

CONTRACT

DINWIDDIE COUNTY VEHICLE MAINTENANCE SERVICES, TERM CONTRACT

The Agreement is made this 16th day of October 2018, by and between **DeWitt Tire, Inc.**, of 13408 Boydton Plank Road, Dinwiddie, Virginia 23841 (party of the first part, and hereinafter known as "Contractor"), and the **County of Dinwiddie**, Virginia (party of the second part, and hereinafter known as "County").

WHEREAS, pursuant to the Virginia Public Procurement Act, County solicited bids to provide vehicle maintenance services; and

WHEREAS, Contractor submitted a bid for same, consistent with the specifications in the Invitation for Bids; and

WHEREAS, Contractor was selected as the lowest responsive and responsible bidder; and

WHEREAS, County has selected Contractor to provide vehicle maintenance services, according to the specifications in the Request for Quotations;

NOW THEREFORE, in consideration of the mutual benefits, promises, and undertakings, the sufficiency and receipt of which are acknowledged, the following terms and conditions are agreed to by the parties to this Contract:

1. **Incorporation by Reference.** The following are made a part hereof as if the same were fully set forth herein, and if any discrepancies arise between the documents, they will prevail in the following order: (1) this Contract, (2) Invitation for Bids # 18-091418 including any addenda and (3) Contractor's bid dated October 2, 2018. This procurement is governed by the Virginia Public Procurement Act and the Dinwiddie County Purchasing Policies and Procedures. All terms and conditions of the Act and the Policies and Procedures are hereby adopted and incorporated by reference herein.
2. **Term of Contract.** The term of this contract shall be for one (1) year with the option for renewals under the terms, conditions and unit pricing of the original contract for up to four (4) additional years, unless either party gives written notification to the other party sixty (60) days prior to expiration of the then-current term that they do not wish to renew. The contract and any renewals are subject to the availability of funds and annual appropriations by the Board of Supervisors. Price increases, if any, shall be in accordance with the original contract.
3. **Costs.** Contractor agrees to perform all work and provide all equipment and materials pursuant to this Contract at the rates provided below (the "Contract Price"):

<u>Description</u>	<u>Rate</u>
Oil Change Services (up to 5 quarts oil)	\$16.95 ea
Additional Quart of Oil	\$2.39 ea
Install Tires Provided by County	\$7.50 per tire
Balance Tires	\$10.00 ea
Repair Tire	\$5.00 per tire

Rotate All Tires	\$7.50 ea
Coolant Flush and Replacement	\$49.95 ea
State Safety Inspection	No Charge
Front End Alignment, Two-Wheel	\$39.95 ea
Front End Alignment, Four-Wheel	\$69.95 ea
Towing Under 10 miles from Contractor	\$45.00 ea
Towing Over 10 miles from Contractor	\$35.00 ea
Towing Over 10 miles	\$2.50 mile

All services not listed above will be billed by "time and materials".

Parts and Materials 15% discount off retail

Labor, ASE and non-ASE Mechanic	\$55.00 hr
Labor, Mechanics Helper/Apprentice	\$30.00 hr
Labor After Regular Working Hours (All types)	\$75.00 hr

DeWitt Regular Working Hours: Monday-Friday 8 a.m. - 5 p.m.

Payment shall be made to Contractor within thirty (30) days after receipt of invoice.

4. **Notices.** Any notices required shall be in writing, unless otherwise permitted hereunder, and shall be deemed received five (5) days after mailing of same in the U. S. Mail with postage prepaid at the addresses set forth below or upon actual receipt:

<u>Notice to County shall be made to:</u>	<u>Notice to Contractor shall be made to:</u>
W. Kevin Massengill	Brian "Doug" Stell, Secretary/Treasurer
County Administrator	DeWitt Tire, Inc.
P. O. Drawer 70	13408 Boydton Plank Road
Dinwiddie, Virginia 23841	Dinwiddie, VA 23841
(804) 469-4500	(804) 469-7737
accounting@dinwiddieva.us	dstell@verizon.net

5. **General Terms and Conditions.** During the term of this Contract, Contractor agrees to procure and maintain insurance which meets all County's requirements in the Invitation for Bids.
6. **Counterparts.** This Agreement may be executed in one or more counterparts each of which shall be deemed an original but all of which together shall constitute one and the same instrument. Signed signature pages may be transmitted by facsimile or as an attachment to an email, and any such signature shall have the same legal effect as an original.
7. **Severability.** If any provision of this Agreement is determined to be unenforceable, invalid or illegal, then the enforceability, validity and legality of the remaining provisions will not in any way be affected or impaired, and such provision will be deemed to be restated to reflect the original intentions of the parties as nearly as possible in accordance with applicable law.
8. **Miscellaneous.** This Contract shall be governed by the laws of the Commonwealth of Virginia. Jurisdiction and venue for any litigation arising out of or involving this Agreement shall lie in the

Circuit Court of the County of Dinwiddie, Virginia, and such litigation shall be brought only in such courts. All pronouns used herein shall refer to every gender. Headings or titles in this Contract are only for convenience and shall have no meaning or effect upon the interpretation of the provisions of this Contract. This Contract is the entire agreement between the parties and may not be amended or modified, except by writing, signed by each party. If any provision of this Contract is determined to be unenforceable, then the remaining provisions of this Contract shall be interpreted as in effect as if such unenforceable provision were not included therein.

IN WITNESS WHEREOF, the parties hereto have executed this Contract as of the day first written above.

County of Dinwiddie, Virginia

By: 

W. Kevin Massengill
County Administrator

DeWitt Tire, Inc.

By: 

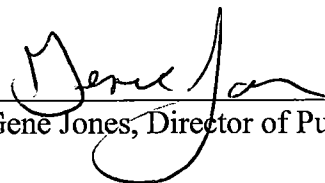
Title: Secretary/Treasurer

Approved as to form:



Tyler Southall, County Attorney

Department Approval:



Gene Jones, Director of Public Works