

CONTRACT, LEASE, AGREEMENT CONTROL FORM

Date: 08/18/2022

Contract/Lease Control #: C19-2755-BCC

Procurement#: N/A

Contract/Lease Type: CONTRACT - AGREEMENT

Award To/Lessee: STEVEN L. MARSHALL

Owner/Lessor: OKALOOSA COUNTY

Effective Date: 09/07/2018

Expiration Date: 09/07/2023

Description of: APPRAISER SPECIAL MAGISTRATE

Department: BCC

Department Monitor: HOFSTAD

Monitor's Telephone #: 850-651-7515

Monitor's FAX # or E-mail: JHOFSTAD@MYOKALOOSA.COM

Closed: _____

CC: BCC RECORDS



CONTRACT/LEASE RENEWAL FORM

Date: August 11, 2022
Company: Clayton, Roper & Marshall
Attn: Steven L. Marshall
Address: 246 North Westmonte Drive
City, St, Zip: Altamonte Springs, FL 32714
RE: C19-2755-BCC - Special Magistrate

CONTRACT #: C19-2755-BCC
STEVEN L. MARSHALL
APPRAISER SPECIAL MAGISTRATE
EXPIRES: 09/07/2023

Dear Mr. Marshall

The Okaloosa County Board of County Commissioners agrees to renew the subject contract/lease, # C19-2755-BCC for an additional term. The contract renewal period will be 09/08/2022 to 09/07/2023. The annual budgeted amount for this contract is \$200 per hour. All other terms and conditions of the original agreement shall remain in full force and effect through the duration of this renewal.

If you are in agreement, please sign below and return this form along with a current Certificate of Insurance listing Okaloosa County as co-insured (if applicable).

COUNTY REPRESENTATIVES

AUTHORIZED COMPANY REPRESENTATIVE

Dept. Director
Signature: _____

Contractor: Steven L. Marshall
Clayton, Roper & Marshall

Date: _____

Approved By: *Steven L. Marshall*
Steven L. Marshall

Approved By: _____
(as prescribed below on item 1)

Date: _____

Approved By: *Paul J. Mixon* Title: Attorney Special Magistrate
(as prescribed below on item 1)

Date: August 11, 2022

Date: August 8, 2022

County Department Instructions:

- 1) Obtain signatures from Department Director, authorized Company Representative and then Purchasing Manager <\$25K and less, OMB Director \$25K to \$50K, County Administrator <\$100K and less or Board >\$100K, as necessary. If Board approval is required, the Chairman and County Administrator's signatures are required. Make sure the company provides a current Certificate of Insurance. (If applicable).
- 2) Keep a copy of this form for your records.
- 3) Send original to Contracts and Lease Coordinator at Purchasing Department.
If you have any questions please contact the Purchasing Manager at 850-689-5960, Fax: 850-689-5970