



## BOARD OF COUNTY COMMISSIONERS

### Escambia County, Florida

**AI-15360****County Administrator's Report 9. 0.****BCC Regular Meeting****Budget & Finance Consent****Meeting Date:** 02/21/2019

**Issue:** Exercising the First of Two Possible One-Year Renewal Periods Related to PD 14-15.078, Fire Fighting Equipment Service for Various County Buildings

**From:** Paul Nobles, Purchasing Manager

**Organization:** Asst County Administrator - Lovoy

**CAO Approval:**

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**RECOMMENDATION:**

Recommendation Concerning Exercising the First of Two Possible One-Year Renewal Periods Related to PD 14-15.078, Fire Fighting Equipment for Various County Buildings - Paul Nobles, Purchasing Manager, Office of Purchasing

That the Board approve the utilization of the first of two possible one-year renewals, retroactive to October 08, 2018, between Escambia County, Florida, and The Hiller Companies, Inc., d/b/a Hiller Systems, for a term of twelve months, for an annual estimated amount of \$16,050.00. This represents a 7% increase over the original agreement from Fiscal Year 2014-2015 and is the first price increase over this timeframe. This requested increase has been reviewed and approved by Robert Dye, Acting Facilities Manager.

[Funding: Fund 001, General Fund; Cost Center 310203, Object Codes 54601 & 54401 - \$13,000.00 - Facilities Management; and Fund 001, General Fund; Cost Center 330206; Object Code 54601 - \$3,050.00 - Public Safety Department]

**BACKGROUND:**

Invitation to Bid PD 14-15.005 was advertised on November 18, 2014. Six Firms Were notified on November 18, 2014, however, only one firm submitted a bid by the deadline of December 17, 2014. The solicitation was awarded to Hiller Companies, Inc. d/b/a Hiller Systems on February 19, 2015. The original intent was to award for a three-year term but since only one company responded, the Board awarded the firm with a single twelve-month agreement.

The Office of Purchasing advertised the Invitation to Bid PD14-15.078 for Fire Fighting Equipment Services and notified five firms on July 27, 2015. Two bids were received in the Office of Purchasing on August 20, 2015, and Hiller Companies, Inc. d/b/a Hiller Systems was the lowest responsive and responsible bidder. On October 08, 2015, the

Board was asked to rescind the previous award (PD 14-15.005) of a twelve-month agreement and replace it with PD 14-15.078, to include a three-year agreement with up to two one-year renewal options.

Today's recommendation is for the Board to award the first of two one-year renewal options.

This service contract provides for the annual inspection, repair, servicing, and hydro-static testing of over 760 County fire extinguishers. These fire extinguishers are located in County-owned or -leased facilities. Included in the service contract are the annual and semi-annual inspections, repair, and servicing of the County's kitchen hood systems located in the Road Prison Barracks, Escambia County Jail, Juvenile Justice, Barrineau Pak Community Center, Public Safety, Molino Property Appraise, and the Marie K. Young / Wedgewood Community Center. Additionally, this contract provide for the annual and semi-annual inspections, repair, and servicing of the Halon fire suppression system located in the Sheriff's Administration building and the FM-200 under-floor fire suppression system in the Public Safety building.

**BUDGETARY IMPACT:**

Funding: Fund 001, General Fund; Cost Center 310203, Object Codes 54601 & 54401 - \$13,000.00 - Facilities Management; and Fund 001, General Fund; Cost Center 330206; Object Code 54601 - \$3,050.00 - Public Safety Department

**LEGAL CONSIDERATIONS/SIGN-OFF:**

N/A

**PERSONNEL:**

All work associated with this recommendation was done in-house and no additional staff was required.

**POLICY/REQUIREMENT FOR BOARD ACTION:**

This recommendation is in compliance with the Escambia County, FL, Code of Ordinance, Chapter 46, Article II, Purchasing and Contracts.

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**IMPLEMENTATION/COORDINATION:**

The Office of Purchasing will issue the Purchase Orders.

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**Attachments**

PD 14-15.005 Recommendation & Award

PD 14-15.078 Recommendation & Award

Location Listing

Department Approval of Price Increase Request

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