



DEPARTMENT OF MANAGEMENT AND FINANCE
Office of the Purchasing Agent

2100 Clarendon Blvd., Suite 501 Arlington, VA 22201
TEL 703-228-3410 FAX 703-228-3409 EMAIL purchasing@arlingtonva.us www.arlingtonva.us

June 26, 2018

VIA E-MAIL AND U.S. MAIL

**Mr. Roy E. Lee, President
R.E. Lee Electric Company, Incorporated
8207 Backlick Road-P.O. Box 280
Lorton, Virginia 22079**

**RE: Arlington County Contract No. 18-141-8, entitled, "Technical Support to Maintain ,
Support, Repair, Re-Build Traffic Signal System in Arlington County, Virginia"**

Dear Mr. Lee:

This is to advise you that I, Shirley Diamond, have been duly designated as the Procurement Officer for the above referenced Contract. As the designated Procurement Officer, I am empowered to enter into this Contract on behalf of the Office of the Purchasing Agent in Arlington County and empowered to take actions within approved funding limits permitted a Procurement Officer under this Contract.

The County's Project Officer, Joshua Nicholas, will be responsible for the day-to-day implementation of the Contract. Mr. Nicholas' telephone number is 703-228-3861 and his e-mail address is jnicholas@arlingtonva.us.

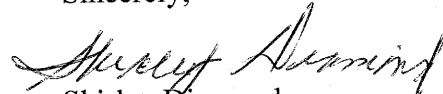
Except as otherwise provided in the Contract, no oral statement of any person and no written statement of anyone other than the Procurement Officer, shall modify or otherwise affect the terms or meaning of the Contract or Statement of Work. All requests for interpretation or modifications shall be made in writing to the Procurement Officer through the Project Officer.

An original, of the Contract document and attachments, is furnished for your signature. Please sign and return for my signature and I will return to you a fully exercised signature page for insertion into your Contract document. The Contract Award effective date will be the date the Contract is executed by both parties.

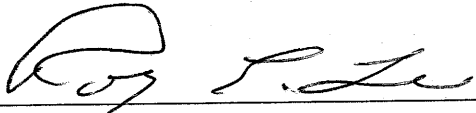
An original Contract and Two (2) originals of this letter are provided for you signature as well. Please sign the Contract and this letter, return One (1) original of this Award Letter for inclusion the Contract file.

Should you have any questions, please feel free to contact me at 703-228-3424 or via e-mail stdiamond@arlingtonva.us.

Sincerely,


Shirley Diamond
Procurement Officer

Acknowledgement of Receipt



Roy E. Lee, President
R.E. Lee Electric Company, Inc.

6/27/18

Date

Sign and return to: Arlington County Government
Department of Management and Finance
Office of the Purchasing Agent
ATTN: Shirley Diamond
One Courthouse Plaza
2100 Clarendon, Blvd.
Suite 500
Arlington, Virginia 22201