

ARLINGTON COUNTY, VIRGINIA  
OFFICE OF THE PURCHASING AGENT  
2100 CLARENDON BOULEVARD, SUITE 500  
ARLINGTON, VIRGINIA 22201

CONTRACT RENEWAL

|   |  |  |
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| <b>TO:</b> SCHREIBER TRANSLATIONS, INC.<br>51 MONROE STREET, SUITE 101<br>ROCKVILLE, MD 20850 | ORIGINAL DATE ISSUED:<br>CONTRACT NO:<br>CONTRACT TITLE: | June 15, 2019<br><hr/> 19-160-R<br><hr/> TRANSLATION &<br>INTERPRETATION SERVICES<br><hr/> |
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**THIS IS A NOTICE OF RENEWAL AND NOT AN ORDER. NO WORK IS AUTHORIZED UNTIL THE VENDOR RECEIVES A VALID COUNTY PURCHASE ORDER ENCUMBERING CONTRACT FUNDS.**

The contract documents consist of the terms and conditions of AGREEMENT No. 19-160-R including any attachments or amendments thereto.

**EFFECTIVE DATE:** JULY 1, 2020

**EXPIRES:** JUNE 30, 2021

**RENEWALS:** THIS IS THE 2<sup>nd</sup> YEAR RENEWAL OF A POSSIBLE 5 YEAR CONTRACT.

**COMMODITY CODE(S):**

**ATTACHMENT:** MOUNTGOMERY COUNTY CONTRACT AMENDMENT

**EMPLOYEES NOT TO BENEFIT:**

**NO COUNTY EMPLOYEE SHALL RECEIVE ANY SHARE OR BENEFIT OF THIS CONTRACT NOT AVAILABLE TO THE GENERAL PUBLIC.**

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**VENDOR CONTACT:** STEPHANIE PETIT **VENDOR TEL. NO.:** (301) 424-7737

**EMAIL ADDRESS:**

**COUNTY CONTACT:** LINDA ERSKINE **COUNTY TEL. NO.:** (703) 228-1318

**COUNTY CONTACT EMAIL:**

**CONTRACT AUTHORIZATION**

THE COUNTY BOARD OF ARLINGTON  
COUNTY, VIRGINIA

PRINT: Cynthia Davis

SIGNATURE: Cynthia Davis

TITLE: Assistant Purchasing Agent

DATE: May 11, 2020

SCHREIBER TRANSLATIONS, INC.

PRINT: Stephanie E. Pettit

SIGNATURE: Stephanie E. Pettit

TITLE: Director of Operations

DATE: May 6, 2020

Option Contract Extension

Schreiber Translations, Inc.  
51 Monroe Street, Suite 101  
Rockville, Maryland 20850

Contract No. 1084036  
Amendment No. 2

This amendment is between Montgomery County, Maryland (the "County") and Schreiber Translations, Inc. (the "Contractor").

Background

1. The parties entered into Contract No. 1084036 on December 1, 2018.
2. The present contract expiration date is June 30, 2020.
3. The purpose of this contract is to provide for Language Translation and Interpretation Services for minority individuals residing in the County.
4. The contract authorizes an extension of the contract term, at the option of the County.
5. The purpose of this amendment is to extend the contract term.

Changes

1. The contract term is extended through June 30, 2021.

Effect

1. Existing contract terms remain in effect unless specifically changed by this amendment.
2. This amendment is entered into prior to the expiration date.
3. This amendment is entered into on the date of signature by the Director, Office of Procurement.
4. No goods or services are to be provided pursuant to this amendment until the Director, Office of Procurement signs it.

Recommended:

By: Raymond L. Crowel  
Raymond L. Crowel, Psy.D., Director  
Department of Health and Human Services

3/5/2020  
Date

Montgomery County, Maryland

By: Avinash G. Shetty  
Avinash G. Shetty, Director  
Office of Procurement

4-2-2020  
Date

THE OFFICE OF THE COUNTY ATTORNEY HAS APPROVED THIS FORM AS TO FORM AND LEGALITY.