

ARLINGTON COUNTY, VIRGINIA
OFFICE OF THE PURCHASING AGENT
2100 CLARENDON BOULEVARD, SUITE 500
ARLINGTON, VIRGINIA 22201

NOTICE OF AWARD OF CONTRACT

TO: Apple Valley Glass & Door, Inc PO Box 1096 2476 Nestle Quarry Rd Falling Waters, WV 25419	DATE ISSUED: June 29, 2016
	CURRENT CONTRACT NO: 16-328-ITB
	CONTRACT TITLE: Glass Installation, Repair, & Replacement
	PRIOR CONTRACT NO:

THIS IS A NOTICE OF AWARD OF CONTRACT AND NOT AN ORDER. NO WORK IS AUTHORIZED UNTIL THE VENDOR RECEIVES A VALID COUNTY PURCHASE ORDER ENCUMBERING CONTRACT FUNDS.

Your firm is awarded the above referenced contract in accordance with the response submitted by you on June 21, 2016. The contract term covered by this Notice of Award is effective June 29, 2016 and expires on June 30, 2017. Upon satisfactory performance by the Contractor and with the concurrence of the Contractor, the County may, through issuance of an amendment executed by the parties, authorized continued operations of the Contractor under the same contract prices for not more than four (4) additional twelve (12) month periods from July 1, 2017 to May 30, 2021 (each such period shall be referred to as "Subsequent Contract Term.")

This is the 1st year award notice of a possible five (5) year contract.

The contract documents consist of the terms, conditions, and specifications of Invitation to Bid No. 16-328-ITB and the bid of the Contractor, incorporated herein by reference.

CONTRACT PRICING:

- 1) REFER TO 16-328-ITB (ATTACHED)
- 2) PRICING FIRM FOR INITIAL CONTRACT TERM

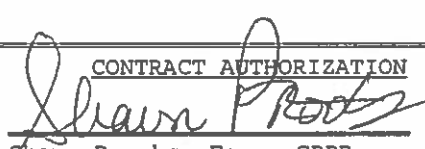
ATTACHMENTS: Apple Valley Glass & Door, Inc. Response to 16-328-ITB

EMPLOYEES NOT TO BENEFIT:

NO COUNTY EMPLOYEE SHALL RECEIVE ANY SHARE OR BENEFIT OF THIS CONTRACT NOT AVAILABLE TO THE GENERAL PUBLIC.

VENDOR CONTACT: <u>Ken Griffin</u>	TELEPHONE NO.: <u>301-302-9662</u>
VENDOR PAYMENT TERMS: NET 30 DAYS	EMAIL ADDRESS: <u>kgriffin@applevalleyglassanddoors.com</u>
COUNTY CONTACT: <u>Tsehay Lightfoot</u>	TELEPHONE NO.: <u>703-228-7593</u>
	EMAIL ADDRESS: <u>tlightfoot@arlingtonva.us</u>

CONTRACT AUTHORIZATION


Shawn Brooks, Esq., CPPB
Procurement Officer

7/1/16
Date

DISTRIBUTION

VENDOR:	1
BID FOLDER:	1
COUNTY CONTACT	1

ARLINGTON COUNTY, VIRGINIA
OFFICE OF THE PURCHASING AGENT

INVITATION TO BID NO. 16-328-ITB

BID FORM

SUBMIT TWO (2) FULLY-COMPLETED AND SIGNED BID FORMS TO THE OFFICE OF THE BID CLERK, SUITE 511, 2100 CLARENDON BLVD, ARLINGTON, VIRGINIA, 22201 (ONE FORM SHALL CONTAIN AN ORIGINAL LONGHAND SIGNATURE; THE OTHER SHALL BE A PHOTOCOPY OF THE SIGNED ORIGINAL)

BIDS WILL BE OPENED AT 3:00 P.M., ON JUNE 21ST, 2016

FOR THE PROVISION OF GLASS INSTALLATION, REPAIR, AND REPLACEMENT SERVICES FOR VARIOUS LOCATIONS IN ARLINGTON COUNTY, VA.

HOURLY LABOR RATES

HOURLY RATES INCLUDE THE PROVISION OF ALL THINGS NECESSARY FOR PERFORMING, INCLUDING BUT NOT LIMITED TO, LABOR, TOOLS, TRANSPORTATION TO, FROM AND BETWEEN JOBS, PARKING, TOOLS-OF-THE-TRADE, MEANS FOR ACCESS, AND CONSUMABLE SUPPLIES.

No.	POSITION	REGULAR HOUR RATES	OVERTIME HOUR RATES
1	CONTRACT MANAGER		
2	PROJECT MANAGER	65.-	
2	SUPERVISOR	65.-	97.50
3	GLASS TECHNICIAN	65.-	97.50
4	TECHNICIAN HELPER	45.-	67.50

ADDITIONAL DOCUMENTATION REQUIRED

- I. A copy of Class A or B Virginia Contractor's License.
- II. Resumes identifying the Contractor personnel to be assigned to the Contract if awarded along with licenses, certifications and number of personnel requirement per labor type stated under "Contractor's Personnel" section of this solicitation.
- III. Must provide resumes of the Contract Manager, the Project Manager, Supervisor and a minimum of two Glass Technicians that will perform work under this Contract
- IV. Must provide three (3) references for glass installation services that have been provided by the bidder within the past three (3) years.

The Contractor shall not substitute the names individuals for the duration of the contract unless the substitute individuals have equivalent qualifications and are approved in writing by the County.

The undersigned understands and acknowledges the following:

The official, true, and complete copy of the solicitation documents, WHICH SHALL INCLUDE ALL ADDENDUMS THERETO, is the electronic copy of the solicitation documents provided at the County Purchasing Agent's website (<http://www.arlingtonva.us/purchasing>).

Each bidder is responsible for determining the accuracy and completeness of ALL solicitation documents they receive, including documents obtained from the County, and documents obtained from all other sources.

BIDDER NAME: *Apple Valley Glass & Door* BID FORM, PAGE 2 OF 5

TRADE SECRETS OR PROPRIETARY INFORMATION:

Trade secrets or proprietary information submitted by a bidder in connection with a procurement transaction shall not be subject to public disclosure under the Virginia Freedom of Information Act. However, Section 4-111 of the Arlington County Purchasing Resolution states that the bidder must invoke the protection of this section prior to or upon submission of the data or other materials, and must identify the data or other materials to be protected and state the reasons why protection is necessary.

Please mark one:

- No, the bid I have submitted does not contain any trade secrets and/or proprietary information.

- Yes, the bid I have submitted does contain trade secrets and/or proprietary information.

If Yes, you must clearly identify below the exact data or other materials to be protected and list all applicable page numbers of the bid containing such data or materials:

State the specific reason(s) why protection is necessary:

If you fail to identify the data or other materials to be protected and state the reasons why protection is necessary in the space provided above, you will not have invoked the protection of Section 4-111 of the Purchasing Resolution. Accordingly, effective upon the award of contract, the bid will be open for public inspection consistent with applicable law.

CERTIFICATION OF NON-COLLUSION: The undersigned certifies that this bid is not the result of, or affected by, any act of collusion with another person (as defined in the Code of Virginia § 59.1-68.6 et seq.), engaged in the same line of business or commerce; or any act of fraud punishable under the Virginia Governmental Frauds Act (Code of Virginia § 18.2-498.1 et seq.).

BIDDER NAME: *Lynde Valley Glass & Don*

CONTACT PERSON AND MAILING ADDRESS FOR DELIVERY OF NOTICES

Provide the name and address of the person designated by the Bidder to receive notices and other communications (Refer to section headed Notices in the Contract Terms and Conditions of this solicitation for further details):

NAME: Kenneth D. Griffin
ADDRESS: PO Box 1096
FALLING WATERS, WV 25419
E-MAIL: Kgriffin@applevalleyglassanddoors.com

THE PROPER LEGAL NAME OF THE FIRM OR ENTITY SUBMITTING THIS BID MUST BE WRITTEN IN THE SPACE PROVIDED BELOW. THIS BID FORM, AND ALL OTHER DOCUMENTS REQUIRED BY THE INVITATION TO BID TO BE SUBMITTED WITH THIS BID FORM, INCLUDING, BUT NOT LIMITED TO ALL ISSUED ADDENDUMS, MUST BE FULLY AND ACCURATELY COMPLETED AND SIGNED BELOW BY A PERSON AUTHORIZED TO LEGALLY BIND THE BIDDER, OR THE BID MAY BE REJECTED:

AUTHORIZED SIGNATURE: Kenneth D. Griffin
PRINT NAME AND TITLE: KENNETH D GRIFFIN - PRESIDENT

INDICATE THE NAME AND CONTACT INFORMATION OF THE PERSON WHO CAN RESPOND AUTHORITATIVELY TO ANY QUESTIONS REGARDING THIS BID AND THE CONTRACT, IF AWARDED (I.E. PROJECT MANAGER):

NAME (PRINTED): KENNETH D GRIFFIN TITLE: PRESIDENT
E-MAIL ADDRESS: Kgriffin@apple TEL. NO.: 301-302-9662
Valley glass and doors .com

SUBMITTED BY: (LEGAL NAME OF ENTITY) <i>Apple Valley Glass & Stone Co, Inc</i>					
ADDRESS: <i>PO Box 1096 - 2476 NESTLE QUARRY RD</i>					
CITY/STATE/ZIP: <i>FALLING WATERS, WV</i>					
TELEPHONE NO: <i>301-302-9662</i>			FACSIMILE NO.: <i>304-274-0456</i>		
VA. CONTRACTOR LICENSE #: <i>N/A</i>					
THIS FIRM IS A: • INSERT NAME OF STATE _____ <input checked="" type="checkbox"/> CORPORATION, ___ GENERAL PARTNERSHIP, ___ LIMITED PARTNERSHIP, ___ UNINCORPORATED ASSOCIATION, ___ LIMITED LIABILITY COMPANY, ___ SOLE PROPRIETORSHIP					
IS FIRM AUTHORIZED TO TRANSACT BUSINESS IN THE COMMONWEALTH OF VA?					<i>YES</i>
IDENTIFICATION NO. ISSUED TO THE FIRM BY THE SCC:				<i>N/A</i>	
ANY BIDDER EXEMPT FROM SCC AUTHORIZATION REQUIREMENT SHALL INCLUDE A STATEMENT WITH ITS BID WHY THEY ARE NOT REQUIRED TO BE SO AUTHORIZED					
IS YOUR FIRM OR ANY OF ITS PRINCIPALS CURRENTLY DEBARRED FROM SUBMITTING BIDS TO ARLINGTON COUNTY, VIRGINIA, OR ANY OTHER STATE OR POLITICAL SUBDIVISION?					<i>NO</i>
BIDDER STATUS:	MINORITY OWNED:		WOMAN OWNED:		NEITHER: <input checked="" type="checkbox"/>

ATTACHMENT A - INSURANCE CHECKLIST

CERTIFICATE OF INSURANCE MUST SHOW ALL COVERAGE AND ENDORSEMENTS INDICATED BY "X"		
REQ'D	COVERAGES REQUIRED	LIMITS (FIGURES DENOTE MINIMUMS)
X	1. Workers' Compensation	Statutory limits of Virginia
X	2. Employer's Liability	\$100,000/accident, \$100,000/disease, \$500,000/disease policy limit
X	3. Commercial General Liability	\$1,000,000 CSL BI/PD each occurrence, \$1 Million annual aggregate
X	4. Premises/Operations	\$500,000 CSL BI/PD each occurrence, \$1 Million annual aggregate
X	5. Automobile Liability	\$1 Million BI/PD each accident, Uninsured Motorist
X	6. Owned/Hired/Non-Owned Vehicles	\$1 Million BI/PD each accident, Uninsured Motorist
	7. Independent Contractors	\$500,000 CSL BI/PD each occurrence, \$1 Million annual aggregate
	8. Products Liability	\$500,000 CSL BI/PD each occurrence \$1 Million annual aggregate
	9. Completed Operations	\$500,000 CSL BI/PD each occurrence \$1 Million annual aggregate
	10. Contractual Liability (Must be shown on Certificate)	\$500,000 CSL BI/PD each occurrence \$1 Million annual aggregate
	11. Personal and Advertising Injury Liability	\$1 Million each offense, \$1 Million annual aggregate
	12. Umbrella\Excess Liability	\$1 Million Bodily Injury, Property Damage and Personal Injury
	13. Per Project Aggregate	\$ _____
	14. Professional Liability	
	a. Architects and Engineers	\$1 Million per occurrence/claim
	b. Asbestos Removal Liability Medical	\$2 Million per occurrence/claim
	c. Medical Professional Liability	\$1 Million per occurrence/claim
	15. Miscellaneous E&O	\$1 Million per occurrence/claim
	16. Motor Carrier Act End. (MCS-90)	\$1 Million BI/PD each accident, Uninsured Motorist
	17. Motor Cargo Insurance	\$ _____
	18. Garage Liability	\$1 Million Bodily Injury, Property Damage per occurrence
	19. Garage keepers Liability	500,000 Comprehensive, \$500,000 Collision
	20. Inland Marine-Bailee's Insurance	\$ _____
	21. Moving and Rigging Floater	Endorsement to CGL
	22. Dishonesty Bond	\$ _____
	23. Builder's Risk	Provide Coverage in the full amount of contract
	24. XCU Coverage	Endorsement to CGL
	25. USL&H	Federal Statutory Limits
X	26. Carrier Rating shall be Best's Rating of A-VII or better or its equivalent	
X	27. Notice of Cancellation, nonrenewal or material change in coverage shall be provided to County at least thirty (30) days prior to action.	
X	28. The County Board of Arlington County, VA shall be named Additional Insured on all policies except Workers Compensation and Auto.	
X	29. Certificate of Insurance shall show Bid Number and Bid Title.	
	30. OTHER INSURANCE REQUIRED: _____	
INSURANCE AGENT'S STATEMENT:		
I have reviewed the above requirements with the bidder named below and have advised the bidder of required coverages not provided through this agency.		
CONTRACTOR'S STATEMENT:		
If awarded the contract, I will comply with contract insurance requirements.		
CONTRACTOR NAME:		AUTHORIZING SIGNATURE:
<i>Apple Valley Jan & Son</i>		<i>Ken Griffin</i>

**ATTACHMENT B - METROPOLITAN WASHINGTON COUNCIL OF GOVERNMENTS (COG)
RIDER CLAUSE**

**PERTAINING TO THE USE OF CONTRACT(S) BY MEMBERS OF THE METROPOLITAN WASHINGTON
COUNCIL OF GOVERNMENTS PURCHASING OFFICERS' COMMITTEE**

- A. If authorized by the bidder(s), resultant contract(s) will be extended to any or all of the listed members as designated by the bidder to purchase at contract prices in accordance with contract terms.
- B. Any member utilizing such contract(s) will place its own order(s) directly with the successful contractor. There shall be no obligation on the part of any participating member to utilize the contract(s).
- C. A negative reply will not adversely affect consideration of a bidder's bid/proposal.
- D. It is the awarded vendor's responsibility to notify the members shown below of the availability of the Contract(s).
- E. Each participating jurisdiction has the option of executing a separate contract with the awardee. Contracts entered into with a participating jurisdiction may contain general terms and conditions unique to that jurisdiction including, by way of illustration and not limitation, clauses covering minority participation, non-discrimination, indemnification, naming the jurisdiction as an additional insured under any required Comprehensive General Liability policies, and venue. If, when preparing such a contract, the general terms and conditions of a jurisdiction are unacceptable to the awardee, the awardee may withdraw its extension of the award to that jurisdiction.
- F. The issuing jurisdiction shall not be held liable for any costs or damages incurred by another jurisdiction as a result of any award extended to that jurisdiction by the awardee.

Continued on next page

BIDDER'S AUTHORIZATION TO EXTEND CONTRACT:

YES/NO JURISDICTION

- ___ Alexandria, Virginia
- ___ Alexandria Public Schools
- ___ Alexandria Sanitation Authority
- ___ Arlington County, Virginia
- ___ Arlington County Public Schools
- ___ Bladensburg, Maryland
- ___ Bowie, Maryland
- ___ Charles County Public Schools
- ___ College Park, Maryland
- ___ Culpeper County, Virginia
- ___ District of Columbia
- ___ District of Columbia Courts
- ___ District of Columbia Public Schools
- ___ District of Columbia Water and Sewer Authority
- ___ Fairfax, Virginia
- ___ Fairfax County, Virginia
- ___ Fairfax County Water Authority
- ___ Falls Church, Virginia
- ___ Fauquier County Schools and Government, Virginia
- ___ Frederick, Maryland
- ___ Frederick County, Maryland
- ___ Gaithersburg, Maryland
- ___ Greenbelt, Maryland
- ___ Herndon, Virginia
- ___ Leesburg, Virginia
- ___ Loudoun County, Virginia
- ___ Loudoun County Public Schools
- ___ Loudoun County Sanitation Authority
- ___ Manassas, Virginia
- ___ City of Manassas Public Schools
- ___ Manassas Park, Virginia
- ___ Maryland-National Capital Park and Planning Commission

YES/NO JURISDICTION

- ___ Metropolitan Washington Airports Authority
- ___ Metropolitan Washington Council of Governments
- ___ Montgomery College
- ___ Montgomery County, Maryland
- ___ Montgomery County Public Schools
- ___ OmniRide
- ___ Prince George's County, Maryland
- ___ Prince George's Public Schools
- ___ Prince William County, Virginia
- ___ Prince William County Public Schools
- ___ Prince William County Service Authority
- ___ Rockville, Maryland
- ___ Spotsylvania County Schools
- ___ Stafford County, Virginia
- ___ Takoma Park, Maryland
- ___ Upper Occoquan Sewage Authority
- ___ Vienna, Virginia
- ___ Virginia Railway Express
- ___ Washington Metropolitan Area Transit Authority
- ___ Washington Suburban Sanitary Commission
- ___ Winchester, Virginia
- ___ Winchester Public Schools

BIDDER'S LEGAL NAME:

Apple Valley, Inc. d/b/a

DATE OF BID: 5/18/16

ATTACHMENT C - REFERENCES

Bidders shall provide five (5) references for similar services that have been provided by the Bidder within the past five (5) years. The County reserves the right to evaluate the quality of Contractor's work through site visits with Contractor's references.

REFERENCE No. 1

Company name:	ROCK COMMERCIAL
Contact name:	DENNIS SHAWL-OWNER
Contact e-mail address:	D.SHAUL@ROCKCOMMERCIAL.COM
Contact phone number:	301-252-5693-CELL
Annual Contract value:	\$ 140,000. -
Contract start/end dates:	OCT-1-15 - STILL OPEN

REFERENCE No. 2

Company name:	NEWSEUM BUILDING
Contact name:	CORY LELKEY
Contact e-mail address:	CLELKEY@NEWSEUM.ORG
Contact phone number:	571-237-3532-CELL
Annual Contract value:	\$ 30,000. -
Contract start/end dates:	MAY 2015 TO JUNE 2016

REFERENCE No. 3

Company name:	HILTON ALEXANDRIA MARK CENTER
Contact name:	CHICO RABSAT
Contact e-mail address:	CRABSAT@HILTONALEXANDRIA.MC.COM
Contact phone number:	571-277-7401-CELL
Annual Contract value:	\$ 40,000. -
Contract start/end dates:	MAY 2015 TO JUNE 2016

REFERENCE No. 4

Company name:	CUSHMAN & WAKEFIELD
Contact name:	FELICIA BRISCOE
Contact e-mail address:	FELICIA.BRISCOE@CUSHWAKE.COM
Contact phone number:	703-418-0885-OFFICE
Annual Contract value:	\$ 30,000. -
Contract start/end dates:	MAY 2016 TO JUNE 2016

REFERENCE No. 5

Company name:	PATNER CONSTRUCTION
Contact name:	HARDIK SHAM
Contact e-mail address:	HSHAM@PATNERCONSTRUCTION.COM
Contact phone number:	703-698-2190-OFFICE-
Annual Contract value:	\$ 40,000. -
Contract start/end dates:	JAN 2016 TO JUNE 2016

ARLINGTON COUNTY, VIRGINIA
OFFICE OF THE PURCHASING AGENT

INVITATION TO BID NO. 16-328-ITB

ADDENDUM A

Arlington County Invitation to Bid No. 16-328-ITB for the PROVISION OF GLASS INSTALLATION, REPAIR, AND REPLACEMENT SERVICES is amended as follows:

The following question was received:

1. Can you please provide information about the General Contract, who's bidding on this project?

RESPONSE: No, the County shall not provide information regarding the identity of potential bidders on this project. This information will become available to the general public after the Bid opening on June 21, 2016.

There are no changes in this solicitation.

Arlington County, Virginia



Shawn Brooks
Procurement Officer
sbrooks@arlingtonva.us

RETURN THIS PAGE, FULLY COMPLETED AND SIGNED, WITH YOUR BID:

RECEIPT OF ADDENDUM A IS ACKNOWLEDGED.

FIRM NAME: Apple Valley Glass + Door, Inc.

AUTHORIZED SIGNATURE: Kenneth D Griffin DATE: 6-27-16