




DEPARTMENT OF PARKS RECREATION
2100 Clarendon Boulevard, Suite 414, Arlington, VA 22201

CONSTRUCTION CHANGE ORDER AUTHORIZATION

| | | | |
|---------------------------------------------|--------------------------------|------------------------------------------------------|------------|
| PROJECT: | MADISON MANOR PARK | PO #: | 269136 |
| CONTRACTOR: | HIGHWAY AND SAFETY SERVICES IN | CONTRACT #: | 19-143-ITB |
| ORIGINAL CONTRACT/PO AMOUNT: | \$ 2,564,195.00 | ORIGINAL END DATE: | 4/3/2020 |
| ORIGINAL APPROVED CONTINGENCY: | \$ 256,419.50 | # OF DAYS EXTENSION: | 59 |
| ADDITIONAL APPROVED CONTINGENCY: | \$ - | CURRENT END DATE: | 6/1/2020 |
| TOTAL PREVIOUS CHANGE ORDERS AMOUNT: | \$ 16,048.75 | UPDATED TOTAL CONTRACT VALUE: \$ 2,580,243.75 | |
| TOTAL FOR THIS CHANGE ORDER: | \$ - | | |
| TOTAL INCREASE/DECREASE: | \$ 16,048.75 | | |
| REMAINING CONTINGENCY: | \$ 240,370.75 | | |

| Previously Authorized Change Orders: | Approved CO \$ | Days Added |
|-----------------------------------------------------------|----------------|------------|
| CO1- Price Adjustment for shade structure color | \$ 747.50 | n/a |
| CO2- Additional cost for termination bar | \$ 2,512.75 | n/a |
| CO3- Overseeding and Winter Blankets | \$ 6,244.50 | n/a |
| CO4- Time Extension Due To Playground Manufacturer Delays | \$ - | 14 |
| CO5- Hinges, Footings, CTA & Sod | \$ 6,544.00 | 0 |

| Current Change Order Authorization | Approved CO \$ | Days Added |
|-------------------------------------|----------------|------------|
| CO6- Time Extension Due to COVID-19 | \$ - | 45 |


Highway and Safety Services Inc


Shibu Joseph - DPR Project Manager

4/10/2020
Date

4/10/2020
Date



"Quality Construction Services since 1987"

April 1, 2020

Arlington County Department of Parks and Recreation
Shibu Joseph, Project Officer
2100 Clarendon Boulevard, Suite 500
Arlington, Virginia 22201

Re: 19-143-ITB Madison Manor Park Renovations Delay

Mr. Joseph,

Highway and Safety Services, Inc. (HSS) will continuously pursue the completion of our work as rapidly as is reasonably possible under the current circumstances. HSS has recently encountered certain delays to our performance through no fault of our own and that are beyond our control. As per section *G. Measure and Payment* subparagraph 7. *Damages for Delay; Extension of Time for Completion other than for Weather*, HSS hereby submits notification of such delay. HSS has continued to keep your field representatives informed of these delays and of their effect on overall job completion. You may be assured that HSS will seek diligently to minimize as best it can the effects of these delays on our work.

Specifically, HSS has been delayed in the following areas and ways:

Open Play Area Marking – EDU Marking is not able to travel to Virginia. Per CDC guidelines, they have determined that this is non-essential work. They will keep us apprised of any updates but cannot give us any specific dates at this time. The installation of this material is proprietary, so using another vendor is not an option.

Basketball Goals – K & C Construction (Go Mark Sports) will be installing the basketball goals and then marking the basketball court. The goals are in a warehouse in New York State and cannot be retrieved. The goals must be installed prior to the marking. HSS submitted other options, but they were not accepted.

Picnic tables, benches and trash receptacles – Victor Stanley is providing. Material is in warehouses which are presently closed. We have been informed that special arrangements have been made and material can be retrieved April 17th. Shipping an install should take no longer than one week. There is a long lead time on these items, so using another vendor is not feasible.

Accordingly, HSS hereby request an extension of at least forty five (45) days to our contract completion date to take into consideration the above delays. Once the full impacts of these delays are realized, HSS will forward to you another letter updating and finalizing our time extension request.

If HSS can be of any help in expediting the resolution of these problems, please let us know. Your cooperation in minimizing this impact will be appreciated.

Sincerely yours,

Irene Stephen
Project Manager