

**ARLINGTON COUNTY, VIRGINIA  
OFFICE OF THE PURCHASING AGENT  
2100 CLARENDON BOULEVARD, SUITE 500  
ARLINGTON, VIRGINIA 22201**

**NOTICE OF CONTRACT AMENDMENT**

Home Care Partners, Inc.	DATE ISSUED:	December 10, 2018
1234 Massachusetts Ave NW, Suite C1002	CURRENT REFERENCE NO:	16-151-RFP-2
Washington, DC 20005	CONTRACT TITLE:	Provision of In-home Services to Persons enrolled in the Community Living Program
	AMENDMENT NO:	4

**THIS IS A NOTICE OF AMENDMENT OF CONTRACT AND NOT AN ORDER. NO WORK IS AUTHORIZED UNTIL THE  
VENDOR RECEIVES A VALID COUNTY PURCHASE ORDER ENCUMBERING CONTRACT FUNDS.**

The contract documents consist of the terms and conditions of AGREEMENT No. 16-151-RFP-2 including any attachments or amendments thereto.

**EFFECTIVE DATE:** February 1, 2022

**EXPIRES:** January 31, 2024

**RENEWALS:** Five (5) one-year Renewal Options remaining from February 1, 2024 to January 31, 2029

**COMMODITY CODE(S):** 95208, 95243, 95280, 95240

**LIVING WAGE:** Y

**PROFESSIONAL SERVICES:** N

**ATTACHMENTS:**

AMENDMENT NO. 4

**EMPLOYEES NOT TO BENEFIT:**

**NO COUNTY EMPLOYEE SHALL RECEIVE ANY SHARE OR BENEFIT OF THIS CONTRACT NOT AVAILABLE TO THE GENERAL PUBLIC.**

VENDOR CONTACT: MARLA LAHAT

VENDOR TEL. NO.:

(202) 638-2382

EMAIL ADDRESS: [mlahat@homecarepartners.org](mailto:mlahat@homecarepartners.org)

COUNTY CONTACT: Jim Baker, DHS, ADSD

COUNTY TEL. NO.:

(703) 228-1714

COUNTY CONTACT EMAIL: [jbaker@arlingtonva.us](mailto:jbaker@arlingtonva.us)



**ARLINGTON COUNTY, VIRGINIA  
AGREEMENT NO. 16-151-RFP-2  
AMENDMENT NUMBER 4**

This Amendment Number 4 is made on February 1, 2022, and amends Agreement Number 16-151-RFP-2 ("Main Agreement") dated December 10, 2018, between Home Care Partners, Inc. ("Contractor") and the County Board of Arlington County, Virginia ("County").

The County and the Contractor agree to amend the contract terms and conditions, and Exhibit B, Contract Pricing called for under the Main Agreement as follows:

1. **Contract Documents:** The following Contract Documents are hereby Added:

Exhibit E – Contractor COVID-19 Vaccination Certification

Exhibit F – Contractor COVID-19 Vaccination Quarterly Compliance Certification

2. **Living Wage Rate Increase:** Per the Arlington County Purchasing Resolution, this Contract Living Wage Rate is hereby increased from the current rate to \$17 per hour for all employees performing the services of this contract, to include Virginia FICA Tax at 7.65% and a 4% Workers' Compensation Insurance rate.
3. **Contract Price CPI-U Increase:** Pursuant to Section 6. Contract Price Adjustments, as amended below, the contract amount is hereby increased by 6.2% per the U.S. Department of Labor Consumer Price Index, All Items, Unadjusted, Urban Areas ("CPI-U") for the 12 months of statistics available at the time of the Contract's renewal.

**Pricing from February 1, 2022, to January 31, 2023, shall be in accordance with Revised Exhibit B – Contractor Pricing, dated February 1, 2022.**

4. **Contract Price Adjustments** is hereby deleted in its entirety and replaced with:

**6. CONTRACT PRICE ADJUSTMENTS**

The Contract Amount/unit price(s) will remain firm until January 31, 2022 ("Price Adjustment Date"). To request a price adjustment, the Contractor or the County must submit a written request to the other party not less than 90 days before the Price Adjustment Date. Adjustments to the Contract Amount/unit price(s) will not exceed the percentage of change in the U.S. Department of Labor Consumer Price Index, All Items, Unadjusted, Urban Areas ("CPI-U") for the 12 months of statistics available at the time of the Contract's renewal.

Any Contract Amount/unit price(s) that result from this provision will become effective the day after the Price Adjustment Date and will be binding for 12 months. The new Price Adjustment Date will be 12 months after the price adjustment.

If the Contractor and the County have not agreed on a requested adjustment by 30 days before the Price Adjustment Date, the County may not renew the Contract, whether or not the County has previously elected to renew the Contract's term.

5. **Incorporation of COVID-19 Vaccination Policy for Contractors** is hereby added to the Contract Terms and Conditions.

**51. COVID-19 VACCINATION POLICY FOR CONTRACTORS**

Due to the COVID-19 pandemic, the County has taken various steps to protect the welfare, health, safety and comfort of the workforce and public at large. As part of these steps, the County has implemented various requirements with respect to health and safety including policies with respect to social distancing, the use of face-coverings and vaccine mandates. All County Contractors, entering County owned, controlled, or leased facilities or facilities operated by a contractor if the services provided at that location are exclusive to Arlington County Government or contractors with public facing responsibilities must adopt these policies for implementation with their employees and subcontractors working on County contracts.

Contractors are required to obtain and maintain the COVID-19 vaccine status of employees or subcontractors, require any unvaccinated or not fully vaccinated employees to follow a weekly testing protocol established by the Contractor to submit to weekly testing, and provide any accommodations as required by law. Contractor should submit the certification of compliance to the Purchasing Agent at the time of contract execution and within five working days of the end of each quarter (see Exhibits E and F). In addition, all Contractor and subcontractor employees subject to the requirements of this section must also comply with the County COVID-19 masking and social distancing protocols, as signed at each County location.

It is recognized that the COVID-19 pandemic is an ongoing health crisis. As such, requirements with respect to health and safety, including vaccines and face-coverings may change over time. Contractors are expected to adhere to the County requirements as they evolve in response to the crisis.

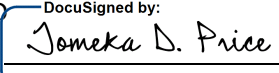
For questions, the Contractor may email [contractorvaccineinfo@arlingtonva.us](mailto:contractorvaccineinfo@arlingtonva.us).

6. **Revised Exhibit B – Contractor's Pricing** is hereby deleted in its entirety and replaced with the attached **Revised Exhibit B – Contractor Pricing, dated February 1, 2022**. Pricing from February 1, 2022, to January 31, 2023, shall be in accordance with Revised Exhibit B – Contractor Pricing, dated February 1, 2022.

All other terms and conditions of the Main Agreement remain in effect.

WITNESS these signatures:

THE COUNTY BOARD OF ARLINGTON  
COUNTY, VIRGINIA

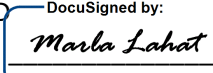
AUTHORIZED SIGNATURE:   
DocuSigned by:  
5950D4E0ACC0472...

NAME: TOMEKA D PRICE

TITLE: PROJECT OFFICER

DATE: 2/8/2022

HOME CARE PARTNERS, INC.

AUTHORIZED SIGNATURE:   
DocuSigned by:  
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NAME: Marla Lahat

TITLE: Executive Director

DATE: 2/8/2022

**REVISED EXHIBIT B**  
**CONTRACT PRICING**  
dated February 1, 2022

The County will pay the Contractor up to the maximum amount of \$875,000 for services delivered to clients in a variety of residential settings:

<b>Service or Rate Description</b>	<b>Unit Rate</b>	<b>Price (w/LW Increase)</b>	<b>Price beginning 2/1/2022 (w/CPI-U 6.2% Increase)</b>
Hourly Rate for all services except heavy housekeeping	PER HR	\$ 34.21	\$ 36.33
Other Supportive Services	PER HR	\$ 29.38	\$ 31.20
Personal Care/Bathing	EACH	\$ 44.07	\$ 46.80
Toileting	EACH	\$ 14.69	\$ 15.60
Light Housekeeping	EACH	\$ 59.90	\$ 63.61
Personal Laundry	EACH	\$ 59.30	\$ 62.97
Ambulation and Transfer Assistance	EACH	\$ 14.69	\$ 15.60
Meal Preparation and Assistance	EACH	\$ 29.38	\$ 31.20
Medication Reminders	EACH	\$ 7.34	\$ 7.80
Grocery Shopping and Other Essential Errands	EACH	\$ 58.75	\$ 62.39
Escort to and from Medical Appointments	PER HR	\$ 29.59	\$ 31.42
Safety Checks	EACH	\$ 14.69	\$ 15.60
Hourly Rate for Heavy Housekeeping	PER HR	\$ 58.95	\$ 62.61
Rate for Comprehensive Assessment	EACH	\$ 86.11	\$ 91.45

**EXHIBIT F**

**CONTRACTOR COVID-19 VACCINATION QUARTERLY COMPLIANCE CERTIFICATION**

**By Email:** Please complete the report below and return it to: [contractorvaccineinfo@arlingtonva.us](mailto:contractorvaccineinfo@arlingtonva.us).

- ☐ I hereby certify that all \_\_\_\_\_ (Contractor Name) employees and subcontractors working on Contract No. 16-151-RFP-2 are fully vaccinated against COVID-19, or being tested on a weekly basis, or are exempt pursuant to a valid reasonable accommodation under state or federal law.

**Please do not include any of your employees' medical documentation, including vaccination records or test results.**

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Printed Name and Title: \_\_\_\_\_

Company Name: \_\_\_\_\_

Company Address: \_\_\_\_\_