

**ARLINGTON COUNTY, VIRGINIA
OFFICE OF THE PURCHASING AGENT
2100 CLARENDON BOULEVARD, SUITE 500
ARLINGTON, VIRGINIA 22201**

NOTICE OF CONTRACT AMENDMENT

TO: Havit Advertising, Inc. 3811 N. Fairfax Drive, STE. 710 Arlington, VA 22203	DATE ISSUED: CONTRACT NO: CONTRACT TITLE: AMENDMENT NO:	<u>October 28, 2019</u> <u>19-030-RFP</u> <u>Strategic Marketing, Communications and Design Support for AED</u> <u>1</u>
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THIS IS A NOTICE OF A CONTRACT AMENDMENT AND NOT AN ORDER. NO WORK IS AUTHORIZED UNTIL THE VENDOR RECEIVES A VALID COUNTY PURCHASE ORDER ENCUMBERING CONTRACT FUNDS.

The contract documents consist of the terms and conditions of AGREEMENT No. 19-030-RFP including any attachments or amendments thereto.

EFFECTIVE DATE: January 1, 2021

EXPIRES: December 31, 2021

COMMODITY CODE(S): 91039

LIVING WAGE: N

ATTACHMENTS:

AMENDMENT No. 1

EMPLOYEES NOT TO BENEFIT:

NO COUNTY EMPLOYEE SHALL RECEIVE ANY SHARE OR BENEFIT OF THIS CONTRACT NOT AVAILABLE TO THE GENERAL PUBLIC.

<u>VENDOR CONTACT:</u> Scott Mikolajczyk <u>EMAIL ADDRESS:</u> scottm@havitad.com	<u>VENDOR TEL. NO.:</u> (202) 695-8050
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<u>COUNTY CONTACT:</u> Kelly Rindfusz, AED-Communications <u>COUNTY CONTACT EMAIL:</u> krindfusz@arlingtonva.us	<u>COUNTY TEL. NO.:</u> (703) 228-0890
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PURCHASING DIVISION AUTHORIZATION

Tomeka D. Price	Title Procurement Officer	Date 10/16/2020
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**ARLINGTON COUNTY, VIRGINIA
AGREEMENT NO. 19-030-RFP
AMENDMENT NUMBER 1**

This Amendment Number 1 is made on October 14, 2020 and amends Agreement Number 19-030-RFP dated November 4, 2020, ("Main Agreement") between Havit Advertising, Inc. ("Contractor") and the County Board of Arlington County, Virginia ("County").

The County and the Contractor agree to amend the Contract Term and Conditions called for under the Main Agreement as follows:

1. **Contract Renewal:** By mutual agreement of the parties and as allowed by Section 4 of the Contract this Contract is hereby renewed for its first one (1) year renewal term. Such renewal term will commence January 1, 2021, through December 31, 2021.
2. **Contract Amount:** The hourly rate is hereby changed from \$140 per hour to \$142.80 per hour, a two percent (2%) increase of \$2.80.
3. **REFERENCE 45. NOTICES:** Notices is hereby deleted in its entirety and replaced as follows:

45. NOTICES

Unless otherwise provided in writing, all legal notices and other communications required by this Contract are deemed to have been given when either (a) delivered in person; (b) delivered by an agent, such as a delivery service; or (c) deposited in the United States mail, postage prepaid, certified or registered and addressed as follows:

TO THE CONTRACTOR:

Scott Mikolajczyk
Havit Advertising, Inc.
3811 N. Fairfax Drive, Suite 710
Arlington, VA 22203

TO THE COUNTY:

Kelly Rindfusz, Project Officer
AED-Communications
1100 N. Glebe Rd., Suite 1500
Arlington, Virginia 22201

AND

Sharon T. Lewis, LL.M, MPS, VCO, CPPB
Purchasing Agent
Arlington County, Virginia
2100 Clarendon Boulevard, Suite 500
Arlington, Virginia 22201

TO COUNTY MANAGER'S OFFICE (FOR PROJECT CLAIMS):

Mark Schwartz, County Manager
Arlington County, Virginia
2100 Clarendon Boulevard, Suite 318
Arlington, Virginia 22201

4. **INCORPORATION OF SEXUAL HARASSMENT POLICY:** Clause Number 50. Sexual Harassment Policy is hereby added to the Contract Terms and Conditions:

50. SEXUAL HARASSMENT POLICY

If the Contractor employs more than five employees, the Contractor shall (i) provide annual training on the Contractor's sexual harassment policy to all supervisors and employees providing services in the Commonwealth, except such supervisors or employees that are required to complete sexual harassment training provided by the Department of Human Resource Management, and (ii) post the Contractor's sexual harassment policy in (a) a conspicuous public place in each building located in the Commonwealth that the Contractor owns or leases for business purposes and (b) the Contractor's employee handbook.

All other terms and conditions of the Main Agreement remain in effect.

WITNESS these signatures:

THE COUNTY BOARD OF ARLINGTON
COUNTY, VIRGINIA

HAVIT ADVERTISING, INC.

AUTHORIZED DocuSigned by:
SIGNATURE: Tomeka Price
5950D4E0ACC0472...

AUTHORIZED DocuSigned by:
SIGNATURE: Scott Mikolajczyk
4F4388277E46493...

NAME: TOMEKA D. PRICE

NAME: Scott Mikolajczyk

TITLE: PROCUREMENT OFFICER

TITLE: CEO

DATE: 10/16/2020

DATE: 10/16/2020