



BOARD OF COUNTY COMMISSIONERS AGENDA REQUEST

DATE: December 3, 2024
TO: Honorable Chairman and Distinguished Members of the Board
FROM: Dan Sambenedetto
SUBJECT: Halff Associates Task Order 9 for \$125,000.00 (NTE)
DEPARTMENT: Information Technology
BCC DISTRICT: 1,3

STATEMENT OF ISSUE: Okaloosa County IT requests the Board of County Commissioners approve Task Order 9 with Halff Associates, Inc on contract C22-3201-IT for Telecommunications Specialized Services in the Not to Exceed amount of \$125,000.00.

BACKGROUND: The Board of County Commissioners has previously allocated ARPA funding for broadband expansion, particularly for the north end of the county. This funding is broken down into phases that include, middle mile county fiber optic network expansion, and targeted performance incentives/grants to spur private expansion to traditionally unserved and underserved areas.

This task order will be ARPA funded and will be used for utility coordination, design, permit development, and the submittal process of our north county middle mile broadband expansion effort to include fiber optic expansion toward additional P25 radio communication towers and critical county operations in Holt, Blackman, and potentially Laurel Hill. Additionally, and perhaps more importantly, it will provide options for geo-diverse middle mile dark fiber capacity for county government and private broadband expansion toward these unserved and underserved areas.

FUNDING SOURCE, (If Applicable):

Department # 712120
Account # 534900
Amount \$ 125,000.00 (NTE)

OPTIONS: Approve, Deny, Postpone, or Direction.

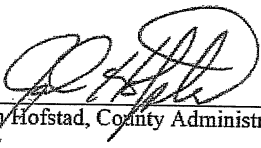
RECOMMENDATIONS: Approve Task Order 9 with Halff Associates, Inc on contract C22-3201-IT for Telecommunications Specialized Services in the Not to Exceed amount of \$125,000.00.

Dan Sambenedetto, Director Information Technology

11/27/2024

RECOMMENDED BY:

APPROVED BY:



John Hofstad, County Administrator 11/27/2024

CONTRACT: C22-3201-IT

Halff Associates, Inc.
Telecommunications/Broadband Consulting SVCS
EXPIRES:07/04/2025 w/2 1 yr renewals

TASK ORDER APPROVAL FORM

CONTRACT#: C22-3201-IT Department(s)# 712120

TASK ORDER #: 9 Account(s) # 534900

TASK ORDER AMOUNT: \$ 125,000.00 (NTE)

Funding Source(s) County/Grant Agency ARPA

Grant Funded? Grant Title/number: _____

OFFERED BY CONSULTANT:

HALFF ASSOCIATES, INC.

FIRM'S NAME

MATTHEW THIBAUT

REPRESENTATIVE'S PRINTED NAME



SIGNATURE

ITS Team Leader

TITLE

DATE

**RECOMMENDED FOR APPROVAL
(Department Director)**



Digitally signed by Dan Sambenedetto
Date: 2024.11.26 14:18:20 -06'00'

SIGNATURE

IT Director

TITLE

11.26.2024

DATE

John Hofstad

Digitally signed by John Hofstad
Date: 2024.11.27 13:54:11 -06'00'

COUNTY ADMINISTRATOR (if applicable)

11.27.2024

DATE

**APPROVED BY OKALOOSA COUNTY
(Per Purchasing Manual) Table 1**



PURCHASING MANAGER

12-4-24

DATE

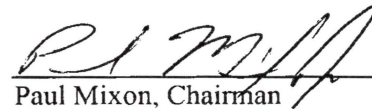
Faye Douglas

Digitally signed by Faye Douglas
Date: 2024.11.27 12:49:01 -06'00'

OMB DIRECTOR/DATE

November 27, 2024

DATE



Paul Mixon, Chairman

December 3, 2024

DATE



Okaloosa County Information Technology Telecommunications
Specialized Consulting Services Contract Number
C22-3201-IT
Task Order 9

This Task Order is issued pursuant to the Agreement for Telecommunications Specialized Consulting Fiber Optic Network dated July 5th, 2022. Between Okaloosa County, Florida and Half Associates, Inc., which is incorporated herein by this reference, with respect to:

Scope of Basic Services For

Okaloosa County Information Technology Fiber Optic Specialized Consulting Services

PURPOSE

The purpose of this Task Order is to authorize and direct the CONSULTANT (Half Associates, Inc.) to proceed with necessary engineering and consulting services for the Okaloosa County Department of Information Technology (OWNER). The activities that are included are described in "Scope of Services."

SCOPE OF SERVICES

The CONSULTANT (Half Associates, Inc.) agrees to perform the engineering and consulting related services in accordance with contract C22-3201-IT dated July 5th, 2022 as requested and directed by the OWNER. Services include but are not limited to: studies, surveys (collection of data or GIS related mapping and services), engineering design, fiber optic splice designs and documents, preparation of plans or permits, specifications and contract documents, public-private partnerships, preparation of cost estimates, assistance in obtaining necessary permits (fees to be provided by County), construction inspection, construction management, contract administration, project completion certificates and as-builts as may be required in a suitable ESRI GIS format, coordination with local stakeholders, DOD related dig permits, route selection, right-of-way and utility identification, optical time-domain reflectometer (OTDR), power and dB loss evaluation and assessment. Projects may be routine, non-routine or emergency inside/outside plant to support the operation, expansion, maintenance and sustainability of the Okaloosa County Fiber Optic Network, traffic engineering/operations and other telecommunication related components and services. CONSULTANT shall not subcontract any services or work to be provided to County without the prior written approval of the County's Representative. No work on this task order will be performed during nights, after 5 PM local (CST), or weekends and county holidays, without the express written approval by the OWNER.

COMPENSATION PROVISIONS

As compensation for providing the services under this Task Order, the OWNER shall pay the CONSULTANT in accordance with the July 5th, 2022 agreement for the actual work completed and accepted by the OWNER. Invoicing must show specific quantities and grouped by each assigned task with sufficient detail to fully report results, conclusions, and recommendations as required. Each invoice will also show total to date and remainder under this task order.

The Not to Exceed (NTE) amount for this task order is: \$ 125,000.00

Okaloosa County Information Technology Telecommunications
Specialized Consulting Services Contract Number
C22-3201-IT
Task Order 9

PERIOD OF SERVICE

The schedule for the services provided under this task order shall be in accordance with the July 5th, 2022 agreement and will remain in effect until the NTE amount is reached or otherwise terminated by the OWNER. All work under this task order must be completed, invoiced, and paid by December 31, 2026.

AUTHORIZED REPRESENTATIVES

The Authorized Representatives designated below are authorized to act with respect to this Task Order. Communications between the parties shall be through the Authorized Representatives:

For OWNER:

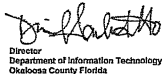
Dan Sambenedetto
dsambenedetto@myokaloosa.com
1250 N. Eglin Pkwy, Suite 303
Shalimar, FL 32579
850-651-7570, 850-200-5346

For CONSULTANT:

Matthew Thibault
mthibault@half.com
2255 Killearn Center Blvd. Suite 200
Tallahassee, FL 32309
850-848-9421

Dan Sambenedetto

REPRESENTATIVE'S PRINTED NAME



Director
Department of Information Technology
Okaloosa County Florida

Digitally signed by Dan Sambenedetto
Date: 2024.11.26
14:17:46 -06'00'

SIGNATURE

Matthew Thibault

REPRESENTATIVE'S PRINTED NAME



SIGNATURE