

EXHIBIT B

CONTRACT, LEASE, AGREEMENT CONTROL FORM

Date: 8/26/2009

Contract/Lease Control #: C09-1745-COR

Bid #: N/A

Contract/Lease Type: MOU

Award To/Lessee: OKALOOSA WALTON HOMELESS CONTINUUM CARE

Lessor/Owner: OKALOOSA COUNTY

Effective Date: 8/26/2009 Cost: N/A

Expiration Date: INDEFINITE

Description of Contract/Lease: PROTOCOL FOR DISCHARGE OF HOMELESS INMATES

Department Manager: COR

Department Monitor: CASKEY

Monitor's Telephone #: 689-5690

Monitor's FAX #: 689-5090

Date Closed: _____

Cc: Finance Dept Contracts & Grants Division

Memorandum of Understanding

Protocol for Discharge of Homeless Inmates

From the Okaloosa County Department of Corrections, Working in Collaboration with the Okaloosa Walton Homeless Continuum of Care/Opportunity, Inc.

While Florida does not require local jails to ensure housing for inmates being discharged, the Okaloosa County Department of Corrections and the Okaloosa Walton Homeless Continuum of Care/ Opportunity, Inc., (Continuum of Care) strive to alleviate the effects of homelessness among discharged persons, and to house said persons whenever possible. The Continuum of Care is a privately funded organization, receiving no financial help from local governments.

This Memorandum of Understanding may be canceled by either party by providing at least 30 days written notice to the other party.

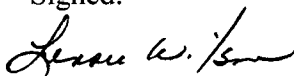
In order to provide the maximum assistance given the scarcity of resources within the local area for homeless persons, the Okaloosa County Department of Corrections (Point of Contact: Inmate Population Manager) undertakes to:

- 1) Identify those persons housed in the Okaloosa County Department of Corrections most likely to face homelessness upon their release;
- 2) Conduct an intake using the intake assessment form provided by the Continuum of Care with inmates either being released or whose release date is imminent, to include work history, employment skills, and other relevant information.
- 3) Provide the inmate with the office number for the Continuum of Care, in order to facilitate communication between the Continuum of Care and the inmate;
- 4) Alert the Continuum of Care of homeless inmate's release via fax at the soonest possible date either prior or post inmate discharge.

The Continuum of Care undertakes to:

- 1) Review all incoming faxes, with a specific focus on inmates with special needs (mental health disability, late-stage pregnancy, health concerns) and to contact potential referral sources as to their ability to provide services;
- 2) Direct inmates with special needs to facilities that can provide appropriate service;
- 3) Screen intake forms to identify inmates with skills known to be in high demand among local employers, and to direct inmates to those employers looking for their specific skills;
- 4) Coordinate with faith-based prison ministries to meet with inmates to evaluate needs and to provide either assistance in living homeless (backpacks, blankets, change of clothes, food vouchers, and personal toiletries) or housing options as available.
- 5) Provide temporary shelter where need is acute and funding can be found.
- 6) Provide one-stop services at least once per week, in which newly released inmates can get clothes, showers, laundry service, haircuts, food, and access to mainstream benefits, mental health and substance abuse services, etc.

Signed:



Lenore Wilson
Executive Director
Okaloosa Walton Homeless Continuum of Care



Bill Roberts
Chairman
Okaloosa County Board of Commissioners

