

TASK ORDER APPROVAL FORM

CONTRACT #: C20-2968-PW

TASK ORDER #: 4 (Post Design Services)

TASK ORDER AMOUNT: \$ 125,090.00

Contract:# C20-2968-PW
DRMP, INC.
HIGHWAY 2 DESIGN &
CEI ENGINEERING SERVICES
Expires: 08/31/2023 W/2 (1) YR RENEWALS

OFFERED BY CONSULTANT:

DRMP, Inc.

FIRM'S NAME

John Alahemand, P.E.

REPRESENTATIVE'S PRINTED NAME

John Alahemand

SIGNATURE

Office Leader 8/1/2022

TITLE

DATE

**RECOMMENDED FOR APPROVAL
(Department Director)**

**APPROVED BY OKALOOSA COUNTY
(Per Purchasing Manual) Table 1**

**Scott
Bitterman**

Digitally signed by Scott
Bitterman
Date: 2023.01.30 15:34:45
-06'00'

SIGNATURE

Scott Bitterman for Jason Autrey
Jason Autrey, P.E., Public Works Director

DATE

DeRita Mason

Digitally signed by DeRita
Mason
Date: 2023.01.30 15:50:23
-06'00'

PURCHASING MANAGER

DATE

Faye Douglas

Digitally signed by Faye Douglas
Date: 2023.01.30 15:53:49 -06'00'

OMB DIRECTOR/DATE

DATE

John Hofstad

Digitally signed by John Hofstad
Date: 2023.01.30 16:18:52 -06'00'

COUNTY ADMINISTRATOR

DATE

Robert A. "Trey" Goodwin III

Robert A. "Trey" Goodwin III, Chairman

DATE

FEB 21 2023



Scope of Services
Highway 2 Engineering Design Services
Contract No: C20-2968-PW
Post Design Services
Task Order # 4

Introductions

Okaloosa County desires post design services for construction phase of the Highway/County Road (CR 2) Resurfacing and Widening Project from SR 189 to SR 85, approximately 9.5 miles. The project includes minor improvements to the Big Horse Creek Bridge (Bridge No. 570085) and Yellow River Bridge (Bridge No. 570040). The design and permitting for the project are complete.

Project scope of services:

The Services Include project administration, bidding assistance, attending pre-bid meeting, pre-construction meeting and progress meetings. The services also include review and approval of structural shop drawings submitted by the contractor and participate in the project closeout.

Bidding Support

DRMP shall answer bid questions provided by the County and issue any Addenda needed for issuance. DRMP shall not answer any bid questions directly from Contractors, subcontractors or vendors and will direct all questions to the County.

Shop Drawings and RFI's

DRMP shall review shop drawings pertaining to the project and verify their accuracy with the plans and documents. DRMP shall respond to the contractor with red line mark ups if the shop drawings are not in accordance with the plans. Markups may be approved as noted or require resubmittal. All shop drawings shall be returned to the County for concurrence. DRMP shall respond to contractor related questions and requests for information pertaining to the project and verify their accuracy with the plans and documents. DRMP shall respond to the contractor requests for information (RFI) in writing and provide this to the County for concurrence.

Substantial Completion Site Visit and As-built Review

DRMP will review contractor provided as-built construction survey completed by a registered surveyor and mapper in the State of Florida, for conformance to the permitted construction plans. As-Built plans shall be submitted prior to the substantial completion site review. DRMP shall attend the inspection for substantial completion when requested by the contractor and prepare a punch list of those items not completed and that do not meet the intent of the plans and technical specifications or need minor adjustment. DRMP

shall sign the DEP certification of substantial completion for setting forth the date of substantial completion for this project.

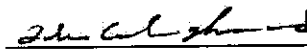
Compensation Summary

DRMP’s proposed **Not to Exceed** fee estimate for the Post Design Services for the CR 2 Widening and Resurfacing Project consisting of above indicated scope of work is **\$125,090.00**. Please see below DRMP’s staff hours summary based on the 18-month construction duration and project closeout.

Staff Classification	Sr. Project Manager	Sr. Project Engineer	Sr. Ecologist/ Environmental	Project Engineer/ Structure	Admin Support	Total Staff Hours By Activity	Total Cost By Activity
Approved Rates	\$198.00	\$160.00	\$160.00	\$140.00	\$55.00		
Tasks							
Project Management/EOR, Bidding Assistance & Project Closeout	200	150	20	40	50	460	\$ 75,150.00
Shop Drawings, Stormwater & Environmental Certifications	20	150	40	20	20	250	\$ 29,100.00
Meeting & Field Visits	30	30	30	30	20	140	\$ 20,840.00
Total Staff Hours	250	330	90	90	90	850	
Grand Total Estimated Fee							\$ 125,090.00

This Scope of Services and Fee is hereby submitted by:

DRMP, Inc.


 John Alaghemand, P.E., Office Leader

8/1/2022
 Date