

CONTRACT: C19-2752-TDD  
BOONE OAKLEY  
MARKETING, ADVERTISING AND PR FOR TDD  
EXPIRES: 11/05/2023

**Task Order TD2204 – Annual Meeting**  
Revision 1 – 11/29/21

Agency Job # OKTDD-21023

Task order covers agency time (65 hours x \$165/hour) for developing slides, practicing the presentation and attending the meeting, Little Adventures window cling production & installation at DFWBCC, as well as travel costs for six members of the BooneOakley team to attend the annual meeting scheduled for 12/14/21.

**Payment Schedule:**

Agency Time	\$10,725	To be invoiced monthly based on actual hours worked
FastSigns	\$5,000	To be invoiced upon completion of annual meeting
Travel	<del>\$8,565</del>	To be invoiced 50% upon task order approval and remaining balance invoiced based on reconciliation of actuals upon completion of annual meeting
	<u>\$24,290</u>	

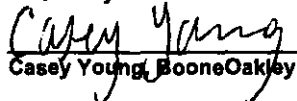
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The agency will reconcile actual costs and balance bill based on actuals for travel. Any savings or project underruns will accrue to the County and be reflected in invoicing.

The date of the annual meeting is subject to change, but the overall cost will not exceed \$24,290 unless mutually agreed upon in writing by both parties.

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**Offered by:**

  
Casey Young, BooneOakley

**Accepted by:**

Jennifer Adams Digitally signed by Jennifer Adams  
Date: 2021.11.29 14:37:27 -06'00'  
Jennifer Adams, TDD Director  
Nathaniel A Digitally signed by Nathaniel A  
: Hooks  
Date: 2021.11.30 10:19:28  
-06'00'  
Hooks  
Jeff Hyde, Purchasing Manager

Charlotte Digitally signed by  
: Charlotte Dunworth  
Date: 2021.11.29  
10:11:38  
Dunworth