

ARLINGTON COUNTY, VIRGINIA
OFFICE OF THE PURCHASING AGENT
2100 CLARENDON BOULEVARD
ARLINGTON, VIRGINIA 22201

NOTICE OF CONTRACT RENEWAL

TO: WHITMAN REQUARDT & ASSOCIATES, LLP
801 SOUTH CAROLINE STREET
BALTIMORE, MD 21231

DATE ISSUED: September 19, 2018

CONTRACT NO: 638-15-8

CONTRACT TITLE: Multidisciplinary A&E Services

THIS IS A NOTICE OF CONTRACT RENEWAL AND NOT AN ORDER. NO WORK IS AUTHORIZED UNTIL THE VENDOR RECEIVES A VALID COUNTY PURCHASE ORDER ENCUMBERING CONTRACT FUNDS.

This is your notice that the above referenced contract has been renewed. The "Contract Term" covered by this Notice of Contract Renewal is effective October 1, 2018, and expires September 30, 2019, subject to any modifications as provided for in the Contract Documents.

The Contract Documents consist of the terms and conditions of Arlington County Agreement No. 638-15-8, including any exhibits, attachments or amendments thereto.

CONTRACT PRICING:

1. REFER TO ARLINGTON COUNTY AGREEMENT NO. 638-15-8
2. SEE ATTACHED RENEWAL TERM PRICE(S)

ATTACHMENT/S:

1. AMENDMENT NO. 2 ARLINGTON COUNTY AGREEMENT NO. 638-15-8
2. PRICING EFFECTIVE October 1, 2018

EMPLOYEES NOT TO BENEFIT:

NO COUNTY EMPLOYEES SHALL RECEIVE ANY SHARE OR BENEFIT OF THIS CONTRACT NOT AVAILABLE TO THE GENERAL PUBLIC.

VENDOR CONTACT: David McCormick

TELEPHONE NO: 443-224-1908

EMAIL ADDRESS: dmccormick@wrallp.com

COUNTY CONTACT: Cynthia Wilson

TELEPHONE NO: 703-228-4438

EMAIL ADDRESS: cwilson@arlingtonva.us

CONTRACT AUTHORIZATION

Sharon Lewis

Sharon T Lewis
Purchasing Agent



ARLINGTON COUNTY, VIRGINIA
AGREEMENT NO. 638-15-8

AMENDMENT NUMBER 2

This Amendment Number 2 ("Amendment") is made on the date of execution by the County and amends Arlington County Agreement Number 638-15-8, dated October 5, 2016, ("Main Agreement as Amended") and made between Whitman, Requardt & Associates, LLP., 801 South Caroline Street, Baltimore, MD 21231 ("Contractor"), a Maryland Limited Partnership authorized to transact business in the Commonwealth of Virginia, and the County Board of Arlington County, Virginia ("County").

Whereas the County and the Contractor desire to amend the Contract Term of the Main Agreement, the Contractor and the County, in consideration of the promises and other good and valuable consideration specified in this Amendment, amend the Main Agreement as follows:

Contract term:

County and Contractor both agree to elect the second Subsequent Contract Term effective October 1, 2018 and expiring September 30, 2019.

Contract Pricing:

Unit prices are adjusted based on the Agreement clause #5 "Price Adjustments". Revised Attachment B "Contract Pricing", effective October 1, 2018 and expiring September 30, 2019, is attached to this Amendment.

All other terms and conditions of the Main Agreement, as amended, shall remain in full force and effect.

WITNESS THESE SIGNATURES:

THE COUNTY BOARD OF ARLINGTON
COUNTY, VIRGINIA

AUTHORIZED
SIGNATURE: Sharon Lewis

PRINT
NAME: SHARON LEWIS

TITLE: PURCHASING AGENT

DATE: 09/26/2018

WHITMAN, REQUARDT & ASSOCIATES, LLP.

AUTHORIZED
SIGNATURE: [Signature]

PRINT
NAME: David B. McCormick

TITLE: Partner

DATE: September 10, 2018



Whitman, Requardt & Associates, LLP
Engineers · Architects · Environmental Planners Est. 1915

September 6, 2018

Mr. John Jefferson
Office of the Purchasing Agent
Arlington County, Virginia
2100 Clarendon Boulevard
Arlington, Virginia 22201

Re: Contract No. 638-15-8
Architectural and Engineering Services
2018 – 2019 Renewal

Dear Mr. Jefferson:

Thank you for the opportunity to review our pricing on our current contract as the period expires on September 30, 2018, and we plan for renewal into the next year. WRA proposes to maintain our current pricing with no increase.

Enclosed is a newly dated and signed Attachment B CONTRACT PRICING form, and new Certificate of Insurance.

We look forward to continuing our service to Arlington County.

Very truly yours,

Whitman, Requardt and Associates, LLP

A handwritten signature in black ink, appearing to read 'David B. McCormick', written over the company name.

David B. McCormick
Partner

Attachment B

CONTRACT PRICING

The services under this Contract will be paid for using fully loaded hourly rates for the positions listed below. Those rates shall include all costs and expenses of providing to the County the services described in this Contract.

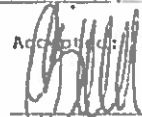
No reimbursable expenses are permitted under this Contract, including, but not limited to, travel, parking, mileage, meals or office supplies. Only time spent by the Contractor's employees at the work site will qualify for payment.

No overtime pay will be allowed under this Contract.

The County will pay (or reimburse the Contractor at Contractor's cost, as required) for all required permit and inspection fees.

Labor Categories	Base Rate	Overhead	Profit	Fully Loaded
Principal	\$ 82.64	\$ 104.95	\$ 18.76	\$ 205.00
Project Manager	\$ 70.90	\$ 90.04	\$ 16.09	\$ 178.00
Specification Writer	\$ 57.11	\$ 72.53	\$ 12.96	\$ 145.00
Cost Estimator	\$ 53.25	\$ 67.63	\$ 12.09	\$ 135.00
Structural Engineer	\$ 60.95	\$ 77.41	\$ 13.84	\$ 155.00
Mechanical Engineer	\$ 60.82	\$ 77.24	\$ 13.81	\$ 150.00
Plumbing Engineer	\$ 56.39	\$ 71.62	\$ 12.80	\$ 140.00
Electrical Engineer	\$ 61.26	\$ 77.80	\$ 13.91	\$ 155.00
Telecommunication Engineer	\$ 75.30	\$ 95.63	\$ 17.09	\$ 160.00
Security Engineer	\$ 65.81	\$ 83.58	\$ 14.94	\$ 160.00
Architect	\$ 58.39	\$ 74.16	\$ 13.25	\$ 145.00
LEED Accredited Professional	\$ 43.21	\$ 54.88	\$ 9.81	\$ 110.00
Technical Support (CAD Operator)	\$ 34.82	\$ 44.22	\$ 7.90	\$ 88.00
Civil Engineer	\$ 60.26	\$ 76.53	\$ 13.68	\$ 150.00
Geotechnical Engineer	\$ 60.20	\$ 76.45	\$ 13.67	\$ 150.00
Commissioning Engineer	\$ 69.61	\$ 88.40	\$ 15.80	\$ 170.00
Commissioning Technician	\$ 43.22	\$ 54.89	\$ 9.81	\$ 110.00
Fire Protection Engineer	\$ 68.67	\$ 87.21	\$ 15.59	\$ 172.00
Engineer Designer/Architect Designer	\$ 45.48	\$ 57.76	\$ 10.32	\$ 115.00
Clerical Support	Not Billed	Not Billed	Not Billed	Not Billed

Accepted:


David B. McCormick, Partner

September 6, 2018
Date



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

7/13/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Arthur J. Gallagher Risk Management Services, Inc. 11311 McCormick Road, Ste 450 Hunt Valley MD 21031-8622	CONTACT NAME: PHONE (A/C No. Ext): 443-798-7499 FAX (A/C No.): 443-798-7290 E-MAIL ADDRESS: BW2.BSD.Certs@ajg.com														
INSURED 37718 Whitman Requardt and Associates, LLP 801 S. Caroline St. Baltimore MD 21231	<table border="1"><tr><th>INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr><tr><td>INSURER A: Zurich American Insurance Company</td><td>16535</td></tr><tr><td>INSURER B: Continental Casualty Company</td><td>20443</td></tr><tr><td>INSURER C: Travelers Property Casualty Co of America</td><td>25674</td></tr><tr><td>INSURER D:</td><td></td></tr><tr><td>INSURER E:</td><td></td></tr><tr><td>INSURER F:</td><td></td></tr></table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Zurich American Insurance Company	16535	INSURER B: Continental Casualty Company	20443	INSURER C: Travelers Property Casualty Co of America	25674	INSURER D:		INSURER E:		INSURER F:	
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INSURER F:															

COVERAGES

CERTIFICATE NUMBER: 381240608

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADD'L SUBR INSD / WVP	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input checked="" type="checkbox"/> LOC OTHER:	Y Y	GLO9459789-04	11/1/2017	11/1/2018	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY	Y Y	BAP9459792-04	11/1/2017	11/1/2018	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 50	Y Y	ZUP-15T13210-17 NF	11/1/2017	11/1/2018	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000 \$
A	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y N/A	WC9459791-04	11/1/2017	11/1/2018	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
B	Professional Liability Claims Made		AEH286358321	7/28/2018	7/28/2019	Per Occurrence \$10,000,000 Aggregate \$10,000,000 Deductible \$250,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
County Board of Arlington County, Virginia, A/E Services, Agreement No. 638-15-8

Arlington County, its officers elected and appointed officials, employees and agents are included as additional insured with respect to the general liability policy as required by written contract. It is agreed that this policy is not subject to cancellation or nonrenewal until thirty (30) days prior written notice has been given to the Purchasing Agent, Arlington County, Virginia.

CERTIFICATE HOLDER**CANCELLATION**

County Board of Arlington County, Virginia
2100 Clarendon Blvd., Suite 500
Arlington VA 22201

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE