



ARLINGTON COUNTY, VIRGINIA  
OFFICE OF THE PURCHASING AGENT  
2100 CLARENDON BOULEVARD, SUITE 500  
ARLINGTON, VIRGINIA 22201

**NOTICE OF RENEWAL**

**TO:** BONNIE Y HOLLOWAY  
3570 N. ABINGDON STREET  
ARLINGTON, VIRGINIA 22207

ORIGINAL DATE ISSUED: JANUARY 1, 2022  
CONTRACT NO: 21-HRD-RFP-479-3  
CONTRACT TITLE: LEADERSHIP AND INDIVIDUAL  
DEVELOPMENT TRAINING,  
VIRTUAL LEARNING SESSIONS,  
COACHING, AND  
ORGANIZATIONAL  
DEVELOPMENT(OD) SERVICES

**THIS IS A NOTICE OF RENEWAL AND NOT AN ORDER. NO WORK IS AUTHORIZED UNTIL THE VENDOR RECEIVES A VALID COUNTY PURCHASE ORDER ENCUMBERING CONTRACT FUNDS.**

The contract documents consist of the terms and conditions of AGREEMENT No. 21-HRD-RFP-479-3 including any attachments or amendments thereto.

**EFFECTIVE DATE:** JANUARY 1, 2023  
**EXPIRES:** DECEMBER 31, 2023  
**RENEWALS:** THREE (3) ONE-YEAR RENEWALS REMAINING.

**EMPLOYEES NOT TO BENEFIT:**  
**NO COUNTY EMPLOYEE SHALL RECEIVE ANY SHARE OR BENEFIT OF THIS CONTRACT NOT AVAILABLE TO THE GENERAL PUBLIC.**

**VENDOR CONTACT:** BONNIE Y HOLLOWAY      **VENDOR TEL. NO.:** (703) 538-2848  
**EMAIL ADDRESS:** BYHOLLOWAY@YAHOO.COM  
**COUNTY CONTACT:** SHARON MILLER (HRD)      **COUNTY TEL. NO.:** (703) 228-3595  
**COUNTY CONTACT EMAIL:** SEMILLER@ARLINGTONVA.US

**CONTRACT AUTHORIZATION**

THE COUNTY BOARD OF ARLINGTON  
COUNTY, VIRGINIA

BONNIE Y HOLLOWAY

PRINT: DR. SHARON T. LEWIS

PRINT: BONNIE Y HOLLOWAY

SIGNATURE: Dr. SHARON T. LEWIS  
DocuSigned by:  
89B86B1AD301462...

SIGNATURE: BONNIE Y HOLLOWAY  
DocuSigned by:  
B1E7C882001C43C...

TITLE: PURCHASING AGENT

TITLE: Executive Coach and Consultant

DATE: 11/4/2022

DATE: 11/3/2022

**EXHIBIT B**  
**RATES**

**COURSE DELIVERY PRICING**

<b>LEADERSHIP &amp; INDIVIDUAL DEVELOPMENT TRAINING</b>	
DAILY RATES	\$2,800.00
HALF DAY RATES	\$1,400.00

<b>VIRTUAL LEARNING SESSIONS</b>	
1-HOUR SESSION	\$300.00
2-HOUR SESSION	\$600.00
4-HOUR SESSION	\$1,100.00

**SERVICES DELIVERY PRICING TABLE**

<b>EXECUTIVE COACHING SERVICES</b>	
HOURLY	\$300.00
<b>ORGANIZATION DEVELOPMENT SERVICES</b>	
DAILY RATE	\$2,300.00
HOURLY RATE	\$300.00

<b>INSTRUCTOR-LED NEW COURSE DEVELOPMENT</b>	
HOURLY RATE	\$300.00