

EXHIBIT B

CONTRACT, LEASE, AGREEMENT CONTROL FORM

Date: 10/18/2004

Contract/Lease Control #: C05-1120-ISI-39

Bid #: N/A

Contract/Lease Type: MOU

Award To/Lessee: SUPERVISOR OF ELECTIONS

Lessor:

Effective Date: 10/1/2004 \$25,000.00

Term: EXPIRES INDIEFINITE

Description of Contract/Lease: POLICY REGARDING COUNTY COMPUTER EQUIPMENT AND DATA

Department Manager: INFORMATION SYSTEMS

Department Monitor: D. VANDERHOEK

Monitor's Telephone #: 651-7570

Monitor's FAX #: 651-7576

Date Closed:

**Memorandum of Understanding
Okaloosa County Board of County Commissioners
And
Supervisor of Elections**

With the signing of this memorandum of agreement, the Supervisor of Elections and the Okaloosa County Board of County Commissioners agree mutually to adhere to the following policies and procedures.

The Board of County Commissioners has established the following policy regarding the protection of County computer equipment and data. The entire County Commissioners' network will be protected by one or more firewalls which are controlled exclusively by the Director of Information Systems. There will be no access to the Board's network except through these firewalls without the expressed, written approval of the Director of Information Systems. Conversely, there will be no access from within the Board's network to resources outside the network except through these firewalls or with the expressed, written approval of the Director of Information Systems. The objective is to ensure that IS is aware of all access that exists either into or out of the network and to ensure that IS has the opportunity to enact acceptable solutions that are consistent with the security objectives of the Board.

The Board of County Commissioners will provide connectivity for the Supervisor of Elections local area network to the Board of County Commissioner's wide area network. Additionally, the Board will provide controlled and monitored Internet access and will provide an email account for each employee. Internet access will be shared with all users of the network.

The Board of County Commissioners will provide virus protection of its choosing for each desktop that is connected to the network. Virus protection software must be installed and used in accordance with Information Systems procedures. Additionally, the Board will provide the same network based virus protection that it provides for all network users, but assumes no responsibility for viruses which infect the Supervisor of Elections computers. County IS personnel will provide any assistance possible in combating and controlling any virus outbreak on the Supervisor of Elections' computers and throughout the network.

The Board will provide Microsoft licensing in accordance with its Enterprise Agreement with Microsoft. This licensing cannot be revoked as long as the Enterprise Agreement contract is in force and the Supervisor of Elections' computers are on the Board network.

The Supervisor of Elections agrees to adhere to the following procedures:

1. Microsoft license key codes will be made available only to the minimum number of information technology personnel required to support the Supervisor of Elections. They may never be provided to any person not under

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COUNTY COMPUTER EQUIP/DATA
CONTRACT NO.: C05-1120-ISI-39
SUPERVISOR OF ELECTIONS
EXPIRES: INDEFINITE

the direct supervision of the Board of County Commissioners or the Supervisor of Elections.

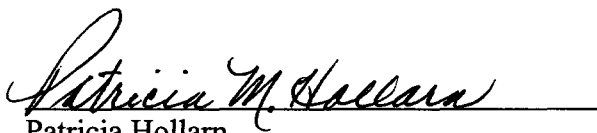
2. The Supervisor of Elections must adhere to all the provisions of the Enterprise Agreement contract as applicable.
3. All Windows based computers used by the Supervisor of Elections must be a member of the County Commissioners Microsoft Windows Active Directory Domain and all users must have a domain user account.
4. All domain computers and user accounts will be subject to any domain policies established by the Board of County Commissioners which are applicable to all computers and users on the network.
5. If required, an organizational unit for the Supervisor of Elections will be established within the Active Directory Domain for the purpose of administering policies deemed necessary by the Supervisor of Elections.

IN WITNESS WHEREOF, the Chairman of the Board of County Commissioners and the Supervisor of Elections have hereto fixed their signatures.



Elaine Tucker, Chairman
Board of County Commissioners

1 Oct. 04
Date



Patricia Hollam
Supervisor of Elections

Sept 30 '04
Date