Contractor must notify the Purchasing Agent immediately and must, with no lapse in coverage, obtain replacement coverage that is consistent with the terms of this Contract. Not having the required insurance throughout the Contract Term is grounds for termination of the Contract.
- Claims-Made Coverage - If Commercial General or other liability insurance purchased by the Contractor has been issued on a claims-made basis, the Contractor must comply with the following additional conditions. The limits of liability and the extensions to be included as described in the Insurance Checklist and/or the Agreement remain the same. The Contractor must either:
 - Provide Certificates of Insurance evidencing the claims-made coverages for a period of two years after final payment for the Contract or the end of the warranty period, whichever is greater, to ensure the coverage is in effect. Such certificates shall evidence a retroactive date, no later than the beginning of the Contractors or subcontractors' work under this contract,
 - or**
 - Purchase an extended (minimum two years or the end of the warranty period, whichever is greater) reporting period endorsement for the policy or policies in force during the term of this contract and evidence the purchase of this extended reporting period endorsement by means of a certificate of insurance or a copy of the endorsement itself.
- Contract Identification - All insurance certificates must state this Contract's number and title.

Contractual and other liability insurance provided under this Contract shall not contain a supervision, inspection or engineering services exclusion that would preclude the County from supervising or inspecting the project as to the end result. The Contractor shall assume all on-the-job responsibilities as to the control of persons directly employed by it and of the subcontractors and any persons employed by the subcontractor.

The Contractor must disclose to the County the amount of any deductible or self-insurance component of any of the required policies. With the County's approval, the Contractor may satisfy its obligations under this section by self-insurance for all or any part of the insurance required, provided that the Contractor

can demonstrate sufficient financial capacity. In order to do so, the Contractor must provide the County with its most recent actuarial report and a copy of its self-insurance resolution.

The County may request additional information to determine if the Contractor has the financial capacity to meet its obligations under a deductible and/or self-insured retention and may require a lower self-insured retention; that funds equal to the lower self-insured retention be placed in escrow; a certificate of self-insurance collateral; or another mechanism to guarantee the amount of the self-insurance and ensure protection for the County.

The County's acceptance or approval of any insurance will not relieve the Contractor from any liability or obligation imposed by the Contract Documents.

The Contractor is responsible for the Work and for all materials, tools, equipment, appliances and property used in connection with the Work. The Contractor assumes all risks for direct and indirect damage or injury to the property used or persons employed in connection with the Work and for of all damage or injury to any person or property, wherever located, resulting from any action, omission, commission or operation under the Contract or in connection in any way whatsoever with the Work. The Contractor's insurance shall be the primary non-contributory insurance for any work performed under this Contract.

Nothing contained in the specifications shall be construed as creating any contractual relationship between any subcontractor and the County. The Contractor is as fully responsible to the County for the acts and omissions of its subcontractors and of persons employed by them as it is for acts and omissions of persons whom the Contractor employs directly.

The Contractor shall require all subcontractors to maintain during the term of this agreement, Commercial General Liability insurance, Business Automobile Liability insurance, and Workers' Compensation and Employers' Liability insurance, in the same manner as specified for the Contractor. The Contractor shall furnish subcontractors' certificates of insurance to the County immediately upon request.

The Contractor shall be as fully responsible to the County for the acts and omissions of the subcontractors and of persons employed by them as it is for acts and omissions of persons directly employed by it.

13. The Contractor agrees as follows:

- a. The Contractor will not discriminate against any employee or applicant for employment because of race, religion, color, sex, sexual orientation, gender identity, national origin, age, disability or on any other basis prohibited by Virginia or federal law and must post in this nondiscrimination clause in conspicuous places, available to employees and applicants for employment.
- b. The Contractor must state that it is an Equal Opportunity Employer in all solicitations or advertisements for employees that it places or causes to be placed.
- c. Notices, advertisements and solicitations placed in accordance with federal law, rule or regulation shall meet the requirements of this section.
- d. The Contractor must include the provisions of the foregoing paragraphs a), b), and c) in every

subcontract or Purchase Order in excess of \$10,000.00, so that the provisions will be binding upon each subcontractor and/or supplier.

14. The Contractor must comply with the provisions of the Americans with Disabilities Act of 1990, which prohibits discrimination against individuals with disabilities in employment and mandates their full participation in publicly- and privately provided services and activities.
15. The Contractor must (i) provide a drug-free workplace for the Contractor's employees; (ii) post in conspicuous places, available to employees and applicants for employment, a statement notifying employees that the unlawful manufacture, sale, distribution, dispensation, possession, or use of marijuana or any other controlled substance is prohibited in the Contractor's workplace and specifying the actions that will be taken against employees for violations of such prohibition; (iii) state in all solicitations or advertisements for employees placed by or on behalf of the Contractor that the Contractor maintains a drug-free workplace; and (iv) include the provisions of the foregoing clauses in every subcontract or purchase order in excess of \$10,000.00, so that the provisions will be binding upon each subcontractor or supplier. For the purposes of this section, "drug-free workplace" means a site for the performance of work done in connection with this Agreement.
16. If the Contractor employs more than five employees, the Contractor shall (i) provide annual training on the Contractor's sexual harassment policy to all supervisors and employees providing services in the Commonwealth, except such supervisors or employees that are required to complete sexual harassment training provided by the Department of Human Resource Management, and (ii) post the Contractor's sexual harassment policy in (a) a conspicuous public place in each building located in the Commonwealth that the Contractor owns or leases for business purposes and (b) the Contractor's employee handbook.
17. The Contractor acknowledges that it does not, and will not during the performance of this Agreement, knowingly employ an unauthorized alien as defined in the federal Immigration Reform and Control Act of 1986.
18. This Agreement is governed by the Arlington County Purchasing Resolution, which is incorporated by reference. The time limit for decision by the County Manager in Contractual Disputes, as that term is used in the Purchasing Resolution, is thirty (30) days.
19. This Agreement is not effective until the County issues a valid County Purchase Order covering the amount of the Agreement.
20. All payments by the County to the Contractor pursuant to this Contract are subject to the availability of an annual appropriation for this purpose by the County Board of Arlington County, Virginia ("Board"). In the event that the Board does not appropriate funds for the goods or services provided under this Contract, the County will terminate the Contract, without termination charge or other liability to the County, on the last day of the fiscal year or when the previous appropriation has been spent, whichever event occurs first.
21. This Contract incorporates by reference Article 9 of the Arlington County Purchasing Resolution, as well as all state and federal laws related to ethics, conflicts of interest or bribery, including the State and Local Government Conflict of Interests Act (Code of Virginia § 2.2-3100 et seq.), the Virginia Governmental Frauds Act (Code of Virginia § 18.2-498.1 et seq.) and Articles 2 and 3 of Chapter 10 of

Title 18.2 of the Code of Virginia, as amended (§ 18.2-438 et seq.). The Contractor certifies that its proposal was made without collusion or fraud; that it has not offered or received any kickbacks or inducements from any other offeror, supplier, manufacturer or subcontractor; and that it has not conferred on any public employee having official responsibility for this procurement any payment, loan, subscription, advance, deposit of money, services or anything of more than nominal value, present or promised, unless consideration of substantially equal or greater value was exchanged.

22. No Arlington County employee may share in any part of this Contract or receive any benefit from the Contract that is not available to the general public.
23. The County does not discriminate against faith-based organizations.
24. The Contractor and its employees, agents and subcontractors will hold as confidential all County Information that they obtain under this Agreement. Confidential Information includes, but is not limited to, nonpublic personal information; personally, identifiable health information; security numbers; addresses; dates of birth; information pertaining to products, operations, systems, customers, prospective customers, techniques, intentions, processes, plans and expertise. The Contractor must take reasonable measures to ensure that all of its employees, agents, and subcontractors are informed of and abide by this requirement.
25. The Contractor must comply with the provisions of Chapter 11 (“Licenses”) of the Arlington County Code, if applicable. For information on the provisions of that Chapter and its applicability to this Contract, the Contractor must contact the Arlington County Business License Division, Office of the Commissioner of the Revenue, 2100 Clarendon Blvd., Suite 200, Arlington, Virginia, 22201, telephone number (703) 228-3060, or e-mail business@arlingtonva.us.
26. The Contractor must, pursuant to Code of Virginia § 2.2-4311.2, be and remain authorized to transact business in the Commonwealth of Virginia during the entire term of this Agreement. Otherwise, the Contract is voidable at the sole option of and with no expense to the County.
27. This Agreement is governed in all respects by the laws of the Commonwealth of Virginia, and the jurisdiction and venue for any litigation is in the Circuit Court for Arlington County, Virginia, and in no other court.
28. The Contractor covenants for itself, its employees and its subcontractors to save, defend, hold harmless and indemnify the County and all of its elected and appointed officials, officers, current and former employees, agents, departments, agencies, boards and commissions (collectively the “County Indemnitees”) from and against any and all claims made by third parties for any and all losses, damages, injuries, fines, penalties, costs (including court costs and attorneys’ fees), charges, liability, demands or exposure resulting from, arising out of or in any way connected with the Contractor’s acts or omissions, including the acts or omissions of its employees and/or subcontractors, in performance or nonperformance of the Contract. This duty to save, defend, hold harmless and indemnify will survive the termination of this Contract. If the Contractor fails or refuses to fulfill its obligations contained in this section, the Contractor must reimburse the County for any and all resulting payments and expenses, including reasonable attorneys’ fees. The Contractor must pay such expenses upon demand by the County, and failure to do so may result in the County withholding such amounts from any payments to the Contractor under this Contract.

29. Notices will be effective when made in writing and either (a) delivered in person, (b) delivered to an overnight delivery service or (c) deposited in the United States mail, certified or registered. Notices should be addressed as follows:

TO THE CONTRACTOR:

Scott Pennington
652 East 35th Street
Baltimore, Maryland 21218
Phone: (410) 812-1539
Email: scottapennington@gmail.com

TO THE COUNTY:

Cynthia Connolly, Special Projects Curator, Project Officer
Arlington Economic Development
1100 N Glebe Rd, Suite 1500
Arlington, Virginia 22201
Phone: (703) 228-0818
Email: cconnolly@arlingtonva.us

AND

Dr. Sharon T. Lewis, Purchasing Division Chief
Arlington County, Virginia
2100 Clarendon Boulevard, Suite 500A
Arlington, Virginia 22201
Phone: (703) 228-3294
Email: slewis1@arlingtonva.us

TO COUNTY MANAGER'S OFFICE (FOR PROJECT CLAIMS):

Mark Schwartz, County Manager
Arlington County, Virginia
2100 Clarendon Boulevard, Suite 318
Arlington, Virginia 22201

30. The Contractor must retain all books, records and other documents related to this Contract for at least five years, or such period of time required by the County's funding partner(s), if any, whichever is greater, after the final payment and must allow the County or its authorized agents to examine the documents during this period and during the Contract Term. The Contractor must provide any requested documents to the County for examination within 15 days of the request, at the Contractor's expense. Should the County's examination reveal any overcharging by the Contractor, the Contractor must, within 30 days of County's request, reimburse the County for the overcharges and for the reasonable costs of the County's examination, including, but not limited to, the services of external audit firm and attorney's fees; or the County may deduct the overcharges and examination costs from any amount that the County owes to the Contractor. If the Contractor wishes to destroy or dispose of any records related to this Contract (including confidential records to which the County does not have ready access) within five years after the final payment, or such period of time required by the County's funding partner(s), if any, whichever is greater, the Contractor must give the County at least 30 days' notice and must not dispose of the documents if the County objects.


The Purchasing Agent may require the Contractor to demonstrate that it has the necessary facilities, ability, and financial resources to comply with the Contract and furnish the service, material or goods specified herein in a satisfactory manner at any time during the term of this Contract.

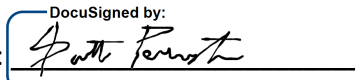
- 31. The Contractor shall not assign or transfer this Agreement, or any of its rights or interests, without the County's prior written consent.
- 32. This Agreement may be modified only by written amendment.
- 33. All remedies available to the County under this Agreement are cumulative, and no remedy is exclusive of any other that is available to the County at law or in equity.
- 34. The sections, paragraphs, sentences, clauses and phrases of this Agreement are severable; and if any part is held to be invalid, the rest of the Agreement will remain in effect.

IN WITNESS WHEREOF, THE PARTIES HERETO HAVE AFFIXED THEIR SIGNATURES.

THE COUNTY BOARD OF ARLINGTON
COUNTY, VIRGINIA

SCOTT PENNINGTON

SIGNED: 
DocuSigned by:
5950D4E0ACC0472...

SIGNED: 
DocuSigned by:
C3D54C76C05A4A2...

PRINTED NAME: TOMEKA D. PRICE

PRINTED NAME: Scott Pennington

PRINTED TITLE: PROCUREMENT OFFICER

PRINTED TITLE: Artist

DATE: 11/29/2023

DATE: 11/25/2023

EXHIBIT A SCOPE OF WORK

Project Overview:

The Contractor shall design one interactive Artwork (Artwork) in collaboration with the County's Special Projects Curator (Project Officer) for the Arlington Art Truck Project (Art Truck).

The title of the project is *Let it Flow*. It is a large-scale bean bag toss game designed to accommodate two to three players at a time and to be fun for people of all ages. The mission of the game is to educate Arlington residents how household waste impacts the city's water filtration system and what is safe or inappropriate for pouring into sink drains or flushing down a toilet in support of Arlington's pollution control plant. *Let It Flow* is a fun and engaging game designed to create discussion about this topic.

The components of the Artwork shall include:

- A bean bag toss game system measuring approximately 12 feet wide, 7 feet deep, and 8 feet tall, which can be assembled/disassembled by two people and lies relatively flat when disassembled. The system includes:
 - Three (3) bean bag game structures, each comprised of a large, angled panel with numerous target holes representing a sink, a toilet, a trash can, and a symbol for recycling. Below each target hole is a canvas bag mounted to safely collect the bean bags. Each target hole is surrounded by a design of colored stripes corresponding to the color of each bean bag, indicating that the correct target has been hit.
 - A basic lumber Base design similar in construction to two art easels, upon which the Structures will be mounted on top of and bolted together.
 - A large backboard with project's title and graphics that will stop bags from being thrown too far, constructed of two parts that will be bolted to the Base.
 - 40 round bean bags 6" in diameter, screen printed with images of items that can or cannot be disposed of in the wastewater system.

- **Bean Bag Details:** Included in the bean bag images are:
 - cotton swabs
 - Dental floss
 - Cat litter
 - Human waste
 - Toilet paper
 - Cigarette butts
 - Fats and greases
 - Disposable wipes
 - Apple
 - Bones

- **Target Hole Details:** Images and shapes of target holes will include:
 - Sink: Wooden sink-shaped frame with a small faucet (up to two depending on the design)
 - Toilet: Small toilet seat replica
 - Trash Can: Miniature metal trash can
 - Organics: Green painted triangle with white arrows

The Contractor shall:

- Develop and participate in interactive project(s) for the Arlington Art Truck, with activations in Fall 2024 (August, September and October 2024);
- Design and complete the Toss game board so that it will fit in the Arlington Art Truck. It will be easy to assemble on site at each Arlington Art Truck activation.
- Provide a fabric cover for tables that hold bean bags.
- Hire and manage subcontractor to assist the Arlington Art Truck staff with on-site activations;
- Provide images that will be used for promotional purposes as outlined in the timeline below;
- Adhere to the timeline below;
- Participate in at least eight (8) and no more than ten(10) activations.
- Assist the public in learning how to interact with the Artwork during the activations;
- As opportunities arise, support the community partner by introducing the public to the partner during the activations. This project's community partners will be the Pollution Control Plant. A representative from our community partner will be on site to discuss activation-related topics.
- Meet the County Project Officer at each activation location and time at Arlington Art Truck. The Contractor must arrive sixty (60) minutes prior to site activation for set up and remain sixty (60) minutes after site activation for breakdown during the activations. The County Project Officer reserves the right to change this requirement following the activation of the Arlington Art Truck and will notify the Contractor via text message or email if a need for revision is identified;
- Load and unload Arlington Art Truck with the assistance of Arlington Art Truck staff.

The County will provide:

- One (1) or more County staff members to manage Arlington Art Truck requirements, including Contractor assistance;
- The Arlington Art Truck must have the following supplies and equipment:
 - Two (2) A-frame signs to promote activation on site;
 - Artwork and Supplies contained in the Arlington Art Truck and transported to each activation site by County staff as scheduled;
 - Additional supplies, if needed and reasonable per the Contractor's direction, up to \$400;
 - Two (2) tables and up to twelve (12) chairs
- Community Partner(s) will provide information rack card(s) describing their mission(s);
- Electricity from the Arlington Art Truck,
- Floor plan of the Arlington Art Truck for the Contractor to build components that easily fit in the Truck.

Cancellation Terms

The Contractor must perform up to ten (10) activations of up to seven hours and 30 minutes (7.5 hours) during the contract dates. Activations that are canceled with the approval of the Project Officer will be rescheduled within the contracted time period, unless the County determines that rescheduling is not possible. In the event that this rescheduled activation is cancelled a second time, the County will pay the Contractor in full for that activation, and it will count as one (1) scheduled activation against the total number of scheduled activations. The Contractor understands that if an event or activation is cancelled due to the repair of artwork commissioned for the County under this contract, the Contractor must re-schedule the event for a date to be approved by the County Project Officer or cancel the event, depending on schedule availability. In the event that activations are cancelled due to Contractor errors or omissions

and cannot be rescheduled to a date approved by the County Project Officer, the County will not pay the Contractor for that activation.

The cancellation of an event will be determined as follows:

- Cancellation decisions for morning events (9am-noon) will be made by 7am the same day.
- The cancellation of afternoon events (noon-5pm) will be determined by 9am the same day.
- Evening events (5pm-10pm) will be canceled by noon the same day.

The County Project Officer or other assigned County staff will determine whether or not to cancel. The County Project Officer will notify the Contractor via email, text, or phone of the cancellation.

Project Timeline:

- **December 2023:** the Contractor receive the first payment to build project
- **February 15, 2024:** High resolution photographic images (5MB each) of finished (or prototype) Artwork to date for the project are emailed to County Project Officer at cconnolly@arlingtonva.us. (to be used for promotional purposes, such as a website, press release).
- **Mid-May 2024:** Physical components of the final Artwork are due to Arlington County for a mock set up at 3700 South Four Mile Run, Arlington, VA 22206.
- **August 9, 2024:** The Contractor must be available for mid-August 2024 County Fair activations, as well as September and October 2024 activations.
- **November 2024:** the Contractor receives a second payment for activations and mileage reimbursement.

Marketing and Promotion:

- All photographs and videos taken by the County at any event are County property and may be used for marketing purposes in print media, social media, and on the web. Contractors may also capture photographs, either on their own or with the assistance of a photographer, and distribute them on social media and their websites, tagging and mentioning Arlington Art Truck and the hashtags listed below.
- Artwork commissioned for this project cannot be displayed to the public prior to the activations and events that have been scheduled. The artwork commissioned for this project may not be displayed, activated or used outside of this project unless the following credit is given to the County: "An original artwork created for Arlington County, Virginia as part of the Arlington Art Truck program." The Contractor retains possession of the original Artwork.
- Before printing any final Artwork or marketing materials, the County Project Officer and the County Cultural Affairs Marketing Director must approve all materials.
- These hashtags are required for social media posts related to this project: #arlingtonarts #arttruckarlington #letitflow @Arl_arts @arttruckarlington

**EXHIBIT B
PAYMENT SCHEDULE**

PAYMENT DATE	ACTIVITY	AMOUNT
December 2023	BUILD OUT OF PROJECT (INCLUDES TIME AND MATERIAL TO DEVELOP THE PROJECT)	\$12,817.18
November 2024	ACTIVATIONS AT THE FOLLOWING RATE: <ul style="list-style-type: none"> • CONTRACTOR: \$65/HR. WHILE WORKING ON-SITE COUNTY EVENTS. EST. 90 HOURS TOTAL FOR 10 EVENTS • PART-TIME: \$15/HR. WHILE WORKING ON-SITE COUNTY EVENTS. EST. 90 HOURS TOTAL FOR 10 EVENTS 	\$5850 \$1350
November 2024	MILEAGE REIMBURSEMENT: 90 MILES ROUNDTRIP BALTIMORE/ARLINGTON AT the GSA's mileage rates current at the time of travel PER ACTIVATION NOT TO EXCEED \$600. (ESTIMATE 10 ACTIVATIONS)	\$600.00
TOTAL ESTIMATED PROJECT COST		\$20,617.18